

DATE

**Ms. Kirsten Fluellen
Columbus Recreation and Parks Department
1111 E. Broad Street
Columbus, Ohio 43205**

RE: Contract #

Dear Ms. Fluellen

We are requesting a budget modification as follows:

Item	Current	Net Change	New Budget
Salaries	0	0	0
Fringes	0	0	0
Consultants	0	0	0
Travel	0	0	0
Space	0	0	0
Supplies	0	0	0
Equipment	0	0	0
Miscellaneous	0	0	0
Total	0	0	0

To changed budget to reflect more accurate accounting of expenditures.

These amendments do not represent any changes in the amount of funds allocated under this contract between -----and the City of Columbus.

Sincerely,