North Bank
Park Pavilion

311 West Long Street
Columbus, Ohio 43215

614-645-3337
www.Columbus.Gov/CRPDrentals
Rental Fees

Monday through Thursday - $125/hour ($200 for additional hour of 11:00PM until 12:00AM)
Friday, Saturday, and Sunday - $225/hour ($350 for additional hour of 11:00PM until 12:00AM)

The North Bank Park Pavilion may be rented daily from 8:00AM until 11:00PM on available dates, except for certain City holidays when the facility is closed. Please include rental time to allow for catering, set-up and tear down activities, as such time is not provided. 11:00PM until 12:00AM can be rented at an increased rate (see above).

Reservations may be made one year in advance. If two or more parties are interested in the same time/date at the facility, we will conduct a random drawing to see who will have the opportunity to make the reservation. Please contact our office for more details.

The facility has a four (4) hour minimum rental time Monday-Thursday. There is a six (6) hour minimum rental time on Friday, Saturday, and Sunday.

Alcohol Service Agreement if signed and paid more than 15 calendar days prior to event date - $175*
Alcohol Service Agreement if signed and paid 15 calendar days or less prior to event date - $275*

*Please see “Alcohol Service Agreement” for additional requirements regarding alcohol use

All Fees Are Subject to Change Without Notice

North Bank Park Pavilion Amenities

Central Heat and Air Conditioning
Handicap Accessibility
100 Person Capacity Indoors & 100 Person Capacity Outdoors (Tent Required: See FAQ)
Kitchen
Stove/Oven
Microwave
Sink
Counter Space
Full Size Refrigerator with Top Freezer
Gas Fireplace

What does CRPD provide?

Tables – Ten (10) 8’ x 2.5’ Banquet Tables & Thirty (30) 5’ Round Tables
Chairs – 200 (Mity Lite Stacking Chairs; Black on Black) 200 (Outdoor Ceremony Chairs; White on White)
Advanced set-up of tables and chairs, complete attached diagram
Trash bags and trash cans
Toiletries
Cleaning supplies – We ask that you place trash in provided receptacles and staff will remove trash from the building and handle all major cleaning duties
On-site attendant for the duration of your rental

614-645-3337
www.Columbus.Gov/CRPDrentals
Fees and Amenities (continued)

**MITY-LITE**

**SwiftSet® Stacking Chair**

**SPECIFICATIONS**

<table>
<thead>
<tr>
<th>Specification</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seat Height</td>
<td>18.5&quot; (47cm) banquet</td>
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<tr>
<td>Overall Height</td>
<td>34.5&quot; (88cm)</td>
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<tr>
<td>Width</td>
<td>26.5&quot; (67cm)</td>
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<td>Weight</td>
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<tr>
<td>Seat Depth</td>
<td>9&quot; (22cm)</td>
</tr>
<tr>
<td>Footprint</td>
<td>23&quot; L x 21&quot; W (58 x 53cm)</td>
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</tbody>
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**Legs:** Legs are made of 1" x .625" (2.5cm x 1.6cm) x 14 gauge oval steel tube. Back frame is made of 1" x .625" (2.5cm x 1.6cm) x 16 gauge oval steel tube.

**Seat, Back & Base:** Seat pan and back are injection molded using toughened, UV stabilized, polypropylene. Chair base is injection molded using fiber reinforced, UV stabilized polypropylene. Plastic is molded in a variety of colors. Ten steel blind rivets .47" [12mm] diameter (6 for back, 4 for seat) are used for attaching the seat to the base and the back to the back frame.

**Frame Finish:** Steel finish is electrostatically applied, heat cured, powder paint formulated for outdoor use.

**Feet:** Feet are injection molded using a non-marking thermoplastic elastomer. Combined foot to floor contact is no less than 3.4 square inches (22 square cm).

**Stacking:** The shape and construction of the chair provides stable, positive indexing when stacked. Stacking density is 34.5" [87.6cm] for the first chair and 2.5" [6cm] for each chair thereafter. Maximum stack height is 25 chairs. Forward progression of each chair as it is stacked shall be 3/16" [5mm] maximum.

**Performance Specification:** The chairs shall support a 1,000 lbs [454 kg] static load without collapsing or permanent deformation of frame or legs.

**Warranty:** SwiftSet® Stacking chairs are warranted to be free from defects in materials and workmanship under normal use, service, and handling for twelve (12) years from the date of purchase.
Shelterhouse Cancellation Policy

Any cancellation requested 30 calendar days or more prior to the event date will result in a cancellation fee equal to 50% of the total permit fee. Any cancellation requested less than 30 calendar days prior to the event date will result in a cancellation fee of 100% of the total permit fee. Alcohol Service Agreement fees are non-refundable. All cancellations must be requested Monday through Friday, excluding all City Holidays, between the hours of 8:00am and 4:00pm.

Changes to your original permit, other than adding time to your original reservation, will require a $25.00 processing fee, per change. Changes, including requests for additional time, may not be considered less than 15 calendar days prior to the event.

New rental requests and requests for additional time in association with an existing rental made less than 15 calendar days prior to the event are not guaranteed to be accommodated.

If you have any questions or concerns about the rules, cancellation policy, or require any additional information in regards to your rental, please contact the Permit and Rental Services Section (614-645-3337) prior to your scheduled event (Monday through Friday 8:00AM to 4:00PM).

**This Policy is Subject to Change Without Notice**
What to Expect and FAQs

Below is information on what you can expect on the day of your event, as well as, some frequently asked questions.

**When may I access the facility?**
The facility will be opened at the start of your permitted time. If your permit starts at 1p, the facility will be unlocked starting at 1p. Your caterer may have access to the kitchen area starting 1 hour prior to your permitted start time.

**Is there available parking at North Bank?**
Yes. 27 parking passes will be available for your group members and/or contractors. These parking passes will allow you and your guests/contractors to park at the meters on Long St., adjacent to the facility (there are 29 meters, but 2 must be available for employee parking). Once these 27 spaces have been utilized, the remaining guests will have to park in nearby garages/lots (See attached map). All of the meters will be bagged upon your arrival. This is to prevent people not associated with your event from using the meters. The provided parking passes will ensure the authorized use of these spaces, preventing ticketing/towing of vehicles. Any vehicle that is parked at a bagged meter without a parking pass will be subject to ticketing and/or towing. The passes can be obtained from the on-site staff. Please provide a reminder to guests, near the end of your event, asking them to return the parking passes to the on-site staff. All parking passes must be returned.

**When do I have to leave the facility?**
You must be out of the facility by the end of your permitted time. If your permit ends at 11p, you must be cleaned up and out of the facility by 11p.

**What comes with the facility rental?**
We supply tables, chairs, toiletries, trash cans/bags, kitchen area, restrooms.

**What is the kitchen area equipped with?**
This kitchen is equipped with a full sized fridge with freezer, stove/oven, microwave, sink, and plenty of counter space.

**Will the facility be setup upon our arrival?**
Yes, included in the information packet is a blank diagram of the facility. We ask that you sketch in how you would like the tables & chairs setup, return this to us, and we will have the facility setup according to that diagram, prior to your arrival. If a diagram is failed to be sent, we will set the facility up according to the number of people listed on your permit and the type of event.

**What am I responsible for cleaning up?**
You are responsible for removing your personal belongings and anything you want to keep that you brought. Our staff will be responsible for taking out the trash, breaking down tables & chairs, and all general cleaning of the facility.

**Can tables and chairs go outside?**
Yes. The tables and chairs at this facility may be setup outdoors. If your group exceeds 100 people, you will need a tent setup on the back plaza and tables and chairs will be setup under this tent.
What to Expect and FAQs (continued)

Will there be a staff member on site for our event?
Yes, our facility attendants will be on site for the entirety of the event. They are responsible for setting up the facility, opening the doors, maintaining toiletries and trash levels during the event, cleanup and tear down, and helping the group any way they can.

Can we have alcohol?
Yes, you may have alcohol as long as an Alcohol Service Agreement is purchased and completed through our office. You then must hire a bartender from our list of Approved Beverage Contractors to serve the alcohol. Alcohol may not be present or served without the presence of an Approved Beverage Contractor.

Can alcohol leave the building?
Please see (G) under general conditions listed in the Alcohol Service Agreement.

Where can I find the list of Approved Beverage Contractors?
You can request this list at any time through our office. This list changes regularly, so we recommend you obtain a list when you are ready to search for a vendor so you can be sure you have the most up to date list.

How late can alcohol be served?
“Last call” is made one (1) hour prior to your ending time and all alcohol must cease to be served thirty (30) minutes prior to your ending time, though we recommend it cease earlier to allow for time to cleanup.

Do we have to use an approved caterer?
No, your food can be catered by anyone of your choosing. Only the alcohol vendor must be chosen from our list.

What are the rules and regulations of the facility?
Please see our rental rules page within the facility information packet.

Do we have to share the facility with any other groups?
No, the building will be closed to the general public for your private event.

What if I need more time or am running late at the end of the event?
Due to the possibility of reservations taking place after yours, we cannot allow for more time at the end of your event. If you think you will need more time for event, please plan ahead of time and contact our office to see if we will be able to accommodate.

Can I have candles?
Yes, as long as the candles are self-contained and are not easily tipped, they will be allowed.

Does the building have Wi-Fi?
Unfortunately, we are unable to offer Wi-Fi at this time.

Do you provide any sound or AV equipment?
Unfortunately, we do not. You may bring in any equipment you may need for your event.
Will the fountain be on for my event?
The fountain will be on May 15th – October 15th. If you would like the fountain to be off, just request this to the CRPD staff and they will be able to turn it off and on per your request.
*The fountains are not guaranteed as they may be off due to weather, repair or winterization.

Can we set up tents outside of the facility?
The facility was designed for a 30' X 30' tent. 30' X 40' tents are frequently used and this size works well. Hexagon shaped tents are also used regularly. If a customer wants to extend the tent size as far as possible, the maximum size tent that could be used would be a 30’X50’. Smaller tents are permitted as long as they can accommodate all guests exceeding 100, which is the capacity of the Pavilion. This is required to avoid issues with fire code in inclement weather. Tents may not extend over the fountain or block the stairs leading down to the lower level. All tents will need to be secured with water barrels or sand bags (no stakes). We encourage customers to view the facility during one of our open house sessions. They can gain a lot of insight on set-up possibilities by being on-site and speaking with staff. Many of our Approved Beverage Contractors (catering partners) also have knowledge on how tents can be effectively used during events.

Do I need to obtain a permit for having a tent on City property?
Yes - The City requires a building permit for any tent over 400 sq. ft. (20X20 is 400 sq. ft.) It is the customer’s responsibility to make sure that all tents are properly permitted.

Who do I contact to obtain a tent permit?
City of Columbus Building Services (614-645-6090), in conjunction with the Columbus Fire Department (614-645-7641), regulate tent permits and will advise applicants on the requirements/fees. Tent companies typically know the process and will likely be a knowledgeable resource. Many tent companies already have their tents inspected as often as required and are familiar with the permit process. If the proper permit and inspections do not occur, the Fire Department may order the tent to be removed if an inspector is on site.
Rental Rules

• Your rental is for the time and specific location stated on your permit. Groups will not be permitted to enter the Pavilion until the scheduled start time and must vacate the facility by the time the permit expires. If you need additional time for decorating, set up, or deliveries, you must schedule and pay for this time prior to your rental.

• Unless an Alcohol Service Agreement is obtained from the Permits and Rental Services Section prior to your event, alcoholic beverages are not permitted in the facility. Those who fail to comply with all alcohol policies will be removed from the premises by the Columbus Police Department without a refund.

• All vehicles must be in designated parking spaces. A parking pass will be issued by on-site staff for cars parked at the designated parking meters. This pass must be returned by the end of the rental. Once all parking meters are filled, remaining guests must park in the surrounding parking garages or lots which are on a first come, first serve basis.

• The maximum capacity for the pavilion is 100 people. If an event has more than 100 people, a tent is required. The tent must be large enough to accommodate any guests over 100. Any permits required for tent installation must be obtained by permit holder or the tent installation company.

• In regards to decorations: no confetti, piñatas, glitter, or similar materials may be used for decorations or thrown in or around the facility. Smoke machines, fog machines, bubble machines, and similar devices are not permitted in the facility. No staples, tacks, or other damaging materials can be used in the facility. No tape can be used on the floor, walls, or beams.

• No fireworks, sparklers, Japanese lanterns, or similar items are permitted to be used inside OR outside of rental facilities.

• Music must be kept at a reasonable volume at all times. City code states that music should not disturb other guests in the park, facility, or adjacent areas.

• Inflatable devices including bounce houses and/or similar devices are not permitted unless you make arrangements with the Permit and Rental Services Section prior to your event. Dunk tanks are not permitted.

• No animals are permitted in the enclosed shelterhouses with the exception of service animals (i.e. guide dog).

• The rental permit is granted on condition that if the facility is needed for Recreation and Parks Department emergency usage, Grantee agrees to forego use of facility with a full refund.
• The Permit Holder agrees that they will not discriminate against any participants because of race, religion, sex, sexual orientation, national origin, ancestry, age, handicap, or veteran status.

• Permit Holder must be 21 years or older and will be held responsible for the groups' conduct and usage of the facility. It is the permit holder's responsibility to supervise all guests, including children and minors. Permit holder cannot sublet the facility/rental under any circumstances. Any groups who abuse the facility or violate rules and regulations will be asked to leave and charges for damages will be assessed. Any abuse of CRPD staff is grounds for permit/rental forfeiture. If any group or individual is asked to leave the premises, they must do so promptly and forgo any refund.

• The Permit Holder hereby agrees that the use of such Recreation and Parks Department facilities and equipment shall be upon conditions listed above and at the exclusive risk of applicant and his/her guests and agents. The Permit Holder further agrees to indemnify and save harmless the City of Columbus from any and all claims, suits, loss, damage or injury to persons or property of any kind or nature whatsoever occurring to the Permit Holder and his/her guests and agents as a result of the use of, or activities engaged in, the facilities, or use of equipment. Permit Holder hereby agrees to indemnify and hold harmless the City of Columbus if they violate the law.

• Columbus Recreation and Parks reserves the right to restrict any activity that is determined by the department to be detrimental to the facility, park, or neighboring properties.

If there are any questions and/or concerns regarding any rule, regulation, and/or policy, please contact the Permit and Rental Services Section (614-645-3337) prior to the scheduled event. The Permit and Rental Services Section is open from 8 a.m. to 4 p.m., Monday through Friday, and is located at 1111 E. Broad St., Columbus, OH 43205.
## Setup

Are you having a tent? YES ____ NO ____ Tent Company: ___________________ Tent Size: _______________

# of Tables for Seating Inside: _________ # of Chairs Per Table: _______________

# of Tables for Seating Outside: _________ # of Chairs Per Table: _______________

Head Table(s): 0 ____ 1 ____ 2 ____ 3 ____ # of Chairs at Head Table: _______________

Buffet/Food Tables: 0 ____ 1 ____ 2 ____ 3 ____

Gift Table: YES ____ (Table Type ________) NO ____

Cake Table: YES ____ (Table Type ________) NO ____

Bar Table: 0 ____ 1 ____ 2 ____ (Inside ____ Outside ____)

Additional Tables (for example; DJ, Sign-IN, Beverage, Hors D’oeuvre, etc.)
_____________________________________________________________

Ceremony Location: _____________________________________ # of Ceremony Chairs: _______________

Fountain: ON ____ OFF ____

## Timeline

Initial contact that will be on site first: _______________________________ Time of Arrival: ____________

Tent Setup Time: ____________ (may be setup at anytime during the event date)

Caterer/Vendor Arrival Time: ____________

Guest Arrival Time: ____________

Ceremony Time: ____________ Reception Time: ____________ Last Call: ____________

Guest Departure Time: ____________

Tear Down Time (Bar, Decorations): ____________

Tent Removal Time: ____________

Additional Helpful Information (for example; renting tables and/or chairs, specific setup directions, etc.):
_____________________________________________________________

*Please provide an example of how you would like your tables setup on the attached diagram. We will do our best to accommodate your request but may need to adjust accordingly to allow for maximum efficiency.*
NORTH BANK PARK PAVILION

TABLE TYPES

BANQUET TABLE (8’ x 2.5’)
Ten (10) available

ROUND TABLE (5’)
Thirty (30) available

SQUARE TABLE (3’ x 3’)
Three (3) available

*Banquet & Round fits 8 people per table
(Maximum occupancy = 100 inside/100 outside)

*Groups over 100 must have the Plaza tented
COLUMBUS RECREATION AND PARKS DEPARTMENT
PERMIT AND RENTAL SERVICES SECTION

ALCOHOL SERVICE AGREEMENT

Eligible sites include the following:

- Antrim Park Shelterhouse, 5800 Olentangy River Rd. (43085)
- Big Run Park Shelterhouse, 4201 Clime Rd. (43228)
- Big Walnut Park Shelterhouse, 5000 E. Livingston Ave. (43227)
- Goodale Park Shelterhouse, 120 W. Goodale St. (43215)
- Griggs Boathouse (Scioto Room), 3033 Thoburn Rd. (43221)
- Lashutka Event Center, 3479 Riverside Dr. (43221)
- North Bank Park Pavilion, 311 W. Long St. (43215)
- Retreat at Turnberry Shelterhouse, 11680 Refugee Rd. (Pickerington - 43147)
- Westgate Park Shelterhouse, 3271 Wicklow Rd. (43204)
- Whetstone Park (Park of Roses) Shelterhouse, 4015 Olentangy Blvd. (43214)
- Wolfe Park Shelterhouse, 105 Park Dr. (43209)

There is a $175 service fee for the privilege of having alcohol at these sites, in conjunction with the Alcohol Service Agreement. This service fee is in addition to the regular rental rates for the facility. The permit holder must be a responsible adult, age 21 or older, with proof of identification. The permit holder must pay the service fee and sign the Alcohol Service Agreement in person, in order to receive this privilege. The Columbus Recreation and Parks Department (CRPD) will accept a valid driver’s license or other valid State (USA) picture identification containing the date of birth as a substitute for a driver’s license. The Agreement will be kept on file as proof of acceptance of any liability associated with the privilege of serving alcohol on the rental premises. There is a $100 expediting fee for any Alcohol Service Agreement that is paid for and signed less than fifteen (15) calendar days prior to the event. This expediting fee is in addition to the service fee and the regular rental rates for the facility. The Alcohol Service Agreement must be paid for and signed at least fifteen (15) calendar days in advance of the event in order to avoid paying an expediting fee. All alcohol must be served by a CRPD Approved Beverage Contractor.

Name: _____________________________________________________________
Phone: home: __________________ work: __________________ cell: __________________
Type of Identification Shown: __________________________________________ (Ohio Drivers License, State ID, etc.) (ID number)
Facility Rented: _______________________________________________________
Date of Rental: __________________ Time: from: __________ to: _____________
Permit Number: __________________ Fee Paid: __________________

AGREEMENT

THIS AGREEMENT MADE __________________________ / ______/ _________ by and between

The Columbus Recreation and Parks Department, (hereinafter CRPD) and

__________________________________________ (the “Lessee”),

with his/her residence at: _____________________________________________

1
Upon the following terms and conditions:

WHEREAS, the Lessee wishes to provide alcohol service in the designated CRPD facility during the rental period set forth in the Rental Agreement and pursuant to the terms of said agreement; and

WHEREAS, Columbus City Code Section 919.09 (C)(6) allows the discretionary use of alcohol service related to certain rental facilities.

NOW, THEREFORE, IT IS AGREED:

I. GENERAL CONDITIONS

A. Once this agreement is signed and in place, the general rule prohibiting alcohol on the general rental agreement is waived and replaced with the conditions stated in this agreement. All other rules/regulations on the general rental agreement remain in place.

B. The alcohol service privilege that this agreement authorizes must be contracted with a CRPD Approved Beverage Contractor for the service of professional bartending/beverage concierge. The Lessee may use another caterer/contractor for food and other related services. All alcohol must be served by a CRPD Approved Beverage Contractor.

C. All dispensing of alcohol must cease at least 30 minutes prior to the end of the rental time.

D. No one under 21 may be served or consume alcohol.

E. Lessee must comply with all City ordinances and State statutes, including Ohio Liquor Control policies and guidelines.

F. The Lessee agrees to limit the number of guests to the determined occupancy of the facility.

G. The Lessee agrees to accept responsibility for keeping all alcoholic beverages contained to the areas designated for alcohol consumption. At all sites listed on this agreement, alcoholic beverages are limited to the confines of those respective buildings, and not outdoors, except at Goodale Shelterhouse, Griggs Boathouse, North Bank Park Pavilion, Wolfe Shelterhouse, and Westgate Shelterhouse. At Goodale Shelterhouse, alcohol is permitted inside of the facility and on the enclosed/gated plazas/patios on the east and west sides of the facility only. At Griggs Boathouse, alcohol is permitted inside of the Scioto Room and on the enclosed balcony directly adjacent to the Scioto Room only. At North Bank Park Pavilion, alcohol is permitted inside of the pavilion and on the red bricked area of the plaza/patio only. At Wolfe Shelterhouse, alcohol is permitted inside of the facility and on the enclosed/gated plaza/patio on the south side of the facility only. At Westgate Shelterhouse, alcohol is permitted inside of the facility and on the enclosed/gated plaza/patio on the north and south sides of the facility only. Any requests for exception to these rules, regarding confines (G.), must be approved by CRPD prior to the event. If having alcohol outdoors is desired at any facility, other than Goodale Shelterhouse, Griggs Boathouse, North Bank Park Pavilion, Wolfe Shelterhouse, or Westgate Shelterhouse, a fencing/tening plan must be submitted to CRPD. Fencing/tening plans must be submitted to CRPD at least fifteen (15) calendar days prior to the rental. The maximum area that can be utilized for this purpose is 1200 square feet, is site dependant, and is subject to a case by case review.

H. CRPD reserves the right to escort any visitor off CRPD premises who appears to be intoxicated or is disruptive to the safety or enjoyment of event participants or CRPD staff. In such event, the Lessee agrees to defend and hold the City of Columbus harmless from and against damages claimed by said visitor.

I. Alcohol may not be sold (no cash bars), and no money or tickets may exchange hands on the premises. Gratuity arrangements should be made with the contractor prior to the event. Tip jars are prohibited.

J. CRPD Management reserves the right to require the use of security and/or police officers to be arranged and paid for by the Lessee.

K. Alcohol is not permitted on the premises unless a bartender/concierge, employed by the Approved Beverage Contractor, is on site for the dispensing of alcohol. All alcohol shall be brought onto the premises by the Approved Beverage Contractor.
II. INDEMNIFICATION / DAMAGES

READ THESE PROVISIONS CAREFULLY. THEY ARE LEGALLY BINDING.

A. Lessee shall be responsible for any damage to the CRPD premises and property caused by Lessee or its guests and Contractor agents or employees. Damage done to the facility, plazas, and/or grounds shall be charged at current cost for repair or replacement, plus labor costs for repair or replacement. This paragraph does not constitute CRPD’s sole remedy.

B. Lessee assumes all liability for any injury to persons or damage to or loss of property, which injury, damage, or loss is directly or indirectly related to the rental/event, including without limitation, liability arising directly or indirectly from the dispersion of alcoholic beverages at the rental/event. Lessee shall indemnify, protect and hold harmless CRPD and all of its trustees, officers, agents, employees, volunteers and commission members thereof, against claims, damages, losses, liens, causes of action, suits, judgments and expenses (including attorney fees and other costs of defense) of any nature, kind or description brought for or arising from, or on account of any injuries or damages received by any person or property, resulting from any negligent acts, errors, omissions by any person directly or indirectly related to the rental/event unless such liability is attributed solely to intentional acts of CRPD. Lessee agrees that this indemnification represents a material consideration to CRPD, without which CRPD would not enter into this Agreement.

C. Lessee acknowledges they have read and understand this Indemnification/Damages clause.

III. MISCELLANEOUS

A. Extent of Agreement. This Agreement and the associated Rental Agreement represent the entire and integrated agreement between CRPD and the Lessee and supercedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written amendment prepared by CRPD and signed by both parties.

B. Governing Law. This Agreement shall be governed by the law of the State of Ohio to the exclusion of the law of any other jurisdiction.

C. Severability. If any provision of this Agreement, or any covenant, obligation or agreement contained herein is determined by a court to be invalid or unenforceable, such determination shall not affect any other provision, covenant, obligation or agreement, each of which shall be construed and enforced as if such invalid or unenforceable provision were not contained herein. Such invalidity or unenforceability shall not affect any valid and enforceable application thereof, and each such manner and to the full extent permitted by law.

D. When it is in the best interest of the City of Columbus, the City may terminate this Contract, in whole or in part by providing fifteen (15) calendar days or other appropriate length of time written notice to the Permit Holder prior to the effective date of termination.

IN WITNESS WHEREOF, the parties have executed this Agreement.

LESSEE: CRPD Agent:

By: _______________________________ By: _______________________________
   (signature) (signature)

Name: ______________________________ Name: ______________________________
   (printed) (printed)

Date: ______________________________ Date: ______________________________