

**RECREATION & PARKS COMMISSION
MEETING AGENDA
January 8, 2020 – 8:30 a.m.
Jerry Hammond Building
1111 E. Broad St., Columbus, OH 43205**

I. CALL TO ORDER

II. ROLL CALL

III. ACCEPTANCE OF PREVIOUS MINUTES

IV. OLD BUSINESS

V. NEW BUSINESS

- A. Introduction of CRP Foundation Executive Director***
- B. Election of Commission Officers***
- C. Remarks – Office of Councilmember Elizabeth Brown***
- D. Remarks – Deputy Chief of Staff Kimber Perfect***
- E. Consent Agenda***

1. Milo’s Catering Concession Contract 2020 (Commission Only)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with Milo’s Catering for food concessions/catering at Champions Golf Course. This contract is a revenue generating contract for the Golf Division and is for two (2) years: 2020-2021 with an option to renew for two, one (1) year extensions if mutually agreed - 2022 (if exercised, must go through Council at that time for approval). Annual rent payments are 2020-\$18,000 plus 10% of gross sales over \$200,000.00 and -\$24,000.00 plus 10% of gross sales over \$300,000.00 for 2021; (if renewed 2022-\$26,000.00 and 2023 \$28,000.00 plus 10% of gross sales over \$300,000.00).

2. Vittorio’s Investment Catering Contract 2020 (Commission Only)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with Vittorio’s Investment, Inc. for food concessions/catering at Mental Memorial Golf Course. This contract is a revenue generating contract for the Golf Division and is for two (2) years: 2020-2021 with an option to renew for two, one (1) year extensions if mutually agreed - 2022 (if exercised, must go through Council at that time for approval). Annual rent payments are 2020-

2021-\$42,000.00 plus 10% of gross sales over \$165,000.00 for 2020 and \$43,000.00 plus 10% of gross sales over \$165,000.00 for 2021; (if renewed 2022-\$45,500.00 and 2023 \$47,500.00 plus 10% of gross sales over \$175,000.00).

3. Ruthfield Enterprise Catering Contract 2020 (Commission Only)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with Ruthfield Enterprises for food concessions/catering at the Airport Golf Course. This contract is a revenue generating contract for the Golf Division and is for two (2) years: 2020-2021 with an option to renew for two, one (1) year extensions if mutually agreed - 2022 (if exercised, must go through Council at that time for approval). Annual rent payments are 2020-2021-\$40,000.00 plus 10% of gross sales over \$150,000.00; (if renewed 2022-\$42,500.00 and 2023 \$45,000.00 plus 10% of gross sales over \$150,000.00).

4. Golf Riding Carts 2020 (0037-2020)

Title: To authorize and direct the Director of the Recreation and Parks Department to renew/extend the contract for one year for lease-purchase payments of the golf riding cars with PNC Equipment Finance, LLC; to authorize the expenditure of \$311,850.00 from the Recreation and Parks Operation Fund; and to declare an emergency. (\$311,850.00).

F. Administration Agenda

5. Sills Park Renaming – Sammons Park (Commission Only)

Title: To authorize and direct the Director of the Recreation and Parks Department to officially change the name of Sills Park, located at 2877 Groveport Rd., Columbus, Ohio, 43207, to the requested ‘Sammons Park’, supporting the Parks Naming Policy application to rename Sill Park after the deceased (passed in 2018), Richard Sammons.

6. Franklinton Loop Souder Avenue Stage 2 (0046-2020)

Title: To authorize and direct the Director of the Recreation and Parks Department to modify a contract with GPD Group (Ord. 1280-2018, June, 2018) to provide detailed engineering services for the Franklinton Loop---Souder Avenue Connector; and to authorize the expenditure of \$726,728.14 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$726,728.14)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on January 6, 2018 and received by the Recreation and Parks Department on February 20, 2018. Bids were received from the following vendors:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
2LMN	(MAJ)	Design, N/A
Dynotec	(MBE)	Design, N/A
Korda Engineering	(MAJ)	Design, N/A
GPD Group	(MAJ)	Design, N/A
JMT	(MAJ)	Design, N/A

OHM (MAJ) Design, N/A

In accordance with City Code, a selection team evaluated the proposals and recommended GPD Group be selected to perform the work. The firm was chosen based on their reference projects, experience, qualifications, availability, timeline, and project approach.

7. Demolition Noe Bixby Road (0047-2020)

Title: To authorize and direct the Recreation and Parks Department Director to enter into a contract with Dilley’s Excavating and Demolition to demolish a house and garage on newly acquired parkland located at 229 Noe Bixby Road; to authorize the expenditure of \$43,100.00 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$43,100.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on November 15, 2019 and received by the Recreation and Parks Department on December 6, 2019. Bids were received from the following vendors:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Engel Excavating	(MAJ)	\$46,500.00
Dilley’s Excavating and Demolition	(MAJ)	\$43,100.00

After reviewing the proposals that were submitted, it was determine that Dilley’s Excavating and Demolition was the lowest and most responsive bidder.

Dilley’s Excavating and Demolition and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

8. Sports CIP Equipment 2019 (0048-2020)

Title: To authorize and direct the Finance and Management Department to purchase of various pieces of equipment for the Recreation and Parks Sports Section; to authorize the expenditure of \$83,361.76 from the Recreation and Parks Voted Bond Fund and Permanent Improvement Fund; and to declare an emergency. (\$83,361.76)

ONE (1) - UTILITY TASK VEHICLE

Bids were advertised through Vendor Services, in accordance with City Code Section 329, via RFQ013908, on October 21, 2019 and received by the Finance and Management Department on October 28, 2019. After reviewing the proposals that were submitted, it was determine that AG-Pro Ohio LLC was the lowest and most responsive bidder.

<u>Vendor</u>	<u>Manufacturer /Model</u>	<u>Bid Amount</u>
AG-Pro Ohio LLC	John Deere Gator TS	\$7,203.79

ONE (1) - GROOMER

Bids were advertised through Vendor Services, in accordance with City Code Section 329, via RFQ013919, on October 21, 2019 and received by the Finance and Management Department on October 29, 2019. After reviewing the proposals that were submitted, it was determine that Baker Vehicle was the lowest and most responsive bidder.

<u>Vendor</u>	<u>Manufacturer /Model</u>	<u>Bid Amount</u>
Baker Vehicle	Redexim Verti-Come 4000	\$10,580.00

TWO (2) - SPORTS FIELD STRIPERS

Bids were advertised through Vendor Services, in accordance with City Code Section 329, via RFQ014173 on November 8, 2019 and received by the Finance and Management Department on November 15, 2019. RFQ014401 was posted shortly after, when it was determined that two stripers were needed, on November 8, 2019 and received by the Finance and Management Department on December 6, 2019. After reviewing the proposals that were submitted, it was determined that Holzberg Communications Inc. was the lowest and most responsive bidder for both RFQ's.

<u>Vendor</u>	<u>Manufacturer /Model</u>	<u>Bid Amount</u>
Pioneering Manufacturing Co., Inc.	Brite Striper #3500	\$ 5,121.49
Pioneering Manufacturing Co., Inc.	Brite Striper #3500	\$ 5,121.50

TWO (2) - SPORTS FIELD MOWERS

Bids were advertised through Vendor Services, in accordance with City Code Section 329, via RFQ014177, on November 8, 2019 and received by the Finance and Management Department on November 20, 2019. After reviewing the proposals that were submitted, it was determine that Century Equipment Inc. was the lowest and most responsive bidder.

<u>Vendor</u>	<u>Manufacturer /Model</u>	<u>Bid Amount</u>
Century Equipment Inc.	Toro GMI200	\$46,584.98

ONE (1) - TRAILER

Bids were advertised through Vendor Services, in accordance with City Code Section 329, via RFQ014121 on November 5, 2019 and received by the Finance and Management Department on November 12, 2019. After reviewing the proposals that were submitted, it was determine that National Truck and Equipment Sales was the lowest and most responsive bidder.

<u>Vendor</u>	<u>Manufacturer /Model</u>	<u>Bid Amount</u>
National Truck and Equipment Sales	Cam Superline Trailer	\$8,750.00

9. CDCFC Lease Agreement at Barnett Community Center (0050-2020)

Title: To authorize and direct the Recreation and Parks Department Director to enter into a lease agreement with The Child Development Council of Franklin County (Hereinafter "CDCFC") for the continued operation of their Head Start, Early Head Start, and Child Care services within the Barnett Community Center; and to declare an emergency.

10. Street Trees Spring 2020 (0055-2020)

Title: To authorize and direct the Recreation and Parks Department Director to enter into contract with Greenscapes Landscape Company for the installation of 625 street trees throughout the City of Columbus; to authorize the expenditure of \$200,250.00 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$200,250.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on October 21, 2019 and received by the Recreation and Parks Department on November 5, 2019. Bids were received from the following vendors:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Greenscapes Landscape	(MAJ)	\$ 181,250.00

After reviewing the proposals that were submitted, it was determine that Greenscapes Landscape was the lowest and most responsive bidder.

Greenscapes Landscape and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

11. Livingston Ave. Street Trees Spring 2020 (0056-2020)

Title: To authorize and direct the Recreation and Parks Department Director to enter into contract with Custom Landscape Contractors for the installation of 24 street trees in Planning Area 22, E. Livingston Ave.; to authorize the expenditure of \$7,688.50 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$7,688.50)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on October 21, 2019 and received by the Recreation and Parks Department on November 5, 2019. Bids were received from the following vendors:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Custom Landscape	(MAJ)	\$ 6,688.50

After reviewing the proposals that were submitted, it was determine that Custom Landscape was the lowest and most responsive bidder.

Custom Landscape and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

12. Harrison House Deed Transfer (0064-2020)

Title: To authorize the Director of the Recreation and Parks Department (City) to execute any and all necessary agreements and deeds for conveyance of title of one parcel of real property, known as the historical Harrison House and Lucas Sullivant Land Office (Premises), located at 570 West Broad Street, Columbus, Ohio 43215 {Franklin County Tax Parcel 010-027837, to the Columbus Historical Society (CHS); and to declare an emergency.

13. Smith Road Lease Agreement (0065-2020)

Title: to authorize the Director of the Recreation and Parks Department to enter into a lease agreement of a ten (10) yr. term, with the Columbus City Schools for the Smith Rd. Parkland (Premises), located at 1249 Smith Rd, Columbus, Ohio, identified as the Franklin County Tax ID # 010-116036; and to declare an emergency.

G. Parks Maintenance & Operations Agenda – No Legislation

H. Recreation & Program Services Agenda – No Legislation

I. Youth & Family Development Agenda – No Legislation

VI. CRP FOUNDATION UPDATE

VII. DIVISION UPDATES

- A. Community Relations, Community Relations Chief Sophia Fifner**
- B. Parks Maintenance & Operations, Assistant Director Troy Euton**
- C. Recreation & Program Services, Assistant Director Bernita Reese**
- D. Youth & Family Development, Assistant Director Eric Brandon**

VIII. DIRECTOR'S COMMENTS

VII. COMMISSION COMMENTS

VIII. PUBLIC COMMENTS – *Please limit comments to 3 minutes and fill out speaker slip if available

IX. ADJOURNMENT