

**RECREATION & PARKS COMMISSION  
MEETING AGENDA**

**May 13, 2020 – Virtual Meeting**

**Video web meeting link: <https://us02web.zoom.us/j/83761244339>**

**Meeting ID: 837 6124 4339**

**Phone #: 929-205-6099, Conference Code: 83761244339#**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. ACCEPTANCE OF PREVIOUS MINUTES**

**A. CRPD February Special Commission Meeting Minutes**

**B. CRPD March Commission Meeting Minutes**

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

**A. Remarks – Office of Councilmember Elizabeth Brown**

**B. Remarks – Deputy Chief of Staff Kimber Perfect**

**C. Consent Agenda**

**1. NatureWorks Grant – Linview Park 2020 (0804-2020) \*MAY 4<sup>TH</sup> COUNCIL**

**Title:** *To authorize the Director of the Recreation and Parks Department to apply for grant funding from the Ohio Department of Natural Resources, NatureWorks Program, for the development of Linview Park; and to declare an emergency. (\$0.00)*

**2. COAAA Senior Farmer’s Market Appropriation (0655-2020)**

**Title:** *To authorize an appropriation in the amount of \$270,591.00 to the Recreation and Parks Grant Fund for the Central Ohio Area Agency on Aging in connection with the Senior Farmer's Market Nutrition Program; and to declare an emergency. (\$270,591.00)*

**3. COAAA Senior Farmer’s Market Contract 2020 (0662-2020)**

**Title:** *To authorize and direct the Director of Recreation and Parks to enter into a contract with LifeCare Alliance for the Senior Farmer's Market Nutrition Program; to authorize the expenditure of up to \$275,000.00 from the Recreation and Parks Grant Fund; and to declare an emergency. (\$275,000.00)*

**4. SuperGames 2020 (1067-2020)**

*Title: To authorize the Director of Recreation and Parks to enter into contract with Direct Instructional Support Systems, Inc., dba SuperGames, for mobile game rental services; to waive the competitive bidding provisions of the City Code Chapter 329; to authorize the expenditure of \$57,645.00 from the Recreation and Parks Operating Fund; and to declare an emergency (\$57,645.00)*

**5. Sumer Food 2020 (1069-2020)**

*Title: To authorize and direct the Director of Recreation and Parks to accept a grant from the Ohio Department of Education in the amount of \$2,500,000.00 for the 2020 Summer Food Program; to authorize the appropriation of \$2,500,000.00 to the Recreation and Parks Grant Fund 2283; to authorize the Director of Recreation and Parks to enter into an agreement with Columbus City Schools in the amount of \$2,300,000.00 for the preparation and delivery of meals for the Summer Food Program; to authorize the expenditure of \$2,300,000.00 from the Recreation and Parks Grant Fund 2283; and to declare an emergency. (\$2,500,000.00)*

**6. COAAA Building Management & Maintenance Services (1013-2020)**

*Title: To authorize and direct the Director of Recreation and Parks to modify and extend the contract with HER, LLC for building management and maintenance services for the Central Ohio Area Agency on Aging for an additional 12 months beginning July 1, 2020; to waive the competitive bidding provisions of Chapter 329 of the Columbus City Codes; to authorize the expenditure of \$370,000.00 or so much thereof from the Recreation and Parks Grant Fund; and to declare an emergency. (\$370,000.00)*

**7. TANF Summer Camp Grant 2020 (1126-2020)**

*Title: To authorize and direct the Director of Recreation and Parks to accept a grant in the amount of \$66,000.00 and enter into an agreement with the Franklin County Department of Job and Family Services to provide camp tuition for children from low-income families; to appropriate \$66,000.00 to the Recreation and Parks Grant Fund; and to declare an emergency. (\$66,000.00)*

**D. Administration Agenda**

**8. General Design/Construction Mgmt. Services – Staffing (0833-2020) \*MAY 4<sup>TH</sup> COUNCIL**

*Title: To authorize the Director of Recreation and Parks to modify an existing contract with OHM Advisors for staff augmentation services (Ord.1885-2019); to authorize the expenditure of \$300,000.00 from existing Auditor's Certificates. ACPO003513 was established by 2453-2018 and ACPO005106 was established by 0433-2020; and to declare an emergency. (\$300,000.00)*

Consultants received request and had been pre-qualified in accordance with Columbus City Code, Title 3, Section 329.26 and by Ordinance 2453-2018. Selection was a quality based selection and costs for services were not requested.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
OHM Advisors/CTL Engineering	MAJ/MBE	Design Bid - N/A
Arcadis	MAJ	Design Bid - N/A
Abbot Studios	MAJ	Design Bid - N/A
BBCO Design	(MBE)	Design Bid - N/A

In accordance with City Code, a selection team evaluated the proposals and recommended OHM Advisors be selected to perform the work. The firm was chosen based on their referenced projects, experience, qualifications, availability, timeline, and project approach.

RFP's were sent to our pre-qualified consultants listed above, in accordance with City Code Section 329, on May 14, 2019 and received by the Recreation and Parks Department on May 20, 2019.

**9. CRPD Compact Excavator and Trailer (0852-2020) \*MAY 4<sup>TH</sup> COUNCIL**

*Title: To authorize the Director of the Department of Finance and Management to enter into a contract with Bobcat Enterprises Inc. and Buckeye Power Sales for the purchase of one (1) compact excavator and one (1) trailer for the Recreation and Parks Department - Building Maintenance Section in accordance with bids received in the Purchasing Office on RFQ014862; to authorize the transfer of \$21,434.75 within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize the expenditure of \$40,388.80 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$40,388.80)*

The Purchasing Office advertised bid RFQ014862. Six (6) bids were received as follows:

<u>Vendor</u>	<u>Manufacturer /Model</u>	<u>Bid Amount</u>
Bobcat Enterprises Inc.	Bobcat Excavator	\$34,608.80
	Cronkhite Trailer	\$5,980.00
Buckeye Power Sales Company	Yanmar Vio35 Compact Mini Excavator	\$43,100.00
	Coyote Trailer	\$5,780.00
Southeastern Equipment Co. Inc.	Kobelco SK25 Compact Excavator	\$40,406.00
	Case CX26C Compact Excavator	\$42,388.00
	Cronkhite 2616 Trailer	\$6,040.00
JC Enterprises	Compact Excavator	\$51,221.00
	Trailer	\$11,553.00
Holden Industries	Compact Excavator	No Bid
	Trailer	\$8,668.00

Technology International Inc.	Compact Excavator	\$54,290.00
	Trailer	\$6,065.00

Low Bidder for the Compact Excavator / Bobcat Enterprises Inc. bid met all specifications and can hold pricing for 180 days.

Low Bidder for the Trailer / Buckeye Power Sales Co. bid met all specifications and can hold pricing for 180 days.

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on February 14, 2020 and received by the Finance and Management Department on March 5, 2020.

<u>Vendor</u>	<u>Status</u>	<u>Manufacturer /Model</u>	<u>Bid Amount</u>
Bobcat Enterprises Inc.	EBO_CC	Bobcat Excavator	\$34,608.80
Buckeye Power Sales Company	EBO_CC	Coyote Trailer	\$5,780.00

After reviewing the proposals that were submitted, it was determine that Bobcat Enterprises Inc. was the lowest and most responsive bidder for the Compact Excavator and Buckeye Power Sales Company was the lowest and most responsive bidder for the Trailer.

Bobcat Enterprises Inc. and Buckeye Power Sales Company has met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

**10. Golf Course Spring Application (0853-2020) \*MAY 4<sup>TH</sup> COUNCIL**

*Title: To authorize the Director of Finance and Management to enter into contract with the Harrell's, LLC for the purchase of Golf course fertilizer and pesticides on behalf of the Recreation and Parks Department; to waive the competitive bidding provisions of City Code; to authorize the expenditure of \$62,123.47 from and within the Recreation and Parks Operating Fund; and to declare an emergency. (\$62,123.47)*

**11. Rock Fork Trail – Dublin Granville Road Bridge Improvements (0908-2020)**

*Title: To authorize the Director of Recreation and Parks Department to enter into an agreement with the Franklin County Engineers Office to contribute funds for trail improvements to the Dublin/Granville Road bridge over Rocky Fork Creek; to authorize the transfer of \$95,000.00 between projects within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize the expenditure of \$95,000.00 from the Voted Bond Fund. (\$95,000.00)*

**12. Ulry/Warner Parkland Design (0915-2020)**

*Title: To authorize and direct the Recreation and Parks Department Director to enter into contract with EDGE Group, Inc. to provide professional services associated with the park land design for the Ulry Warner Park and to authorize*

*an expenditure of \$84,663.16 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$84,663.16)*

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on January 21, 2020, and received by Recreation and Parks on February 11, 2020. The Department received proposals from:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Mannik/Smith	(MAJ)	Design Bid - N/A
MKSK	(MAJ)	Design Bid - N/A
JMT	(MAJ)	Design Bid - N/A
EDGE Group	(MAJ)	Design Bid - N/A
EDG	(MAJ)	Design Bid - N/A

In accordance with City Code, a selection team evaluated the proposals and recommended that EDGE Group Inc. be selected to perform the work. The firm was chosen on their project approach, qualifications, availability, timeline, and reference projects.

DBE inclusion on this contract = 10%

**13. Alum Creek Trail – East Columbus/Johnstown Road Connector (0918-2020)**

*Title: To authorize the Director of the Recreation and Parks Department to enter into contract with The Righter Company, Inc. for the construction of the Alum Creek Trail – Johnstown Road East Side Connector (Project); to authorize an expenditure of \$2,282,597.87 and; to enter into contract with CTL Engineering Inc., for Professional Construction Management and Inspection services for the Project and; to authorize an expenditure of \$284,887.00 (total expenditure of \$2,569,466.87, which includes \$2,000 for DPS’s prevailing wage coordination) from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$2,569,466.87)*

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on March 11<sup>th</sup>, 2020 and received by the Recreation and Parks Department on April 3<sup>rd</sup>, 2020. Proposals were received from the following companies:

<u>Company Name</u>	<u>Status</u>	<u>Amount</u>
QCI Group (Columbus)	Not Registered	N/A – Design Bid
PRIME (Columbus)	MBE	N/A – Design Bid
DLZ (Columbus)	MBE	N/A – Design Bid
CTL Engineering Inc. (Columbus)	MBE	N/A – Design Bid
H.R. Gray (Columbus)	MAJ	N/A – Design Bid

In accordance with City Code, a selection team evaluated the proposals and recommended CTL Engineering Inc. be selected to perform the work. The firm was chosen based on their referenced projects, experience, qualifications, availability, timeline, and project approach.

**14. Block Party Waiver Request for Section 923.03(G) of City Code (0946-2020)**

*Title: To waive the requirement contained in Section 923.03 (G) (2) of Columbus City Code to allow the Recreation and Parks Department to issue a Block Party street closure permit without submission of a petition bearing signatures of the property owners, tenants, or building managers whose property adjoins the public street being closed; and to declare an emergency.*

**15. Arena District Connector Bridge-Clean OH Trail Grant (1086-2020)**

*Title: To authorize the Director of Recreation and Parks to accept \$485,000.00 in grant funds (with minimum local match of \$190,000.00) from the Ohio Department of Natural Resources' Clean Ohio Trail fund for construction of a pedestrian bridge to connect the Olentangy Trail to Nationwide Boulevard and Confluence Park; to authorize the transfer of \$190,000.00 between projects within the Recreation and Parks Bond Fund; to authorize the appropriation of \$485,000.00 to the Recreation and Parks Grant Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; and to declare an emergency.*

**16. Big Walnut Trail – Elk Run to Winchester Pike (1087-2020)**

*Title: This ordinance is to authorize the Director of the Recreation and Parks Department to enter into contract with Strawser Paving Company for the construction of the Big Walnut Trail - Elk Run to Winchester Pike; to authorize transfer of \$1,142,268.55 within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize an expenditure of \$1,045,245.55 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (1,142,268.55)*

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on March 24<sup>th</sup>, 2020 and received by the Recreation and Parks Department on April 10<sup>th</sup>, 2020.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Strawser Paving Company	MAJ	\$950,222.55
Facemyer Company	MBE	\$971,951.98
Double Z Construction Company	MAJ	\$1,098,651.66
Columbus Asphalt Paving Inc.	MAJ	\$1,207,660.18

After reviewing the bids that were submitted, it was determine that Strawser Paving Company was the lowest and most responsive bidder.

Strawser Paving Company and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

**17. Confluence Park and Boat Ramp Design Contract Modification (1088-2020)**

*Title: To authorize the Director of Recreation and Parks to modify an existing contract with Burgess & Niple (ord. 1556-2017 and 1272-2019) to provide detailed engineering and design services associated with the preparation of final construction documents for a park and boat ramp that will integrate with the*



*development of the Arena District/Confluence Village Connector Bridge and Confluence Village Park; to authorize the transfer of \$385,000.00 between projects within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize the expenditure of \$385,000.00 from the Recreation and Parks Voted Bond Fund 7702; and to declare an emergency. (\$385,000.00)*

Proposals were originally advertised through Vendor Services, in accordance with City Code Section 329, on March 15, 2017 and received by the Recreation and Parks Department on April 14, 2017. Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Burgess & Niple	(MAJ)	N/A - Design Bid
Prime AE	(MAJ)	N/A - Design Bid
Korda Engineering	(MAJ)	N/A - Design Bid
GPD Group	(MAJ)	N/A - Design Bid
EMH&T	(MAJ)	N/A - Design Bid

In accordance with City Code, a selection team evaluated the proposals and recommended Burgess & Niple be selected to perform the work. The firm was chosen based on their referenced projects, experience, qualifications, availability, timeline, and project approach.

#### **18. Parks & Sports Cab and Chassis (1144-2020)**

*Title: To authorize the Director of Finance and Management to enter into an agreement with George Byers Sons Inc. on behalf of the Director of Recreation and Parks for the purchase of two (2) Ford F-450 truck cab and chassis; to authorize the transfer of \$59,193.51 within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance No. 1326-2019; to authorize the expenditure of \$70,243.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency (\$70,243.00)*

An existing Universal Term Contract and Purchase Agreement PA003231, established by the Department of Finance and Management in accordance with City Code Section 329 and authorized by Ordinance 1228-2018, was used to obtain pricing for this equipment. Quotes were received for each cab and chassis.

<u>Vendor</u>	<u>Manufacturer /Model</u>	<u>Bid Amount</u>
George Byers Sons Inc.	Ford F-450 4-Wheel Drive	\$36,406.00
George Byers Sons Inc.	Ford F-450 2-Wheel Drive	\$33,837.00

#### **19. ODNR Reimbursement Agreement–Griggs Reservoir Boat Ramp (1145-2020)**

*Title: To authorize the Director of the Recreation and Parks Department to enter into a Maximum Reimbursement Contract and a Cooperative Agreement with the Ohio Department of Natural Resources (ODNR) for the Nottingham Boat Ramp Improvements Project in an amount up to \$800,000.00 (ODNR to reimburse City); and to declare an emergency.*

**20. Downtown Connector Trail (1146-2020)**

*Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Michael Baker International to provide professional engineering services for the Downtown Connector Trail Improvement Project; to authorize an expenditure of \$211,086.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$211,086.00)*

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on February 26<sup>th</sup>, 2020 and received by the Recreation and Parks Department on March 18<sup>th</sup>, 2020. Proposals were received from the following companies:

<u>Vendor</u>	<u>Status</u>	<u>Amount</u>
MS Consultants (Columbus)	MAJ	N/A – Design Bid
Michael Baker International (Columbus)	MAJ	N/A – Design Bid
Moody Engineering (Columbus)	MBE	N/A – Design Bid

In accordance with City Code, a selection team evaluated the proposals and recommended Michael Baker International be selected to perform the work. The firm was chosen based on their referenced projects, experience, qualifications, availability, timeline, and project approach.

**21. Golf Carts 2020 (1150-2020)**

*Title: To authorize the Director of the Recreation and Parks Department to cancel and renew the contract for five years for lease-purchase payments of the golf riding cars with PNC Equipment Finance, LLC; to authorize the expenditure of \$91,200.00 from the Recreation and Parks Operation Fund; to waive the competitive procurement provisions of the Columbus City Code; and to declare an emergency. (\$91,200.00)*

**22. Golden Hobby Shop (1194-2020)**

*Title: To authorize the Director of the Recreation and Parks Department to take steps and execute agreements as necessary to assist the Golden Hobby Shop with relocating to a new facility, location to be determined; and to enter into a real property sales contract, and related documents, relative to the sale of 630 South High Street, subject to approval by City Council.*

**23. US Soccer Foundation In-Kind Donation–Sullivant Gardens Mini-Pitch (Commission Only)**

*Title: Columbus City Charter, 129 Section states, “The recreation and parks commission may receive donations and bequests, of money or property, in trust or otherwise, for recreational and park purposes. The treasurer of the commission (the city treasurer) shall be the custodian of all such trust funds which may be received by gift, devise, in trust, or otherwise, and all funds acquired for or by reason of the operation and extension of the recreational and park facilities of the city.”*

*The US Soccer Foundation would like to donate a mini-pitch to the Columbus Recreation and Parks Department in 2020. This in-kind donation, awarded in the*



*form of an acrylic mini-pitch surface with goal and lighting installation, supplied by Vasco Sports Contractors and Musco Lighting, is valued at \$100,000.00. The donation is pending a final gift agreement, which will be reviewed by the Columbus Recreation and Parks Department and the Columbus City Attorney's office, before received. This donation will be awarded to the Sullivant Gardens Community Center to further the department's mission of connecting residents to nature, wellness, and creativity.*

**E. Parks Maintenance & Operations Agenda – No Legislation**

**F. Recreation & Program Services Agenda – No Legislation**

**G. Youth & Family Development Agenda**

**24. Community for New Direction Modification #2 2020 (1176-2020)**

*Title: To authorize the Director of Recreation and Parks to modify and extend contract number PO163187, as modified by PO211200, with Community for New Direction for professional and fiscal services related to the implementation of the Neighborhood Violence Intervention Program; to authorize the expenditure of \$82,500.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$82,500.00)*

**25. Columbus Urban League Modification #2 2020 (1177-2020)**

*Title: To authorize the Director of the Recreation and Parks Department to modify and extend contract number PO165743 as modified by PO221191, with Columbus Urban League for professional and fiscal services related to the implementation of the Neighborhood Violence Intervention Program; to authorize the expenditure of \$82,500.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$82,500.00)*

**VI. CRP FOUNDATION UPDATE**

**VII. DIVISION UPDATES**

- A. COAAA, Executive Director, Cindy Farson**
- B. Community Relations, Community Relations Chief Sophia Fifner**
- C. Parks Maintenance & Operations, Assistant Director Troy Euton**
- D. Recreation & Program Services, Assistant Director Bernita Reese**
- E. Youth & Family Development, Assistant Director Eric Brandon**

**VIII. DIRECTOR'S COMMENTS**

**XI. COMMISSION COMMENTS**

**XII. PUBLIC COMMENTS – \*Please limit comments to 3 minutes and fill out speaker slip if available**

**XIII. ADJOURNMENT**