

RECREATION & PARKS COMMISSION
MEETING MINUTES SYNOPSIS
September 14, 2016 – 8:30 a.m.
Driving Park Community Center
1100 Rhoads Ave., Columbus, OH 43206

Call to Order

8:34 a.m.

Present

Commissioners: Jennifer Adair, Michael S. Brown, Rob Dorans, Dave Paul, Kathy Rothan, Bettye Stull, & Mataryun “Mo” Wright

Staff: Tony Collins, Steve Aumiller, Eric Brandon, Brandi Braun, Stephanie Brock, Ralonda Hampton, Steve Hiland, Terri Leist, Jason Nicholson, Mollie O’Donnell, John Oswalt, Kimber Perfect, Paul Rakosky & Phil Rollins

Guests: Brett Adams, Robert Grinch and Bob Harmon

Previous Board Meeting minutes

On a motion made by Commissioner Brown and seconded by Commissioner Adair the July minutes were unanimously accepted.

Old Business

None

New Business

Remarks – Councilmember Jaiza Page

Councilmember Page was unable to attend today’s meeting so Ralonda Hampton spoke on her behalf. Ralonda complimented Driving Parks’ new facility and the Grand Opening that took place on Saturday, September 10th. Councilmember Page sends compliments once again to the Recreation and Parks staff.

Remarks – Kimber Perfect, Deputy Chief of Staff

Kimber presented Terri Leist with a citation from the Mayor. Terri Leist is retiring after 30+ years of service.

Public Comment

Remarks – Brett Adams, Fashion Meets Music Festival, LLC

- Brett Adams, organizer of the Fashion Meets Music Festival (FMMF) asked to address the Commission regarding the new Recreation and Parks, Special Events Fee Structure.
 - Mr. Adams requested that Commissioner Michael Brown recuse himself from the meeting while he addresses the Commission. He had this same request prior to the meeting. Mr. Adams stated that Mr. Brown has consistently criticized and lobbied against the festival; he would like to register an ethics complaint. The festival is in

- the arena district; the festival did receive positive comments from Mr. Brown in the beginning.
- Dave Paul – Mr. Brown will not be removed from the meeting as we are not voting on anything but to hear you address the Commission with your concerns.
 - Mr. Adams gave background on the issue that he brought before the Commission today. Background:
 - Director Collins listened about funding for the festival.
 - \$560 million impact to the city initially
 - We (FMMF) don't pay \$20,000 up front; no fees for park services.
 - 2 week festival covers police & trash.
 - New fee structure was rejected by FMMF; \$18,500 was charged to FMMF.
 - City Council went to Tony and asked if he would defer the fees; Director Collins said “no” to this request.
 - City Attorney said it wasn't best practice; there are no fees to the city.
 - FMMF is taking away 2 days of use to the park
 - FMMF will move festival to a different location; this move will affect other festivals.
 - Jason Nicholson provided information/research that the new fee structure was based off of. FMMF doesn't feel they were good comparables.
 - FMMF wants refund of their fees.
 - FMMF cannot work with the City of Columbus if fees continue this way. Paid \$16,500 for the park rental and \$11,000 fees for festival.
 - Commissioner Wright – Do you think something should be done differently with FMMF or the entire fee structure should change?
 - Brett Adams – The entire fee structure.
 - Tony Collins – There is going to be one predominant conversation about how we do events. The county is asking for a meeting in the fall, it also includes Experience Columbus.
 - Brett Adams gave examples of the differences between the fees he paid this year and the fees he paid last year.
 - Rob Dorans – Asked for clarification points; were the fees paid or waived?
 - Brett Adams – Actual money received was \$25,000.
 - Karla Rothan – What's the total cost of the festival?
 - Brett Adams – 1.2 million dollars
 - Mo Wright – What is most of the cost?
 - Brett Adams – Infrastructure, artist fees, police.
 - Dave Paul – Is this a gated event?
 - Brett Adams – Yes
 - Dave Paul – Is there an entry fee?
 - Brett Adams – Gated events means you will make money. Ticket pricing is \$60/day for FMMF, most events are \$80.
 - Jennifer Adair – Thanks for bringing these concerns to us. Commission voted on and approved these fees; we need to know these things. FMMF is a great event and we don't want you to move.
 - Brett Adams – We don't want to move the festival, at this point we need to hire a full-time person for permits & fees process.

- Dave Paul – Lets have a special set of commissioners look into this further.
- Jennifer Adair – Wants to continue the policy discussion. We do need a consistent policy; feels there are other avenues to explore.
- Brett Adams – The research done by Jason Nicholson didn't list specific festivals; doesn't address festival issues.

CONSENT AGENDA - Director Collins and Mollie O'Donnell read through all of the ordinances on the consent agenda. He advised the commissioners to ask any questions they may have on any of the ordinances.

1. Commission Only (Food Concessions Renewals for 2017)

Title: To authorize and direct the Recreation & Parks Director to approve and implement renewal year 2017 food concession contracts at Mentel and Champions Golf Courses.

Contract renewal options:

- 1) Ricardo's Restaurant, Inc.; Mentel Golf Course – second renewal year of revenue contract CT01261R. (Previous Ord.#2798-2012 Dec. 17, 2012 approval of a three-year contract (through December 31, 2015) with the option to renew on an annual basis for two (2) additional years (2016 and 2017) by the Recreation & Parks Commission).
- 2) Ruthfield Enterprises, LLC dba Slabadabado Concessions; Champions Golf Course – second renewal year of CT01269R. (Previous Ord.#0898-2013 Apr. 22, 2013 approval of a three-year contract (through December 31, 2015) with the option to renew on an annual basis for two (2) additional years (2016 and 2017) by the Recreation and Parks Commission).

2. Ord.# 2108-2016 (TANIF 2016 Grant)

Title: To authorize and direct the Director of Recreation and Parks to accept a grant in the amount of \$66,852.58 and enter into an agreement with the Franklin County Department of Job and Family Services to provide camp fees for children from low-income families; to appropriate \$66,852.58 to the Recreation and Parks Grant Fund; and to declare an emergency. (\$66,852.58).

3. Ord.# 2137-2016 (Lill's Concessions – 2016 Modifications)

Title: To authorize and direct the Director of Recreation and Parks to modify/extend the food concession contract (revenue), CT01266R, at Turnberry Golf Course with the food concessionaire, Lill's Concessions, LLC; and to declare an emergency. (\$0.00)

- 1) The term shall be extended until December 31, 2018 for two (2) additional, one-year renewals. The annual payment for each of the years 2017 and 2018 shall be \$10,000. The renewals (2017 and 2018) shall be acknowledged and approved in writing, requiring the signature of the Executive Director on behalf of the Commission.

- 4. Ord.# 2138-2016 (Wolf's Bridge Brewing – Alcohol Permit)**
Title: To authorize and direct the Director of Recreation and Parks to grant consent to organizations/community groups to sell alcoholic beverages at their 2016 events; and to declare an emergency. (\$0.00)
 - 1) Mid-Ohio Foodbank for the Wolf's Ridge Brewing 3-Year Anniversary Party, September 17th.
- 5. Ord.# 2173-2016 (COAAA Continuation of Services 2016)**
Title: To authorize a supplemental appropriation in the amount of \$14,260,000.00 from the unappropriated balance of the Recreation and Parks Grant Fund to the Recreation and Parks Department for the operation of various grant programs administered by the Central Ohio Area Agency on Aging; and to declare an emergency. (\$14,260,000.00)
- 6. Ord.# 2181-2016 (CIP Staff Time)**
Title: To authorize the establishment of a budget reservation in the amount of \$650,000.00; and to authorize the expenditure of \$650,000.00 from the Voted Recreation and Parks Bond Fund for the reimbursement of staff time related to the administration of Recreation and Parks 2016/2017 Capital Improvement Projects. (\$650,000.00)
- 7. Ord.# 2183-2016 (OAC Grant 2016)**
Title: To authorize and direct the Director of the Recreation and Parks Department to enter into a grant agreement with the Ohio Arts Council for the appropriation of grant and matching funds for the Cultural Arts Center exhibition, Dare to Be Heard; to authorize the appropriation of \$4,294.00 to the Recreation and Parks Grant Fund 2283; to authorize the City Auditor to transfer expenditure of \$4,294.00; and to declare an emergency. (\$4,294.00)
- 8. Ord.# 2218-2016 (Golf Mowers)**
Title: To authorize the Director of Finance and Management to enter into contract for the purchase of Golf maintenance equipment for the Recreation and Parks Department; to authorize the expenditure of \$53,642.63 from the Recreation and Parks Voted Bond Fund, to waive the competitive bidding provisions of the Columbus City Codes. (\$53,642.63)
- 9. Ord.# 2204-2016 (Sports Equipment)**
Title: To authorize the Director of Finance and Management to enter into various contracts for the purchase of Sports maintenance equipment for the Recreation and Parks Department; to authorize the expenditure of \$150,000.00 from the Recreation and Parks Voted Bond Fund; to authorize the expenditure of \$6,000 from the Recreation and Parks Permanent Improvement fund; to establish an Auditor's certificate in the amount of \$156,000.00 for the purchases outlined in this legislation; to amend the 2016 CIB, To transfer funding within Funds 7747 and 7702. (\$156,000.00)
- 10. Ord.# 2242-2016 (COAAA- Temporary Employee Payment)**
Title: To authorize and direct the Director of Recreation and Parks to make payment to Kristen V. Campbell for work performed after reaching the maximum hours allowed as a temporary employee; to authorize the expenditures of \$299.25 from the Central Ohio Area Agency on Aging of the Recreation and Parks Department Operating Fund; and to declare an emergency. (\$299.25)

11. Ord.# 2249-2016 (Lashutka Event Center Modification)

Title: To authorize and direct the Director of the Recreation and Parks Department to modify the contract with Thomas & Marker Construction Company for the restoration of the historically significant Richards House which will be renamed the Gregory S. Lashutka Event Center; original legislation for this project was for \$2,158,200.00 and this modification will be an increase of \$40,000.00 for a new project total of \$2,198,200.00; to authorize the expenditures of \$2,198,200.00; and to declare an emergency. (\$2,198,200.00)

- Michael Brown – Any updates on the Lashukta Center?
- Nollie O'Donnell – It should be completed by mid-November. AEP had to make some changes to the wiring; this caused an increase in the project pricing.
- Paul Rakosky – Said he is responsible and didn't want to affect the maintenance.
- Mollie O'Donnell – This is normal to find these type of issues and the price change.
- Michael Brown – Is the project on schedule?
- Mollie O'Donnell – It is behind two weeks. Reservations will be able to be made in April.

12. Ord.# 2250-2016 (Facilities CIP AC 2016-2017)

Title: To authorize and direct the City Auditor to set up a certificate in the amount of \$200,000.00 for various expenditures for labor, materials, and equipment in conjunction with Recreation and Parks facility improvements; to authorize the expenditure of \$200,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$200,000.00)

13. Ord.# 2251-2016 (Playground Improvements 2016)

Title: To authorize and direct the Director of the Recreation and Parks Department to enter into contract Tyevco, Inc. for the removal and replacement of the playgrounds at Anheuser-Busch Park, Goodale Park, Holton Park, Maynard and Summit Park, Redick Park, Roosevelt Park, Sullivant Gardens Park, and Sycamore Hills Park; to authorize the expenditure of \$615,800.00 from the Recreation and Parks Voted Bond Fund 7702; and to declare an emergency. (\$615,800.00)

14. Ord.# 2253-2016 (EAB 2016-2017)

Title: To authorize the Director of Recreation and Parks to enter into various contracts for the management of the Emerald Ash Borer infestation; to authorize the Director of Recreation and Parks and the Director of Finance and Management to enter into various contracts relating to the EAB management process for the Recreation and Parks Department; to authorize the Director of Finance and Management to enter into contract with Vermeer Mfg. Co. for the purchase of two Vermeer BC-1800XL Brush Chippers for the Recreation and Parks Department in accordance with State of Ohio contract Schedule Number 800311, Index Number STS515, as previously authorized by 0582-87; to authorize the Director of Recreation and Parks to enter into contract with Greenscapes Landscape Co. for the installation of street trees; to establish Auditor's Certificates in the amount of \$967,390.00; to authorize the expenditure of \$967,390.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$967,390.00)

15. Ord.# 2261-2016 (Street Trees Fall 2016 – UIRF NCR)

Title: To authorize and direct the Director of the Recreation and Parks Department to enter into contract with Greenscapes Landscape Co., Inc. for the installation 385 street trees throughout the City of Columbus; to authorize the expenditure of \$153,633.00; and to declare an emergency. (\$153,633.00)

16. Ord.# 2282-2016 (Schmidt’s Hospitality Concepts– 2016 Modifications)

Title: To authorize and direct the Director Recreation and Parks Director to modify/extend the food concession contract (revenue), CT01294R, with food concessionaire/caterer, Schmidt’s Hospitality Concepts, Inc.; and to declare an emergency. (\$0.00)

17. Ord.# 2293-2016 (Ritz’s Concessions – 2016 Modifications)

Title: To authorize and direct the Director of Recreation and Parks to modify/extend the food concession contract (revenue), CT01293R, at Airport Golf Course with the food concessionaire, Ritz Company, LLC; and to declare an emergency. (\$0.00)

On a motion made by Commissioner Adair, and seconded by Commissioner Brown the commission unanimously approved the Consent Agenda.

ADMINISTRATION AGENDA – The following ordinances were presented by Mollie O’Donnell and voted on all together.

1. Commission Only (COSI Operating Agreement – Second Amendment)

Title: To authorize and direct the Director of the Recreation and Parks Department to amend the Interim Operating Agreement for the Franklin County Historical Society, dba COSI Columbus (COSI). The City, COSI Building Development and Financial Resources Corporation (which has since merged into and become a part of COSI), COSI and Capital South Community Urban Redevelopment Corporation (“Capital South”) entered into that certain Interim Operating Agreement, dated November 1, 1999, (the “IOA”) setting for the terms and conditions for the operating and maintaining designated areas on the Scioto Peninsula, including parking facilities.

- Paul Rakosky gave background on COSI agreement 1st amendment; Separate park & garage. \$95,000 was collected to help COSI with costs and loss.
- Tony Collins – An American History museum is going to be put up around Thanksgiving.

2. Ord.# 2140-2016 (Rhode’s Park Lease)

Title: To authorize and direct the Director of the Recreation and Parks department to execute and acknowledge any necessary document(s), as approved by the Columbus City Attorney, in order to lease certain portions of real property from the State of Ohio to continue to use, operate, and maintain Rhodes Park; and to declare an emergency. (\$5.00)

- Rob Dorans – Why did the state limit it to 5 years?
- Paul Rakosky – Negotiations took place a couple of years by the state, this Rhode’s agreement got dropped off.

3. Ord.# 2141-2016 (Metro Parks Agreement)

Title: To authorize and direct the Director of the Recreation and Parks Department to amend the existing lease agreement between the City of Columbus, Recreation and Parks and Franklin County Metro Parks to extend the safety and security guidelines for the patrolling and delineate responsibilities for the Greenway Trail System to provide a safe, clean and secure environment for all users, to now include the Scioto Greenways, downtown Columbus improvements; to allocate and authorize the expenditure of \$35,000 per year from identified funding source; and to declare an emergency.

- Tony Collins – Long term agreement with Metro Parks, this is a renewal agreements with add-ons that weren't in the original agreement. The addendum added support of downtown. This is a trial year for this amendment.
- Dave Paul – Are the rangers sworn officers?
- Tony Collins – Yes.

4. Ord.# 2247-2016 (Architectural/Engineering Task Order)

Title: To authorize and direct the Director of the Recreation and Parks Department to enter into contract with H.R. Gray for continuing, contractual access to resources that are necessary to perform professional architectural and engineering services as well as provide technical expertise for the Department to implement projects; to authorize the expenditure of \$100,000.00; and to declare an emergency. (\$100,000.00)

- Mollie O'Donnell – This is so to have an engineer assess Recreation and Parks plans done by other engineers.
- Dave Paul – Per the Director this seems to be best practice by other departments.
- Karla Rothan – How long is this?
- Tony Collins – 1 year, it can be done with other companies.
- Mollie O'Donnell – Helps with issues like architect vs. engineer.
- Mo Wright – Does it help with architect vs. engineers; this is front end issues.
- Tony Collins – Yes, they do.
- Mo Wright – Would they be eligible for other agreements?
- Mollie O'Donnell - Yes

5. Ord.# 2252-2016 (Amvet, Glenwood, Harrison West Improvements)

Title: To authorize and direct the Director of the Recreation and Parks Department to enter into contract with Builderscape, Inc. for park improvements at Amvet Park, Glenwood Park, and Harrison West Par; to authorize the expenditure of \$643,861.00; and to declare an emergency. (\$643,861.00)

- Mollie O'Donnell – We tried to bid this individually; we received no bids doing them separately.

6. Ord.# 2256-2016 (MORPC Grant Application Support – Souder Bridge)

Title: This resolution supports the Director of the Recreation and Parks Department to enter a grant application to the Mid-Ohio Regional Planning Commission (MORPC) which will be used to build a trail bridge at Souder Avenue; and to declare an emergency.

7. Ord.# 2258-2016 (MORPC Grant Application Support – Bike Share Expansion)

Title: This resolution supports the Director of the Recreation and Parks Department to enter a grant application to the Mid-Ohio Regional Planning Commission (MORPC) which will be used to create a regional pilot expansion for the CoGo Bike Share Program; and to declare an emergency.

- Tony Collins – We were strongly encouraged by MORPC to apply for these grants
- Mollie O’Donnell – Arlington and Grandview are other areas; this would connect them

8. Ord.# 2259-2016 (Dry Run Stream Restoration)

Title: To authorize and direct the Director of the Recreation and Parks Department to enter into contract with Environmental Remediation Contractor, LLC for the restoration of Dry Run Stream; to authorize the expenditure of \$1,325,000.00; and to declare an emergency. (\$1,324,012.00)

- Mollie O’Donnell – Hilltop area - heavily impacted stream; better water quality. Clean Ohio funds are associated with this.
- Michael Brown – Highly encourage conversation may be better from hospital to area like Dodge. Changes are coming.

On a motion made by Commissioner Brown, and seconded by Commissioner Adair the commission unanimously approved the Administration Agenda

PARKS & OPERATIONS AGENDA

1. Ord.# 2246-2016 (EZLinks Golf Inc., 2016 Modifications)

Title: To authorize and direct the Recreation and Parks Director to enter into separate modified/extended contracts for each of the city’s six golf courses with EZLinks Golf, Inc. the provider of the Golf Division’s online tee-time reservation system, point of sale system, call center, website, email marketing, mobile app, technical support, programming and support for all hardware and equipment associated with this package; and to declare an emergency. (\$0.00)

- Terri Leist - This is similar to ActiveNet, it provides good marketing and demographic information.
- Over 50% of the tee times are done over the phone
- Dave Paul – Is customer feedback positive?
- Terri Leist – Yes.
- Mo Wright – How is it paid for?
- Terri Leist – Barter. When the tee times are scheduled they’re paid for. The tee times are how they make their money.
- Terri Leist – We are trying to not to devalue a round of golf.

2. Ord.# 2257-2016 (Champions Golf Course Irrigation Design)

Title: To authorize and direct the Director of the Recreation and Parks Department to enter into contract with Technical Choice, LLC for design improvements to the Champions Golf Course irrigation system; to authorize the expenditure of \$45,000.00; and to declare an emergency. (\$45,000.00)

- Same for Winding Hollow; original water lines. They will come back for installation of the system.
- Expensive project but this is one of the Recreation and Parks premier courses.
- Company is very responsive.

RECREATION AND PROGRAM SERVICES – No legislation to vote on.

YOUTH & FAMILY DEVELOPMENT – No legislation to vote on.

Director’s Comments

- The last 2 months have been great; we’ve had a lot going on in the department.
- Great event at Driving Park on Saturday; will try to send highlights to the Commission when we receive them.
- Director Collins read through the Directors Report handed out to the Commissioners.
- Summer visitor numbers were listed for the pools; Driving Park’s was not included as they closed this past Sunday.
- Summer Food locations reporting were done differently this year; this year one building was registered as one sight instead of three separate programs at one sight.
- Recreation and Parks is trying to build a long term relationship with the Columbus Blue Jackets.
- From the Big Table hosted by Director Collins he learned of one of the centers going to their local area Columbus City School and having lunch with the students and participating with the programming at the school. Director Collins is going to ask other Centers to do the same with the schools located around their center. 3-4 months out we will ask the Columbus Police Department to participate.
- Staffing
 - We are on the 2nd phase of the organizational structure.
 - Finalizing next phase of Business Services.
 - Consolidating the 2 communication teams. Bryan Hoyt will be leading the communication team.
 - The entire department needs to be elevated. No drop in services due to merging of the teams.
 - Opening of Foundation; hopefully in the fall.
- Mayor would like the food program to be more of a regional lead.
- Terri Leist is retiring. She has been a great Leader in this Department and in the community.
- Terri Leist - Parking is still an issue at Goodale.
 - There was a meeting the Friends of Goodale.
 - Legislation was passed in June.
 - We need to balance parking for users.
 - 3 hour time limit agreement; this is a new plan. No towing; cars are chalked for time.
 - Rentals will be tagged and attendees will be given a card.
 - Flyers will be passed out for a week. We will call businesses; North Market, Nationwide, etc.

- Tony Collins - The community has asked for Recreation and Parks help with support.
- Mo Wright – Want to make sure that it doesn't take place too soon. Can we wait 30 days before ticketing the cars instead of 2 weeks?
- On a motion made by Commissioner Adair, and seconded by Commissioner Brown the commission unanimously approved the new 3 hour agreement for ticketing cars at Goodale Park.
- Dave Paul – Is the rate on tickets the same as receiving a regular ticket?
- Terri Leist – Yes.

Commission Comments

- Dave Paul – How was the Jazz & Rib Fest this year in the new location?
- Tony Collins – New location went well.
- Michael Brown – We should be cautious about finding events. If we choose one you open the door to all. How do we analyze each? Request for funding is across the board if there is public money involved.
- Karla Rothan – Do we take the hit if it doesn't make money?
- Rob Dorans – Great to get Antrim Park together. Maybe we could highlight the volunteers; make it an annual event.
- Dave Paul – Senior Living Festival is coming up. (Dave passed out flyers). There were 3,000 seniors last year.

Public Comments

None

Adjournment

There was a motion made by Commissioner Stull and seconded by Commissioner Brown. The meeting was adjourned at 9:53a.m.

Jeffrey McNealy, President

Tony A. Collins, Director