

**RECREATION & PARKS COMMISSION  
MEETING MINUTES SYNOPSIS  
September 11, 2019 – 8:30 a.m.  
Jerry Hammond Building  
1111 E. Broad St., Columbus, OH 43205**

**Call to Order**

8:35 a.m.

**Present**

Commissioners: Jennifer Adair, Derrick Clay, Gregory Lee, Dave Paul, Karla Rothan, Bettye Stull, and Terri TerMeer

Staff: Eric Brandon, Stephanie Brock, Kelsey Ellingsen, Troy Euton, Sophia Fifner, Rosalie Hendon, Tina Mohn, Craig Murphy, Mike Musser, Kimber Perfect, Paul Rakosky, Phil Rollins, Bernita Reese, Nic Sanna, and Brad Westall

Guest(s): Roy Wentzel

**Previous Board Meeting Minutes**

On a motion made by Commissioner Lee and seconded by Commissioner Clay the July meeting minutes were unanimously accepted.

**Old Business**

None

**New Business**

**A. Moment of Silence to Honor the Fallen, September 11<sup>th</sup>**

**B. Remarks from Pro Tem Elizabeth Browns Office, Kelsey Ellingsen**

- Council is back in session
- Professional Development program with the APPS Team
- *Meet Me at the Playground* with Pro Tem Brown on July September 28<sup>th</sup>

**C. Remarks from Deputy Chief of Staff, Kimber Perfect**

- Linden CBA – 3 Outreach Meetings
  - October 24<sup>th</sup>
  - Groundbreaking scheduled for September 17<sup>th</sup> @ 2:00, Linden Firehouse
- Mike Stevens, Interim Development Director
- September 11<sup>th</sup> Ceremony at Veterans Memorial

## CONSENT AGENDA

### 1. Ord #2221-2019 (COAAA – Continuation of Services)

*Title: To authorize a supplemental appropriation in the amount of \$12,301,000.00 to the Recreation and Parks Grant Fund for the operation of various grant programs administered by the Central Ohio Area Agency on Aging; and to declare an emergency. (\$12,301,000.00)*

### 2. Ord #2332-2019 (Ohio Arts Council Grant 2019)

*Title: To authorize and direct the Director of Recreation and Parks to apply for and accept a grant from and enter into a grant agreement with the Ohio Arts Council in the amount of \$19,890.00 for Cultural Arts Center programming; to authorize the transfer of \$19,890.00 in matching funds from the Recreation and Parks Operating Fund to the Recreation and Parks Grant Fund; to authorize an appropriation of \$39,780.00 from the unappropriated balance of the Recreation and Parks Grant Fund to the Recreation and Parks Department; and to declare an emergency. (\$39,780.00)*

On a motion made by Commissioner Adair and seconded by Commissioner Stull the Commission unanimously approved the Consent Agenda.

## ADMINISTRATION AGENDA

### 3. COMMISSION ONLY (Southeast Lions Park – Change in Park Hours)

*Title: To authorize and direct the Director of Recreation and Parks to officially change the hours of Southeast Lions Park. The community, Civic Association and Area Commission as well as Columbus Police, all support the change in parks hours and collectively submitted an application, in alignment with our Change in Parks Hours Policy.*

### 4. Ord# 2330-2019 (Ruthfield Enterprise Contract Amendment)

*Title: To authorize and direct the Director of the Recreation and Parks Department to amend the current revenue contract, CT01269R, with Ruthfield Enterprises, LLC, dba Slabadabado concessions, by cancelling the final two payments due in September and October at Champions Golf course for concession services; and to declare an emergency.*

- Champions Golf Course will be closed September-October

### 5. Ord# 2334-2019 (Clean Ohio Fund Grant – Dysart Run Protection Project)

*Title: To authorize and direct the Director of Recreation and Parks to enter into a grant agreement with the Ohio Public Works Commission and accept a grant in the amount of \$900,000.00 for the Dysart Run Protection Project; to authorize the appropriation of \$900,000.00 in the Recreation and Parks Grant Fund; to authorize the transfer of \$300,000.00 in matching funds within the Recreation and Parks Voted Bond Fund; to amend the 2019 Capital Improvement Budget; to authorize the City Attorney to spend City funds to acquire and accept in good faith certain fee simple title and lesser real estate located in the vicinity of East Broad Street and Waggoner Road and contract for associated professional services in order to timely complete the acquisition of the property; to authorize the*

*expenditure of \$1,200,000.00 from the Recreation and Parks Grant Fund and Voted Bond Fund; and to declare an emergency. (\$1,200,000.00)*

**6. Ord# 2335-2019 (Maintenance Agreement - Olentangy Trail)**

*Title: To authorize and direct the Director of Recreation and Parks to sign a Maintenance Agreement with the Ohio Department of Transportation for the improvements made as part of the Olentangy Trail - Antrim Park to Bethel Road Connector project; and to declare an emergency.*

**7. Ord# 2337-2019 (Urban Forestry Master Plan)**

*Title: To authorize and direct the Director of Recreation and Parks to enter into two contracts and to authorize expenditures with Davey Resource Group (\$111,125.00) and Urban Canopy Works (\$93,500.00) to perform a city-wide analysis and management plan for the city's urban; to authorize a total expenditure of \$204,625.00; and to declare an emergency. (\$204,625.00)*

**8. Ord# 2339-2019 (Gillie Lease 2019 )**

*Title: To authorize and direct the Director of Recreation and Parks to enter into a five-year option in the lease agreement with MC-NC, LLC Company for space for the operation of a senior center; to authorize the appropriation of \$1,045,839.46 from the unappropriated balance of the Special Income Tax Fund; to authorize the expenditure of \$1,045,839.46 from the Special Income Tax Fund; and to declare an emergency. (\$1,045,839.46)*

**9. Ord# 2360-2019 (CRPD Facility Security Pre-Engineering Study – Phase 1)**

*Title: To authorize and direct the Director of Recreation and Parks the Director of the Recreation and Parks Department to enter into contract with Security Risk Management Consultants, LLC (SRMC) for the review of department facilities for safety and security vulnerabilities due to lighting, landscaping, and absence of preventive security elements; and the design for upgrades to the facilities to improve the safety and security of assessed facilities; to authorize the expenditure of \$108,709.00 from the Recreation and Parks Permanent Improvement Fund 7747; and to declare an emergency. (\$108,709.00)*

On a motion made by Commissioner Rothan and seconded by Commissioner Adair the Commission unanimously approved the Administration Agenda.

**CRP Foundation Update**

- Phone interviews for Foundation President are currently taking place
- Transition meetings have taken place with the CRC's

**Director's Comments**

- Central Ohio Watershed Council, letter sent to the Commissioners
- Gillie Community Center, lease
- Introduced the *Integrated Pest Management Policy Statement*
- Tree Sub-Commission of the Recreation & Parks Department
  - Creating a more formal meeting style

- Bi-laws are being written and adopted
- Appointed by the Mayor then certified by Council

### **Commissioner Comments**

- Commissioner TerMeer announced Commission Stull's induction to the Wall of Fame
- Volunteer Appreciation at Whetstone Shelterhouse, September 12<sup>th</sup> @ Whetstone Shelterhouse

### **Public Comments**

#### **Troy Euton, Assistant Director**

- Mr. Euton did a walk thru with Mr. Lowe and took care of the concerns that Mr. Lowe had been bringing to the attention of the Commission and Department.

### **Adjournment**

9:58a

On a motion made by Commissioner Adair and seconded by Commissioner Lee the Commission unanimously approved the meeting adjourned.