

CRPD Standard Notes

Below are general notes typically required by Columbus Recreation and Parks Department for Capital Improvement Projects, new development and re-development projects. Please contact Don Evans if you have any further questions at DEEvans@columbus.gov.

1. Columbus Recreation and Parks Department Standard Plan Note

Contractor will contact Columbus Recreation & Parks Department (CRPD) at (614) 645-3307 thirty (30) calendar days prior to any work on or near park property. Contractor shall submit a work schedule and coordinate access. Scheduled events by CRPD shall take precedence and contractor will be required to adjust work schedule as necessary for work on park property. The contractor shall not stage/store any materials or equipment outside their work limits on CRPD property without a permit issued by the Department. Permit must be posted onsite at all times. Any and all park areas disturbed by the contractor during the course of work activities shall be restored to like or better conditions within the time frames noted on the approved schedule and shall be to the satisfaction of the owner, CRPD. Entry into a City park or parkland for construction or any other non-design use is prohibited unless an MOU or other authorized approval is in place. Unless specific permissions are granted by CRPD, access to, from, on, over, under, through, across or otherwise, as it relates to use of the trail corridor/parkland for non-park or non-trail purposes is not granted or implied. Failure to have a MOU in place that is consistent with CRPD policy will result in the delay of final site compliance approval signature by CRPD/City Forester.

2. Greenway Trail Note

All activities that may be adjacent to or could potentially disturb a CRPD trail, or that have any impacts to normal trail flow, must contact CRPD at (614) 645-8026 thirty (30) calendar days prior to any work commencing, for onsite coordination, onsite meeting, signage, traffic control detour plan, restoration plan and disturbance and/or clearing limit review. Unless specific permissions are granted by CRPD, access or use of greenway trails for any non-park use is not granted or implied. Contractor vehicle/equipment traffic on the trail shall be limited to the transport of materials that cannot be carried by the contractor's personnel. Prior to the start of work the contractor shall submit a vehicle/equipment traffic plan, including identification numbers, types of vehicle/equipment to be used, weight of vehicle/equipment and the construction purpose for the vehicle/equipment. Only approved vehicles/equipment shall be permitted on the trail.

3. Indiana Bat Habitat Protection Note

For any trees designated for removal that may be potential bat habitat areas, removal shall only occur from October 1 to March 31. If the contractor prefers to remove the trees outside of this time frame, a survey must be conducted according to the guidelines of the United States Fish and Wildlife Services, and completed by a biologist with all required federal and/or state collection permits, to determine the presence of any Indiana Bats. The data collected during the survey must be provided to the City according to the conditions of the permit and any regulatory authority requirements. If no bats are



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present the trees shall be removed within 24 hours of the survey being conducted. If bats are found to be present, then the trees shall remain and a protection and enhancement plan will be required.

4. Tree Preservation Note

All public trees, whether shown or not shown on the plans, are to be preserved, unless approval to remove or prune is given in writing by CRPD/City Forester and their removal has been designated on the plan. Trees approved for removal by either of the two preceding authorities shall be paid for under CMSC item 201. Clearing and grubbing, unless otherwise provided for by unit price, shall be bid under item 201. The contractor shall use special precautions to avoid damage to all other trees. All trees removed shall include stump removal to eighteen (18) inches below grade. All clearing and grubbing done on CRPD property, rights-of-way, or any City of Columbus property shall be removed and disposed of by the contractor. Heavy equipment will not be allowed to compact the soil over the root zone of existing public trees. Restricted equipment access routes will be established before work is begun. Temporary paving materials such as plywood, lumber or rubber matting spread over the root zone may be required to prevent compaction. Contractor shall refer to the ANSI A300 and/or City of Columbus Executive Order 2015-01 for tree protection and replacement.

5. Tree Protection Note

Contractors must submit a tree protection plan to the City Division of Forestry with a drawing of any work located within the drip line of a public tree. Refer to CRPD Standard Drawing, Tree Protection for guidance. Construction materials, excavation debris, fuel, equipment or vehicles are not to be stockpiled, stored, dumped or parked within the drip line of public trees. Public trees must be protected against injury or damage to branches, trunks or roots from construction and excavation, as described in "Best Management Practices – Managing Trees During Construction," a companion publication to ANSI A300 Part 5. Failure to contact the City Forestry representative, (614) 645-2864, in advance of construction will result in the applicant reimbursing City Forestry for the cost of any and all damage as determined by the current ANSI A300/City of Columbus Executive Order 2015-01 for tree protection and replacement.

