

**RECREATION & PARKS COMMISSION  
MEETING MINUTES SYNOPSIS**

**September 8, 2021 – 8:30 a.m.**

**Video web meeting link:**

<https://cocmeetings.webex.com/cocmeetings/j.php?MTID=ma9f018efcb0f5815de450c0ca9dcfd32>

**Meeting ID: 160 532 2219**

**Phone #: 650-479-3207, Conference Code: 160 532 2219**

**Call to Order**

8:31 a.m.

**Pledge of Allegiance**

Recited

**Present**

Commissioners: Jennifer Adair, Derrick Clay, Gregg Dodd, Alvis Moore, Letha Pugh, Terrie TerMeer, Karla Rothan, and Jamie Wilson

Staff: Attendance not taken

Guest(s): Attendance not taken

**Previous Board Meeting Minutes**

On a motion made by Commissioner Pugh and seconded by Commissioner TerMeer the July meeting minutes were unanimously accepted.

**Old Business**

None

**New Business**

**A. Remarks from ProTem Elizabeth Brown's Office**

- Outreach to residents regarding the Capital Budget

**B. Remarks from Chief of Staff's Office, Kenneth Paul**

- Capital Budget requests
- Trees are still the most common item that residents call about with concerns and requests

**CONSENT AGENDA**

**1. Ord #2102--2021 (C OAAA Grant Match Transfer 2021)**

**Title:** To authorize and direct the Director of Recreation and Parks to transfer of \$182,489.00 from the Recreation and Parks Operating Fund to the Recreation and Parks Grant Fund for a Title III-A Project Grant match. (\$182,489.00)

**2. Ord #2307-2021 (Ohio Arts Council Grant 2021)**

**Title:** To authorize and direct the Director of Recreation and Parks to enter into a grant agreement with the Ohio Arts Council and accept a grant in the amount of \$27,114.00 for Cultural Arts Center Arts Programming; to authorize the appropriation of \$54,228.00 in the Recreation and Parks Grant Fund; to authorize the transfer of \$27,114.00 in matching funds within the Recreation and Parks Operating Fund; and to declare an emergency. (\$54,228.00)

**3. Ord #2291-2021 (COAAA - Continuation of Services)**

**Title:** To authorize a supplemental appropriation in the amount of \$13,038,500.00 and any additional funds or grant awards to the Recreation and Parks Grant Fund for the operation of various grant programs administered by the Central Ohio Area Agency on Aging; to authorize the City Auditor to transfer appropriations between object classes for the Ohio Department of Aging, Franklin County Office on Aging and U.S. Department of Housing and Urban Development, aging programs; and to declare an emergency. (\$13,038,500.00)

Commissioner Pugh abstained from item(s) #1 and #3 on the Consent Agenda.

On a motion made by Commissioner Adair and seconded by Commissioner Dodd the Commission unanimously approved the Consent Agenda.

## ADMINISTRATION AGENDA

**4. Ord #2038-2021 (Street Trees Fall 2021 CDBG)**

**Title:** To authorize the Director of Recreation and Parks to enter into contract with Custom Lawn Care & Landscaping, LLC for the installation of 505 street trees, to authorize the expenditure of \$152,875.00 funded by the Community Development Block Grant (CDBG); and to declare an emergency (\$152,875.00)

**5. Ord #2309-2021 (Street Trees Fall 2021 CIP)**

**Title:** To authorize the Director of Recreation and Parks to enter into contract with Custom Lawn Care & Landscaping, LLC for the installation of 1040 street trees throughout the City of Columbus; to authorize the expenditure of \$308,000.00; and to declare an emergency. (\$308,000.00)

**6. Ord #2310-2021 (Schmidt Hospitality Concepts Concession Contract Modification-Raymond Memorial)**

**Title:** To authorize the Director of Recreation and Parks to modify the existing contract with Schmidt Hospitality Concepts (SHC) for food concessions/catering at Raymond Memorial Golf Course. This contract is a revenue generating contract for the Golf Division and the contract was for two (2) years: 2020-2021 with the option to renew for 2 additional years.

**7. Ord #2312-2021 (2021 CDBG Shelter Improvements)**

**Title:** To authorize the Director of Recreation and Parks to accept a grant and enter into a grant agreement with the Ohio Public Works Commission' Clean Ohio Conservation Fund in

the amount of \$ 1,667,520 for the 2021 Clean Ohio Conservation Fund---Refugee Road/Mason Run Preservation and Cherrybottom Park Expansion—Capitol City Baptist and Venice Club; to authorize the appropriation of \$1,667,520 to the Recreation and Parks Grant Fund; and to authorize the City Auditor to transfer \$ 688,480 within the Recreation and Parks Voted Bond Fund for the local match; and to declare an emergency. (\$688,480.00)

**8. Ord #2313-2021 (Burroughs Park Improvements- Construction)**

**Title:** To authorize the Director of the Recreation and Parks Department to enter into contract with ProCon Professional Construction Services, Inc. for the John Burroughs Park Improvements Project; and to authorize an expenditure of \$353,000.00 from the Recreation and Parks Voted Bond Fund; and to authorize an expenditure of \$22,000.00 from the Recreation and Parks Voted Bond Fund for interdepartmental inspections and fees; and to declare an emergency. (\$375,000.00)

**9. Ord #2314-2021 (KNS Surveillance System Maintenance Contract)**

**Title:** To authorize the Director of Recreation and Parks to enter into contract with KNS Services Inc., for parts and labor for the inspection and maintenance and repair of the department’s surveillance camera systems; to authorize the expenditure of \$89,000.00 from the Operating Fund (2285) and Voted Bond Fund (7702); to waive the competitive procurement provisions of the Columbus City Code; and to declare an emergency. (\$89,000.00)

**10. Ord #2317-2021 (Agler Road Bridge Temporary Construction Easement)**

**Title:** To authorize the Director of Recreation and Parks to grant a temporary construction easement to the Franklin County Engineers for the reconstruction of the Agler Road bridge over Alum Creek; and to declare an emergency.

**11. Ord #2318-2021 (Big Walnut Trail Drainage Easement/Refugee Road)**

**Title:** To authorize the Director of the Recreation and Parks Department to grant a 0.062 acre drainage easement for the Kroger Company to drain storm water into the city’s water quality treatment rain garden located at 4485 Refugee Road; and to declare an emergency.

Commissioner Adair abstained from item(s) #8 on the Administration Agenda.

On a motion made by Commissioner Moore and seconded by Commissioner Adair the Commission unanimously approved the Administration Agenda.

**Department and Project Updates**

- New City Nature Preserve Code
  - On a motion made by Commissioner Rothan and seconded by Commissioner Adair the Commission unanimously approved to table the vote until the October Commission Meeting.

**CRP Foundation Updates**

- Event with Therapeutic Recreation; Received \$25,000 in donations
- “Adopt A Center” is coming up

- PLAY Golf Outing is September 24<sup>th</sup> @ Champions Golf Course

### **Division Updates**

- Community Relations, Kerry Francis
  - Awarded a gift from the American Rescue Plan
  - \$32K currently received for “Adopt A Center”
  - PLAY Golf Outing
  - Tyler Family marker memorial event @ Goodale Park
  - New website for Summer Programming
  - Public meeting for new pools and West Case Road property
- Parks Maintenance & Operations, Assistant Director Troy Euton
  - Staffing & Project update
  - Restructuring teams within the Division
  - Forestry planning to coincide with the UFMP
  - Veterans Memorial in Linden
- Recreation & Program Services, Assistant Director Jack Castle
  - Summer Camp update/presentation
- Youth & Family Development, Assistant Director Eric Brandon
  - CapKids & City Leaders update
  - Columbus City Schools – Form 1 for transportation
  - Working with the Mayor’s Office on bus driver shortage
  - Food & produce update
  - Rapid Resource update
  - APPS
    - Job Readiness Program
    - Summer Staffing
    - Access Program
  - Launching Penelope (data tracking); multiple city departments involved
  - *We Care Tour* update

### **Director’s Comments**

None

### **Commission Comments**

None

### **Public Comments**

None

### **Executive Session**

9:58a – The Recreation & Parks Commission went into an Executive Session. Video recording was stopped.

### **Adjournment**

10:25a – Executive Session over and September Commission Meeting adjourned.