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**Application for Yard Expansion and Vacant Lot Purchase**

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**Who should complete this application?**

This form is for persons wishing to purchase vacant lots adjacent to properties. If you are interested in the Mow to Own Program please review the guidelines and complete the necessary Mow to Own Addendum in addition to this application. The Land Bank will sell vacant parcels to three types of buyers:

1. Adjacent property owner: An owner whose property shares a property line with an undeveloped Land Bank Parcel;
  2. Property owner within same block: An owner whose property is within the same block, across an alley, or within 400 feet of an undeveloped Land Bank Parcel;
  3. Non-profit community organizations: A 501(c)(3) organization which successfully licensed and improved a property as a community garden or beautification project for a minimum of one year.
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**What will it cost me to acquire the property?**

The cost is the market value of the property, as determined by City staff, the County Auditor's appraised value, or other professional appraisal accepted by City staff.

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**What else do I need to know before getting started?**

It is in your best interest to read and understand the material in this section before proceeding with the application. Please read the following, then sign and date at the bottom of the page.

- An application will not be approved unless the applicant has sufficient funds to purchase the property or the applicant applies for the mow to own program. Evidence of funding is required.
  - After Land Bank approval, transactions must be authorized by Columbus City Council Legislation.
  - The City reserves the right to condition the sale on the buyer's acceptance of deed restrictions.
  - The City reserves the right to require that adjacent lots be combined into one lot.
  - The City reserves the absolute right to accept or reject any and all land use/development proposals and offers for purchase.
  - All personal information submitted to the Land Redevelopment Office of the City of Columbus is confidential.
  - For property transfers that exceed \$1,000.00, the Land Redevelopment Office will only accept a bank check or other type of payment with guaranteed funds such as a cashier's check, certified check, check from a title company escrow account, or money order.
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An adjacent homeowner or non-profit organization may apply.

Name:
Address:
Phone Number(s):
E-mail(s):

**Please Respond to the Following Statements:**

1. I am the following type of buyer:
  - Adjacent property owner: An owner whose property that shares a property line with an undeveloped Land Bank Parcel;
  - Property owner within same block: Buyer who owns property within the same block, across an alley, or within 400 feet of an undeveloped Land Bank Parcel;
  - Non-profit community organization: A 501(c)(3) organization which successfully licensed and improved a property as a community garden or beautification project for a minimum of one year.
  
2. Have you or any Company/Organization you hold interest in ever failed to pay property taxes on time? Please explain a "yes" answer below. Use additional paper if needed.
  - Yes
  - No
  
3. Have you or any Company/Organization you hold interest ever received a notice from the City indicating that you are in violation of City Code? Please explain a "yes" answer below. Use additional paper if needed.
  - Yes
  - No
  
4. Have you or any Company/Organization you hold interest ever had a property foreclosure filed against you? Please explain a "yes" answer below. Use additional paper if needed.
  - Yes
  - No

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**List all properties owned by the Applicant or Applicant's affiliated Company/Organization(s):**

Parcel Number:	Address:
Parcel Number:	Address:
Parcel Number:	Address:

*Note: Please attach additional paper if needed.*

**About the property you wish to purchase:**

Parcel ID Number:
Address:
Purchase Price of the Property:

**Why do you want to acquire this property? Please describe your plans for the property here.**

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**Attachments:**

The following information **must** be attached to this document before your application will be processed. The application will be considered incomplete if it is not submitted with the attachments.

- Documentation to verify the funding necessary to purchase the lot. This can be in the form of a commitment letter from a financial institution or a personal bank statement.
- Application Fee is \$50.00 for a residential lot and \$75 for a commercial lot. Checks or money orders should be made payable to "Columbus City Treasurer."

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**Signature (Required)**

I hereby authorize the Land Redevelopment Office of the City of Columbus to obtain any credit, criminal, or other information necessary to 1) Determine my ability, or the ability of the party that I represent, to complete the proposed project. 2) Verify the information supplied in this application. All the information that I have provided is accurate to the best of my knowledge.

X \_\_\_\_\_ Date \_\_\_\_\_