

**RECREATION & PARKS COMMISSION
MEETING MINUTES SYNOPSIS**

December 8, 2021 – 8:30 a.m.

Jerry Hammond Building, 1111 E. Broad St., 43205

Video web meeting link:

<https://cocmeetings.webex.com/cocmeetings/j.php?MTID=ma9f018efcb0f5815de450c0ca9dcfd32>

Meeting ID: 160 532 2219

Phone #: 650-479-3207, Conference Code: 160 532 2219

Call to Order

8:39 a.m.

Pledge of Allegiance

Recited

Present

Commissioners: Jennifer Adair, Derrick Clay, Gregg Dodd, Alvis Moore, Letha Pugh, Karla Rothan, Terrie TerMeer, and Jamie Wilson

Staff: Attendance not taken

Guest(s): Attendance not taken

Previous Board Meeting Minutes

On a motion made by Commissioner Dodd and seconded by Commissioner Pugh the December meeting minutes were unanimously accepted.

Old Business

None

New Business

A. Remarks from ProTem Elizabeth Brown's Office

- Capital Budget Hearings
- Public Hearing on Council Districts
- Council will be on a short recess and will resume on January 10th

B. Remarks from Chief of Staff's Office, Kenneth Paul – *No Updates*

CONSENT AGENDA

1. Ord #3054--2021 (American Rescue Plan Appropriation)

Title: To authorize and direct the Central Ohio Area Agency on Aging to accept grant funds from the Ohio Department of Aging in the amount of \$1,178,680.00 and any additional funds for the American Rescue Plan- Older Americans Act Title III; to authorize the appropriation of \$1,178,680.00 and any additional funds from the unappropriated balance of the Recreation

and Parks Grant Fund; to authorize the City Auditor to transfer appropriations between object classes and grant numbers for the American Rescue Plan grant funding; and to declare an emergency. (\$1,178,680.00)

On a motion made by Commissioner Adair and seconded by Commissioner TerMeer the Commission unanimously approved the Consent Agenda

ADMINISTRATION AGENDA

2. **Ord #3252--2021 (Street Tree Installation - Spring 2022 - MGI)**

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Greenscapes Landscape Co., Inc. for \$200,000.00 (incl. \$23,610.00 contingency) for the installation of 620 street trees throughout the City of Columbus; funded by CIP and to declare an emergency. (\$200,000.00)

3. **Ord #3293--2021 (2021 Capital Staff Augmentation Services)**

Title: To authorize the Director of Recreation and Parks to enter into five separate task order contracts; with DLZ Corp., Prime AE Group, OHM Advisors, GPD Group, and OA Spencer to provide professional Architectural and Engineering Services; for a total appropriation not to exceed \$880,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$880,000.00)

4. **Ord #3295--2021 (Playground Improvements Phase 2 CDBG Contract Modification)**

Title: To authorize the Director of Recreation and Parks to modify an existing contract with Midstates Recreation (ord.1951-2021) to provide construction services associated with Playground Improvements Phase 2 and to authorize an expenditure of \$230,000.00 from the Community Development Block Grant (CDBG) Fund and from private donations; and to declare an Emergency; and to declare an emergency. (\$230,000.00)

5. **Ord #3296--2021 (Lill's Concession Contract RENEWAL- Turnberry)**

Title: To authorize and direct the Recreation and Parks Department Director to modify and extend the current REVENUE contract with Lill's Concessions, LLC, food concessionaire at Turnberry Golf Course and to declare an emergency.

6. **Ord #3298--2021 (Ruthfield Enterprises Contract RENEWAL- Airport GC)**

Title: To authorize and direct the Recreation and Parks Department Director to modify and extend the current REVENUE contract with Ruthfield Enterprises, food concessionaire at Airport Golf Course and to declare an emergency.

7. **Ord #3299--2021 (Vittorio's Investment, Inc. Contract RENEWAL- Mentel Memorial)**

Title: To authorize and direct the Recreation and Parks Department Director to modify and extend the current REVENUE contract with Vittorio's Investment, Inc., food concessionaire at Mentel Memorial Golf Course and to declare an emergency.

8. Ord #3300--2021 (Schmidt Hospitality Concepts Concession Contract RENEWAL-Raymond Memorial)

Title: To authorize and direct the Recreation and Parks Department Director to modify and extend the current REVENUE contract with Schmidt Hospitality Concepts, food concessionaire at Raymond Memorial Golf Course and to declare an emergency.

On a motion made by Commissioner Adair and seconded by Commissioner Pugh the Commission unanimously approved the Administration Agenda.

Department and Project Updates

- Diversity, Equity and Inclusion Training update

CRP Foundation Updates

- Update on *Adopt-A-Center*
- Working on 2022 budget
- Creating a signature annual event Fall fundraiser “*Columbus Roll & Stroll*”
- Piano donated to Gillie Community Center

Division Updates

- COAAA
 - Sponsored Alzheimer’s special with channel 4
 - Working on vaccination commercials
 - Holiday Gift Program update
- Community Relations, Kerry Francis
 - *Adopt-A-Center* gift status
 - Andre Hill plaque will be installed the week of January 17th
 - Update on media costs and social media update
- Parks Maintenance & Operations, Assistant Director Troy Euton
 - City Forester position is closed
 - Forestry staffing update
 - Arborist (Master Arborist) has been hired
 - LED replacement project
 - Staff went to Leadership Summit in November
 - Stewardship 2.0
- Recreation & Program Services, Assistant Director, Jack Castle
 - Holiday food and toy giveaways
 - Youth basketball starting back up; working with the health department on safety guidelines
 - *School’s Out* winter Registration
 - Focus Groups (staff, morale & training)
 - Staff increases
 - Staff Meeting in January
 - Teen impact programming, ages 13-29 @ Linden
- Youth & Family Development, Assistant Director Eric Brandon
 - Food Office Manager position is open
 - APPS; increase contact with clients during the holidays

- Level 1 & 2 “Life Coaching”

Director’s Comments

- Winter Fest event
- Budget Hearing with ProTem Brown
- Revenue questions may surface

Commission Comments

- Director Reese will be starting in January, please be patient and support her
- Commissioner Clay request a Resolution for Commissioner Stull at City Council
- Thank you to Paul Rakosky and his leadership over the past 2 years

Public Comments

None

Adjournment

9:45a – December Commission Meeting adjourned