

GENERAL RULES AND REGULATIONS

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| DEPARTMENT OF PUBLIC SERVICE DIVISION OF PARKING SERVICES CITY OF COLUMBUS, OHIO |
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| SUBJECT: Two-Wheeled Motorized Vehicle Permit Parking |
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| EFFECTIVE DATE: September 23, 2020 |
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| BY: Jennifer Gallagher, Director |
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I. PURPOSE

The Division of Parking Services is committed to providing accessible parking options for all mobility types while managing parking and managing congestion. These rules and regulations were created in an effort to accommodate the increasing demand for parking in Columbus' urban core. While motorcycles, moped and motor scooters may legally park anywhere a vehicle may park, two-wheeled motorized vehicle parking permits allow these compact vehicles to park in designated "TW" permit areas.

II. AUTHORITY

- A. Pursuant to the authority granted under Chapter 3312.051 of the Columbus City Codes, 1959, as amended, the Director of Public Service hereby adopts, establishes, and publishes these Rules and Regulations to be effective at the earliest time allowed by law.
- B. These Rules and Regulations supersede all previously promulgated rules and regulations for the establishing parking facilities for permitted two-wheeled motorized vehicles.

III. DEFINITIONS

The following definitions shall apply to terms used in these guidelines:

- A. *Department* means the City of Columbus Department of Public Service.
- B. *Director* means the Director of the Department of Public Service, or designee.
- C. *Division* means the Division of Parking Services.
- D. *Two-wheeled motorized vehicle* means a two or three wheeled motorcycle, as defined in Chapter 2101.19 of the Columbus City Code or any other two-wheeled motorized vehicle that is equipped with a helper motor of more than one hundred (100) cubic centimeter pistons which produces more than one (1) brake horsepower and is capable of propelling the vehicle at a speed greater than twenty (20) miles per hour.

IV. ESTABLISHING TWO-WHEELED MOTORIZED VEHICLE PARKING AREAS

- A. Two-wheeled motorized vehicle permit parking areas will be established as approved by the Director of Public Service or designee. Such areas may be located in the public right-of-way, public parking lots and city-owned public parking garages.
- B. Each designated two-wheeled motorized two-wheeled parking area may vary in size and parking capacity and may have pavement markings to delineate the limits of the parking area.
- C. Each designated two-wheeled parking area shall be marked with a parking restriction sign that includes the no parking symbol, the time and day of the week restriction and designation of TW permit parking.

V. GENERAL RULES

- A. Two-wheeled parking permits shall be designated as “TW” parking permits.
- B. No TW parking permit shall be issued to an applicant with unpaid City of Columbus parking tickets.
- C. Only vehicles properly displaying a TW parking permit may park in a designated TW permit parking area.
- D. TW permits must properly be displayed on the front fork of the two-wheeled motorized vehicle, or the permit may be laminated at the owner’s expense, and affixed to the center of the handle bars so that it is clearly visible to enforcement officers.
- E. TW parking permits are not valid at single space or multi-space parking meters unless otherwise indicated on the posted sign.
- F. TW parking permit applications and required documentation may be submitted by electronic mail, United States postal mail or at the Division of Parking Services, 2700 Impound Lot Road, Columbus, Ohio 43207. Renewals may also be completed by electronic mail, United States postal mail or at the Division of Parking Services.

VI. PERMITTING

- A. Applicants shall provide a copy, at a minimum, of the following information:
 - 1. Name, home address, and valid email address;
 - 2. Valid driver’s license; and
 - 3. Current two-wheeled vehicle registration that includes the year, make, model and license plate number of the vehicle to be permitted.

VII. PERMIT FEES

- A. The fee for a permit shall be fifty dollars (\$50) annually.
- B. A stolen TW parking permit will be replaced free of charge with a copy of the police report if issued to the same owner of the same licensed two-wheeled motorized vehicle.
- C. A lost permit TW permit will be replaced at a fee of fifty dollars (\$50).

VIII. REFUND, TRANSFER, AND EXPIRATION

- A. Permit fees shall not be refunded.
- B. Permit fees shall not be prorated.
- C. Permits are not transferable when ownership of the permitted two-wheeled motorized vehicle changes.
- D. TW parking permits are annual permits and shall expire on March 31st of each year.

VII. ENFORCEMENT, DENIAL, REVOCATION, SUSPENSION, AND TERMINATION

- A. The Department and the Columbus Division of Police shall have the authority to enforce the provisions of these Rules and Regulations.
- B. The Department or the Columbus Division of Police may temporarily suspend permit parking if the public right-of-way is needed for an emergency or temporary use, including, but not limited to, the construction, maintenance, or repair of a street or utility.
- C. The use of a parking permit is subject to the enforcement of applicable local and state traffic, parking, general offenses, and right-of-way occupancy codes and regulations. Enforcement of these rules and regulations may include parking citation and/or impoundment, suspension, revocation, termination or denial of a parking permit.

- D. The Department may deny issuing a parking permit or revoke or suspend without refund any portion of any fees for a parking permit if:
 - 1. The permit holder fails to comply with the requirements of these rules and regulations or other applicable law;
 - 2. The permit holder makes a false statement of material fact on an application for a parking permit; or
 - 3. The permit holder misuses, duplicates, or transfers a parking permit.

VIII. APPEALS

- A. The application for appeal shall be on a form provided by the Department, which shall contain the following information, at a minimum:
 - 1. The name, address, telephone number, and email address of the applicant(s);
 - 2. The reason for the requested appeal; and
 - 3. Any other information requested by the Department for the purpose of processing and considering the application and under the requirements of these rules and regulations.
- B. The Director will review each appeal and provide a decision within ninety (90) days of receiving the appeal and supporting documentation.
- C. The Director's decision on an appeal shall be final.

APPROVED BY:

JENNIFER GALLAGHER, DIRECTOR
DEPARTMENT OF PUBLIC SERVICE