GREGORY A PAXTON
Fire Chief

THE CITY OF
COLUMBUS
MICHAEL B. COLEMAN, MAYOR

DIVISION OF FIRE

LETTER TO FIREWORKS, PYROTECHNICS AND FLAME EFFECTS EXHIBITION PERMIT APPLICANTS

Approval of your application is contingent upon the following stipulations and conditions:

1. The application for the permit is submitted at least five days in advance of the event (OFC, NFPA).

2. The applicant submits a plan that includes the following documents (OFC, NFPA):
   - A listing of each device being used. For fireworks, specify the class with the number of set pieces, and shells (specify single or multiple break) including experimental rockets or missiles. For flame effects list the amount and type of fuel being used and how it is stored.
   - A Material Data Safety Sheet (MSDS) for each type of device to be used.
   - Certifications that the set, scenery, and rigging materials are treated with appropriate flame retardant.
   - A diagram of the event site that shows each device location, the fallout radius for each device, and the audience restraint lines. Outdoors exhibitions must also include locations of all buildings, highways, railroads, or other inhabited structures within 1000 feet of the discharge and potential landing site.
   - A copy of the exhibitor's valid license issued by the Ohio State Fire Marshall.
   - A signed, completed copy of the "Fireworks and/or Pyrotechnics/ Flame Permit Application."
   - A letter showing the amount of explosives being shipped (in pounds).

3. Evidence that the permit holder, and/or the company actually operating the pyrotechnics, has liability insurance in an amount not less than $2,000,000. The clause "additional insured: **the City of Columbus, Ohio, and its employees, agents, and servants**." must be included in that document (CCC 2532.06, 2533.08).

4. Before a permit is approved, a representative demonstration of the pyrotechnic special effects shall be given to the satisfaction of the fire official. The demonstration shall be scheduled with enough time allowed to reset / reload the effects before the arrival of the audience (CCC 2532.05).

5. At the time of application, the permit applicant must pay a fire prevention inspection fee of $100.00 for a pyrotechnic/Flame Effects permit or $150.00 for fireworks permits (CCC 2502.0599, 2502.06).

6. An inspection fee will be charged, any time the permit applicant schedules the required demonstration, or an exhibition outside of the Fire Prevention Bureau's normal business hours of 8:00am to 4:00pm Monday through Friday. When the inspection is not contiguous with the inspector's normal shift, a four-hour minimum will be charged per current contract and benefits.

Approval of your application will begin only upon receipt of the completed application package, payment of fees, and a satisfactory demonstration. Any questions regarding this process should be directed to Fireworks and Pyrotechnics/Flame Effects Coordinator 645-7641 ext. 75605, 75620.

David Whiting, Assistant Chief
Fire Prevention Bureau

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FIREWORKS AND/OR PYROTECHNICS / FLAME PERMIT APPLICATION

Event title/Site _____
Address _____ City _____
Exhibition Date(s) _____ Demo Time(s) _____ Exhibition Time(s) _____
Sponsor _____ Rain Date _____
Sponsor Contact _____ Phone Number _____

Fireworks/Pyrotechnics supplied by _____
Phone Number. _____ Ohio Manufacturer/Wholesaler/Out-of-State Shipper ID _____
Supplier Address _____ City _____ State _____

Exhibitors Name _____ Ohio Exhibitor ID _____
Exhibitors Address _____

Insurance/Bonding Company _____
Address _____ City _____ State _____
Amount of Indemnity Bond/Insurance _____

The information provided above is accurate to the best of my knowledge. I acknowledge that I have read, understand, and agree to abide by the stipulations and constraints outlined in the "Letter to Fireworks, Pyrotechnics and Flame Effects Exhibition Permit Applicants". I also acknowledge that I am duly authorized to act on behalf of the person or organization making application (Permit Holder).

After a permit has been granted, I agree to keep the approved plan(s) available for review at the site and that any deviation from the approved plan shall require prior approval of the certified fire inspector. I understand that any omissions or errors on the approved plans does not relieve the permit holder of complying with all applicable requirements of this code.

I understand that the permit holder shall be held strictly responsible for any damage to persons and/or properties resulting from the fireworks and/or pyrotechnic special effects so used. I also understand that the permit is not transferable or assignable and that the site must be cleared of any and all unexploded or partial fireworks, pyrotechnics, or special effect devices, immediately after the permitted exhibition.

Signature of Applicant _____ Date _____

Applications may be mailed or brought: City of Columbus, Division of Fire, Fire Prevention Bureau
Attention; Fireworks and Pyrotechnics Coordinator
3639 Parsons Avenue, Columbus Ohio 43207.

Application may be faxed: Attention; Fireworks and Pyrotechnics Coordinator
(14) 645-4245

Make check or money order payable to: Columbus City Treasurer /Fire.
Indicate on your check, the date and location of your exhibition.