

**RECREATION & PARKS COMMISSION
MEETING MINUTES SYNOPSIS**

May 13, 2020 – Virtual Meeting

Video web meeting link: <https://us02web.zoom.us/j/83761244339>

Meeting ID: 837 6124 4339

Phone #: 929-205-6099, Conference Code: 83761244339#

Call to Order

8:32 a.m.

Present

Commissioners: Jennifer Adair, Derrick Clay, Gregory Lee, Dave Paul, Karla Rothan, Bettye Stull and Terri TerMeer

Staff: Attendance not taken

Guest(s): Attendance not taken

February Commission Special Meeting Minutes

On a motion made by Commissioner Adair and seconded by Commissioner TerMeer the February Commission Special meeting minutes were unanimously accepted.

Previous Board Meeting Minutes

On a motion made by Commissioner Adair and seconded by Commissioner TerMeer the May meeting minutes were unanimously accepted.

Old Business

A. Commissioner Division Assignments

- Commissioner Lee – Community Relations & Community Recreation & Program Services
- Commissioner TerMeer – Parks Maintenance & Operations
- Commissioner Adair – Youth & Family Development
- Commissioner Clay – Capital & Strategic Planning and Golf
- Commissioner Paul – COAAA
- Commissioner Rothan – CRP Foundation
- Commissioner Stull – The Arts
- Community Assessment – Special Events

B. Director Search Committee Update

- Commissioner TerMeer is moving forward with working with Deputy Chief Kimber Perfect and Director Amy DeLong.
- April 24th WebEx meeting
- Recommendation to pause the current search, the committee will reach out the applicants
- Search will convene at a later to date to make a determination

- Thank you to Director Rakosky for serving in the interim and for everything he's doing to move the department forward
- On a motion made by Commissioner Rothan and seconded by Commissioner Paul the Commission unanimously approved to put the search for a Director on hold.

New Business

A. Remarks from the Office of ProTem Elizabeth Brown

- Internet access issues for families
- Food access issues for families
- Childcare concerns
- Legislation coming on May 18th regarding Cares Act

B. Remarks from Deputy Chief of Staff Kimber Perfect

- Cares Act Funding
 - Public Health Care issues
 - Human Services
 - Economic Recovery
- Great job to the CRPD Staff for the great work they're doing
- Comprehensive Face Mask Campaign – *Masks Equal Kindness*

CONSENT AGENDA

1. Ord #0804-2020 (NatureWorks Grant – Linview Park 2020) *MAY 4TH COUNCIL

Title: To authorize the Director of the Recreation and Parks Department to apply for grant funding from the Ohio Department of Natural Resources, NatureWorks Program, for the development of Linview Park; and to declare an emergency. (\$0.00)

2. Ord #0655-2020 (COAAA Senior Farmer's Market Appropriation)

Title: To authorize an appropriation in the amount of \$270,591.00 to the Recreation and Parks Grant Fund for the Central Ohio Area Agency on Aging in connection with the Senior Farmer's Market Nutrition Program; and to declare an emergency. (\$270,591.00)

3. Ord #0662-2020 (COAAA Senior Farmer's Market Contract 2020)

Title: To authorize and direct the Director of Recreation and Parks to enter into a contract with LifeCare Alliance for the Senior Farmer's Market Nutrition Program; to authorize the expenditure of up to \$275,000.00 from the Recreation and Parks Grant Fund; and to declare an emergency. (\$275,000.00)

4. Ord #1067-2020 (SuperGames 2020)

Title: To authorize the Director of Recreation and Parks to enter into contract with Direct Instructional Support Systems, Inc., dba SuperGames, for mobile game rental services; to waive the competitive bidding provisions of the City Code Chapter 329; to authorize the expenditure of \$57,645.00 from the Recreation and Parks Operating Fund; and to declare an emergency (\$57,645.00)

5. Ord #1069-2020 (Sumer Food 2020)

Title: To authorize and direct the Director of Recreation and Parks to accept a grant from the Ohio Department of Education in the amount of \$2,500,000.00 for the 2020 Summer Food Program; to authorize the appropriation of \$2,500,000.00 to the Recreation and Parks Grant Fund 2283; to authorize the Director of Recreation and Parks to enter into an agreement with Columbus City Schools in the amount of \$2,300,000.00 for the preparation and delivery of meals for the Summer Food Program; to authorize the expenditure of \$2,300,000.00 from the Recreation and Parks Grant Fund 2283; and to declare an emergency. (\$2,500,000.00)

6. Ord #1013-2020 (COAAA Building Management & Maintenance Services)

Title: To authorize and direct the Director of Recreation and Parks to modify and extend the contract with HER, LLC for building management and maintenance services for the Central Ohio Area Agency on Aging for an additional 12 months beginning July 1, 2020; to waive the competitive bidding provisions of Chapter 329 of the Columbus City Codes; to authorize the expenditure of \$370,000.00 or so much thereof from the Recreation and Parks Grant Fund; and to declare an emergency. (\$370,000.00)

7. Ord #1126-2020 (TANF Summer Camp Grant 2020)

Title: To authorize and direct the Director of Recreation and Parks to accept a grant in the amount of \$66,000.00 and enter into an agreement with the Franklin County Department of Job and Family Services to provide camp tuition for children from low-income families; to appropriate \$66,000.00 to the Recreation and Parks Grant Fund; and to declare an emergency. (\$66,000.00)

Commissioner Adair abstained on ord# 1069-2020.

On a motion made by Commissioner Paul and seconded by Commissioner Stull the Commission unanimously approved the Consent Agenda.

ADMINISTRATION AGENDA

8. Ord #0833-2020 (General Design/Construction Mgmt. Services – Staffing) *MAY 4TH COUNCIL

Title: To authorize the Director of Recreation and Parks to modify an existing contract with OHM Advisors for staff augmentation services (Ord.1885-2019); to authorize the expenditure of \$300,000.00 from existing Auditor's Certificates. ACPO003513 was established by 2453-2018 and ACPO005106 was established by 0433-2020; and to declare an emergency. (\$300,000.00)

9. Ord #0852-2020 (CRPD Compact Excavator and Trailer) *MAY 4TH COUNCIL

Title: To authorize the Director of the Department of Finance and Management to enter into a contract with Bobcat Enterprises Inc. and Buckeye Power Sales for the purchase of one (1) compact excavator and one (1) trailer for the Recreation and Parks Department - Building Maintenance Section in accordance with bids received in the Purchasing Office on

RFQ014862; to authorize the transfer of \$21,434.75 within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize the expenditure of \$40,388.80 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$40,388.80)

10. Ord #0853-2020 (Golf Course Spring Application) *MAY 4TH COUNCIL

Title: To authorize the Director of Finance and Management to enter into contract with the Harrell's, LLC for the purchase of Golf course fertilizer and pesticides on behalf of the Recreation and Parks Department; to waive the competitive bidding provisions of City Code; to authorize the expenditure of \$62,123.47 from and within the Recreation and Parks Operating Fund; and to declare an emergency. (\$62,123.47)

11. Ord #0908-2020 (Rock Fork Trail – Dublin Granville Road Bridge)

Title: To authorize the Director of Recreation and Parks Department to enter into an agreement with the Franklin County Engineers Office to contribute funds for trail improvements to the Dublin/Granville Road bridge over Rocky Fork Creek; to authorize the transfer of \$95,000.00 between projects within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize the expenditure of \$95,000.00 from the Voted Bond Fund. (\$95,000.00)

12. Ord #0915-2020 (Ulry/Warner Parkland Design)

Title: To authorize and direct the Recreation and Parks Department Director to enter into contract with EDGE Group, Inc. to provide professional services associated with the park land design for the Ulry Warner Park and to authorize an expenditure of \$84,663.16 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$84,663.16)

13. Ord #0918-2020 (Alum Creek Trail – East Columbus/Johnstown Road Connector)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with The Righter Company, Inc. for the construction of the Alum Creek Trail – Johnstown Road East Side Connector (Project); to authorize an expenditure of \$2,282,597.87 and; to enter into contract with CTL Engineering Inc., for Professional Construction Management and Inspection services for the Project and; to authorize an expenditure of \$284,887.00 (total expenditure of \$2,569,466.87, which includes \$2,000 for DPS's prevailing wage coordination) from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$2,569,466.87)

14. Ord #0946-2020 (Block Party Waiver Request for Section 923.03(G) of City Code)

Title: To waive the requirement contained in Section 923.03 (G) (2) of Columbus City Code to allow the Recreation and Parks Department to issue a Block Party street closure permit without submission of a petition bearing signatures of the property owners, tenants, or building managers whose property adjoins the public street being closed; and to declare an emergency.

15. Ord #1086-2020 (Arena District Connector Bridge-Clean OH Trail Grant)

Title: To authorize the Director of Recreation and Parks to accept \$485,000.00 in grant funds (with minimum local match of \$190,000.00) from the Ohio Department of Natural

Resources' Clean Ohio Trail fund for construction of a pedestrian bridge to connect the Olentangy Trail to Nationwide Boulevard and Confluence Park; to authorize the transfer of \$190,000.00 between projects within the Recreation and Parks Bond Fund; to authorize the appropriation of \$485,000.00 to the Recreation and Parks Grant Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; and to declare an emergency.

16. Ord #1087-2020 (Big Walnut Trail – Elk Run to Winchester)

Title: This ordinance is to authorize the Director of the Recreation and Parks Department to enter into contract with Strawser Paving Company for the construction of the Big Walnut Trail - Elk Run to Winchester Pike; to authorize transfer of \$1,142,268.55 within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize an expenditure of \$1,045,245.55 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (1,142,268.55)

17. Ord #1088-2020 (Confluence Park and Boat Ramp Design Contract Modification)

Title: To authorize the Director of Recreation and Parks to modify an existing contract with Burgess & Niple (ord. 1556-2017 and 1272-2019) to provide detailed engineering and design services associated with the preparation of final construction documents for a park and boat ramp that will integrate with the development of the Arena District/Confluence Village Connector Bridge and Confluence Village Park; to authorize the transfer of \$385,000.00 between projects within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize the expenditure of \$385,000.00 from the Recreation and Parks Voted Bond Fund 7702; and to declare an emergency. (\$385,000.00)

18. Ord #1144-2020 (Parks & Sports Cab and Chassis)

Title: To authorize the Director of Finance and Management to enter into an agreement with George Byers Sons Inc. on behalf of the Director of Recreation and Parks for the purchase of two (2) Ford F-450 truck cab and chassis; to authorize the transfer of \$59,193.51 within the Recreation and Parks Bond Fund; to amend the 2019 Capital Improvements Budget Ordinance No. 1326-2019; to authorize the expenditure of \$70,243.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency (\$70,243.00)

19. Ord #1145-2020 (ODNR Reimbursement Agreement–Griggs Reservoir Boat Ramp)

Title: To authorize the Director of the Recreation and Parks Department to enter into a Maximum Reimbursement Contract and a Cooperative Agreement with the Ohio Department of Natural Resources (ODNR) for the Nottingham Boat Ramp Improvements Project in an amount up to \$800,000.00 (ODNR to reimburse City); and to declare an emergency.

20. Ord #1146-2020 (Downtown Connector Trail)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Michael Baker International to provide professional engineering services for the Downtown Connector Trail Improvement Project; to authorize an expenditure of \$211,086.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$211,086.00)

21. Ord #1150-2020 (Golf Carts 2020)

Title: To authorize the Director of the Recreation and Parks Department to cancel and renew the contract for five years for lease-purchase payments of the golf riding cars with PNC Equipment Finance, LLC; to authorize the expenditure of \$91,200.00 from the Recreation and Parks Operation Fund; to waive the competitive procurement provisions of the Columbus City Code; and to declare an emergency. (\$91,200.00)

22. Ord #1194-2020 (Golden Hobby Shop)

Title: To authorize the Director of the Recreation and Parks Department to take steps and execute agreements as necessary to assist the Golden Hobby Shop with relocating to a new facility, location to be determined; and to enter into a real property sales contract, and related documents, relative to the sale of 630 South High Street, subject to approval by City Council.

23. US Soccer Foundation In-Kind Donation–Sullivant Gardens Mini-Pitch (Commission Only)

Title: Columbus City Charter, 129 Section states, “The recreation and parks commission may receive donations and bequests, of money or property, in trust or otherwise, for recreational and park purposes. The treasurer of the commission (the city treasurer) shall be the custodian of all such trust funds which may be received by gift, devise, in trust, or otherwise, and all funds acquired for or by reason of the operation and extension of the recreational and park facilities of the city.”

The US Soccer Foundation would like to donate a mini-pitch to the Columbus Recreation and Parks Department in 2020. This in-kind donation, awarded in the form of an acrylic mini-pitch surface with goal and lighting installation, supplied by Vasco Sports Contractors and Musco Lighting, is valued at \$100,000.00. The donation is pending a final gift agreement, which will be reviewed by the Columbus Recreation and Parks Department and the Columbus City Attorney’s office, before received. This donation will be awarded to the Sullivant Gardens Community Center to further the department’s mission of connecting residents to nature, wellness, and creativity.

On a motion made by Commissioner Rothan and seconded by Commissioner Stull the Commission unanimously approved the Administration Agenda.

YOUTH & FAMILY DEVELOPMENT AGENDA

24. Ord #1176-2020 (Community for New Direction Modification #2 2020)

Title: To authorize the Director of Recreation and Parks to modify and extend contract number PO163187, as modified by PO211200, with Community for New Direction for professional and fiscal services related to the implementation of the Neighborhood Violence Intervention Program; to authorize the expenditure of \$82,500.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$82,500.00)

25. Ord #1177-2020 (Columbus Urban League Modification #2 2020)

Title: To authorize the Director of the Recreation and Parks Department to modify and extend contract number PO165743 as modified by PO221191, with Columbus Urban League for professional and fiscal services related to the implementation of the Neighborhood Violence Intervention Program; to authorize the expenditure of \$82,500.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$82,500.00)

On a motion made by Commissioner Clay and seconded by Commissioner Adair the Commission unanimously approved ord#1176-2020 on the Youth & Family Development Agenda.

Commissioner Rothan abstained on ord# 1177-2020.

On a motion made by Commissioner Adair and seconded by Commissioner Stull the Commission unanimously approved ord#1177-2020 on the Youth & Family Development Agenda.

CRP Foundation Update

- Obeying current Stay at Home order
- Reaching out to stakeholders
- Boomer will continue to reach out to the Commissioners in order to meet with those he hasn't yet met with
- Blue Jackets donation
 - Virtual Earth Day
- Grant proposals have been submitted
- Commissioner Rothan has been voted as the Chair of the CRP Foundation
- The Board is still being built
- Committees are being set up
- Branding strategy
- Office has been donated; move in date pending
- Working with the Columbus Foundation on *The Big Give* on June 10th

Division Updates

- COAAA
 - Around 50 staff members are in the office
 - Staff have been approved to do home visits
 - Family First Funding donated \$1M
 - Pending donation from Cares Act; est. \$2M
 - Farmers Market update
 - Medicare cuts
 - PPE update for staff and residents
- Community Relations, Community Relations Chief Sophia Fifner
 - Staff & resident communications
- Parks Maintenance & Operations, Assistant Director Troy Euton
 - Seasonal hiring

- Schedule & project updates
- Recreation & Program Services, Assistant Director Bernita Reese
 - Seasonal hiring
 - Summer camp updates
- Youth & Family Development, Assistant Director Eric Brandon
 - Food collaborations & updates
 - APPS Staffing

Director's Comments

- Thank you to staff for all their hard work during the last couple of months
- Rosalie Hendon gave an update on CRPD's Park Score

Commission Comments

None

Public Comments

None

Adjournment

11:11a - On a motion made by Commissioner Stull and seconded by Commissioner Rothan the Commission unanimously adjourned the May Commission Meeting.