

Park Project Proposal Form

Columbus Recreation & Parks Department

Thanks for your support of the parks!

Contact Person _____ Date of Initial Contact _____

Street Address _____

City _____ State _____ Zip _____

Phone (B): _____ Phone (H): _____ Fax: _____

Email Address: _____

Name of Organization _____

Anticipated number of volunteers for project: _____

Project Date preferred _____

Start time of project: _____ am/pm Projected completion time: _____ am/pm

Preferred park to work in: _____ (If no park preference is stated, please indicate an area of the city preferred – east, west, central, south, north)

#Bags ____ #Gloves ____ needed for volunteers (Can be picked up at 1111 E. Broad St., prior to cleanup. Unused gloves can be returned to 1111 E. Broad)

If Minors: Ages of Volunteers _____ Is there adult supervision? () Yes () No

On the day of your cleanup, please place any filled bags and/or larger items in or near a dumpster, if available. Columbus Recreation and Parks maintenance staff will collect the bags at their earliest convenience.

After your cleanup, we would appreciate the return of unused gloves and bags to 1111 E. Broad Street. We would also appreciate an email to volunteers@columbus.gov letting us know the total number of people who participated and number of bags collected. If you took pictures, we would love to have a couple for our files!

Thanks again!

Please complete the first section of the form and return to:

Park Services Volunteer Coordinator

1111 East Broad Street, Ste. 101 Columbus, Oh 43205

email to volunteers@columbus.gov or fax to my attention at (614) 645-8839