



MAYOR'S OFFICE

Department Description

The Mayor provides leadership and vision for the City of Columbus through the formulation of policies, delivery of city services, communication, and outreach to citizens and the greater community. As head of the executive branch of government, the Mayor establishes priorities for the departments serving the citizens of Columbus. The Mayor's staff is responsible for the coordination and monitoring of policies and programs designed to meet the goals of the Columbus Covenant.

Department Mission

To ensure the safety and prosperity of all citizens of Columbus through the Mayor's goals outlined in this document.

Strategic Priorities for 2015

The strategic priorities of the Mayor are embodied in the Columbus Covenant – a strategic plan that outlines the seven major areas the city seeks to improve in order to move closer to the vision of becoming the best city in the nation in which to live, work, and raise a family.

Those seven goal areas are:

From the Columbus Covenant:

- Customer Service – provide quality and efficient service delivery to customers using “best practices”
- Neighborhoods – engage and promote strong, distinct, and vibrant neighborhoods
- Safety – enhance the delivery of safety services
- Economic Development and Technology – provide an atmosphere that promotes job creation and economic growth in existing and emerging industries
- Education – encourage and promote participation in learning opportunities
- Downtown Development – develop a vibrant and thriving downtown that is recognized as an asset for the region
- Peak Performance – invest in all city employees and develop systems that support a high-performing city government



2015 BUDGET NOTES

The recommended budget for the Mayor’s Office provides for continued operation of the office. In addition:

- As in 2014, the costs associated with the “Get Green” initiative will be supplemented by moneys provided to the city by the Solid Waste Authority of Central Ohio (SWACO).

Department Financial Summary by Area of Expense						
Fund	2012 Actual	2013 Actual	2014 Budget	2014 Projected	2015 Proposed	
General Fund						
Personnel	\$ 1,779,607	\$ 1,888,974	\$ 2,199,143	\$ 1,921,769	\$ 2,176,228	
Materials & Supplies	5,648	9,924	13,173	9,901	14,044	
Services	70,815	156,425	219,472	64,896	239,799	
Other	-	-	-	500	250	
Transfers	-	13,989	-	263,140	-	
General Fund Subtotal	1,856,070	2,069,312	2,431,788	2,260,206	2,430,321	
Department Total	\$ 1,856,070	\$ 2,069,312	\$ 2,431,788	\$ 2,260,206	\$ 2,430,321	

Department Personnel Summary						
Fund	FT/PT	2012 Actual	2013 Actual	2014 Budgeted	2015 Budgeted	
General Fund						
Mayor's Office	FT	15	17	19	19	
	PT	1	1	1	1	
	Total	16	18	20	20	

Operating Budget by Program					
Program	2014 Budget	2014 FTEs	2015 Proposed	2015 FTEs	
Mayor's Office Administration	\$ 723,582	5	\$ 936,009	6	
Community Affairs	161,917	2	283,904	3	
Communications	213,744	2	299,600	3	
Environmental Stewardship	263,140	2	205,391	2	
Policy and Government Affairs Office	1,069,405	8	705,417	5	
Department Total	\$ 2,431,788	19	\$ 2,430,321	19	

Program descriptions begin on the following page.



2015 PROGRAM GUIDE

MAYOR'S OFFICE ADMINISTRATION

To advance the priorities of the Mayor to departments and to citizens through the formulation of strategies and goals by monitoring the implementation of policies and programs designed to meet those goals.

COMMUNITY AFFAIRS

To provide quality customer service assistance to the citizens of Columbus and serve as the operational and administrative support team for the Mayor's Office employees.

COMMUNICATIONS

To communicate to citizens the issues, programs, and activities of city government that engage and promote safe, strong, and distinctive neighborhoods and provide for an atmosphere that promotes economic development and job creation.

ENVIRONMENTAL STEWARDSHIP

To strive for Columbus to become a greener, more sustainable community, improving quality of life for this and future generations.

POLICY AND GOVERNMENT AFFAIRS OFFICE

To initiate and coordinate key Mayoral initiatives, by conducting research, assisting in legislative matters and intergovernmental affairs, and working to assure that departments are working together to meet administration goals.