

January 12, 2022

Dear Short Term Rental Owner,

With the changing of the calendar year, The City of Columbus License Section wants to keep you informed of your obligations as it relates to your short-term rental license. There were several updates to Columbus City Code Chapter 598 in 2021 that changed some requirements and we encourage you to visit <https://www.columbus.gov/STR> to learn more and to find updated documents related to these changes.

As you may be aware, all short-term rental licenses expire one calendar year from the date of issuance. However, for the past year and a half, the License Section had suspended the requirement to renew a short-term rental license upon expiration until October 1, 2021. At that time, all short-term licenses would have been expired and all would require renewal.

Should you choose to continue to keep your license valid and list your residence on any hosting platform in 2022, you must renew your short-term rental license as soon as possible. The License Section is located at 4252 Groves Rd. Columbus, OH 43232 and can be contacted at (614) 645-8366. You will need to be in good taxpayer standing, complete a BCI background check, and fill out a renewal application. All of this information and more can be found on the above website. If you have already registered your dwelling(s) at any time in 2021, please disregard this courtesy notice.

As a reminder, all persons or entities who operate a short-term rental without a valid short-term rental license and are found to be in violation of Chapter 598 may be subject to civil and/or criminal penalties. Please see C.C. 598.20 for more information.

Our office is happy to assist you in this matter. Should you have any questions, please contact License Officer LaTasha Kerns, through ShortTermRentals@Columbus.gov.

Sincerely,

Cathy L. Collins

Cathy Collins
Assistant Administrator
Department of Public Safety
Support Services
License Section

