

**RECREATION & PARKS COMMISSION
MEETING AGENDA**

April 14, 2021 – Virtual Meeting

Video web meeting link: <https://us02web.zoom.us/j/84353272387>

Meeting ID: 843 5327 2387

Phone #: 929-205-6099, Conference Code: 84353272387#

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. ACCEPTANCE OF PREVIOUS MINUTES

V. OLD BUSINESS

VI. NEW BUSINESS

A. Remarks – Office of ProTem Elizabeth Brown

B. Remarks – Deputy Chief of Staff

C. Consent Agenda

1. COAAA Senior Farmer's Market Appropriation (0666-2021)

Title: To authorize the Department of Recreation and Parks to accept, and appropriate, a grant from the Ohio Department of Aging in the amount of \$222,152.00 to the Recreation and Parks Grant Fund for the Central Ohio Area Agency on Aging in connection with the Senior Farmer's Market Nutrition Program; and to declare an emergency. (\$222,152.00)

2. COAAA Senior Farmer's Market Contract 2021 (0667-2021)

Title: To authorize and direct the Director of Recreation and Parks to enter into a contract with LifeCare Alliance for the Central Ohio Area Agency on Aging Senior Farmer's Market Nutrition Program; to authorize the expenditure of up to \$226,081.00 from the Recreation and Parks Grant Fund; and to declare an emergency. (\$226,081.00)

3. COAAA PASSPORT Supplemental Expenditure 2021 (0797-2021)

Title: To authorize the expenditure of up to \$3,666,668.00 from the Recreation and Parks Grant Fund; to authorize the Director of Recreation and Parks to increase various contracts for PASSPORT home care and Assisted Living services; and to declare an emergency. (\$3,666,668.00)

4. Greenways CIP AC2021 (0929-2021)

Title: To authorize the City Auditor to establish a certificate in the amount of \$200,000.00 for various expenditures for labor, material and equipment in conjunction with greenways trails system improvements within the Recreation and Parks Department; to authorize the expenditure of \$200,000.00 from the Voted Recreation and Parks Bond Fund; and to declare an emergency. (\$200,000.00)

5. CIP Staff Billing, Cost Allocation 2020-21 (0930-2021)

Title: To authorize and direct the City Auditor to establish a certificate in the amount of \$1,000,000.00 for the reimbursement of staff time related to the administration of Recreation and Parks 2020-2021 Capital Improvement Projects; and to authorize the expenditure of \$1,000,000.00 from the Voted Recreation and Parks Bond Fund. (\$1,000,000.00)

D. Administration Agenda

6. Raymond Golf Course Pump Replacement - Hole 10 (0899-2021)

Title: To authorize the Director of Recreation and Parks to enter into contract with National Water Services, LLC for the Raymond Golf Course Pump Replacement - Hole 10 Project; to authorize the transfer of \$57,065.00 within the Recreation and Parks Voted Bond Fund, to authorize the amendment of the 2020 Capital Improvements Budget; to authorize the expenditure of \$57,065.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$57,065.00)

Proposals were advertised through Vendor Services and Bid Express, in accordance with City Code Section 329, on January 29, 2021, and received by the Recreation and Parks Department on February 16, 2021. This project was also picked up by various local and regional plan rooms and distributed to their membership. Bids were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
National Water Services, LLC	MAJ	\$51,965.00
Moody's of Dayton, Inc.	MAJ	\$59,875.00

After reviewing the bids that were submitted, it was determined that National Water Services, LLC was the lowest and most responsive bidder. National Water Services, LLC and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

7. Greater Columbus Rowing Association Lease 2021 (0912-2021)

Title: To authorize the Director of Recreation and Parks, with the approval of the Director of Finance and Management and the Director of the Department of Public Utilities to enter into lease agreements with the Greater Columbus Rowing Association (Hereinafter "GCRA") in conjunction with their rowing activities from Griggs Boathouse and on Griggs Reservoir.

8. Turnberry Golf Course Improvements (0913-2021)

Title: To authorize the Director of Recreation and Parks to enter into contract with CESO, Inc. for the Turnberry Golf Course Improvements Design Project; to authorize the transfer of \$106,900.00 within the Recreation and Parks Voted Bond Fund, to authorize the amendment of the 2020 Capital Improvements Budget; to authorize the expenditure of \$106,900.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$106,900.00)

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on January 19, 2021 and received by the Recreation and Parks Department on February 11, 2021. Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount*</u>
CESO Inc. (Columbus)	MAJ	N/A
Carpenter Marty Transportation (Columbus)	MAJ	N/A
Suhail (Chagrin Falls)	MBE	N/A

*Note, design contracts are quality based selections and not based on price. Costs were not requested nor where they part of this evaluation.

In accordance with City Code, a selection team evaluated the proposals and recommended CESO Inc. be selected to perform the work. The firm was chosen based on their referenced projects, experience, qualifications, availability, timeline, and project approach.

9. 2020 Gym Dividers Professional Services Contract (0922-2021)

Title: To authorize and direct the Director of the Recreation and Parks Department to enter into contract with XYZ Professional Services, LTD to provide engineering services for the 2020 Gym Dividers and to authorize an expenditure of \$133,032.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$133,032.00)

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on January 19, 2021 and received by the Recreation and Parks Department on February 11, 2021. Proposals were received from the following companies:

<u>Company Name</u>	<u>Status</u>	<u>Amount*</u>
Star Consultants, Inc (Columbus)	MBE	N/A
XYZ Professional Services, LTD (Columbus)	MBE	N/A
Legat Architects (Columbus)	MAJ	N/A
BSHM Architects, Inc (Columbus)	MAJ	N/A

*Note, design contracts are quality based selections and not based on price. Costs were not requested nor where they part of this evaluation.

In accordance with City Code, a selection team evaluated the proposals and recommended XYZ Professional Services, LTD be selected to perform the work. The firm was chosen based on their referenced projects, experience, qualifications,

availability, timeline, and project approach.

10. 2021 CDBG Funded Hard Surface Improvements (0923-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with M&D Blacktop for the Hard Surface Improvements 2020 – 2021; to authorize an expenditure of \$158,940.80 from funds provided by the Community Development Block Grant (CDBG) program; to authorize an expenditure of \$2,000.00 from the Recreation and Parks Voted Bond Fund for interdepartmental fees for prevailing wage; and to declare an emergency. (\$160,900.80)

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on February 26th, 2021 and received by the Recreation and Parks Department on March 18th, 2021 at 2:00 pm.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
M&D Blacktop	MAJ	\$148,940.80

After reviewing the bids that were submitted, it was determine that M&D Blacktop was the lowest and most responsive bidder.

M&D Blacktop and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

11. 2020-21 Roof Renovation Program (0931-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with General Maintenance and Engineering Company for the Roof Renovations 2020 - 2021 project; to authorize the expenditure of \$1,868,500.00 from the Voted Recreation and Parks Bond Fund; and to declare an emergency. (\$1,868,500.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on March 3, 2021 and received by the Recreation and Parks Department on March 23, 2021.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
General Maintenance and Engineering Company	MAJ	\$1,701,500.00
JB Roofing	MAJ	\$2,018,058.23
Commercial Painting	MAJ	N/A

After reviewing the proposals that were submitted, it was determine that General Maintenance and Engineering Company was the lowest and most responsive bidder.

General Maintenance and Engineering Company and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

12. Downtown Connectors Phase I Construction (0937-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Columbus Asphalt Paving, Inc. for the construction of Downtown Connector Trail – Phase 1 and to authorize an expenditure of \$365,797.80 from the Recreation and Parks Voted Bond Fund; and to authorize an expenditure of \$31,000.00 from the Recreation and Parks Voted Bond Fund for interdepartmental inspections and fees; and to declare an emergency. (\$396,797.80)

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on March 5th, 2021 and received by the Recreation and Parks Department on March 26th, 2021.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Columbus Asphalt Paving, Inc.	MAJ	\$332,797.80
Strawser Paving Company	MAJ	\$387,443.20

After reviewing the bids that were submitted, it was determine that Columbus Asphalt Paving, Inc. was the lowest and most responsive bidder.

Columbus Asphalt Paving, Inc. and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

13. Hard Surface Improvements 2021 (0938-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with M&D Blacktop for the Hard Surface Improvements 2020 – 2021; to authorize an expenditure of \$901,826.80 from the Recreation and Parks Voted Bond Fund; to authorize an expenditure of \$2,000.00 from the Recreation and Parks Voted Bond Fund for interdepartmental inspections and fees; and to declare an emergency. (\$903,826.80)

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on February 25th, 2021 and received by the Recreation and Parks Department on March 18th, 2021 at 2:00 pm.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
M&D Blacktop	MAJ	\$498,744.30

After reviewing the bids that were submitted, it was determine that M&D Blacktop was the lowest and most responsive bidder.

M&D Blacktop and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

14. Hard Surface Improvements Construction Management and Inspection Services (0939-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Dynotec, Inc. to provide construction management services for CRPD’s annual Hard Surface Program and to authorize an expenditure of \$129,183.22 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$129,183.22)

Proposals were advertised to three pre-qualified construction management firms that were pre-qualified through the bi-annual Request for Statement of Qualification (RFSQ) process through Vendor Services, in accordance with City Code Section 329, on March 1st, 2021 and received by the Recreation and Parks Department on March 19th, 2021. Request for proposals were sent to the following companies:

<u>Company Name</u>	<u>Status</u>	<u>Amount*</u>
Ascension**	DBE	N/A
Ribway	MBE	N/A
Dynotec, Inc.	MBE	N/A

*Note, design contracts are quality based selections and not based on price. Costs were not requested nor where they part of this evaluation.

**Note, a RFP was sent to the consultant, but a proposal was not received.

In accordance with City Code, a selection team evaluated the proposals and recommended Dynotec, Inc. be selected to perform the work. The firm was chosen based on their referenced projects, experience, qualifications, availability, timeline, and project approach.

15. Glenwood and Windsor Swimming Pool Replacements – Professional Services for Design (0940-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Williams Architects to provide professional design services for the Glenwood and Windsor Swimming Pool Replacement Project; to authorize an expenditure of \$1,000,000.00 from funds provided by the Community Development Block Grant (CDBG) program; and to declare an emergency. (\$1,000,000.00)

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on March 5, 2021 and received by the Recreation and Parks Department on March 24, 2021 Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount*</u>
MSA Design	(MAJ)	N/A
Feinknoph Macioce Schappa Architects, Inc.	(MAJ)	N/A
Abbot Studios	(MAJ)	N/A
Hardlines Design Company	(MBE)	N/A
Legat Architects	(MAJ)	N/A

BBCO Architects	(MBE)	N/A
Meyers + Associates	(MAJ)	N/A
Williams Architects	(MAJ)	N/A

*Note, design contracts are quality based selections and not based on price. Costs were not requested nor were they part of this evaluation.

In accordance with City Code, a selection team evaluated the proposals and recommended Williams Architects be selected to perform the work. The firm was chosen based on their referenced projects, experience, qualifications, availability, timeline, and project approach.

16. Street Tree Installation Spring 2021 MGI (0941-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Greenscapes Landscape Company for the installation of 1002 street trees throughout the City of Columbus; to authorize the expenditure of \$315,574.00 (incl. \$28,000.00 contingency) funded by the Mayor’s Green Initiative (MGI); and to declare an emergency. (\$315,574.00)

Bids were advertised through Bid Express and Vendor Services, in accordance with City Code Section 329, in March 16th, 2021 and received by the Recreation and Parks Department on March 31st, 2021.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Greenscapes Landscape	(MAJ)	\$287,574.00
Custom Landscape Contractors	(MAJ)	\$289,578.00
Facemyer Company	(FBE)	\$394,179.00

After reviewing the proposals that were submitted, it was determined that Greenscapes Landscape was the lowest and most responsive bidder.

17. Street Tree Installation Spring 2021 (Greater Hilltop & North Central UIRF Neighborhoods) (0942-2021)

Title: To authorize and direct the Director of the Recreation and Parks Department to enter into contract with GreenScapes Landscape Company for the installation of 307 street trees in the Hilltop and North Central Area Communities; to authorize the expenditure of \$98,109.00 (incl. \$10,000.00 contingency) funded by the Dept. of Development and the Urban Infrastructure Recovery Fund (UIRF), and to declare an emergency. (\$98,109.00)

Bids were advertised through Bid Express and Vendor Services, in accordance with City Code Section 329, on March 16th, 2021 and received by the Recreation and Parks Department on March 31, 2021.

<u>Company</u>	<u>Status</u>	<u>Amount</u>
GreenScapes Landscape Company	(MAJ)	\$88,109.00
Custom Landscape Contractors	(MAJ)	\$88,723.00
Facemyer Company	(FBE)	\$121,800.00

After reviewing the proposals that were submitted, it was determine that GreenScapes Landscape Company was the lowest and most responsive bidder.

18. Emerald Ash Borer (EAB) -Urban Forestry Master Plan (UFMP) 2020-21 (0934-2021)

Title: To authorize the Director of Recreation and Parks to enter into various contracts for management of the Emerald Ash Borer infestation; to authorize the amendment of the 2021 Capital Improvements Budget; to establish Auditor's Certificates in the amount of \$508,985.62; to authorize the expenditure of \$508,985.62 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$508,985.62)

19. Golf Courses Spring Fertilizer Application 2021 (0935-2021)

Title: To authorize the Director of Finance and Management to enter into contract with the Harrell's, LLC for the purchase of Golf course fertilizer for Spring application on all 6 golf courses on behalf of the Recreation and Parks Department; to waive the competitive bidding provisions of City Code; to authorize the expenditure of \$508,985.62 from and within the Recreation and Parks Operating Fund; and to declare an emergency. (\$508,985.62)

20. Stageline Mobile Stage 2021 (0936-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into a contract with Stageline Mobile Stage to purchase an SL75 Mobile Stage with specific accessories included; to authorize the expenditure of \$85,850.00 and to declare an emergency. (\$85,850.00)

21. Class Acts 2021 (0944-2021)

Title: To authorize and direct the Director of Recreation and Parks to enter into a contract with Class Acts Columbus, Inc. to provide talent buying, fiscal agent, and event management services for events produced by the Office of Special Events; to authorize the expenditure of \$335,000.00 from the Recreation and Parks Operating Fund; to waive the competitive bidding provisions of the Columbus City Codes; and to declare an emergency. (\$335,000.00)

E. *Recreation & Program Services Agenda*

22. Transit Cargo Van 2021 "Funmobile" (0924-2021)

Title: To authorize the Director of Finance and Management to enter into various contracts for the purchase of a van, upfit and wrapping of the van for the Recreation and Parks Department; to authorize the expenditure of \$65,000.00 from the Recreation and Parks Voted Bond Fund, to establish an Auditor's certificates in the amount of \$65,000.00; and to declare an emergency. (\$65,000.00)

F. Parks Operations & Maintenance Agenda

23. Dump Truck Upfit 2021 (0914-2021)

Title: To authorize the Director of Finance and Management to enter into an agreement with HYO, Inc.; to authorize the expenditure of \$64,366.00 for the purchase of the upfit of two (2) cab and chassis / One 4 x 2 F450 for Parks Maintenance Section and one 4 x 4 F450 for Sports Section of the Recreation and Parks Department; and to declare an emergency (\$64,366.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, via RFQ017907 and received by the Finance and Management Department. Three (3) bids were received. HYO, Inc. was the lowest and most responsive bidder that did meet specifications.

<u>Comapny</u>	<u>Status</u>	<u>Bid Amount</u>
HYO, Inc.	(MAJ)	\$64,366.00
Abutilon Co., Inc.	(MAJ)	\$71,357.00
Quality Truck Body and Equipment Co. Inc.	(MAJ)	\$77,060.00

24. Urban Forestry Master Plan (Commission Only)

Title: This vote is in support of the Department’s eighteen-month effort to evaluate Columbus’ trees, gather community input, and strategically invest in our urban forest. The Commission supports the Department’s efforts resulting in the Urban Forestry Master Plan and supports its immediate implementation.

G. Youth & Family Development Agenda – No Legislation

VI. DEPARTMENT & PROJECT UDPATES

- A. Public Engagement for the Aquatic Capital Plan, Glenwood/Windsor Swimming Pools, Community Sports Park, and Creative Facility**

VII. CRP FOUNDATION UPDATE

VIII. DIVISION UPDATES

- A. COAAA - Executive Director, Cindy Farson**
- B. Community Relations - Community Relations Chief, Sophia Fifner**
- C. Parks Maintenance & Operations - Assistant Director, Troy Euton**
- D. Recreation & Program Services – Interim Assistant Director, Jack Castle**
- E. Youth & Family Development - Assistant Director, Eric Brandon**

IX. DIRECTOR’S COMMENTS

XI. COMMISSION COMMENTS

XII. PUBLIC COMMENTS – *Please limit comments to 3 minutes and fill out speaker slip if available

XIII. ADJOURNMENT