

**RECREATION & PARKS COMMISSION
MEETING AGENDA
September 11, 2019 – 8:30 a.m.
Jerry Hammond Building
1111 E. Broad St., Columbus, OH 43205**

I. CALL TO ORDER

II. ROLL CALL

III. ACCEPTANCE OF PREVIOUS MINUTES

IV. OLD BUSINESS

V. NEW BUSINESS

A. Moment of Silence to Honor the Fallen, September 11th

B. Remarks – Office of Councilmember Elizabeth Brown

C. Remarks – Deputy Chief of Staff Kimber Perfect

D. Consent Agenda

1. COAAA – Continuation of Services (2221-2019)

Title: To authorize a supplemental appropriation in the amount of \$12,301,000.00 to the Recreation and Parks Grant Fund for the operation of various grant programs administered by the Central Ohio Area Agency on Aging; and to declare an emergency. (\$12,301,000.00)

2. Ohio Arts Council Grant 2019 (2332-2019)

Title: To authorize and direct the Director of Recreation and Parks to apply for and accept a grant from and enter into a grant agreement with the Ohio Arts Council in the amount of \$19,890.00 for Cultural Arts Center programming; to authorize the transfer of \$19,890.00 in matching funds from the Recreation and Parks Operating Fund to the Recreation and Parks Grant Fund; to authorize an appropriation of \$39,780.00 from the unappropriated balance of the Recreation and Parks Grant Fund to the Recreation and Parks Department; and to declare an emergency. (\$39,780.00)

E. Administration Agenda

3. Southeast Lions Park – Change in Park Hours – COMMISSION ONLY

Title: To authorize and direct the Director of Recreation and Parks to officially change the hours of Southeast Lions Park. The community, Civic Association and Area Commission as well as Columbus Police, all support the change in parks hours and collectively submitted an application, in alignment with our Change in Parks Hours Policy.

4. Ruthfield Enterprise Contract Amendment (2330-2019)

Title: To authorize and direct the Director of the Recreation and Parks Department to amend the current revenue contract, CT01269R, with Ruthfield Enterprises, LLC, dba Slabadabado concessions, by cancelling the final two payments due in September and October at Champions Golf course for concession services; and to declare an emergency.

5. Clean Ohio Fund Grant – Dysart Run Protection Project (2334-2019)

Title: To authorize and direct the Director of Recreation and Parks to enter into a grant agreement with the Ohio Public Works Commission and accept a grant in the amount of \$900,000.00 for the Dysart Run Protection Project; to authorize the appropriation of \$900,000.00 in the Recreation and Parks Grant Fund; to authorize the transfer of \$300,000.00 in matching funds within the Recreation and Parks Voted Bond Fund; to amend the 2019 Capital Improvement Budget; to authorize the City Attorney to spend City funds to acquire and accept in good faith certain fee simple title and lesser real estate located in the vicinity of East Broad Street and Waggoner Road and contract for associated professional services in order to timely complete the acquisition of the property; to authorize the expenditure of \$1,200,000.00 from the Recreation and Parks Grant Fund and Voted Bond Fund; and to declare an emergency. (\$1,200,000.00)

6. Maintenance Agreement - Olentangy Trail (2335-2019)

Title: To authorize and direct the Director of Recreation and Parks to sign a Maintenance Agreement with the Ohio Department of Transportation for the improvements made as part of the Olentangy Trail --Antrim Park to Bethel Road Connector project; and to declare an emergency.

7. Urban Forestry Master Plan (2337-2019)

Title: To authorize and direct the Director of Recreation and Parks to enter into two contracts and to authorize expenditures with Davey Resource Group (\$111,125.00) and Urban Canopy Works (\$93,500.00) to perform a city-wide analysis and management plan for the city's urban; to authorize a total expenditure of \$204,625.00; and to declare an emergency. (\$204,625.00)

Formal Requests for Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on May 22, 2019, and received by the Recreation and Parks

Department on June 12, 2019. Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>
Community Forestry Consultants	MAJ
Urban Canopy Works	FBE/WBE
American Forests	Non-Profit
Davey Resource Group	MAJ

In accordance with City Code, a selection team evaluated the proposals and recommended that it would be beneficial for the city to contract with both Davey Resource Group and Urban Canopy Works to complete the master plan. The firms were chosen based on their extensive reference projects, experience, qualifications, availability, timeline, and project approach.

8. Gillie Lease 2019 (2339-2019)

Title: To authorize and direct the Director of Recreation and Parks to enter into a five-year option in the lease agreement with MC-NC, LLC Company for space for the operation of a senior center; to authorize the appropriation of \$1,045,839.46 from the unappropriated balance of the Special Income Tax Fund; to authorize the expenditure of \$1,045,839.46 from the Special Income Tax Fund; and to declare an emergency. (\$1,045,839.46)

9. CRPD Facility Security Pre-Engineering Study – Phase 1 (2360-2019)

Title: To authorize and direct the Director of Recreation and Parks the Director of the Recreation and Parks Department to enter into contract with Security Risk Management Consultants, LLC (SRMC) for the review of department facilities for safety and security vulnerabilities due to lighting, landscaping, and absence of preventive security elements; and the design for upgrades to the facilities to improve the safety and security of assessed facilities; to authorize the expenditure of \$108,709.00 from the Recreation and Parks Fund; and to declare an emergency. (\$108,709.00)

Requests for Statement of Qualifications (RFQ010918) were advertised through Vendor Services, in accordance with City Code Section 329, on November 16, 2018 and received by the Recreation and Parks Department on December 14, 2018.

Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>
Security Risk Management Consultants, LLC	(FBE)
Triad Consulting & System Design Group, LLC	(MBE)
Texas A&M Engineering Extension Service	(MAJ)
iParametrics	(Pending)
CTCH, LLC	(Pending)
AE Works	(MAJ)
Force Protect Security Consultants	(Pending)

In accordance with City Code, proposals were received on December 14th, 2018 and a selection team evaluated the proposals and recommended **Security Risk Management**

Consultants, LLC (SRMC) be selected to perform the work. The firm was chosen based on their reference projects, experience, qualifications, availability, timeline, and project approach.

F. Parks Maintenance & Operations Agenda – No Legislation

G. Recreation & Program Services Agenda – No Legislation

H. Youth & Family Development Agenda – No Legislation

VI. CRP FOUNDATION UPDATE

VII. DIRECTOR'S COMMENTS

A. Central Ohio Watershed Council

B. Gillie Community Center

VII. COMMISSION COMMENTS

VIII. PUBLIC COMMENTS – **Please limit comments to 3 minutes and fill out speaker slip if available*

IX. ADJOURNMENT