

**RECREATION & PARKS COMMISSION
MEETING MINUTES SYNOPSIS
January 8, 2019 – 8:30 a.m.
Jerry Hammond Building
1111 E. Broad St., Columbus, OH 43205**

Call to Order

8:47 a.m.

Present

Commissioners: Jennifer Adair, Derrick Clay, Gregory Lee, Dave Paul, and Terri TerMeer

Staff: Eric Brandon, Stephanie Brock, Kelsey Ellingsen, Troy Euton, Sophia Fifner, Susan Johnson, Chris Maitland, Kelly Messer, Jim Miller, Tina Mohn, Craig Murphy, Mike Musser, Kyle Nowak, Kimber Perfect, Paul Rakosky, Bernita Reese, and Brad Westall

Guest(s): Geoff Dew, Mike Frush, Boomer Schmidt, and Roy Wentzel

Previous Board Meeting Minutes

On a motion made by Commissioner TerMeer and seconded by Commissioner Clay the December meeting minutes were unanimously accepted.

Old Business

None

New Business

A. Introduction of CRP Foundation Executive Director

- Boomer Schmidt introduced himself to the Commission.

B. Election of Commission Officers

- On a motion made by Commissioner Adair and seconded by Commissioner TerMeer the Commission unanimously accepted to table the election of Officers until the February Commission Meeting.

C. Remarks from the Office of ProTem Elizabeth Brown

- Welcome to Boomer Schmidt
- Community Hours Project; March 1st will be the first
- Constituent feedback is still regarding mostly trees and more parks
- The Operating Budget is likely to be adopted and finalized in February

D. Remarks from Deputy Chief of Staff Kimber Perfect

- Jennifer Adair (CRPD Commissioner) was announced as head of the Columbus City School Board
- Mayor Ginther's Community Day at the Franklin Park Adventure Center was a success;

the Recreation and Parks staff was extremely helpful. Therapeutic Programming was showcased.

- Columbus Pounce is April 1st, Census Day
- Mayor Ginther's State of the City is February 13th @ 6:00p at West High School

CONSENT AGENDA

1. Commission Only (Milo's Catering Concession Contract 2020)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with Milo's Catering for food concessions/catering at Champions Golf Course. This contract is a revenue generating contract for the Golf Division and is for two (2) years: 2020-2021 with an option to renew for two, one (1) year extensions if mutually agreed - 2022 (if exercised, must go through Council at that time for approval). Annual rent payments are 2020-\$18,000.00 plus 10% of gross sales over \$200,000.00 and -\$24,000.00 plus 10% of gross sales over \$300,000.00 for 2021; (if renewed 2022-\$26,000.00 and 2023 \$28,000.00 plus 10% of gross sales over \$300,000.00).

2. Commission Only (Vittorio's Investment Catering Contract 2020)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with Vittorio's Investment, Inc. for food concessions/catering at Mentel Memorial Golf Course. This contract is a revenue generating contract for the Golf Division and is for two (2) years: 2020-2021 with an option to renew for two, one (1) year extensions if mutually agreed - 2022 (if exercised, must go through Council at that time for approval). Annual rent payments are 2020-2021-\$42,000.00 plus 10% of gross sales over \$165,000.00 for 2020 and \$43,000.00 plus 10% of gross sales over \$165,000.00 for 2021; (if renewed 2022-\$45,500.00 and 2023 \$47,500.00 plus 10% of gross sales over \$175,000.00).

3. Commission Only (Ruthfield Enterprise Catering Contract 2020)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with Ruthfield Enterprises for food concessions/catering at the Airport Golf Course. This contract is a revenue generating contract for the Golf Division and is for two (2) years: 2020-2021 with an option to renew for two, one (1) year extensions if mutually agreed - 2022 (if exercised, must go through Council at that time for approval). Annual rent payments are 2020-2021-\$40,000.00 plus 10% of gross sales over \$150,000.00; (if renewed 2022-\$42,500.00 and 2023 \$45,000.00 plus 10% of gross sales over \$150,000.00).

4. Ord# 0037-2020 (Golf Riding Carts 2020)

Title: To authorize and direct the Director of the Recreation and Parks Department to renew/extend the contract for one year for lease-purchase payments of the golf riding cars with PNC Equipment Finance, LLC; to authorize the expenditure of \$311,850.00 from the Recreation and Parks Operation Fund; and to declare an emergency. (\$311,850.00).

On a motion made by Commissioner Adair and seconded by Commissioner Lee the Commission unanimously approved the Consent Agenda.

ADMINISTRATION AGENDA

5. Commission Only (Sills Park Renaming – Sammons Park)

Title: To authorize and direct the Director of the Recreation and Parks Department to officially change the name of Sills Park, located at 2877 Groveport Rd., Columbus, Ohio, 43207, to the requested ‘Sammons Park’, supporting the Parks Naming Policy application to rename Sill Park after the deceased (passed in 2018), Richard Sammons.

6. Ord #0046-2020 (Franklinton Loop Souder Avenue Stage 2)

Title: To authorize and direct the Director of the Recreation and Parks Department to modify a contract with GPD Group (Ord. 1280-2018, June, 2018) to provide detailed engineering services for the Franklinton Loop--Souder Avenue Connector; and to authorize the expenditure of \$726,728.14 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$726,728.14)

7. Ord #0047-2020 (Demolition Noe Bixby Road)

Title: To authorize and direct the Recreation and Parks Department Director to enter into a contract with Dilley’s Excavating and Demolition to demolish a house and garage on newly acquired parkland located at 229 Noe Bixby Road; to authorize the expenditure of \$43,100.00 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$43,100.00)

8. Ord #0048-2020 (Sports CIP Equipment 2019)

Title: To authorize and direct the Finance and Management Department to purchase of various pieces of equipment for the Recreation and Parks Sports Section; to authorize the expenditure of \$83,361.76 from the Recreation and Parks Voted Bond Fund and Permanent Improvement Fund; and to declare an emergency. (\$83,361.76)

9. Ord #0050-2020 (CDCFC Lease Agreement at Barnett Community Center)

Title: To authorize and direct the Recreation and Parks Department Director to enter into a lease agreement with The Child Development Council of Franklin County (Hereinafter “CDCFC”) for the continued operation of their Head Start, Early Head Start, and Child Care services within the Barnett Community Center; and to declare an emergency.

10. Ord #0055-2020 (Street Trees Spring 2020)

Title: To authorize and direct the Recreation and Parks Department Director to enter into contract with Greenscapes Landscape Company for the installation of 625 street trees throughout the City of Columbus; to authorize the expenditure of \$200,250.00 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$200,250.00)

11. Ord #0056-2020 (Livingston Ave. Street Trees Spring 2020)

Title: To authorize and direct the Recreation and Parks Department Director to enter into contract with Custom Landscape Contractors for the installation of 24 street trees in Planning Area 22, E. Livingston Ave.; to authorize the expenditure of \$7,688.50 from the Recreation and Parks Bond Fund; and to declare an emergency. (\$7,688.50)

12. Ord #0064-2020 (Harrison House Deed Transfer)

Title: To authorize the Director of the Recreation and Parks Department (City) to execute any and all necessary agreements and deeds for conveyance of title of one parcel of real property, known as the historical Harrison House and Lucas Sullivant Land Office (Premises), located at 570 West Broad Street, Columbus, Ohio 43215 {Franklin County Tax Parcel 010-027837, to the Columbus Historical Society (CHS); and to declare an emergency.

On a motion made by Commissioner Paul and seconded by Commissioner Lee the Commission unanimously approved items 5-12 on the Administration Agenda.

13. Ord #0065-2020 (Smith Road Lease Agreement)

Title: To authorize the Director of the Recreation and Parks Department to enter into a lease agreement of a ten (10) yr. term, with the Columbus City Schools for the Smith Rd. Parkland (Premises), located at 1249 Smith Rd, Columbus, Ohio, identified as the Franklin County Tax ID # 010-116036; and to declare an emergency.

Commissioner Adair abstained from voting on Item 13 on the Administrative Agenda.

On a motion made by Commissioner TerMeer and seconded by Commissioner Lee all remaining Commissioners unanimously approved Item 13 on the Administration Agenda.

CRP Foundation Update

- Boomer Schmidt will start meeting with the Commissioners

Division Updates

- Community Relations, Community Relations Chief Sophia Fifner
 - Community Champions
 - 50th year celebration of Arbor Day
- Parks Maintenance & Operations, Assistant Director Troy Euton
 - Recreation & Parks has possession of the West Case Road property; OSU has cleaned out their items
 - 2,011 trees planted in 2019
- Recreation & Program Services, Assistant Director Bernita Reese
 - January 11th, Fitness Resolution at Whetstone Community Center
 - January 18th Winter programming starts
 - February 8th, Summer Kick-Off; Registration begins
 - Community Recreation will be putting together an End of Year Report
- Youth & Family Development, Assistant Director Eric Brandon
 - Food Manager interviews will start at 12noon; resumes are in
 - The team will be adding 3 Interventionists
 - CARE Coalition and the Interventionists will be located at the Jerry Hammond Building
 - OSU and SWACO honored the Youth & Family Development Division

Director's Comments

- Moving forward with MAPFRE Lease, meeting with the Expo Commissioner

Commission Comments

- Director interviews are still taking place, down to 2 finalist

Adjournment

On a motion made by Commissioner Adair and seconded by Commissioner Paul the January Commission meeting was adjourned at 10:18a.