

**RECREATION & PARKS COMMISSION
MEETING AGENDA**

September 8, 2021 – 8:30 a.m.

Video web meeting link:

<https://cocmeetings.webex.com/cocmeetings/j.php?MTID=ma9f018efcb0f5815de450c0ca9dcfd32>

Meeting ID: 160 532 2219

Phone #: 650-479-3207, Conference Code: 160 532 2219

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. ACCEPTANCE OF PREVIOUS MINUTES

V. OLD BUSINESS

VI. NEW BUSINESS

A. Remarks – Office of ProTem Elizabeth Brown

B. Remarks – Deputy Chief of Staff

C. Consent Agenda

1. COAAA Grant Match Transfer 2021 (2102-2021)

Title: To authorize and direct the Director of Recreation and Parks to transfer of \$182,489.00 from the Recreation and Parks Operating Fund to the Recreation and Parks Grant Fund for a Title III-A Project Grant match. (\$182,489.00)

2. Ohio Arts Council Grant 2021 (2307-2021)

Title: To authorize and direct the Director of Recreation and Parks to enter into a grant agreement with the Ohio Arts Council and accept a grant in the amount of \$27,114.00 for Cultural Arts Center Arts Programming; to authorize the appropriation of \$54,228.00 in the Recreation and Parks Grant Fund; to authorize the transfer of \$27,114.00 in matching funds within the Recreation and Parks Operating Fund; and to declare an emergency. (\$54,228.00)

3. COAAA - Continuation of Services (2291-2021)

Title: To authorize a supplemental appropriation in the amount of \$13,038,500.00 and any additional funds or grant awards to the Recreation and Parks Grant Fund for the operation of various grant programs administered by the Central Ohio Area Agency on Aging; to authorize the City Auditor to transfer appropriations

between object classes for the Ohio Department of Aging, Franklin County Office on Aging and U.S. Department of Housing and Urban Development, aging programs; and to declare an emergency. (\$13,038,500.00)

D. Administration Agenda

4. Street Trees Fall 2021 CDBG (2038-2021)

Title: To authorize the Director of Recreation and Parks to enter into contract with Custom Lawn Care & Landscaping, LLC for the installation of 505 street trees, to authorize the expenditure of \$152,875.00 funded by the Community Development Block Grant (CDBG); and to declare an emergency (\$152,875.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on August 13, 2021, and received by the Recreation and Parks Department on August 31, 2021. Bids were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Custom Lawn Care & Landscaping	MAJ	\$138,875.00
Greenscapes Landscape Co.	MAJ	\$148,722.50
DLL Landscape	MAJ	\$253,351.43

After reviewing the proposals that were submitted, it was determine that Custom Lawn Care & Landscaping, LLC was the lowest and most responsive bidder.

5. Street Trees Fall 2021 CIP (2309-2021)

Title: To authorize the Director of Recreation and Parks to enter into contract with Custom Lawn Care & Landscaping, LLC for the installation of 1040 street trees throughout the City of Columbus; to authorize the expenditure of \$308,000.00; and to declare an emergency. (\$308,000.00)

Bids were advertised through Vendor Services, in accordance with City Code Section 329, on August 13th, 2021 and received by the Recreation and Parks Department on August 31, 2021. Bids were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
Custom Lawn Care & Landscaping, LLC	MAJ	\$280,000.00
Greenscape Landscape	MAJ	\$306,280.00

After reviewing the proposals that were submitted, it was determine that Custom Lawn Care & Landscaping, LLC was the lowest and most responsive bidder.

6. Schmidt Hospitality Concepts Concession Contract Modification- Raymond Memorial (2310-2021)

Title: To authorize the Director of Recreation and Parks to modify the existing contract with Schmidt Hospitality Concepts (SHC) for food concessions/catering at Raymond Memorial Golf Course. This contract is a revenue generating contract for the Golf Division and the contract was for two (2) years: 2020-2021 with the option to renew for 2 additional years.

- 7. Clean Ohio Conservation Fund Grant Acceptance Round 15 (2312-2021)**
Title: To authorize the Director of Recreation and Parks to accept a grant and enter into a grant agreement with the Ohio Public Works Commission’ Clean Ohio Conservation Fund in the amount of \$ 1,667,520 for the 2021 Clean Ohio Conservation Fund---Refugee Road/Mason Run Preservation and Cherrybottom Park Expansion—Capitol City Baptist and Venice Club; to authorize the appropriation of \$1,667,520 to the Recreation and Parks Grant Fund; and to authorize the City Auditor to transfer \$ 688,480 within the Recreation and Parks Voted Bond Fund for the local match; and to declare an emergency. (\$688,480.00)
- 8. Burroughs Park Improvements- Construction (2313-2021)**
Title: To authorize the Director of the Recreation and Parks Department to enter into contract with ProCon Professional Construction Services, Inc. for the John Burroughs Park Improvements Project; and to authorize an expenditure of \$353,000.00 from the Recreation and Parks Voted Bond Fund; and to authorize an expenditure of \$22,000.00 from the Recreation and Parks Voted Bond Fund for interdepartmental inspections and fees; and to declare an emergency. (\$375,000.00)

Proposals were originally advertised through Vendor Services, in accordance with City Code Section 329, and on June 28, 2021 and received by the Recreation and Parks Department on July 20, 2021. Proposals were received from the following companies:

<u>Company</u>	<u>Status</u>	<u>Amount</u>
ProCon Professional Construction	MAJ	\$322,124.00
Tyevco Inc.	MAJ	\$331,996.24

After reviewing the bids that were submitted, it was determine that ProCon Professional Construction Services, Inc. was the lowest and most responsive bidder.

ProCon Professional Construction Services, Inc. and all proposed subcontractors have met code requirements with respect to prequalification, pursuant to relevant sections of Columbus City Code Chapter 329.

- 9. KNS Surveillance System Maintenance Contract (2314-2021)**
Title: To authorize the Director of Recreation and Parks to enter into contract with KNS Services Inc., for parts and labor for the inspection and maintenance and repair of the department’s surveillance camera systems; to authorize the expenditure of \$89,000.00 from the Operating Fund (2285) and Voted Bond Fund (7702); to waive the competitive procurement provisions of the Columbus City Code; and to declare an emergency. (\$89,000.00)
- 10. Agler Road Bridge Temporary Construction Easement (2317-2021)**
Title: To authorize the Director of Recreation and Parks to grant a temporary construction easement to the Franklin County Engineers for the reconstruction of the Agler Road bridge over Alum Creek; and to declare an emergency.

11. Big Walnut Trail Drainage Easement/Refugee Road (2318-2021)

Title: To authorize the Director of the Recreation and Parks Department to grant a 0.062 acre drainage easement for the Kroger Company to drain storm water into the city's water quality treatment rain garden located at 4485 Refugee Road; and to declare an emergency.

- E. Recreation & Program Services Agenda – No Legislation*
- F. Parks Operations & Maintenance Agenda – No Legislation*
- G. Youth & Family Development Agenda – No Legislation*

VI. DEPARTMENT & PROJECT UPDATES

- A. New City Nature Preserve Code*
- B. Diversity, Equity & Inclusion Updates*
 - 1. Contracting*
 - 2. Training*

VII. CRP FOUNDATION UPDATE

VIII. DIVISION UPDATES

- A. Community Relations – Chief Communications Officer, Kerry Francis*
- B. Parks Maintenance & Operations - Assistant Director, Troy Euton*
- C. Recreation & Program Services – Assistant Director, Jack Castle*
- D. Youth & Family Development - Assistant Director, Eric Brandon*

IX. DIRECTOR'S COMMENTS

XI. COMMISSION COMMENTS

XII. PUBLIC COMMENTS – *Please limit comments to 3 minutes and fill out speaker slip if available

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT