

Non-park Use of Parkland Application



Per Columbus Recreation and Parks Department's Policy for Private Use or Other Development of Parks, entities requesting non-park use/development must submit the following information to Recreation and Parks:

*** Required**

Organizational Information

1. Date submitting application: *

2. Organization Name: *

3. Organization Address:

4. Project Manager Name: *

Email: *

Phone: *

5. Point of Contact Name:

(If different than PM. Ex: Contractor or Consultant)

Email:

Phone:

6. End Owner Name:

(If different than PM. Ex: HOA)

Email:

Phone:

Project Proposal

7. Columbus Park Name: *

Address: *

County Parcel ID#: *

8. Is the proposed project being made to existing infrastructure or creating new infrastructure? *

Adding to or altering existing infrastructure

New infrastructure

9. If adding to or altering existing infrastructure, is there an existing easement?

Yes, and will provide a copy of easement deed.

No

10. Statement of Need: *
- Explain the reasons you are requesting non-park use/development of CRPD Park property.

11. Proposed Project Timeline: *

Note: applications may take 8-12 weeks to process.

12. Project Description: *

13. Please list the proposed impacts to park features, such as pavements, recreational facilities, access points, utilities, drainage facilities, or any other physical items. *

14. What are the proposed impacts to the park's natural resources? *

15. Are any trees larger than 2.5" DBH proposed to be impacted? *
- Yes, and we will provide a summary of them.
- No

16. Are any existing historical or cultural resources proposed to be impacted? *
- Historical or cultural resources are defined by the Advisory Council of Historic Preservation, Section 106 CFR.
- Yes, and we will provide a survey.
- No
17. How does this project meet the City Stormwater Manual -- Specifically, are any wetlands (identified and delineated within the Ohio Environmental Protection Agency's ORAM method) proposed to be impacted? *
18. Are any streams proposed to be impacted? *
- Yes, and the Qualitative Habitat Evaluation Index (QHEI), HHEI or an equivalent, along with data sheets, will be completed and shared.
- No
19. Identify and list any existing infrastructure installed prior to this non-park use project that serves a clear public purpose (if applicable). *

Compensation & Mitigation

20. How will impacts to the park from the non-park use/ development be compensated and/ or mitigated? It is strictly the responsibility of the applicant to make the parkland whole. *
- CRPD will require compensation and/or mitigation, which may require an appraisal for loss or damage of public park land, park facility, recreational opportunity, and/or tree canopy as a result of authorization of a non-park use/development. At a minimum, CRPD requires replacement/repair of all lands, facilities, improvements and amenities equivalent to pre-project work.

Scope of Work

21. Please describe why there are no other possible alternatives available, and how potential impacts have been minimized. *
22. List any disruptions to normal park operations including, but not limited to, access limitations, trail disruptions, sports programming, and natural resource protection. *
23. How will long term maintenance for the project be defined? *

24. Please provide a location map for proposed project. *
- Include parcel boundaries and CRPD parkland boundaries.

25. Please provide a site plan map or a plan sheet for proposed project. *