

**RECREATION & PARKS COMMISSION
MEETING AGENDA
February 12, 2020 – 8:30 a.m.
Jerry Hammond Building
1111 E. Broad St., Columbus, OH 43205**

I. CALL TO ORDER

II. ROLL CALL

III. ACCEPTANCE OF PREVIOUS MINUTES

IV. OLD BUSINESS

A. Election of Commission Officers

V. NEW BUSINESS

A. Remarks – Office of Councilmember Elizabeth Brown

B. Remarks – Deputy Chief of Staff Kimber Perfect

C. Consent Agenda

1. Senior Options Grant 2020 (0342-2020)

Title: *To authorize and direct the Director of Recreation and Parks to apply for and accept a grant from and enter into a grant agreement with the Franklin County Board of Commissioners, dba Franklin County Senior Options, in the amount of \$13,051.00 for the 50+ Fitness Programs; and to authorize an appropriation of \$13,051.00 from the unappropriated balance of the Recreation and Parks Grant Fund. (\$13,051.00)*

2. Activenet 2020 (0351-2020)

Title: *To authorize the Director of the Department of Recreation and Parks to enter into contract for hosted software, maintenance, and support of the Activenet software application with Active Network, LLC; to authorize the expenditure of \$170,000.00 from the Recreation and Parks Department Operating Fund; to waive the competitive bidding provisions of Chapter 329 of the Columbus City Codes; and to declare an emergency. (\$170,000.00)*

3. Gym Floor Sanding & Refinishing 2020 (0412-2020)

Title: *To authorize and direct the Director of the Recreation and Parks Department to enter into contract with Floor Care Concepts, LLC for the restoration and refinishing of wood flooring at CRPD facilities; to authorize the*

expenditure of \$72,850.00 with a contingency of \$2,000.00 for a total of \$74,850.00 from the Recreation and Parks Operation Fund; and to declare an emergency. (\$74,850.00).

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on January 3, 2020 and received by the Recreation and Parks Department on January 23, 2020. Bids were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Floor Care Concepts, LLC	(MAJ)	\$72,850.00
All-Star Sports Flooring, LLC	(MAJ)	\$73,794.56
Traditional Hardwood Floors, LLC	(MAJ)	\$73,850.00

After reviewing the proposals that were submitted, it was determined that Floor Care Concepts LLC was the lowest and most responsive bidder.

D. Administration Agenda

4. Champions Pump Station 2020 (0361-2020)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with The Righter Co., Inc. to perform construction work regarding pump station improvements on Champions Golf Course; to authorize the transfer of \$234,930.00 between projects within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize the expenditure of \$234,930.00 from the Recreation Voted Bond Fund; and to declare an emergency. (\$234,930.00).

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on January 3rd, 2020 and received by the Recreation and Parks Department on January 28st, 2020. Bids were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Technical Choice, LLC	MAJ	\$157,748.00
The Righter Co., Inc.	MAJ	\$214,930.00

After reviewing the proposals that were submitted, it was determine that The Righter Co., Inc. was the lowest and most responsive bidder. All proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

Technical Choice is not pre-qualified through the Office of Finance and Management, and neither is their electrical subcontractor Brett Short Circuits, LLC. Per City Code 329.20 (c), Technical Choice LLC is non-responsive and the bid cannot be considered for award without an approved bid waiver by Director Rakosky and City Council.

5. RBX Media LLC Agreement 2020 (0272-2020)

Title: To authorize the Director of Recreation and Parks to enter into agreements with RBX Media, LLC relative to the installation, operation, and maintenance of advertisement signs within City of Columbus Parkland; to waive those sections of Columbus City Code that prohibits the placement of billboards within 500 feet of a public park to the extent that those provisions may be applicable to the placement, operation, and maintenance of the signs pursuant to this legislation; to authorize the Director of Recreation and Parks to accept and disburse its share of net advertising fees generated by RBX Media LLC for the sale or placement of advertising on the Equipment within the City Parkland. (\$0.00)

6. Linden Park & Community Center FF&E Auditors Certificate (0369-2020)

Title: To authorize and direct the City Auditor establish an auditor certificate in the amount of \$200,000.00 for various expenditures for labor, material, and equipment in conjunction with the existing Linden Park and Community Center Improvements Project; to authorize the expenditure of \$200,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$200,000.00)

7. General Design & Construction Management Services (0433-2020)

Title: To authorize and direct the City Auditor establish an auditor certificate in the amount of \$450,000.00 for various expenditures for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects managed by the Division of Design and Construction of the Recreation and Parks Department; to authorize the expenditure of \$450,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$450,000.00)

8. Parkland Dedication Ordinance Improvements Plan (0384-2020)

Title: To authorize and direct the Recreation and Parks Department Director to enter into a contract with MKSK Inc. to perform a city-wide analysis and update plan for the city's Parkland Dedication Ordinance; to authorize the expenditure of \$73,480.00 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$73,480.00)

Formal Requests for Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on December 18, 2019, and received by the Recreation and Parks Department on January 14, 2020. Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>
MKSK Inc.	(MAJ)

Sub Consultants as a part of the team

Dr. John Crompton, Professor Texas A&M
Janet L. Jordan. Moody Nolan

In accordance with City Code 329, a selection team evaluated the proposals and recommended to the Director of Recreation and Parks to contract with MKSK and their team to complete an update to the Parkland Dedication Ordinance. The firm was chosen based on their extensive reference projects, experience, qualifications, availability, timeline, and project approach.

MKSK, Inc. will lead the engagement process with a diverse range of stakeholders, including environmental organizations, city departments, residents, private development, which are affected by the parkland dedication code.

9. LPA Agreement – Alum Creek Trail – East Columbus/Johnstown Rd Connector (0385-2020)

Title: To authorize and direct the Director of the Recreation and Parks Department to sign the LPA Federal Local-Let Project Agreement with the Ohio Department of Transportation to construct a connector to the Alum Creek Trail to the East Columbus/Johnstown Road community; to authorize the expenditure of \$2,496,360.00 from the Recreation and Parks Fund (\$1,997,304.00 - ODOT Funding and \$499,056.00 - City Match Funding); and to declare an emergency. (\$2,496,360.00)

10. Mock Road Grant Application 2020 (0426-2020)

Title: To authorize and direct the Recreation and Parks Department Director to enter a grant application to the Ohio Department of Natural Resources (ODNR) Clean Ohio Trails Fund which will be used to build the Alum Creek Trail / Mock Park-Hudson Street Connector; and to declare an emergency.

11. Clean Ohio Fund Application 2020 (0432-2020)

Title: This ordinance is to authorize the Director of the Recreation and Parks Department to apply for grant funding to acquire properties along three watercourses--Hayden Run, Big Walnut Creek, and Blacklick Creek; and to provide the necessary match funds; and to declare an emergency.

12. Thompson Community Center Door Replacement (0434-2020)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with ProCon Professional Construction Services for replacement of Doors at Thompson Community Center; to authorize the expenditure of \$59,604.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$59,604.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329 on December 20, 2019 and were received by the Recreation and Parks Department on January 17, 2020.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
2K General Company	MAJ	\$67,000.00
Bomar Construction Company	MAJ	\$60,619.00
ProCon Professional Construction Services	MAJ	\$58,104.00

After reviewing the proposal that were submitted, it was determined that ProCon was the lowest and most responsive bidder.

ProCon and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

13. Hotel Motel Funding 2020 (0435-2020)

Title: To authorize the appropriation and transfer of \$229,000.00 from the Hotel/Motel Tax Fund to the Recreation and Parks Operating Fund for the support of various annual special event programming; to appropriate \$229,000.00 in the Recreation and Parks Operating Fund; and to declare an emergency. (\$229,000.00)

- E. Parks Maintenance & Operations Agenda – No Legislation*
- F. Recreation & Program Services Agenda – No Legislation*
- G. Youth & Family Development Agenda*

14. NVI Contract Extension 2020 – Community for New Direction (0425-2020)

Title: To authorize the Director of Recreation and Parks to modify and extend contract number EL016709 with Community For New Direction for professional and fiscal services related to the implementation of the Neighborhood Violence Intervention Program; to authorize the expenditure of \$55,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$55,000.00)

15. NVI Contract Extension 2020 – Columbus Urban League (0428-2020)

Title: To authorize the Director of Recreation and Parks to modify and extend contract number EL016784 with the Columbus Urban League for professional and fiscal services related to the implementation of the Neighborhood Violence Intervention Program; to authorize the expenditure of \$55,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$55,000.00)

VI. CRPD DIVERSITY AND INCLUSION POLICY

VII. 2019 END OF YEAR FINANCIAL & REVENUE REPORT

VIII. CRP FOUNDATION UPDATE

IX. DIVISION UPDATES

- A. COAAA, Executive Director Cindy Farson*
- B. Community Relations, Community Relations Chief Sophia Fifner*
- C. Parks Maintenance & Operations, Assistant Director Troy Euton*
- D. Recreation & Program Services, Assistant Director Bernita Reese*
- E. Youth & Family Development, Assistant Director Eric Brandon*

X. DIRECTOR'S COMMENTS

A. OPRA & NRPA Opportunities for Commissioners

VII. COMMISSION COMMENTS

VIII. PUBLIC COMMENTS – *Please limit comments to 3 minutes and fill out speaker slip if available

IX. ADJOURNMENT

DRAFT