RECREATION & PARKS COMMISSION
MEETING MINUTES SYNOPSIS
April 12, 2017 – 8:30 a.m.
Lashutka Event Center
3479 Riverside Dr., Columbus, OH 43221

Call to Order
8:39 a.m.

Present
Commissioners: Jennifer Adair, Michael Brown, Derrick Clay, Rob Dorans, Dave Paul, Karla Rothan & Mo Wright

Staff: Tony Collins, Erin Beck, Eric Brandon, Stephanie Brock, Troy Euton, Cindy Farson, Ralonda Hampton, Brian Hoyt, Mollie O’Donnell, Kimber Perfect, Paul Rakosky

Guests: Robert Grinch and Bob Harmon

Previous Board Meeting minutes
On a motion made by Commissioner Brown and seconded by Commissioner Wright the March minutes were unanimously accepted.

Old Business
None

New Business
Remarks from Deputy Chief of Staff Kimber Perfect
- School’s Out – Spring Break
- Closing up capital budget
- Equal payday event with the Women’s Commission
- Richard Florida – MAG will be joining a panel discussion on April 19th @ 2:00p
- Smart Cities efforts are moving forward
- Police Officer incident – Press Conference April 11th
- Announcement regarding North Market and a public meeting later today

Remarks from Cindy Farson, COAAA
- Gave an update on legislation regarding PASSPORT
- Ballot – Senior Levy; Issue 1 – County-wide issue
CONSENT AGENDA – Director Collins read thru all consent agenda items and advised the Commission to ask any questions they may have

   Title: To authorize and direct the Director of Recreation and Parks to enter into a contract with LifeCare Alliance for the Senior Farmer's Market Nutrition Program; to authorize the expenditure of up to $195,000.00 from the Recreation and Parks Grant Fund; and to declare an emergency. ($195,000.00)

2. Ord# 0889-2017 (2017 V.A.T. Transportation)
   Title: To authorize and direct the Director of Recreation and Parks to enter into contract with V.A.T., Inc. for transportation services for participants in Community Recreation summer programs and activities; to authorize the expenditure of $32,000.00 from the Recreation and Parks Operating Fund and $13,000.00 from the Recreation and Parks Community Development Block Grant Fund. ($45,000.00)

   Title: To authorize the Director of Recreation and Parks to enter into contract with Liberty Farms to provide horseback riding instruction for CRPD Summer Camp; to waive the competitive bidding provisions of the Columbus City Code; to set up an Auditor’s certificate to establish purchase orders for the 2017 budget year; to authorize the expenditure of $21,600.00 from the Recreation and Parks Operating Fund. ($21,600.00)

4. Ord# 0988-2017 (Summer Zoo Days 2017)
   Title: To authorize the Director of Recreation and Parks to enter into a contract with the Columbus Zoological Park Association to provide transportation, shirts and novelties for children from the Recreation and Parks summer programs to the Columbus Zoo and Aquarium as a part of the Melvin B. Dodge Summer Zoo Days. ($0.00)

5. Ord# 0969-2017 (Activenet 2017 Renewal)
   Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Active Network for hosted software, maintenance and support of the Activenet software application; to waive the competitive bidding provisions of City Code; and to authorize the expenditure of $100,000.00 from the Recreation and Parks Department Operating Fund. ($100,000.00)

6. Ord# 0863-2017 (NatureWorks Grant Application)
   Title: To authorize and direct the Director of the Recreation and Parks Department to apply for grant funding from the Ohio Department of Natural Resources NatureWorks Fund for the Audubon Park Improvements project and provide the necessary match funds per grant requirements; and to declare an emergency. ($0.00)

   Title: To authorize and direct the City Auditor to set up a certificate in the amount of $200,000.00 for various expenditures for labor, materials, and equipment in conjunction with Recreation and Parks facility improvements; to authorize the amendment of the 2016
Capital Improvement Budget; to authorize the transfer of $200,000.00 within the Recreation and Parks Voted Bond Fund; to authorize the expenditure of $200,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. ($200,000.00)

8. Ord# 1004-2017 (2017 Columbus Margarita Festival Alcohol Permit)

**Title:** To authorize and direct the Director of Recreation and Parks to grant consent to an organization to apply for permission to sell alcoholic beverages at the following 2017 event:

1) New Neighborhood Development for the Columbus Margarita Festival, May 20.

On a motion made by Commissioner Rothan and seconded by Commissioner Adair the Commission unanimously approved the Consent Agenda.

**ADMINISTRATION AGENDA**

1. Ord# 0949-2017 (Fairwood Park Improvements 2017)

**Title:** To authorize and direct the Director of Recreation and Parks to enter into contract with M&D Blacktop for park improvements and updates to Fairwood Park; to authorize the expenditure of $900,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. ($900,000.00)

- This project is using UIRF money

2. Ord.## 0970-2017 (Westgate Community Center HVAC Improvements)

**Title:** To authorize and direct the Director of Recreation and Parks to enter into contract with Riley and Associates for improvements to the Westgate Recreation Center HVAC system; to waive the competitive bidding provisions of the Columbus City Code; to authorize the expenditure of $69,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. ($69,000.00)

3. Ord# 0957-2017 (Mudsock Trail – Roberts Rd Connector)

**Title:** To authorize and direct the Director of the Recreation and Parks Department to enter into an agreement with the Franklin County Engineers Office to provide in-kind assistance to Recreation and Parks to help construct the Mudsock Trail-Roberts Road Connector Path; to authorize the expenditure of $152,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. ($152,000.00)


**Title:** To authorize and direct the Director of the Recreation and Parks Department to enter into contract with Jess Howard Electric for Security Camera System Improvements; to authorize the expenditure of $500,979.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. ($500,979.00)

- Commissioner Clay asked was it typical to just receive two bids
- Mollie O’Donnell walked thru the bidding process for the Commission
5. Ord.# 0973-2017 (Franklin Park Cascades – Phase One)
   **Title:** To authorize and direct the Director of Recreation and Parks to enter into contract with McDaniel’s Construction Corp., Inc. for the first phase of construction to renovate and return water to the Franklin Park Cascades; to waive the competitive bidding provisions of the Columbus City Code; to authorize the expenditure of $323,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. ($323,000.00)

6. Ord.# 0980-2017 (NCAA Land Acquisition)
   **Title:** To authorize and direct the Director of Recreation and Parks to expend up to $2,020,000.00 for costs associated with the acquisition of the North Columbus Athletic Association (NCAA) Sports Complex, 4625 Westerville Road, and to execute those documents as approved by the City Attorney’s Office, Real Estate Division, necessary for the purchase; and to declare an emergency. ($2,020,000.00)

On a motion made by Commissioner Brown and seconded by Commissioner Clay the Commission unanimously approved the Administration Agenda.

**PARKS & OPERATIONS AGENDA**

   **Title:** To authorize the Director of Recreation and Parks to enter into contract with Innovative Architectural Planners, Inc. (DBA IAP Government Service Group) in the amount of up to $200,000.00 for the Third Party Administrator for Facility Maintenance, Repair, and Minor Construction Projects contract; to authorize the expenditure of up to $200,000.00 from the Recreation and Parks Bond Fund; and to declare an emergency. ($200,000.00)

On a motion made by Commissioner Brown and seconded by Commissioner Clay the Commission unanimously approved the Parks & Operations Agenda.

**RECREATION & PROGRAM SERVICES**

1. Ord.# 1015-2017 (Class Acts Columbus 2017)
   **Title:** To authorize the Director of Recreation and Parks to enter into an agreement with Class Acts Columbus, Inc. to provide professional and fiscal services for 2017 programs; to authorize the expenditure of $120,000.00 from Recreation and Parks Special Purpose Fund, and $25,000.00 from Recreation and Parks Operating Fund for a total of $145,000.00; to waive the competitive bidding provisions of the Columbus City Codes; and to declare an emergency. ($145,000.00)

On a motion made by Commissioner Wright and seconded by Commissioner Adair the Commission unanimously approved the Recreation & Program Services Agenda.
1. **Ord. # 0971-2017 (ODE Summer Food Program Grant)**
   
   **Title:** To authorize and direct the Director of Recreation and Parks to accept a grant from the Ohio Department of Education in the amount of $2,500,000.00 for the 2017 Summer Food Program; to authorize the appropriation of $2,500,000.00 to the Recreation and Parks Grant Fund 2283; to enter into an agreement with Columbus City Schools to implement the Summer Food Program; to authorize the expenditure of $2,360,000.00 from the Recreation and Parks Grant Fund 2283; and to declare an emergency. ($2,500,000.00)

On a motion made by Commissioner Adair and seconded by Commissioner Brown the Commission unanimously approved the Youth & Family Development Agenda.

**Director’s Comments**

- Thanks to Assistant Director Eric Brandon; He is serving as the interim Assistant Director for Recreation & Program Services
- SESP legislation was approved
- Email from Columbus City Schools w/ Columbus Recreation and Parks information
  - Mayor Ginther wants us (city/CRPD) to be the lead on programming when school is out
  - Partners are listed; their pages have CRPD information
- 2 new team members have been hired to the Communications and Development Team
- Updates were given on the Volunteer Coordinator and Community Relations Chief positions
- Push is going out tomorrow regarding the people counters
- Increase in miles traveled on our trails
- Capital Budget meeting May 1st & May 4th (public hearing)
- Pay Policy – Upgrades/Increase audits are completed; 22 employees effected
- After School Summit
  - CM Page will be on the panel
- Tuesday – Serving lunch during Spring Break at Barnett
- Earth Day at Raymond Golf Course
- Lashutka grand Opening on May 19th
  - Targeted as community meeting space

**Commission Comments**

- Commissioner Rothan thanked the department for letting her staff take over one of the centers while their building is being renovated.

**Public Comments**

- Robert Grinch stated that there will be a second reading on West Scioto on May 17th
Adjournment
There was a motion made by Commissioner Brown and seconded by Commissioner Rothan; the commission unanimously approved to adjourn the meeting. The meeting was adjourned at 10:01 a.m.