

**RECREATION & PARKS COMMISSION
MEETING AGENDA**

March 10, 2021 – Virtual Meeting

Video web meeting link: <https://us02web.zoom.us/j/84353272387>

Meeting ID: 843 5327 2387

Phone #: 929-205-6099, Conference Code: 84353272387#

I. CALL TO ORDER

II. INTRODUCTION OF NEW COMMISSIONER

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. ACCEPTANCE OF PREVIOUS MINUTES

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Remarks – Office of ProTem Elizabeth Brown

B. Remarks – Deputy Chief of Staff Kimber Perfect

C. Consent Agenda

1. Senior Options 2021 (0564-2021)

Title: To authorize and direct the Director of Recreation and Parks to apply for and accept a grant from and enter into a grant agreement with the Franklin County Board of Commissioners, dba Franklin County Office on Aging, in the amount of \$13,312.00 for the 50+ Fitness Programs; and to authorize an appropriation of \$13,312.00 from the unappropriated balance of the Recreation and Parks Grant Fund; and to declare an emergency. (\$13,312.00)

2. Activenet 2021 (0589-2021)

Title: To authorize the Director of the Department of Recreation and Parks to enter into contract for hosted software, maintenance, and support of the Activenet software application with Active Network, LLC; to authorize the expenditure of \$170,000.00 from the Recreation and Parks Department Operating Fund; and to declare an emergency. (\$170,000.00)

3. V.A.T. Bus Transportation 2021 (0590-2021)

Title: To authorize and direct the Director of Recreation and Parks to enter into contract with V.A.T., Inc. for transportation services; to authorize the expenditure of \$71,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$71,000.00)

Bids were received by the Recreation and Parks Department on March 11, 2020 in response to RFQ015096 for transportation needs as follows:

<u>Vendor</u>	<u>Status</u>	<u>Bid Amount</u>	
V.A.T., Inc.	MAJ	Vehicle Type	Hourly Rate
		Conventional School Bus	\$58.00
		Coach Bus	\$70.00
		Passenger Van	\$50.00

Passage of this legislation will authorize the Director of the Recreation and Parks Department to enter into year two (2) of a three (3) year agreement with V.A.T., Inc. for transportation services in the total amount of \$71,000.00 for the period of May 1, 2021 through April 30, 2022 and to declare an emergency.

4. Hotel/Motel Tax 2021 (0594-2021)

Title: To authorize the appropriation and transfer of \$115,000.00 from the Hotel/Motel Tax Fund to the Recreation and Parks Operating Fund for the support of various annual special event programming; to appropriate \$115,000.00 in the Recreation and Parks Operating Fund; and to declare an emergency. (\$115,000.00)

5. Parks CIP Auditors Certificate 2020-2021 (0616-2021)

Title: To authorize and direct the City Auditor to establish an auditor's certificate in the amount of \$250,000.00 for various expenditures for labor, materials, and equipment in conjunction with park improvements within the Recreation and Parks Department; and to authorize the expenditure of \$250,000.00 from the Voted Recreation and Parks Bond Fund. (\$250,000.00)

6. Facilities CIP Auditors Certificate 2020-2021 (0636-2021)

Title: To authorize and direct the City Auditor to set up a certificate in the amount of \$250,000.00 for various expenditures for labor, materials, and equipment in conjunction with Recreation and Parks facility improvements; and to authorize the expenditure of \$250,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$250,000.00)

7. Acquisition and Asset Management CIP AC 2020-2021 (0637-2021)

Title: To authorize and direct the City Auditor to establish an auditor's certificate in the amount of \$70,000.00 for various expenditures related to property acquisitions and asset management services within the Recreation and Parks

Department; and to authorize the expenditure of \$70,000.00 from the Voted Recreation and Parks Bond Fund. (\$70,000.00)

8. Sports CIP Auditors Certificate 2020-2021 (0638-2021)

Title: To authorize and direct the City Auditor to establish an auditor’s certificate in the amount of \$58,692.00 for various expenditures for labor, material and equipment in conjunction with sports facilities improvements within the Recreation and Parks Department; to authorize the transfer of \$59,692.00 within the Recreation and Parks Voted Bond Fund; to authorize the amendment of the 2020 Capital Improvements Budget; to authorize the expenditure of \$58,692.00 from the Voted Recreation and Parks Bond Fund; and to declare an emergency. (\$58,692.00)

9. Opportunity Projects, Director's Discretion CIP AC 2020-21 (0639-2021)

Title: To authorize and direct the City Auditor to establish an auditor’s certificate in the amount of \$250,000.00 for various expenditures for labor, materials, and equipment in conjunction with high priority opportunity projects within the Recreation and Parks Department; to authorize the expenditure of \$250,000.00 from the Voted Recreation and Parks Bond Fund; and to declare an emergency. (\$250,000.00)

D. Administration Agenda

10. Private Boat Dock Transfer - Code Changes (0623-2021)

Title: This code package will include modification to various sections of Chapter 9 including 912, 913, 919, 919.26 and 921 to transfer authority of private boat dock permitting to the Department of Public Utilities (DPU) and to authorize the Land Stewardship Program managed by DPU in code. The Land Stewardship Program is currently authorized by a joint management agreement between CRPD and DPU. These revisions are contingent on the passage of separate legislation authorizing the creation of Chapter 1117 of the Columbus City Code and shall become effective 30 days following the approval of 1117.

11. Westgate Park Open Shelter Improvements 2021 (0595-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Tyevco, Inc. for the Westgate Park Open Shelter Improvements project and to authorize an expenditure of \$32,600.00 from the Recreation and Parks Capital Improvements Project Fund; and to declare an emergency. (\$32,600.00)

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on January 29, 2021, and received by the Recreation and Parks Department on February 16, 2021.

<u>Company Name</u>	<u>Status</u>	<u>Amount</u>
Jess Howard Electric Company	MAJ	\$35,727.00

Tyevco, Inc. MAJ \$22,600.00

After reviewing the bids that were submitted, it was determine that Tyevco, Inc. was the lowest and most responsive bidder.

Tyevco, Inc. and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

12. Tuttle Park Lower Field Improvements 2021 (0596-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with R.W. Setterlin Building Company for the Tuttle Park Lower Field Improvements and to authorize an expenditure of \$933,436.70 from the Recreation and Parks Voted Bond Fund; and to authorize an expenditure of \$86,800.00 from the Recreation and Parks Voted Bond Fund for interdepartmental inspections and fees; and to declare an emergency. (\$933,436.70)

Proposals were advertised through Vendor Services, in accordance with City Code Section 329, on February 3rd, 2021 and received by the Recreation and Parks Department on February 23rd, 2021.

<u>Company Name</u>	<u>Status</u>	<u>Amount</u>
R.W. Setterlin Building Company	MAJ	\$848,636.70
2K General Company, Inc.	MAJ	\$924,000.00

After reviewing the bids that were submitted, it was determine that R.W. Setterlin Building Company was the lowest and most responsive bidder.

R.W. Setterlin Building Company and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

13. Franklin Park Conservatory - Operating Support 2021 (0617-2021)

Title: To authorize and direct the Director of Recreation and Parks to enter into an agreement with the Franklin Park Conservatory Joint Recreation District for the city's share of the operation of the District in 2021; to authorize the expenditure of \$350,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$350,000.00)

14. King Arts Complex - Operating Support 2021 (0622-2021)

Title: To authorize the Director of Recreation and Parks to enter into an agreement with the Community Arts Project, Inc., DBA, The King Arts Complex, to provide financial support toward community programming, facility operations and maintenance; to authorize the expenditure of \$125,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$125,000.00)

15. Trinity Transition - Diversity, Equity, and Inclusion Services (0632-2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Trinity Transition Consultants LLC (TTC), to provide support services in developing sustainable, diverse, equitable, inclusive and anti-racist workplace culture that reflects the Departments core values, mission, and vision.

- E. Recreation & Program Services Agenda – No Legislation*
- F. Parks Operations & Maintenance Agenda – No Legislation*
- G. Youth & Family Development Agenda – No Legislation*

VI. DEPARTMENT & PROJECT UPDATES

- A. Nature Preserve Code*
- B. Urban Forestry Master Plan*
- C. 2020-2021 Capital Budget*

VII. CRP FOUNDATION UPDATE

VIII. DIVISION UPDATES

- A. COAAA - Executive Director, Cindy Farson*
- B. Community Relations - Community Relations Chief, Sophia Fifner*
- C. Parks Maintenance & Operations - Assistant Director, Troy Euton*
- D. Recreation & Program Services - Sports Administrator, Jack Castle*
- E. Youth & Family Development - Assistant Director, Eric Brandon*

IX. DIRECTOR'S COMMENTS

XI. COMMISSION COMMENTS

XII. PUBLIC COMMENTS – *Please limit comments to 3 minutes and fill out speaker slip if available

XIII. ADJOURNMENT