



## **2015 BENCH DONATION GUIDELINE**

Thank you for your interest in donating a bench to one of our City Parks. Your donation helps support our parks and furthers their enjoyment by our citizens.

- We have a variety of benches that we use within our park system. We will provide the donor with the best selection of the bench for a particular park as well as the location. It is possible that some parks are at capacity. Please call 645-3325 to confirm the bench location availability and plaque. The cost of a new bench (dependent on park) will be \$2,500. Benches in the downtown area may be higher depending on the park. The cost of the donation includes the bench, shipping, installation on a concrete pad and a plaque. Remit payment to The City of Columbus. Mail check with on line form to The Development Section, Columbus Recreation and Parks Department, 1111 E. Broad Street, Columbus OH 43205. [volunteers@columbus.gov](mailto:volunteers@columbus.gov)

Plaque personalization (please be specific on upper and lower case), is a maximum 3 lines and 30 total characters including spaces. Please send text in print (per line) with your donation. All language on the plaque is subject to approval. Plaques are 2" by 10" bronze and will be secured on the back or seat of the bench. Plaques will not be replaced by the City due to theft or vandalism.

Benches will be installed by the City's contractor at a time and date determined by the Department. We anticipate bench installations once a year. (We will have to tag these onto playground contracts). Benches shall be maintained by the Department through the life of the bench, an average of ten years. If the bench must be relocated, the Department will attempt to contact the donor to discuss alternative locations, with the City making the final decision. If bench removal is required due to deterioration or severe vandalism, the City is not responsible for the replacement of the bench.

The following parks have a bench donation program coordinated by a recognized Friends Group. Please contact the Friends for prices and procedures.

- Schiller Park, Friends of Schiller Park – [www.friendsofschillerpark.org](http://www.friendsofschillerpark.org)
- Olde Deaf School Park, Friends of the Topiary Garden – [www.topiarypark.org](http://www.topiarypark.org)
- Goodale Park, Friends of Goodale Park – [www.goodalepark.org](http://www.goodalepark.org)
- Whetstone Park of Roses, Rose Foundation- [www.parkofroses.org/rose-foundation.html](http://www.parkofroses.org/rose-foundation.html)
- Westgate Park, Friends of Westgate Park – [www.friendsofwestgatepark.org](http://www.friendsofwestgatepark.org)
- Berliner Park, Berliner Action Team for Sports (BATS) - [www.crpdsports.org/bats/](http://www.crpdsports.org/bats/)

Any and all donated benches and plaques are the property of the Columbus Recreation and Parks Department and will be maintained, relocated, removed and/or disposed of according to City policies and priorities. Again, thank you for supporting your parks!