

NEW PROPERTY SEARCH ENGINE INSTRUCTIONS

- 1. It is required that you schedule an appointment to view the property with the Property Manager prior to submitting an application. To schedule an appointment call our office at (614) 645-5263.**
2. If you have not previously done so, read through all of the instructions below before clicking on the link at the bottom of the page for the new Property Search Engine.
3. From the property search home page, you can search by Street Name, Neighborhood, County, City, or Postal Code. Please note for the Neighborhood search, Neighborhoods are equivalent to the Area Commissions. If a property is outside an Area Commission, please select "Other" for the Neighborhood.
4. You can also select More Search Options to filter your search further and see a list of all available properties and maps of properties.
5. Under More Search Options, you can also filter by Parcel Number, Structure Type (generally single-family or multi-family), Property Classification, Asking Price, Assessed Value, or Foreclosure Year.
6. To differentiate between lots and structures, use the Property Classification filter. Any filter with the word "Improved" will be a structure and any filter with "Vacant" will be a lot. Most Land Bank parcels will be either Residential Vacant or Residential Improved.
7. You may select multiple filters; click on the Search button to display the full list of options. Any list can also be displayed using the Map View near the top left of the white box.
8. To view pictures of a property and more property details, click on either the Address in List View or View Full Details in Map View. In the Listing Details page, the price is listed near the top left corner by the property address.