

 <p>THE CITY OF COLUMBUS ANDREW J. GINTHER, MAYOR DIVISION OF FIRE</p>	Public Information	
	What is a Fire Watch?	
	Fire Prevention Bureau 3639 Parsons Ave Columbus, Ohio 43207 (614)645-7641 Ext. 7-5604 www.columbus.gov	Issued: 6/20/2020 Revised: 6/23/2020

A “Fire Watch” is a temporary measure, intended to ensure continuous and systematic surveillance of a building or a portion thereof, by one or more qualified individuals, for the purpose of identifying and controlling fire hazards, detecting early signs of unwanted fire, raising an alarm of fire and notifying the fire department.

A fire watch is a **constant** patrol of the area that is logged hourly. It is not an **hourly** patrol.

The duties of a Fire Watch individual are:

- Patrol of premises
- Prevention of fire
- Notification/Evacuation of building occupants
- Communicating an alarm to the Fire Department
- Documentation of performance

Patrol, Prevention, Communication of an Alarm and Notification

Assign a competent, reliable staff member/s, with access to communications (cell phone, 2 way radio, etc.), to provide a complete patrol of the entire premises. This person shall have **NO other duties** than this patrol. The individual should be trained in fire prevention observation and in notifying the occupants and the Columbus Division of Fire (**911**), should a fire occur. Duties include checking areas affected by the fire system outage: to include storage areas, hazardous areas, resident rooms, employee work areas, break rooms and exit corridors.

NOTE: *If, in the opinion of the Fire Code Official, the life safety hazard is too great, the Fire Code Official may require a licensed/bonded security company be utilized in lieu of staff members. Also, the Fire Code Official has the authority to place Columbus Fire apparatus, staffed with Fire Fighters, as standby fire protection, at the expense of the owner/occupant.*

Documentation

A log must be kept, which shall document each round of patrol. It shall identify who performed the patrol, the date, the time of patrol and the situation encountered. This log shall be faxed or sent via a pdf file to the Columbus Division of Fire weekly – Fax 614-645-6637, email pdf file to CFDfireInformation@columbus.gov .

Fire Watch

Date _____

Business _____ Address _____

Inspector _____

History:

As outlined in the Columbus Fire Prevention Code Section 2501.06A, this is an **Order for Correction**.

The: Alarm System ___ Sprinkler System ___ is impaired as to:

_____.

Therefore, the building is deemed unsafe to be occupied under these conditions. In lieu of evacuation, the Fire Code Official may order a Fire Watch at his discretion.

Order:

The structure referenced above is an unsafe structure as outlined in OFC 901.7.5, and as such, an immediate evacuation is ordered as outlined under OFC 901.7. In lieu of evacuation, and at the Fire Code Official's judgment, a Fire Watch may be granted and established immediately. **The Fire Watch must be sufficient to satisfy the need and the Fire Marshal.** At the Fire Code Official's discretion, a licensed, bonded security company may be utilized. The Fire Watch shall continue until all provisions are in compliance with Fire and Building Codes, or until evacuated.

Please direct any questions to Public Assembly Lieutenant at 614-645-7641 ext. 75605.

Inspector Date
COLUMBUS FIRE PREVENTION BUREAU

*My signature below indicates that in lieu of evacuating the structure, I am requesting to have a Fire Watch established.

Owner / Authorized Agent

*I have received the hand out "What is a Fire Watch" from the inspector.

Owner / Authorized Agent



THE CITY OF
COLUMBUS
 ANDREW J. GINTHER, MAYOR
DIVISION OF FIRE

Public Information

Fire Watch Log Sheet

Fire Prevention Bureau
 3639 Parsons Ave
 Columbus, Ohio 43207
 (614)645-7641 Ext. 7-5604
 www.columbus.gov

Issued: 6/20/2020

Revised: 6/23/2020

Fire Watch Log Sheet : Page ____ of ____ page(s) Date: _____

FAX TO: 614-645-6637 or email to: CFDFireInformation@columbus.gov Attn: _____

Business Name : _____

Address: _____ Phone Number: _____

	Time of Day	Initials	Notes
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			