

**RECREATION & PARKS COMMISSION  
MEETING AGENDA**

**December 8, 2021 – 8:30 a.m.**

**Jerry Hammond Building, 1111 E. Broad St., 43205**

**Video web meeting link:**

<https://cocmeetings.webex.com/cocmeetings/j.php?MTID=ma9f018efcb0f5815de450c0ca9dcfd32>

**Meeting ID: 160 532 2219**

**Phone #: 650-479-3207, Conference Code: 160 532 2219**

***I. CALL TO ORDER***

***II. PLEDGE OF ALLEGIANCE***

***III. ROLL CALL***

***IV. ACCEPTANCE OF PREVIOUS MINUTES***

***V. OLD BUSINESS***

***VI. NEW BUSINESS***

***A. Remarks – Office of ProTem Elizabeth Brown***

***B. Remarks – Deputy Chief of Staff***

***C. Consent Agenda***

**1. COAAA - American Rescue Plan Appropriation (3054-2021)**

**Title:** To authorize and direct the Central Ohio Area Agency on Aging to accept grant funds from the Ohio Department of Aging in the amount of \$1,178,680.00 and any additional funds for the American Rescue Plan- Older Americans Act Title III; to authorize the appropriation of \$1,178,680.00 and any additional funds from the unappropriated balance of the Recreation and Parks Grant Fund; to authorize the City Auditor to transfer appropriations between object classes and grant numbers for the American Rescue Plan grant funding; and to declare an emergency. (\$1,178,680.00)

***D. Administration Agenda***

**2. Street Tree Installation - Spring 2022 - MGI (3252-2021)**

**Title:** To authorize the Director of the Recreation and Parks Department to enter into contract with Greenscapes Landscape Co., Inc. for \$200,000.00 (incl. \$23,610.00 contingency) for the installation of 620 street trees throughout the City of Columbus; funded by CIP and to declare an emergency. (\$200,000.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on November 11<sup>th</sup>, 2021 and received by the Recreation and Parks Department on November 30<sup>th</sup>, 2021. Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Greenscapes Landscape	MAJ	\$176,390.00
Custom Landscape	MAJ	\$179,800.00
Facemyer Co.	WBE	\$244,900.00

After reviewing the proposals that were submitted, it was determine that Greenscapes Landscape Co., Inc. was the lowest and most responsive bidder.

### 3. 2021 Capital Staff Augmentation Services (3293-2021)

**Title:** To authorize the Director of Recreation and Parks to enter into five separate task order contracts; with DLZ Corp., Prime AE Group, OHM Advisors, GPD Group, and OA Spencer to provide professional Architectural and Engineering Services; for a total appropriation not to exceed \$880,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency.

RFP's were sent to our pre-qualified consultants listed above, in accordance with City Code Section 329, on May 27, 2021 and received by the Recreation and Parks Department on June 10, 2021.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
OA Spencer	MBE	N/A
DLZ Corp.	MBE	N/A
Prime AE Group	MBE	N/A
GPD Group	MAJ	N/A
OHM Advisors	MAJ	N/A

Consultants received request and had been pre-qualified in accordance with Columbus City Code, Title 3, Section 329.26 and by Ordinance 2453-2018. Selection was a quality based selection and costs for services were not requested.

In accordance with City Code, a selection team evaluated the proposals and recommended that each be selected to perform the work. The firms were chosen based on their referenced projects, experience, qualifications, availability, timeline, and project approach.

Originally, the opportunity to become prequalified for the Department of Recreation and Parks was publically advertised via the City of Columbus Vendor Services webpage. Once firms became prequalified, RFP's were sent to our pre-qualified consultants, in accordance with City Code Section 329, on May 27, 2021 and received by the Recreation and Parks Department on June 10, 2021. MBE's were requested to respond to our request for proposals and each has been selected for a contract.

**4. Playground Improvements Phase 2 CDBG Contract Modification (3295-2021)**

**Title:** To authorize the Director of Recreation and Parks to modify an existing contract with Midstates Recreation (ord.1951-2021) to provide construction services associated with Playground Improvements Phase 2 and to authorize an expenditure of \$230,000.00 from the Community Development Block Grant (CDBG) Fund and from private donations; and to declare an Emergency; and to declare an emergency.

Proposals were originally advertised through Vendor Services, in accordance with City Code Section 329, on May 22<sup>nd</sup>, 2021 and received by the Recreation and Parks Department on June 17<sup>th</sup>, 2021. Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Playworld Midstates	MAJ	\$328,212.00
Snider Recreation	MAJ	\$400,000.00
DWA Recreation	MAJ	\$471,346.27

**5. Lill’s Concession Contract RENEWAL- Turnberry (3296-2021)**

**Title:** To authorize and direct the Recreation and Parks Department Director to modify and extend the current REVENUE contract with Lill’s Concessions, LLC, food concessionaire at Turnberry Golf Course and to declare an emergency.

**6. Ruthfield Enterprises Contract RENEWAL- Airport GC (3298-2021)**

**Title:** To authorize and direct the Recreation and Parks Department Director to modify and extend the current REVENUE contract with Ruthfield Enterprises, food concessionaire at Airport Golf Course and to declare an emergency.

**7. Vittorio’s Investment, Inc. Contract RENEWAL- Mentel Memorial (3299-2021)**

**Title:** To authorize and direct the Recreation and Parks Department Director to modify and extend the current REVENUE contract with Vittorio’s Investment, Inc., food concessionaire at Mentel Memorial Golf Course and to declare an emergency.

**8. Schmidt Hospitality Concepts Concession Contract RENEWAL- Raymond Memorial (3300-2021)**

**Title:** To authorize and direct the Recreation and Parks Department Director to modify and extend the current REVENUE contract with Schmidt Hospitality Concepts, food concessionaire at Raymond Memorial Golf Course and to declare an emergency.

*E. Recreation & Program Services Agenda – No Legislation*

*F. Parks Operations & Maintenance Agenda – No Legislation*

*G. Youth & Family Development Agenda – No Legislation*

**VI. DEPARTMENT & PROJECT UPDATES**

**A. Diversity, Equity and Inclusion Update**

**VII. CRP FOUNDATION UPDATE**

**VIII. DIVISION UPDATES**

**A. COAAA – Executive Director, Cindy Farson**

**B. Community Relations – Chief Communications Officer, Kerry Francis**

**C. Parks Maintenance & Operations - Assistant Director, Troy Euton**

**D. Recreation & Program Services – Assistant Director, Jack Castle**

**E. Youth & Family Development - Assistant Director, Eric Brandon**

**IX. DIRECTOR'S COMMENTS**

**XI. COMMISSION COMMENTS**

**XII. PUBLIC COMMENTS – \*Please limit comments to 3 minutes and fill out speaker slip if available**

**XIII. ADJOURNMENT**