

**RECREATION & PARKS COMMISSION
MEETING MINUTES SYNOPSIS**

March 10, 2021 – Virtual Meeting

Video web meeting link: <https://us02web.zoom.us/j/84353272387>

Meeting ID: 843 5327 2387

Phone #: 929-205-6099, Conference Code: 84353272387#

Call to Order

8:34 a.m.

Present

Commissioners: Derrick Clay, Gregg Dodd, Alvis Moore, Letha Pugh, Karla Rothan, Terrie TerMeer, and Jamie Wilson

Staff: Attendance not taken

Guest(s): Attendance not taken

Previous Board Meeting Minutes

On a motion made by Commissioner Dodd and seconded by Commissioner Pugh the February meeting minutes were unanimously accepted.

Old Business

None

New Business

A. Remarks from Kimber Perfect, Deputy Chief of Staff

- Press Conference yesterday on Community Safety; Previous and new initiatives presented
- Covid Vaccination Clinics
- Kimber Perfect will be retiring on April 2nd

B. Welcome and Introduction of Commissioner Alvis Moore

CONSENT AGENDA

1. Ord #0564-2021 (Senior Options 2021)

Title: To authorize and direct the Director of Recreation and Parks to apply for and accept a grant from and enter into a grant agreement with the Franklin County Board of Commissioners, dba Franklin County Office on Aging, in the amount of \$13,312.00 for the 50+ Fitness Programs; and to authorize an appropriation of \$13,312.00 from the unappropriated balance of the Recreation and Parks Grant Fund; and to declare an emergency. (\$13,312.00)

- 2. Ord #0589-2021 (Activenet 2021)**
Title: To authorize the Director of the Department of Recreation and Parks to enter into contract for hosted software, maintenance, and support of the Activenet software application with Active Network, LLC; to authorize the expenditure of \$170,000.00 from the Recreation and Parks Department Operating Fund; and to declare an emergency. (\$170,000.00)
- 3. Ord #0590-2021 (V.A.T. Bus Transportation 2021)**
Title: To authorize and direct the Director of Recreation and Parks to enter into contract with V.A.T., Inc. for transportation services; to authorize the expenditure of \$71,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$71,000.00)
- 4. Ord #0594-2021 (Hotel/Motel Tax 2021)**
Title: To authorize the appropriation and transfer of \$115,000.00 from the Hotel/Motel Tax Fund to the Recreation and Parks Operating Fund for the support of various annual special event programming; to appropriate \$115,000.00 in the Recreation and Parks Operating Fund; and to declare an emergency. (\$115,000.00)
- 5. Ord #0616-2021 (Parks CIP Auditors Certificate 2020-2021)**
Title: To authorize and direct the City Auditor to establish an auditor's certificate in the amount of \$250,000.00 for various expenditures for labor, materials, and equipment in conjunction with park improvements within the Recreation and Parks Department; and to authorize the expenditure of \$250,000.00 from the Voted Recreation and Parks Bond Fund. (\$250,000.00)
- 6. Ord #0636-2021 (Facilities CIP Auditors Certificate 2020-2021)**
Title: To authorize and direct the City Auditor to set up a certificate in the amount of \$250,000.00 for various expenditures for labor, materials, and equipment in conjunction with Recreation and Parks facility improvements; and to authorize the expenditure of \$250,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$250,000.00)
- 7. Ord #0637-2021 (Acquisition and Asset Management CIP AC 2020-2021)**
Title: To authorize and direct the City Auditor to establish an auditor's certificate in the amount of \$70,000.00 for various expenditures related to property acquisitions and asset management services within the Recreation and Parks Department; and to authorize the expenditure of \$70,000.00 from the Voted Recreation and Parks Bond Fund. (\$70,000.00)
- 8. Ord #0638-2021 (Sports CIP Auditors Certificate 2020-2021)**
Title: To authorize and direct the City Auditor to establish an auditor's certificate in the amount of \$58,692.00 for various expenditures for labor, material and equipment in conjunction with sports facilities improvements within the Recreation and Parks Department; to authorize the transfer of \$59,692.00 within the Recreation and Parks Voted Bond Fund; to authorize the amendment of the 2020 Capital Improvements Budget; to authorize the expenditure of \$58,692.00 from the Voted Recreation and Parks Bond Fund; and to declare an emergency. (\$58,692.00)

9. Ord #0639-2021 (Opportunity Projects, Director's Discretion CIP AC 2020-21)

Title: To authorize and direct the City Auditor to establish an auditor's certificate in the amount of \$250,000.00 for various expenditures for labor, materials, and equipment in conjunction with high priority opportunity projects within the Recreation and Parks Department; to authorize the expenditure of \$250,000.00 from the Voted Recreation and Parks Bond Fund; and to declare an emergency. (\$250,000.00)

On a motion made by Commissioner TerMeer and seconded by Commissioner Dodd the Commission unanimously approved the Consent Agenda.

ADMINISTRATION AGENDA

10. Ord #0623-2021 (Private Boat Dock Transfer - Code Changes)

Title: This code package will include modification to various sections of Chapter 9 including 912, 913, 919, 919.26 and 921 to transfer authority of private boat dock permitting to the Department of Public Utilities (DPU) and to authorize the Land Stewardship Program managed by DPU in code. The Land Stewardship Program is currently authorized by a joint management agreement between CRPD and DPU. These revisions are contingent on the passage of separate legislation authorizing the creation of Chapter 1117 of the Columbus City Code and shall become effective 30 days following the approval of 1117.

11. Ord #0595-2021 (Westgate Park Open Shelter Improvements 2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Tyeveco, Inc. for the Westgate Park Open Shelter Improvements project and to authorize an expenditure of \$32,600.00 from the Recreation and Parks Capital Improvements Project Fund; and to declare an emergency. (\$32,600.00)

12. Ord #0596-2021 (Tuttle Park Lower Field Improvements 2021)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with R.W. Setterlin Building Company for the Tuttle Park Lower Field Improvements and to authorize an expenditure of \$933,436.70 from the Recreation and Parks Voted Bond Fund; and to authorize an expenditure of \$86,800.00 from the Recreation and Parks Voted Bond Fund for interdepartmental inspections and fees; and to declare an emergency. (\$933,436.70)

13. Ord #0617-2021 (Franklin Park Conservatory - Operating Support 2021)

Title: To authorize and direct the Director of Recreation and Parks to enter into an agreement with the Franklin Park Conservatory Joint Recreation District for the city's share of the operation of the District in 2021; to authorize the expenditure of \$350,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$350,000.00)

14. Ord #0622-2021 (King Arts Complex - Operating Support 2021)

Title: To authorize the Director of Recreation and Parks to enter into an agreement with the Community Arts Project, Inc., DBA, The King Arts Complex, to provide financial support

toward community programming, facility operations and maintenance; to authorize the expenditure of \$125,000.00 from the Recreation and Parks Operating Fund; and to declare an emergency. (\$125,000.00)

15. Ord #0632-2021 (Trinity Transition - Diversity, Equity, and Inclusion Services)

Title: To authorize the Director of the Recreation and Parks Department to enter into contract with Trinity Transition Consultants LLC (TTC), to provide support services in developing sustainable, diverse, equitable, inclusive and anti-racist workplace culture that reflects the Departments core values, mission, and vision.

On a motion made by Commissioner Rothan and seconded by Commissioner Pugh the Commission unanimously approved the Administration Agenda.

CRPD Commission By-Laws presented by Sophia Fifner

The Columbus Recreation and Parks Commission of the City of Columbus, Ohio, hereinafter referred to as the “Commission”, constituted pursuant to Sections 128 and 129 of the Columbus City Charter and governed by Chapter 913 of City Code (“C.C.”), hereby adopts these By Laws to govern its proceedings in accordance with C.C. Chapters 121 and 913.

On a motion made by Commissioner TerMeer and seconded by Commissioner Dodd the Commission unanimously approved the Columbus Recreation & Parks Commission By-Laws.

Department and Project Updates

- Land Stewardship and Boat Docks Presentation by Chad Karg
 - Codes effected by this legislation:
 - Chapter 912 Trees and Shrubs
 - Chapter 913 Recreation and Parks Commission
 - Chapter 919 Park Rules and Regulations
 - Chapter 921 Watercraft on Reservoirs
 - Columbus’ Nature Preserves Presentation by Tina Mohn
 - Nature Preserves
 - Wetland and Vernal Pool
 - Columbus’ Nature Preserve City Code Addition
 - Chapter 919 – Regarding Director and Commission approval
- Urban Forestry Master Plan Presentation by Rosalie Hendon
 - A vote of support on the plan will be presented to the CRPD Commission in April
- 2020-2021 Capital Budget Plan by Craig Murphy

CRP Foundation Update

- Marketing and Finance Committee updates will shared with the Commission
- P.L.A.Y. Outing
- Updates on donations and upcoming projects/events

Division Updates

No updates given do to time

Director's Comments

- Thank you to Commission for training approval, please send any questions or concerns in regards to items the Commission would like to have added to the training
- Thank you to Kimber Perfect for the support that she has given to the Recreation & Parks Department

Commission Comments

- Commissioner Clay gave an update on meetings that he attended with the Recreation and Parks Department

Adjournment

10:16a - On a motion made by Commissioner TerMeer the Commission unanimously adjourned the February Commission Meeting.