DRAFT
GERMAN VILLAGE COMMISSION
MINUTES
January 6, 2015
4:00 p.m.
German Village Meeting Haus – 588 S. Third Street

Commissioners Present: Charissa Wang-Durst, Terrence O'Donnell, James Panzer, Ned Thiell, Brett Leukart, Mark Ours, Anthony Hartke
Commissioners Absent: None
City Staff Present: Cristin Moody, Chad Wilkins

I. CALL TO ORDER – 4:07 p.m.

II. NEXT MONTHLY BUSINESS MEETING – 12:00 PM (NOON), January 27, 2015.
50 WEST GAY STREET (BEACON BUILDING)

III. NEXT COMMISSION HEARING – TUESDAY, February 3, 2015.

IV. APPROVAL OF REGULAR MEETING MINUTES, Tuesday, December 2, 2014.
MOTION: Ours/O'Donnell (7-0-0) APPROVED.

V. STAFF APPROVALS – The German Village Commission hereby accepts all Staff Approval items above as listed, and enters them into the formal record. Abstentions (if any) are shown in brackets immediately following the specific application.
MOTION: Thiell/O'Donnell (7-0-0) APPROVED.

VI. PUBLIC FORUM

VII. APPLICATIONS FOR CERTIFICATES OF APPROPRIATENESS

STAFF RECOMMENDATIONS

1. 15-1-17
195 East Sycamore Street
Andrew Carson (Applicant/Owner)
Following the staff report, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.
Approve Application #15-1-17, 195 East Sycamore Street, as amended, with all clarifications noted:
Replace Garage Door
- Replace deteriorated garage door with new overhead, flush panel wood door with applied trim, to fit in the existing opening, per previously approved garage plans and submitted specifications.

MOTION: O'Donnell/Thiell (7-0-0) APPROVED.

HOLDOVERS

2. 14-12-26
874 Mohawk Street
Isabelle Billet (Applicant/Owner)
In the absence of the applicant, continue Application #14-12-26, 874 Mohawk Street, and place on the February 3, 2015 meeting agenda.

Replace Windows

- Remove four (4), 2-over-2, double hung windows on the second story, front elevation of the house; replace with new 2-over-2, Pella Architect Series SDL, double hung windows, to fit in the existing openings exactly.

MOTION: Ours/O'Donnell (7-0-0) CONTINUED.

3. 14-12-29
195 East Sycamore Street
Andrew Carson (Applicant/Owner)
This application was revised to use replacement shingle from the Approved Shingle List and was converted to Staff Approval (see below).

NEW APPLICATIONS

4. 15-1-18
911 City Park Avenue
Juliet Bullock Architects (Applicant) **Dan & Michele Lavon (Owner)**
Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.
Approve Application #15-1-18, 911 City Park Avenue, as submitted, with all clarifications noted.
Install Dormer

- Construct new gable dormer on the north elevation, per submitted plans and specifications.
- The dormer is to have an asphalt shingle roof to match existing roof, wood board and batten siding and a single double hung wood window. A cut sheet for the window is to be submitted to the Historic Preservation Office prior to installation.

MOTION: Ours/O'Donnell (7-0-0) APPROVED.

5. 15-1-19b
227 East Sycamore Street
Juliet Bullock Architects (Applicant) **Scott & Jennifer Williams (Owner)**
Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.
Approved Application #15-1-19b, 227 East Sycamore Street, as amended, with all clarifications noted:
Replace Siding

- Replace previously approved wood lap siding on new three car frame garage with Hardie Plank siding, with same exposure.

MOTION: O'Donnell/Hartke (6-0-1) APPROVED [Panzer].

6. 15-1-20
799 Lazelle Street
Lauri Gunzelman (Applicant) **Michael Dalton (Owner)**
Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.
Approve Application #15-1-20, 799 Lazelle Street, as submitted, with all clarifications noted:
Rear Addition

- Construct new, 400 sq. ft., two-story, frame addition with a connector and second story wood deck, on rear of existing residence, per submitted plans and specifications.
- Addition to have standing seam metal roofing, windows and doors are to be wood units in styles as shown on approved plans, wood lap siding and wood trim, foundation is to be concrete block.
- Add new shed dormer to north elevation; dormer is to have a standing seam metal roof, slate shingle siding and a single, double hung wood window.

MOTIOIN: Ours/O'Donnell (7-0-0) APPROVED.

7. 15-1-21
799 Mohawk Street
Blostein Overly Architects (Applicant) **Jane & Ian Flores (Owner)**
Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.
At the request of the Applicant, continue Application #15-1-21, 799 Mohawk Street, and place on the February 3, 2015 meeting agenda as a holdover.
Rear Addition and Garage
- Construct new single story attached garage and two-story rear addition, per submitted plans and specifications.
- The addition and garage are to have asphalt shingle roofing from the Approved Shingle List, wood lap siding with wood trim, wood windows and doors and an overhead, flush panel wood garage door.

MOTION: O'Donnell/Thiell (7-0-0) CONTINUED.

8. 15-1-22
799 South Third Street
William Hugus Architects, Ltd. (Applicant) **John Knitter (Owner)**
Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.
Continue Application #15-1-22, 799 South Third Street, and place on the February 3, 2015 meeting agenda, to allow time for suggested revisions to the plans.
New Single Family Residence
- Construct new, two-story, single family home on the property, per submitted plans and specifications.
- Roof is to be asphalt shingle from the Approved Shingle list with metal ridge roll; siding is to be brick on the front half and Hardie Plank lap siding on the rear with Hardie fiber cement trim; windows and doors are to be aluminum clad wood units in configurations as shown on the approved plans; gutters are to be half round metal with round metal downspouts; foundation is to be parged concrete.
- Front porch is to have five inch (5") square posts, simple wood railing, and concrete foundation.

MOTION: O'Donnell/Thiell (7-0-0) CONTINUED.

9. 15-1-23
910 City Park Avenue
Eric & Elaine Moehring (Applicant/Owner)
Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.
Continue Application #15-1-23, 910 City Park Avenue, and place on the February 3, 2015 meeting agenda, to allow for further investigation of the existing windows' condition.
Replace Windows
- Replace all deteriorated windows on south half of duplex with new Pella Architect Series wood windows to match existing configurations and to fit in existing rough openings exactly.

MOTION: O'Donnell/Thiell (7-0-0) CONTINUED.

VARIANCE RECOMMENDATION

10. 15-1-24
616 South Third Street
David Perry (Applicant) **616 South Third Street, LLC (Owner)**
Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.
Recommend Variance Request #15-1-24, 616 South Third Street, as submitted:
Variance Request

- C.C. 3312.49 – to allow zero (0) parking spaces for existing two family dwelling (4 spaces required).
- C.C. 3332.21 – to allow setback of zero (0) feet (7.5' required).
- C.C. 3332.25 – to allow reduced sum of side yards to equal two (2) feet (6.6' required).
- C.C. 3332.26 – to allow reduced minimum side yard of zero (0) feet (3' required).

MOTION: Ours/O'Donnell (6-1-0) RECOMMENDED [Thiell].

CONCEPTUAL REVIEW

11. 15-1-25
111-113 East Sycamore Street
Greg Anglin (Applicant/Owner)
Following the staff report, presentation by the applicant, ensuing discussion, and review, Commissioners offered the following comments:

Commissioner Comments

- A new, two-story rear addition can work on this property, provided the roof does not disturb the slate shingles on the rear gable of the historic structure and inset sides so they are behind the walls.
- The plans for the addition, including details of the connection between the historic structure and new addition, will be important for further review.
- Need to check on zoning issues and potential variances that would be required.

Conceptual Review

- Remove rear lean to addition and replace with new two-story frame rear addition.

NO ACTION TAKEN.

12. 15-1-26
697-699 South Third Street
Philip Poll (Applicant/Owner)
Following the staff report, presentation by the applicant, ensuing discussion, and review, Commissioners offered the following comments:

Commissioner Comments

- Recommend shortening the garage doors, or raising the spring point and changing the roof pitch.
- Need to have at least a three foot setback from the property lines in order to have an appropriate eave overhang.
- Space the dormers more equally and symmetrically on the roof.
- The actual elevation of the ridge of the garage should be lower than the ridge of the house, taking into account the grade change toward the rear of the property. A north elevation drawing of both structures is recommended for the final review.
- The siding on the garage should be lap siding.

Conceptual Review

- Construct new frame, two car garage with home office space in second story.
- Paint previously painted brick on main house; finish color is to be off white (paint chip to be submitted).
- New brick driveway and rear patio.

NO ACTION TAKEN.

NEW APPLICATIONS

13. 15-1-27b
35 East Sycamore Street
Brent Foley (Applicant) **Jim Nichols (Owner)**

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #15-1-27b, 35 East Sycamore Street, as amended, with all clarifications noted:

Install New Fence

- Remove existing chain link fencing in front side yard.
- Replace with new wrought iron fence in the same location and the exact same height as existing fence along the front property line. Style of the new fence is to be Fortin Iron Works model F5.

Replace Rear Door

- Remove non-original, non-contributing rear door and replace with new, fixed, full light wood door, to fit in the existing door jamb exactly. A cut sheet for the new door is to be submitted to the Historic Preservation Office for final review prior to installation.
- Wood door is to be stained or painted; finish all six sides. Finish color is to match existing paint colors on the house, or if new color is chosen, a paint/stain color chips is to be submitted to Historic Preservation Office staff for final review and approval, prior to application of the paint/stain.

Replace Window

- Remove plywood over original, rear window opening and install salvaged window from another location on the house (currently an interior wall), to fit in existing opening.

Install New Gutters

- Replace missing k-style gutter on the rear of the main roof of the house with new k-style gutter installed in the same location, per submitted plans.
- Reinstall existing gutters on rear addition in previously installed locations.
- Following all necessary eave repair/replacement, priming, and finish coating, install new k-style gutter on rear of main roof and reinstall existing gutters on both levels of the rear addition, in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

Install New Exterior Lighting

- Replace existing lighting fixtures on the front, side and rear elevations of the main house with new fixtures, per submitted plans and specifications (Fixture B).

Enclose Rear Porch

- Enclose existing rear porch with wood paneled scheme, per submitted plans and specifications as shown on page 10A.
- Remove wood decking and replace with new poured concrete foundation; install wood panel siding, fixed and awning style wood windows and a half-light wood door. A cut sheet for the windows is to be submitted to the Historic Preservation Office for final review prior to installation.
- Install new, poured concrete stoop with metal handrail at new rear entrance.

Install Skylights

- Install three new, low profile Velux skylights on existing asphalt shingle roof in rear portion of the house, per submitted plans and specifications.
- One (1) skylight to be installed in the one story, west facing shed roof; two (2) skylights are to be installed on the two story, west facing shed roof.

MOTION: Ours/O'Donnell (7-0-0) APPROVED.

14. 15-1-28
275 East Whittier Street
James P. Negron (Applicant/Owner)

Following the staff report, presentation by the applicant, ensuing discussion, and review, a motion was made, vote taken, and results recorded as indicated.

Approve Application #15-1-28, 275 East Whittier Street, as submitted, with all clarifications noted:

Replace Slate Roof

- Remove all deteriorated slate roofing on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] CertainTeed	Carriage House (dimensional)	[ ] Stonegate Gray
[ ] GAF	Slateline (dimensional)	[ ] English Gray Slate
		[ ] Weathered Slate
[ ] Certain Teed	(standard 3-tab)	[ ] Nickel Gray
[ ] GAF	Royal Sovereign (standard 3-tab)	[ ] Nickel Gray
[ ] Owens Corning	(standard 3-tab)	[ ] Estate Gray
[ ] Tamko	(standard 3-tab)	[ ] Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

MOTION: Ours/O'Donnell (7-0-0) APPROVED.

STAFF APPROVALS

(The following applicants do not need to attend the hearing)

- **15-1-1**
  770 South Sixth Street
  Julie Barnhart (Applicant) **Emmett Bahnson (Owner)**
  Approve Application #15-1-1, 770 South Sixth Street, as submitted, with all clarifications noted:
  Replace Doors
  - Remove existing, deteriorated six panel doors on main entrance (south elevation), and rear side entrance (south elevation), which was previously approved to be altered to a smaller opening with one door (COA #14-5-45).
  - Install two (2) new, solid core exterior doors in existing and altered door jambs.
  - New doors are to be six panel wood doors, to match existing, set on 1½ pair 3½" x 3½" butt hinges; hinge locations to be determined by the existing jambs.
  - Wood units to be stained or painted; finish all six sides. Paint color is to match existing, or if new color is chose, paint/stain color chips for finish coat are to be submitted to Historic Preservation Office staff for final review and approval, prior to application of the paint/stain.

- **15-1-2**
  553 South Third Street
  Michael J. Ferris (Applicant/Owner)
  Approve Application #15-1-2, 553 South Third Street, as submitted, with all clarifications noted:
  Remove and Install New Asphalt Shingle Roof
  - Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
  - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.

- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] GAF	Royal Sovereign (standard 3-tab)	[ ] Nickel Gray

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

- **15-1-3**
  483-485 South Lazelle Street
  Michael J. Ferris (Applicant/Owner)
  Approve Application #15-1-3, 483-485 South Lazelle Street, as submitted, with all clarifications noted:
  Remove and Install New Asphalt Shingle Roof
  - Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
  - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
  - Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
  - Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
  - Replace any/all damaged metal flashing on all existing chimneys.
  - Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] GAF	Royal Sovereign (standard 3-tab)	[ ] Nickel Gray

  - All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
  - Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
  - Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

- **15-1-4**
  637 South Fifth Street
  Bradley Onken (Applicant/Owner)
  Approve Application #15-1-4, 637 South Fifth Street, as submitted, with all clarifications noted:
  Remove and Install New Asphalt Shingle Roof
  - Remove all asphalt shingles on the main roof and front porch roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
  - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
  - Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
  - Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
  - Replace any/all damaged metal flashing on all existing chimneys.

- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] CertainTeed	Carriage House (dimensional)	[ ] Stonegate Gray
[ ] GAF	Slateline (dimensional)	[ ] English Gray Slate
		[ ] Weathered Slate
[ ] Certain Teed	(standard 3-tab)	[ ] Nickel Gray
[ ] GAF	Royal Sovereign (standard 3-tab)	[ ] Nickel Gray
[ ] Owens Corning	(standard 3-tab)	[ ] Estate Gray
[ ] Tamko	(standard 3-tab)	[ ] Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

- **15-1-5**
  661 Brust Street
  Christine E. Seitzinger (Applicant/Owner)
  Approve Application #15-1-5, 661 Brust Street, as submitted, with all clarifications noted:
  Repair or Replace Existing Fence
  - Repair wood privacy fence in rear yard, as necessary, or replace with new wood privacy fence.
  - If replaced, new fence is to be no more than six foot high (6' h), wooden fence in the rear yard in the same location as the existing wood fence. Style of the new wood fence is to be selected from one (1) of the following appropriate options: a) Board-on-board, six foot high (6' h), wood fence with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside); b) Board-on-board, six foot high (6' h), wood fence with vertical 1" x 6" boards placed on both sides of the stringers; or c) Board-on-board, six foot high (6' h), wood fence with all vertical boards installed with a top and bottom rail cap placed between the 4" x 4" wood posts with the finished side out-facing the neighboring properties (i. e. all stringers and posts placed on the inside).
  - Fence is to be painted or stained within one (1) year. Stain/paint color for fence is to be submitted to the Historic Preservation Office staff for final review and approval.

- **15-1-6**
  897 City Park Avenue
  Kristy Gardner, Roosters (Applicant) **Robert & Corrine Frick (Owner)**
  Approve Application #15-1-6, 897 City Park Avenue, as submitted, with all clarifications noted:
  Remove Existing Sidewalks and Install New Sidewalks
  - Remove any/all damaged and deteriorated, concrete public and service sidewalks, and dispose of all debris in accordance with Columbus City Code.
  - Install new concrete in the exact same location and of the exact same dimension, as necessary.
  - All work to be in accordance with industry standards and all applicable City Building Codes.
  - Maintain any/all existing sandstone curbs, and repair, as necessary, in accordance with all applicable industry standards, and/or replace with like sandstone curbing.

- **15-1-7**
  240 East Kossuth Street
  Bill Wourms, Technique Roofing Systems, LLC (Applicant) J. Fred Schmidt Packing Co. (Owner)
  Approve Application #15-1-7, 240 East Kossuth Street, as submitted, with all clarifications noted:
  Install New PVC Roof

- Remove existing, deteriorated flat roof system on the main roof down to the sheathing. Dispose of all debris in accordance with Columbus City Code.
- Examine all structural members of the flat roofing system from the square (i.e. top plate) to determine condition. Make any/all necessary structural repairs as needed in accordance with standard building practices and all applicable Columbus Building Codes.
- Replace any/all damaged, deteriorated, and missing sheathing/decking with wood of appropriate dimension, as necessary.
- Replace any/all metal flashing on all penetrations, as necessary with new metal flashing.
- Replace deteriorated metal coping with new metal coping to match existing and extend, as necessary, to protect historic fabric.
- Install new collector boxes, as necessary, to connect to existing downspouts, or replace downspouts with new round, metal downspouts of an appropriate size to assure proper drainage.
- Install new PVC roofing membrane in accordance with all applicable industry standards, manufacturer's specifications, and Columbus Building Codes regarding installation of flat roof coverings.
- Re-install any/all deteriorated and damaged non-metal roof capping from parapet wall, any required replacement capping is to match existing with sample to be submitted to Historic Preservation Office staff for approval prior to installation.

- **15-1-8**
  195 East Sycamore Street
  Andrew Carson (Applicant/Owner)
  Approve Application #15-1-8, 195 East Sycamore Street, as submitted, with all clarifications noted:
  Remove and Install New Asphalt Shingle Roof
  - Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
  - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
  - Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
  - Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
  - Replace any/all damaged metal flashing on all existing chimneys.
  - Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be the following from the approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] Owens Corning	(standard 3-tab)	[ ] Estate Gray

  - All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
  - Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
  - Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

  Repair/Replace Wood Siding
  - Repair/replace all wood siding and trim as needed to match existing, in-kind, like-for-like.
  - Prepare all wood siding and trim surfaces using the appropriate hand tools.
  - Prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications.
  - Finish coat all exterior wooden surfaces with exterior paint according to manufacturer's specifications.
  - Finish color is to match existing, or if new color scheme is chosen, color chips are to be submitted to Historic Preservation Office staff for review and final approval in consultation with the German Village Commission.

  Repair/Replace Gutters and Downspouts
  - Examine all box gutters on the main roof and make any repairs and/or replace the existing box gutter system on all elevations with new materials of appropriate dimension and profile.

- Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
- Remove the attached, metal, ogee gutters, as necessary, on the front porch and rear addition and dispose of all debris according to Columbus City Code.
- Replace any/all deteriorated and damaged wood fascia with new wood of same dimension as necessary.
- Prime and finish coat all wood fasçia prior to the installation of all new gutter and down spouts; color to match the existing trim color. Paint color chip to be submitted to Historic Preservation Office staff.
- Install new, ogee style metal gutters to match style of existing, and of the appropriate dimension. Finish color to match the existing trim color.
- Replace deteriorated and non-functional downspouts, as necessary; replace with new round metal downspouts in the appropriate locations and of the appropriate size to assure proper drainage. Downspouts are to be painted to match the siding color.
- Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

- **15-1-9**
  849 City Park Avenue
  Robert Mullinax (Applicant/Owner)
  Approve Application #15-1-9, 849 City Park Avenue, as submitted, with all clarifications noted:
  Replace Chimney Flashing
  - Replace any/all damaged and deteriorated metal flashing on all four existing chimneys with new metal flashing, in accordance with industry standards.
  - Upon completion, all metal flashing are to be painted "Tinner's Red" or "Gray" to match existing metal valleys and ridge roll on the roof.

- **15-1-10**
  806-810 South Third Street
  K.D. Yoder & Associates (Applicant) **Cindy Ezzo (Owner)**
  Approve Application #15-1-10, 806-810 South Third Street, as submitted, with all clarifications noted:
  Replace Storm Windows
  - Remove existing, deteriorated storm windows.
  - Install new, low profile, Pro Via, triple track, metal storm windows on all windows on the house.
  - New storm windows to be installed inside the existing window frame.
  - Storm window color to match the primary trim color as closely as possible.
  - Double caulk to provide air-tight installation on top and sides. Do not caulk breather holes.
  - Horizontal bar on all new storm windows to align with horizontal sash bar on existing windows.
  - Storm windows to operate smoothly.
  - All work to be in accordance with the performance manual.

- **15-1-11**
  523 South Third Street
  J. F. Baker Sons (Applicant) **523 LLC (Owner)**
  Approve Application #15-1-11, 523 South Third Street, as submitted, with all clarifications noted:
  Remove and Install New Asphalt Shingle Roof
  - Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
  - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
  - Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.

- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] GAF	Royal Sovereign (standard 3-tab)	[ ] Nickel Gray

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

Repair Stop Gutters

- Examine all stop gutters on the main roof and make any repairs and/or replace the existing stop gutter system on all elevations with new materials of appropriate dimension and profile.
- Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
- Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
- Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

- **15-1-12**
  873 South Lazelle Street
  Able Roof LLC (Applicant) **Jeff Wolfe (Owner)**
  Approve Application #15-1-12, 873 South Lazelle Street, as submitted, with all clarifications noted:
  Remove and Install New Asphalt Shingle Roof
  - Remove all asphalt shingles on the carriage house roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
  - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
  - Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
  - Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
  - Replace any/all damaged metal flashing on all existing chimneys.
  - Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] GAF	Slateline (dimensional)	[ ] English Gray Slate

  - All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
  - Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
  - Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

- **15-1-13**
  849 City Park Avenue
  Robert Mullinax (Applicant/Owner)
  Approve Application #15-1-13, 849 City Park Avenue, as submitted, with all clarifications noted:

Remove and Install New Asphalt Shingle Roof

- Remove all asphalt shingles on the main roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
- Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
- Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
- Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
- Replace any/all damaged metal flashing on all existing chimneys.
- Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] CertainTeed	Carriage House (dimensional)	[ ] Stonegate Gray
[ ] GAF	Slateline (dimensional)	[ ] English Gray Slate
		[ ] Weathered Slate
[ ] Certain Teed	(standard 3-tab)	[ ] Nickel Gray
[ ] GAF	Royal Sovereign (standard 3-tab)	[ ] Nickel Gray
[ ] Owens Corning	(standard 3-tab)	[ ] Estate Gray
[ ] Tamko	(standard 3-tab)	[ ] Antique Slate

- All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
- Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
- Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

- **15-1-14**
  101East Columbus Street
  Nathan Sampson (Applicant) **David Meuse (Owner)**
  Approve Application #15-1-14, 101 East Columbus Street, as submitted, with all clarifications noted:
  Remove and Install New Asphalt Shingle Roof
  - Remove all asphalt shingles on the main roof and the carriage house roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
  - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
  - Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
  - Replace any/all damaged and deteriorated metal valleys with new metal valleys of appropriate dimension, as necessary. Valleys are to be smooth not a "W" channel to maintain the appropriate historic appearance and profile.
  - Replace any/all damaged metal flashing on all existing chimneys.
  - Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be the following from the approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] GAF	Slateline (dimensional)	[ ] Weathered Slate

  - All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
  - Upon completion, all metal valleys and flashing are to be painted "Tinner's Red" or "Gray."
  - Any/all necessary venting is to be performed on the roof ridge, underneath the metal ridge roll via CobraVent, VentSure, or comparable, in lieu of hat-vents.

- **15-1-15**
  762 South Pearl Street
  DeChristopher Studios (Applicant) **Alan Dillman (Owner)**

Approve Application #15-1-15, 762 South Pearl Street, as submitted, with all clarifications noted:
Replace Flat Roof System

- Remove any/all rubber membrane roofing on the main roof, down to the sheathing. Dispose of all debris in accordance with Columbus City Code.
- Examine all structural members of the flat roofing system from the square (i.e. top plate) to determine condition. Make any/all necessary structural repairs as needed in accordance with standard building practices and all applicable Columbus Building Codes.
- Replace any/all damaged, deteriorated, and missing sheathing/decking with wood of appropriate dimension, as necessary.
- Install new E. P. D. M. rubber in accordance with all applicable industry standards, manufacturer's specifications, and Columbus Building Codes regarding installation of flat roof coverings.

- **15-1-16**
  275 East Whittier Street
  James P. Negron (Applicant/Owner)
  Approve Application #15-1-16, 275 East Whittier Street, as submitted, with all clarifications noted:
  Repair Box Gutters
  - Examine all box gutters on the house and make any repairs and/or replace the existing box gutter system on all elevations with new materials of appropriate dimension and profile.
  - Reline with new copper, terne metal, galvanized metal, or E. P. D. M. rubber in accordance with industry standards, manufacturer's specifications, and Columbus Building Codes.
  - Install new, round, galvanized metal downspouts in the appropriate locations to assure proper drainage.
  - Examine the existing storm water drainage system for soundness and proper function. Make any/all necessary repairs to the existing storm sewer tile system to assure proper drainage away from the foundations of this and neighboring properties. If deemed necessary, install a French drain system or similar, appropriate drainage system in accordance with all applicable City Building Codes and industry standards.

  Eave, Soffit & Fascia Repair
  - Repair and or replace all damaged, deteriorated, and missing wood eave soffit and fascia on all elevations as necessary with new wood of exact same profile and dimension; like-for-like.
  - All new wood is to be primed and painted to match the existing trim color.

  Remove and Install New Asphalt Shingle Roof
  - Remove all asphalt shingles on the rear porch roof, down to the sheathing. Dispose of all debris according to Columbus City Code.
  - Replace any/all damaged, deteriorated, and missing sheathing with wood of appropriate dimension, as necessary.
  - Install new, 30 lb. felt paper on all sheathing according to manufacturer's specifications.
  - Install new 235 lb., class C, self-sealing 3-tab shingles. Manufacturer and color to be selected by the owner from the following approved shingles list:

Manufacturer:	*Style:*	*Color:*
[ ] CertainTeed	Carriage House (dimensional)	[ ] Stonegate Gray
[ ] GAF	Slateline (dimensional)	[ ] English Gray Slate
		[ ] Weathered Slate
[ ] Certain Teed	(standard 3-tab)	[ ] Nickel Gray
[ ] GAF	Royal Sovereign (standard 3-tab)	[ ] Nickel Gray
[ ] Owens Corning	(standard 3-tab)	[ ] Estate Gray
[ ] Tamko	(standard 3-tab)	[ ] Antique Slate

  - All ridges to be capped with galvanized metal ridge roll, in lieu of cut shingle tabs, and painted "Tinner's Red" or "Gray."
  - Replace any deteriorated flashing with new metal flashing, per industry standards. Upon completion, all flashing is to be painted "Tinner's Red" or "Gray."

- **15-1-27a**
  35 East Sycamore Street
  Brent Foley (Applicant) **Jim Nichols (Owner)**
  Approve Application #15-1-27a, 35 East Sycamore Street, as submitted, with all clarifications noted:
  Repair Fence
  - Clean and repair existing wrought iron fence in front yard; paint fence black.

  Repair Brick Sidewalk
  - Remove damaged and uneven section of brick public sidewalk and level underlying ground.
  - Relay sidewalk using the existing bricks, in the exact same location and using the same herringbone pattern. Any new brick required to fill in gaps is to match the existing brick in color, size and texture.
  - All work to be in accordance with industry standards and all applicable City Building Codes.
  - Maintain any/all existing sandstone curbs, and repair, as necessary, in accordance with all applicable industry standards, and/or replace with like sandstone curbing.

  Reinstall Window Box
  - Repair and paint existing wrought iron window box.
  - Reinstall in the exact same location as previously installed. Any new holes for mounting the box are to be in the mortar only; do not drill into the brick.

  Tuck Point Brick Masonry
  - Check all mortar joints on all elevations for soundness. All sound mortar to remain in place.
  - Replace any/all missing damaged material and replace with new or used brick of the exact same shape, dimension, and color; like-for-like.
  - Use hand tools to remove any/all loose mortar to a depth of 3/4".
  - Moisten surface with water, and spot point as needed with mortar of matching color, texture, hardness, and joint profile.
  - New mortar must be softer than the masonry, and no harder than the historic mortar, to allow for expansion and contraction of the masonry. Original mortar mix was composed of 1 part lime to 2 parts sand. White portland cement may be substituted for up to (but no more than) 20 percent of the lime content. (The owner is advised to use the approved 12 parts sand-4 parts lime-1 part white portland cement formula approved by the National Trust For Historic Preservation. Please refer to Preservation Brief 2- "Repointing Mortar in Historic Brick Buildings", available at http://www.cr.nps.gov/hps/tps/briefs/brief02.htm).

  Replace Front Door
  - Replace deteriorated four panel front door with new, solid core, four panel door in existing door jamb.
  - Set on 1 1/2 pair 3 1/2" x 3 1/2" butt hinges; hinge locations to be determined by the existing jamb.
  - Wood units to be stained or painted; finish all six sides. Paint/stain color for finish coat is to be Sherwin Williams "Enticing Red" (SW 6600).

  Expand Rear Patio
  - Clean existing at grade brick patio and extend further into the rear yard, using the same brick, laid at grade, in the same pattern as existing, per submitted plan.

- **15-1-19a**
  227 East Sycamore Street
  Juliet Bullock Architects (Applicant) **Scott & Jennifer Williams (Owner)**
  Approve Application #15-1-19a, 227 East Sycamore Street, as submitted, with all clarifications noted:
  Remove Non-Contributing Siding
  - Remove the existing, non-original, non-contributing Insulbrick siding from rear portion of main house and rear accessory structure to expose the original wood siding.
  - Dispose of all debris in accordance with Columbus City Code.
  - Repair/replace any/all original, existing wood siding with any/all new wood siding to match the original wood siding profile and dimension exactly; like-for-like.
  - Any/all repaired/replaced exterior trim elements (i. e. window & door trim, corner boards, eave soffit & fascia, crown moldings, etc.) to be restored to the original profile and dimension as determined by any/all existing,

original trim and/or shadow lines following the removal of the Insulbrick siding and any/all non-original trim repair patches.

- Prepare all exterior wooden surfaces on all elevations of the building using the appropriate hand tools.
- Solid prime all new and bare wood surfaces with the appropriate exterior primer according to manufacturer's specifications.
- Finish color schedule to be submitted to Historic Preservation Office staff for final review and approval in consultation with the German Village Commission.

Tuck Point Chimneys

- Check all mortar joints for soundness on existing chimneys.
- Use hand tools to remove all mortar to a depth of 3/4".
- Moisten surface with water and solid point with mortar of matching color, texture, hardness, and joint profile. New mortar must be softer than the masonry, and no harder than the historic mortar, to allow for expansion and contraction of the masonry. Original mortar mix was composed of 1 part lime to 2 parts sand. White portland cement may be substituted for up to (but no more than) 20 percent of the lime content. (The owner is advised to use the approved 12 parts sand-4 parts lime-1 part white portland cement formula approved by the National Trust For Historic Preservation. Please refer to Preservation Brief 2- "Repointing Mortar in Historic Brick Buildings" available at http://www.cr.nps.gov/hps/tps/briefs/brief02.htm).

VIII. OLD BUSINESS

IX. NEW BUSINESS

- **15-1-29**
  101 East Columbus Street
  Keith Witt (Applicant) **David Meuse (Owner)**
  Approve Application #15-1-29, 101 East Columbus Street, as submitted, with all clarifications noted:
  Revise Carriage House Entry
  - Revise previously approved Certificate of Appropriateness #14-9-23 for alterations to existing carriage house to change the nana wall opening on the west elevation to maintain existing openings and add double French doors, per submitted, revised plans.
  - Replace doors in two existing doorways with one operable French door and one fixed French door.
  - Doors in all openings are to be Marvin Ultimate wood units.

  Remove Pool
  - Remove existing, in ground swimming pool in rear yard.
  - Fill in hole to existing grade and plant grass.

  MOTION: Ours/O'Donnell (7-0-0) APPROVED.

X. ADJOURNMENT – 7:02 pm. MOTION: O'Donnell/Ours (7-0-0) ADJORNED.