



**CITY OF COLUMBUS  
RECREATION AND PARKS  
INVOICE REPORT**

1	2	3	4	5	6	7	For City Use Only
BUDGETED ITEMS	CURRENT APPROVED BUDGET	ACTUAL CONTRACT EXPENDITURES			ACCRUALS/ ACCOUNTS PAYABLE	CONTRACT BALANCE (Col. 2 minus 5 + 6)	
		THROUGH PRIOR INVOICE (Column 5 from prior invoice)	FOR CURRENT MONTH(S) INVOICE OF:	TOTAL EXPENDITURES TO DATE (Columns 3 + 4)			
Salaries	0	0	0	0			<p align="center"><i>Formula: A - B = C</i></p> <p>A. TOTAL CASH RECEIVED:            B. <u>LESS</u> TOTAL EXPENDITURES: (COLUMN 5)            C. <u>EQUALS</u> CASH BALANCE:            D. <u>ELIGIBLE NEXT PAYMENT:</u>            (see "Figuring Next Payment" Worksheet)</p> <hr/> <p align="center"><i>Formula: E - F + G = H</i></p> <p>E. TOTAL EXPENDITURES:            (COLUMN 5)            F. <u>LESS</u> TOTAL CASH RECEIVED            (see A. above)            G. <u>PLUS UNEXPENDED CASH</u>            (C. "Cash Balance" + D. "Eligible")            H. <u>EQUALS</u> NET PAYMENT REQUEST :            (Same as D. "Eligible" above)</p>
Fringe Benefits	0	0	0	0			
Consulting	0	0	0	0			
Travel	0	0	0	0			
Space Cost	0	0	0	0			
Consumable Supplies	0	0	0	0			
Equipment (Purchase)	0	0	0	0			
Equipment (Lease)	0	0	0	0			
Misc. Expenses	0	0	0	0			
<b>TOTALS</b>	0						

Fill in agency & program name. Contract # will be assigned once contracting process is completed. Both signature lines must be completed, must not be the same person, sign & date

Agency Name: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Program Name: \_\_\_\_\_

Certified by: \_\_\_\_\_

Contract #: \_\_\_\_\_

Date: \_\_\_\_\_

(Please Sign & Date in Black or Blue Ink)

General Fund