



COLUMBUS RECREATION AND PARKS PERMIT AND RENTAL SERVICES SECTION COLEMAN'S POINTE RENTAL RULES

Permit Holder and guests are subject to the regulations set forth in Chapter 919 of Columbus City Code. Permit holder and guests are also subject to Recreation and Parks Administrative Rules, in addition to the following conditions:

- 1) Coleman's Pointe is available for rentals Saturdays and Sundays, from April 1st through October 31st only. The site is available from 3:00pm to 6:00pm.
- 2) No receptions are permitted. This location is for wedding ceremonies only.
- 3) Absolutely NO ALCOHOL will be permitted in the park.
- 4) Rehearsals can take place Monday through Friday. These do not need to be scheduled, but groups will not have exclusive use of the area during rehearsals.
- 5) Please be advised that the park is open to the public at all times and you are renting only the specified site area. This area is an extremely popular pedestrian trail. Exclusive use is for Coleman's Pointe only and the remainder of the Scioto Mile remains open to the public at all times. Columbus Recreation will install signs prior to your event directing traffic to the upper or lower level paths that surround the area. Additionally, events may be taking place across the river at Genoa Park or COSI. If these events are taking place, they may be visible in your backdrop or pictures.
- 6) You must adhere to your scheduled hours. Do not arrive early and do not stay late. Groups are not permitted to enter rental area until the scheduled start time stated on the permit and must vacate the rental area by the time stated on the permit.
- 7) If you rent chairs to be used at your ceremony, they must be delivered and removed within your rental time. No vehicles may access any grass area or sidewalks. The loading zone will be at the meters on Civic Center Drive or the "pull-offs" in front of the Supreme Court of Ohio Building. If "pull-offs" are utilized, vehicles must be relocated immediately after loading or unloading. Parking on Civic Center Drive for delivery is prohibited.
- 8) No restrooms are provided on site.
- 9) No reserved parking is available. All participants will utilize public parking facilities in the surrounding area.
- 10) No utilities are available.
- 11) If a tent is desired, you may utilize a tent, provided it is no larger than 10'x10'. The tent must be properly weighted with sandbags or similar devices. The tent must be set up and removed within your rental time.
- 12) No alterations may be made to any park amenity nor shall any item be moved or removed. This includes flower beds, fountains, and trash receptacles.

13) The person obtaining the permit (permit holder) is responsible for group's conduct and respect for the facility. All groups must abide by all Recreation and Parks rules and regulations and Sections 919.01 through 919.99 of the Columbus City Codes. It is the permit holder's responsibility to supervise all guests, including children/minors. Any violation of park rules and regulations is grounds for permit forfeiture. Any groups who abuse park property will be asked to leave and charges for damages will be assessed. Any abuse of Recreation and Parks staff is also grounds for permit forfeiture. If any group or individual is asked to leave the premises, they must do so promptly and forgo any refund.

14) No confetti, glitter, or similar materials may be used for decorations or thrown in or around the rental site. Decorations may not be tied, stapled, or taped to any natural feature in the park (includes trees, bushes, flowers, flower beds, etc.) Permit holder is responsible for removal and proper disposal of all decorations by the time the permit expires.

15) Music must be kept at a reasonable volume level at all times. City Code states that music should not disturb other guests in the park, or adjacent areas.

16) No fireworks, sparklers, Japanese lanterns, or similar items are permitted to be used in the park.

17) Permit is granted on condition that if the facility is needed for Recreation and Parks Department emergency usage, Grantee agrees to forego use of facility with a full refund.

18) The Permit Holder agrees that they will not discriminate against any participants because of race, religion, sex, sexual orientation, national origin, ancestry, age, handicap, or veteran status.

19) The Permit Holder hereby agrees that the use of such Recreation and Parks Department facilities and equipment shall be upon conditions listed above and at the exclusive risk of Permit Holder, his/her guests, agents, and employees of the Permit Holder. The Permit Holder further agrees to indemnify and save harmless the City of Columbus from any and all claims, suits, loss, damage, or injury to persons or property of any kind or nature whatsoever occurring to the Permit Holder, his/her guests, agents, and employees as a result of the use of, or activities engaged in the park. Permit Holder hereby agrees to indemnify and hold harmless the City of Columbus if they violate the law.

If you have any questions and/or concerns regarding any rule, regulation, and/or policy, you should contact the Permit and Rental Services Section (614-645-3337) prior to your scheduled event. The Permit and Rental Services Section is open from 8am to 4pm, Monday through Friday, and is located at 1111 E. Broad St., Columbus, OH 43205.