

Columbus City Bulletin



Bulletin #52
December 29, 2012

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

Bidders must comply with the prevailing wage rates on Public Improvements in Franklin County and the City of Columbus, Ohio as determined by the Ohio Bureau of Employment Services, Wage and Hour Division (614) 644-2239. The City recommends the Prime Contractor obtain the completed Prevailing Wage affidavit from all subcontractors upon completion of the sublet portions of work, and prior to providing final payment to subcontractors.

CONTRACT PERFORMANCE AND PAYMENT BOND

A contract performance and payment bond in the amount of 100 percent of the contract price with a surety or sureties licensed to conduct business in the State of Ohio according to Section 103.05 of the City of Columbus Construction & Materials Specifications, 2012 edition, will be required to assure the faithful performance of the work. All bonds signed by an agent must be accompanied by a surety power of attorney, most recent surety financial statement, and current Ohio Department of Insurance Certificate of Compliance

CONTRACT COMPLETION

The work under this contract shall be completed in a manner acceptable to the City within 270 calendar days after the date of the Notice to Proceed.

BID CANCELLATION AND REJECTIONS

The Director of Public Utilities may cancel the Advertisement for Bids, reject any or all bids, waive technicalities, or hold bids for a period of 180 days after the bid opening, and/or advertise for new bids, without liability to the City.

CONTRACT COMPLIANCE REQUIREMENTS

The City of Columbus encourages the participation of city certified minority and female business enterprises. While participation of and/or partnering with city certified minority and female owned businesses is not a condition of bid award, it is strongly encouraged.

As part of the proposal, bidders shall identify all subcontractor(s) to whom they propose to subcontract any part of this project on which they are bidding/proposing. All bidders shall include in their bid/proposal, the anticipated cost and scope of work that will be performed by all subcontractor(s), along with their contract compliance number(s).

Bidders will be given seven (7) business days after the bid submittal date to update expired contract compliance information for renewal of numbers or to initially apply for a number. If said information has not been updated within 7 business days from the bid submittal date, the bid/proposal will be deemed non-responsive and will no longer be considered.

All contractors and subcontractors who are party to a contract as defined in Columbus City Code 3901.01, must hold valid contract compliance certification numbers before the contract is executed.

This information is gathered and monitored by the Equal Business Opportunity Commission Office (EBOCO). Please contact EBOCO for assistance with identifying potential Minority contractors. Information on contract compliance certification is available at <http://eboco.columbus.gov>

Equal Business Opportunity Commission Office
109 N. Front Street, 4th Floor
Columbus, Ohio 43215
(614) 645 -4764

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

MBE/FBE Certification and Contract Compliance

Contact: Tia Roseboro - 614-645-2203

ORIGINAL PUBLISHING DATE: December 22, 2012

SA004743 - STORMWTR Northeast Neighborhood SW Imp

BID NOTICES - PAGE # 27

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

ADVERTISEMENT FOR BIDS

Paper proposals will be received by the City of Columbus, Department of Public Utilities, Division of Sewerage and Drainage, at the office of the Director of Public Utilities, 910 Dublin Road, Fourth Floor, until 3:00 P.M. local time on Wednesday, January 23, 2013, and publicly opened and read in the First Floor Auditorium, at 3:00 pm on Wednesday, January 23, 2013 for the Northeast Neighborhood Stormwater System Improvements, CIP No. 610759. The work for which proposals are invited consists of all labor and materials for the construction of approximately 769 feet of 12-inch storm sewer pipe with type 1 bedding, 1047 feet of 12-inch storm sewer pipe with type 1 bedding including item 912 backfill, 301 feet of storm sewer type four RCP including item 912 backfill. 363 feet of 18-inch storm sewer pipe with type 1 bedding. 35 feet of 42-inch storm sewer type four RCP including item 912 backfill. 10 cubic yards of stone foundation. 477 feet of plain concrete encasement of 12-inch diameter pipe. 30 cubic yards of type b rock channel protection. 35 standard catch basins. 7 type c standard manholes. 1 curb and gutter inlet with mountable frame. 3 standard headwalls. 128 feet of 6-inch underdrains. 890 feet of linear ditch grading; water main construction and tap transfer; manhole and catch basin abandonments or removal; driveway and permanent pavement replacement; maintenance of traffic, and other such work as may be necessary to complete the contract in accordance with the plans (CC-15517) and specifications.

Copies of plans and specifications are available at the Division of Sewerage and Drainage, Sewer Systems Engineering Section, Room No. 1021, 1250 Fairwood Avenue, Columbus, Ohio 43206.

Questions must be submitted by email to Mark D. Timbrook, P.E. at mdtimbrook@columbus.gov and must be received by the close of business on Friday, January 11, 2013. If necessary, an addendum will be issued by Friday, January 18, 2013

In order for a Proposal to be considered responsive, the bidder must submit all required information for the project as outlined in the advertisement for bids. For additional information concerning the bid, including procedures for obtaining a copy of the bid document and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

All materials submitted in response to this advertisement will become part of the awarded contract; will become the property of the City and will not be returned; and will be considered public records subject to disclosure as contemplated by Ohio Revised Code Section 149.43. All materials received will be open to the public once the sealed proposals are publicly opened and read.

CONSTRUCTION AND MATERIAL SPECIFICATIONS

Paragraphs in these Contract Documents referencing the City of Columbus, Ohio Construction and Material Specifications (CMS), 2012 edition will become part of the terms and conditions of the contract to be awarded. Hard copies of this document are available for examination or purchase at the Department of Public Service, 109 N. Front St, 3rd Floor, Room 301, Columbus, Ohio 43215 (614) 645-8376, and at the office of the Director of Public Utilities, 910 Dublin Rd., 4th Floor, Columbus, Ohio 43215, (614) 645-6141. An electronic version of the document can be viewed at <http://publicservice.columbus.gov/DocListing.aspx?id=47645>

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

PROPOSAL GUARANTY

The bidder is required to submit a Proposal Guaranty, in the form of a Proposal Bond or Certified Check, with a surety or sureties licensed to conduct business in the State of Ohio. The amount of the guaranty shall be ten (10) percent of the bid amount or numerically in dollars and cents, including all alternates submitted which increases the amount of the bid. All bonds signed by an agent must be accompanied by a surety power of attorney, most recent surety financial statement, and current Ohio Department of Insurance Certificate of Compliance.

PREVAILING WAGE RATE

Bidders must comply with the prevailing wage rates on Public Improvements in Franklin County and the City of Columbus, Ohio as determined by the Ohio Bureau of Employment Services, Wage and Hour Division (614) 644-2239. The City recommends the Prime Contractor obtain the completed Prevailing Wage affidavit from all subcontractors upon completion of the sublet portions of work, and prior to providing final payment to subcontractors.

CONTRACT PERFORMANCE AND PAYMENT BOND

A contract performance and payment bond in the amount of 100 percent of the contract price with a surety or sureties licensed to conduct business in the State of Ohio according to Section 103.05 of the City of Columbus Construction & Materials Specifications, 2012 edition, will be required to assure the faithful performance of the work. All bonds signed by an agent must be accompanied by a surety power of attorney, most recent surety financial statement, and current Ohio Department of Insurance Certificate of Compliance

PRE-BID CONFERENCE

N/A

CONTRACT COMPLETION

The work under this contract shall be completed in a manner acceptable to the City within 180 calendar days after the date of the Notice to Proceed.

BID CANCELLATION AND REJECTIONS

The Director of Public Utilities may cancel the Advertisement for Bids, reject any or all bids, waive technicalities, or hold bids for a period of 180 days after the bid opening, and/or advertise for new bids, without liability to the City.

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THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

not been updated within 7 business days from the bid submittal date, the bid/proposal will be deemed non-responsive and will no longer be considered.

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Equal Business Opportunity Commission Office
109 N. Front Street, 4th Floor
Columbus, Ohio 43215
(614) 645 -4764
MBE/FBE Certification and Contract Compliance
Contact: Tia Roseboro - 614-645-2203
ORIGINAL PUBLISHING DATE: December 25, 2012

BID OPENING DATE - February 25, 2013 4:00 pm

SA004705 - Wastewater T.P. Biogas Utilization

The City is interested in a sales agreement contract for the sale of WWTP biogas, and this RFP is requesting proposals potentially covering a large spectrum of projects which could range from 1) purchase of the raw biogas at the fence line, at one end of the spectrum, to 2) cleaning the raw biogas to produce clean biomethane for injection into a natural gas pipeline, at the other end of the spectrum, or 3) any other beneficial proposed projects in between, including proposals combining City biogas with other area biogas sources. The City would also consider proposals including cogeneration of electricity and/or waste heat [utilization by the City].

ORIGINAL PUBLISHING DATE: November 21, 2012

Public Notices

The link to the **Columbus City Health Code** pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, click [here](#) (pdf).

The Columbus City Code's "**Title 7 -- Health Code**" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," click [here](#) (html).

City of Columbus
City Bulletin Report

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Number: PN0002-2013

Drafting Date: 12/20/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Development Commission-Policy Public Hearing

Contact Name: Christine Palmer

Contact Telephone Number: (614) 645-8791

Contact Email Address: clpalmer@columbus.gov

The Columbus Development Commission will hold a Policy meeting immediately following the Zoning Agenda on January 10, 2013 6:00 p.m. Public Hearing Room 757 Carolyn Avenue

Item: Commercial Zoning Overlays on Portions of Sullivant Avenue/Hilltop
Christine Palmer, Neighborhood Planning, 645-8791 clpalmer@columbus.gov

A sign language interpreter will be made available provided the Planning Division has at least 48 hours' notice before the meeting. Call 645-8036 to make the arrangements.

Legislation Number: PN0003-2013

Drafting Date: 12/21/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Public Hearing

Contact Name: Lori Baudro

Contact Telephone Number: (614) 645-6986

Contact Email Address: lsbaudro@columbus.gov

Case #BC-26-12 December 20, 2012

Notice is hereby given pursuant to Ohio Revised Code §503.04, of a hearing on the petition of the city of Columbus, Ohio for an order changing the boundaries of Plain Township, Franklin County, Ohio to conform with territory annexed to the city of Columbus.

The petition requests territory currently within Plain Township, Franklin County, Ohio be placed within the limits of Montgomery Township.

The petition was filed on authority of city of Columbus Ordinance No. 1864-2012.

The hearing will take place:

Tuesday, January 29, 2013 at 9:00a.m.
Franklin County Commissioners Hearing Room
373 South High Street, 26th Floor
Columbus Ohio

Legislation Number: PN0004-2013

Drafting Date: 12/21/2012

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title:

NOTICE OF REGULAR COLUMBUS RECREATION AND PARKS COMMISSION MEETINGS
2013

Contact Name: Eric L.Brandon

Contact Telephone Number: 614-645-5253

Contact Email Address: ebrandon@columbus.gov

EXHIBIT A

NOTICE OF REGULAR MEETINGS COLUMBUS RECREATION AND PARKS COMMISSION

The Recreation and Parks Commission, appointed and organized under the Charter of the City of Columbus, Section 112-1 is empowered to equip, operate, direct and maintain all the existing recreational and park facilities. In addition, said Commission exercises certain powers and duties as specified in Sections 112-1 and 112-2 of the Columbus City Charter.

Please take notice that meetings of the Recreation and Parks Commission will be held at 8:30 a.m. on the following dates and locations (unless otherwise posted):

Wednesday, January 9, 2013 - 1111 East Broad Street, 43205
Wednesday, February 13, 2013 - 1111 East Broad Street, 43205
Wednesday, March 13, 2013 - 1111 East Broad Street, 43205
Wednesday, April 10, 2013 - 1111 East Broad Street, 43205
Wednesday, May 8, 2013 - 1111 East Broad Street, 43205
Wednesday, June 12, 2013 - 1111 East Broad Street, 43205
Wednesday, July 10, 2013 - 1111 East Broad Street, 43205
August Recess - No meeting
Wednesday, September 11, 2013 - 1111 East Broad Street, 43205
Wednesday, October 9, 2013 - 1111 East Broad Street, 43205
Wednesday, November 13, 2013 - 1111 East Broad Street, 43205
Wednesday, December 11, 2013 - 1111 East Broad Street, 43205

In the event no proper business exists the meeting may be cancelled without further notice. For more information you may contact the Columbus Recreation and Parks Department, 1111 East Broad Street, Suite 200, Columbus, Ohio 43205 (Telephone: 614-645-3319).

**Alan D. McKnight, Executive Director
Columbus Recreation and Parks Department**

Legislation Number: PN0007-2013

Drafting Date: 12/26/2012

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Development Commission Zoning Meeting Agenda- January 10, 2013

Contact Name: Shannon Pine

Contact Telephone Number: (614) 645-2208

Contact Email Address: spine@columbus.gov

AGENDA

DEVELOPMENT COMMISSION

ZONING MEETING

CITY OF COLUMBUS, OHIO

JANUARY 10, 2013

The Development Commission of the City of Columbus will hold a public hearing on the following applications on **Thursday, JANUARY 10, 2013**, beginning at **6:00 P.M.** at the **CITY OF COLUMBUS, I-71 NORTH COMPLEX** at 757 Carolyn Avenue, Columbus, OH 43224 in the lower level **HEARING ROOM**.

Further information may be obtained by visiting the City of Columbus Zoning Office website at <http://bzs.columbus.gov/commission.aspx?id=20698> or by calling the Department of Building and Zoning Services, Council Activities section at 645-4522.

THE FOLLOWING APPLICATIONS WILL BE HEARD ON THE 6:00 P.M. AGENDA:

1. APPLICATION: Z12-062 (12335-00000-00657)

Location: 1345 WEST MOUND STREET (43223), being 3.55± acres located on the south side of West Mound Street, 435± feet east of Harrisburg Pike (570-184630 and 570-184631; Southwest Area Commission).

Existing Zoning: R, Rural District.

Request: L-M, Limited Manufacturing District.

Proposed Use: Limited industrial development.

Applicant(s): Buckeye Terminals, Ltd.; c/o Jeffrey L. Brown, Atty.; Smith and Hale LLC; 37 West Broad Street, Suite 725; Columbus, OH 43215.

Property Owner(s): The Applicant.

Planner: Shannon Pine, 645-2208, spine@columbus.gov

2. APPLICATION: Z12-066 (12335-00000-00678)

Location: 7440 EAST BROAD STREET (43004), being 12.4± acres located on the north side of East Broad Street, at the intersection with Kingsmeadow Lane (440-281245; Far East Area Commission).

Existing Zoning: L-AR-12, Limited Apartment Residential District.

Request: PUD-4, Planned Unit Development District.

Proposed Use: Multi-unit residential development.

Applicant(s): Borror Properties; c/o Michael T. Shannon, Atty.; Crabbe, Brown & James, LLP; 500 South Front Street, Suite 1200; Columbus, OH 43215.

Property Owner(s): Broadstone Condominiums LLC; 600 Stonehenge Parkway 2nd Flr.; Dublin, OH 43017.

Planner: Shannon Pine, 645-2208, spine@columbus.gov

3. APPLICATION: Z12-052 (ACCELA # 12335-00000-00517)

Location: 5910 AND 5942 SUNBURY ROAD (43081), being 7.8± acres located at the southeast corner of Sunbury Road, and the exit ramp from eastbound State Route 161. (010-213825).

Existing Zoning: R, Rural District.

Request: L-C-4, Limited Commercial District.

Proposed Use: Hotel

Applicant(s): Metro Development LLC; c/o Jill Tangeman, Atty.; 52 East Gay Street, P.O. Box 1008; Columbus, Ohio 43216.

Property Owner(s): Metro Development LLC et al; 470 Olde Worthington Road; Westerville, Ohio 43082

Planner: Dana Hitt; 645-2395; dahitt@columbus.gov

4. APPLICATION: Z12-063 (ACCELA # 12335-00000-00667)

Location: 700 CHILDRENS DRIVE (43205), being 54.0± acres located west of Parsons Avenue and north of Kennedy Drive and generally extending from the southeast corner of Parsons Avenue and Mooberry Street, east to the southwest corner of Mooberry Street and the first alley east of and parallel with Eighteenth Street, south to the northwest corner of the first alley east of and parallel with Eighteenth Street and Livingston Avenue, south to the southeast corner of Livingston Avenue and Heyl Avenue, west to the southeast corner of Jackson Street and Putnam Street, west to the southwest corner of Jackson Street and Parsons Avenue, and north to the northwest corner of Parsons Avenue and Denton Alley, north and west to the southwest corner of Livingston and Parsons Avenues, north to the northwest corner of Parsons Avenue and Mooberry Street (excluding all of Livingston Park). (010-005613)

Existing Zoning: C-4, Commercial and CPD, Commercial Planned Development Districts.

Request: CPD, Commercial Planned Development District.

Proposed Use: Adding .72 acres at the southwest corner of Livingston and Heyl Avenues and also at the northwest corner of Putnam Alley and Jackson Street to the CPD.

Applicant(s): Nationwide Children's Hospital; c/o Jill Tangeman, Atty.; 52 East Gay Street, P.O. Box 1008; Columbus, Ohio 43216.

Property Owner(s): The applicant.

Planner: Dana Hitt, 645-2395, dahitt@columbus.gov

Legislation Number: PN0009-2012

Drafting Date: 1/9/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Downtown Commission 2012 Meeting Schedule

Contact Name: Daniel Thomas

Contact Telephone Number: 614-645-8404

Contact Email Address: djthomas@columbus.gov

Downtown Commission 2012 Meetings

Business Meeting 109 N. Front St. 1st Fl. Conf. Room 8:30am - 10:00am	Regular Meeting 109 N. Front St. Training Center 8:30am - 11:00am
February 9, 2012	January 24, 2012 February 28, 2012 March 27, 2012
April 12, 2012	April 24, 2012 May 22, 2012
June 14, 2012	June 26, 2012 July 24, 2012
August 9, 2012	August 28, 2012 September 25, 2012
October 11, 2012	October 23, 2012 November 27, 2012
December 13, 2012	December 18, 2012

A Sign Language Interpreter will be made available for anyone with a need for this service, provided the Planning Division is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule, please call 645-8036.

Legislation Number: PN0009-2013

Drafting Date: 12/27/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Communications 122912

Contact Name: Bessie M. Twyman

Contact Telephone Number: 614-645-7264

Contact Email Address: bmtwyman@columbus.gov

THE CITY CLERK'S OFFICE RECEIVED THE FOLLOWING COMMUNICATIONS AS OF,
WEDNESDAY, DECEMBER 26, 2012:

New Type: D3A
To: Hilliard Wings LLC
5225 Nike Station Way & Patio
Columbus OH 43026
Permit #3853701

New Type: D3, D3A
To: Silver Family Restaurants LLC

892 Oak St 1st Flr & Bsmt
Columbus OH 43205
Permit # 81511130005

Transfer Type: C1
To: La Michoacana Mexican Market #4 LLC
DBA La Michoacana Market
Columbus OH 43229
From: El Regio Ltd
DBA El Regio
939 E Dublin Granville Rd
Columbus OH 43229
Permit # 49571960005

Stock Type: D5, D6
To: Surly Girls Ltd
DBA Surly Girl Saloon
1126 N High St 1st Fl & Bsmt
Columbus OH 43201
Permit # 8705582

Advertise Date: 12/29/12
Return Date: 01/08/13

Legislation Number: PN0060-2005

Drafting Date: 2/23/2005

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Published Columbus City Health Code

Contact Name: Roger Cloern

Contact Telephone Number: 654-6444

Contact Email Address: rogerc@columbus.gov

"The Columbus City Health Code is updated and maintained by the Columbus Health Department.

To view the most current City Health Code, please visit:

www.publichealth.columbus.gov

Legislation Number: PN0220-2012

Drafting Date: 7/19/2012

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

OFFICIAL NOTICE

Notice/Advertisement Title:

CIVIL SERVICE COMMISSION

COMPETITIVE EXAMINATION ANNOUNCEMENTS

APPLY ONLINE 24 HOURS A DAY, 7 DAYS A WEEK OR APPLY IN PERSON 9:00 A.M. TO 4:00 P.M. MONDAY THROUGH FRIDAY

The Civil Service Commission continuously administers competitive examinations. Information regarding examinations, for which the Civil Service Commission is currently accepting applications, is located on our website at www.csc.columbus.gov and is also posted at the Commission offices located at 50 West Gay Street, 6th Floor, Columbus, Ohio. Please note that all visitors to the Beacon Building are required to produce a picture ID, authenticating their identity, in order to visit the applications area. Applicants interested in City jobs should check our website or visit the Commission offices.

Legislation Number: PN0303-2012

Drafting Date: 10/11/2012

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: 2013 Meeting Schedule - City of Columbus Records Commission

Contact Name: Monique Goins-Ransom, Records Commission Coordinator

Contact Telephone Number: 614-645-0845

Contact Email Address: mlgoins-ransom@columbus.gov

CITY BULLETIN NOTICE

MEETING SCHEDULE

CITY OF COLUMBUS RECORDS COMMISSION

The regular meetings of the City of Columbus Records Commission for the calendar year 2013 are scheduled as follows:

Monday, February 11, 2013

Monday, May 13, 2013

Monday, September 23, 2013

These meetings will take place at: City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room (226). They will begin promptly at 10:00 am.

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact the Office of the City of Columbus Records

Commission
Coordinator at (614) 645-0845.

Legislation Number: PN0309-2011

Drafting Date: 12/5/2011

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: German Village Commission 2012 Meeting Schedule

Contact Name: Cristin Moody

Contact Telephone Number: (614) 645-8040

Contact Email Address: camoody@columbus.gov

The German Village Commission has its Regular Meeting the 1st Tuesday of every month (barring Holiday exceptions). Copies of the Agenda may be obtained by calling 645-8040 or by e-mail to ljpoulton@columbus.gov. A Sign Language Interpreter will be made available provided the Historic Preservation Office is given a reasonable notice of at least forty-eight (48) hours prior to the scheduled Regular meeting time. To schedule, please call 645-8036.

Application Deadline	Business Meeting Dates (1st fl. Conf. Rm, 109 N. Front St.) 12:00pm	Regular Meeting Date German Village Meeting Haus (588 S Third St.) 4:00pm
December 20, 2011	December 27, 2011	January 3, 2012
January 24, 2012	January 31, 2012	February 7, 2012
February 21, 2012	February 28, 2012	March 6, 2012
March 20, 2012	March 27, 2012	April 3, 2012
April 17, 2012	April 24, 2012	May 1, 2012
May 22, 2012	May 29, 2012	June 5, 2012
June 19, 2012	June 26, 2012	July 10, 2012
July 24, 2012	July 31, 2012	August 7, 2012
August 21, 2012	August 28, 2012	September 11, 2012
September 18, 2012	September 25, 2012	October 2, 2012
October 23, 2012	October 30, 2012	November 13, 2012
November 20, 2012	November 27, 2012	December 4, 2012
December 18, 2012	December 20, 2012	January 8, 2013
January 22, 2013	January 29, 2013	February 5, 2013

Mail or deliver completed Certificate of Appropriateness applications to:

City of Columbus
Historic Preservation Office
109 N. Front St. - Ground Floor
Columbus OH 43215-9031

Legislation Number: PN0310-2011

Drafting Date: 12/5/2011

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Brewery District Commission 2012 Meeting Schedule

Contact Name: James Goodman

Contact Telephone Number: (614) 645-7920

Contact Email Address: jagoodman@columbus.gov

The Brewery District Commission has its Regular Meeting the 1st Thursday of every month (barring Holiday exceptions). Copies of the Agenda may be obtained by calling 645-7920 or by e-mail to ljpoulton@columbus.gov. A Sign Language Interpreter will be made available provided the Historic Preservation Office is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule, please call 645-8036.

Application Deadline	Business Meeting Dates (1st fl. Conf. Rm, 109 N. Front St.) 12:00pm	Regular Meeting Date (Training Center, 109 N. Front St.) 6:15pm
December 22, 2011	December 29, 2011	January 5, 2012
January 19, 2012	January 26, 2012	February 2, 2012
February 16, 2012	February 23, 2012	March 1, 2012
March 22, 2012	March 29, 2012	April 5, 2012
April 19, 2012	April 26, 2012	May 3, 2012
May 24, 2012	May 31, 2012	June 7, 2012
June 21, 2012	June 28, 2012	July 5, 2012
July 19, 2012	July 26, 2012	August 2, 2012
August 23, 2012	August 30, 2012	September 6, 2012
September 20, 2012	September 27, 2012	October 4, 2012
October 18, 2012	October 25, 2012	November 1, 2012
November 21, 2012	November 29, 2012	December 6, 2012
December 20, 2012	December 27, 2012	January 3, 2013
January 24, 2013	January 31, 2013	February 7, 2013

Mail or deliver completed Certificate of Appropriateness applications to:

City of Columbus
Historic Preservation Office
109 N. Front St. - Ground Floor
Columbus OH 43215-9031

Legislation Number: PN0311-2011

Drafting Date: 12/5/2011

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Victorian Village Commission 2012 Meeting Schedule

Contact Name: James Goodman

Contact Telephone Number: (614) 645-7920

Contact Email Address: jagoodman@columbus.gov

The Victorian Village Commission has its Regular Meeting the 2nd Thursday of every month (barring Holiday exceptions). Copies of the Agenda may be obtained by calling 645-7920 or by e-mail to ljipoulton@columbus.gov. A Sign Language Interpreter will be made available provided the Historic Preservation Office is given a reasonable notice of at least forty-eight (48) hours prior to the scheduled Regular meeting time. To schedule, please call 645-8036.

Application Deadline	Business Meeting Dates (1st fl. Conf. Rm, 109 N. Front St.) 12:00pm	Regular Meeting Date (Training Center, 109 N. Front St.) 6:15pm
December 29, 2011	January 5, 2012	January 12, 2012
January 26, 2012	February 2, 2012	February 9, 2012
February 23, 2012	March 1, 2012	March 8, 2012
March 29, 2012	April 5, 2012	April 12, 2012
April 26, 2012	May 3, 2012	May 10, 2013
May 31, 2012	June 7, 2012	June 14, 2012
June 28, 2012	July 5, 2012	July 12, 2012
July 26, 2012	August 2, 2012	August 9, 2012
August 30, 2012	September 6, 2012	September 13, 2012
September 27, 2012	October 4, 2012	October 11, 2012
October 25, 2012	November 1, 2012	November 8, 2012
November 29, 2012	December 6, 2012	December 13, 2012
December 27, 2012	January 3, 2013	January 10, 2013
January 31, 2013	February 7, 2013	February 14, 2013

Mail or deliver completed Certificate of Appropriateness applications to:

City of Columbus
Historic Preservation Office
109 N. Front St. - Ground Floor
Columbus OH 43215-9031

Legislation Number: PN0312-2011

Drafting Date: 12/5/2011

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Italian Village Commission 2012 Meeting Schedule

Contact Name: Connie Torbeck

Contact Telephone Number: (614) 645-0664
Contact Email Address: cltorbeck@columbus.gov

The Italian Village Commission has its Regular Meeting the 3rd Tuesday of every month (barring Holiday exceptions). Copies of the Agenda may be obtained by calling 645-0664 or by e-mail to ljipoulton@columbus.gov. A Sign Language Interpreter will be made available provided the Historic Preservation Office is given a reasonable notice of at least forty-eight (48) hours prior to the scheduled Regular meeting time. To schedule, please call 645-8036.

Application Deadline	Business Meeting Date (1st fl. Conf. Rm, 109 N. Front St.) 12:00pm	Regular Meeting Date (Training Center, 109 N. Front St.) 6:15pm
January 3, 2012	January 10, 2012	January 17, 2012
February 7, 2012	February 14, 2012	February 21, 2012
March 6, 2012	March 13, 2012	March 20, 2012
April 3, 2012	April 10, 2012	April 17, 2012
May 1, 2012	May 8, 2012	May 15, 2012
June 5, 2012	June 12, 2012	June 19, 2012
July 3, 2012	July 10, 2012	July 17, 2012
August 7, 2012	August 14, 2012	August 21, 2012
September 4, 2012	September 11, 2012	September 18, 2012
October 2, 2012	October 9, 2012	October 16, 2012
November 6, 2012	November 13, 2012	November 20, 2012
December 4, 2012	December 11, 2012	December 18, 2012
January 2, 2013	January 8, 2013	January 15, 2013
February 5, 2013	February 12, 2013	February 19, 2013

Mail or deliver completed Certificate of Appropriateness applications to:

City of Columbus
Historic Preservation Office
109 N. Front St. - Ground Floor
Columbus OH 43215-9031

Legislation Number: PN0313-2011

Drafting Date: 12/5/2011

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Historic Resource Commission 2012 Meeting Schedule

Contact Name: Connie Torbeck

Contact Telephone Number: (614) 645-0664

Contact Email Address: cltorbeck@columbus.gov

The Historic Resource Commission has its Regular Meeting the 3rd Thursday of every month (barring Holiday exceptions). Copies of the Agenda may be obtained by calling 645-0664 or by e-mail to ljpoulton@columbus.gov.

A Sign Language Interpreter will be made available provided the Historic Preservation Office is given a reasonable notice of at least forty-eight (48) hours prior to the scheduled Regular meeting time. To schedule, please call 645-8036.

Application Deadline	Business Meeting Dates (1st fl. Conf. Rm, 109 N. Front St.) 12:00pm	Regular Meeting Date (Training Center, 109 N. Front St.) 6:15pm
January 5, 2012	January 12, 2012	January 19, 2012
February 2, 2012	February 9, 2012	February 16, 2012
March 1, 2012	March 8, 2012	March 15, 2012
April 5, 2012	April 12, 2012	April 19, 2012
May 3, 2012	May 10, 2012	May 17, 2012
June 7, 2012	June 14, 2012	June 21, 2012
July 5, 2012	July 12, 2012	July 19, 2012
August 2, 2012	August 9, 2012	August 16, 2012
September 6, 2012	September 13, 2012	September 20, 2012
October 4, 2012	October 11, 2012	October 18, 2012
November 1, 2012	November 8, 2012	November 15, 2012
December 6, 2012	December 13, 2012	December 20, 2012
January 3, 2013	January 10, 2013	January 17, 2013
February 7, 2013	February 14, 2012	February 21, 2013

Mail or deliver completed Certificate of Appropriateness applications to:

City of Columbus
 Historic Preservation Office
 109 N. Front St. - Ground Floor
 Columbus OH 43215-9031

Legislation Number: PN0314-2011

Drafting Date: 12/5/2011

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Board of Commission Appeals 2012 Meeting Schedule

Contact Name: Randy F Black

Contact Telephone Number: (614) 645-6821

Contact Email Address: rblack@columbus.gov

The Board of Commission Appeals has its Business Meeting the last Wednesday of every other month (as necessary and barring Holiday exceptions). Special hearing dates may also be scheduled on an "as needed basis" in accordance with Columbus City Code 3118. Copies of the Agenda may be obtained by calling 645-8620 or by e-mail to ljpoulton@columbus.gov. A Sign

Language Interpreter will be made available provided the Historic Preservation Office is given a reasonable notice of at least forty-eight (48) hours prior to the scheduled Regular meeting time.
To schedule, please call 645-8036.

Business Meeting Dates
(1st fl. Conf. Rm, 109 N. Front St.)
12:00pm

January 25, 2012
March 28, 2012
May 30, 2012
July 25, 2012
September 26, 2012
November 28, 2012
January 30, 2013

Legislation Number: PN0332-2012

Drafting Date: 11/16/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Schedule for Proposed 2013 Budget

Contact Name: Carl Williams

Contact Telephone Number: (614) 645-2932

Contact Email Address: cgwilliams@columbus.gov

Friday, November 16, 2012

Budget ordinances filed with City Clerk's office

Monday, November 19, 2012

Mayor's budget ordinances appear on council agenda (tabled indefinitely pending public hearings)

Tuesday, November 20, 2012 - 5:30

Budget Briefing - Presentations by Auditor Hugh J. Dorrian & Mayor's Administration*

Saturday, November 24, 2012

Mayor's proposed budget ordinances appear in the City Bulletin for the first time (Public Notice Section)

Thursday, November 29, 2012 - 5:00PM

Recreation and Parks and Development Committee Budget Briefings

Saturday, December 1, 2012

Mayor's proposed budget ordinances appear in the City Bulletin for the second time (Public Notice Section)

Tuesday, December 4, 2012 - 5:00 PM*

Finance and Management & Health and Human Services Committee Budget Briefings

Wednesday, December 5, 2012 - 5:00PM*

Public Service and Transportation Committee Budget Briefing

Tuesday, December 11, 2012 - 5:00 PM*

Administration Committee

Wednesday, December 12, 2012 - 5:00 PM*

Safety and Judiciary Budget Briefings

Thursday, December 13, 2012 - 5:30 PM*

Technology, Small Business Development, and Zoning

Tuesday, December 18, 2012 - 5:00 PM*

Budget Hearing - Public Comment

(Speaker slips will be accepted until 6:30 PM and meeting will last until last speaker testifies)

Monday, January 7, 2013

Council Budget Amendment Request Deadline

Thursday, January 17, 2013 - 5:30 PM*

Budget Amendment Public Hearing

Monday, January 28, 2013

Council Meeting - budget ordinance on the agenda for 2nd reading, removed from the table, to be amended and tabled to **February 4, 2013.**

Wednesday, January 23, 2013

Electronic notice of amended budget ordinance

Saturday, January 26, 2013

Publication of ordinances as amended in Public Notice Section of City Bulletin

Monday, February 4, 2013

Council Meeting - anticipated passage date of budget ordinances as amended

Saturday, February 9, 2013

Ordinances published in the City Bulletin (ordinance section) as amended (must be published within 20 days of passage per City Charter)

**All dates are subject to change*

Legislation Number: PN0334-2012

Drafting Date: 11/16/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Public Notice

Notice/Advertisement Title: Sewer Telemonitoring Deposit

Contact Name: Jacqueline Kelley

Contact Telephone Number: (614) 645-5824

Contact E-mail JKKelley@columbus.gov

REGULATION NOTICE

BY ORDER OF THE DIRECTOR OF PUBLIC UTILITIES

SUBJECT: Sewer Telemonitoring Deposit

Pursuant to the authority granted under Columbus City Codes Chapter 1101, The Director of the Department of Public Utilities hereby adopts, established, and publishes this rule and regulation to be effective at the earliest date allowed by law. This rule and regulation supersedes General Rules and Regulations for City Chapter 903 7.2 Additional Deposits published May 12, 2002. This rule and regulation is in addition to any established requirements that have not been superseded or rescinded by this or any previous act. This regulation will be effective January 1, 2013.

APPLICATON:

All sewer lines, sanitary and storm, 8” or larger shall be televised and recorded in NASSCO PACP format both prior to and immediately following horizontal directional drilling or excavation work.

GENERAL REGULATION:

If, in the opinion of the Sewerage and Drainage Administrator, additional inspections beyond the normal deposits and fees are deemed necessary in the course of horizontal directional drilling or excavation work, the permittee shall place on deposit sufficient funds to pay for the additional inspection services. Any unused inspection deposits will be refunded to the permittee after it has been determined the work was satisfactorily completed. A sewer TV inspection deposit shall be required when sewer TV inspection is noted by the Division of Sewerage and Drainage on the permit plans. The deposit shall be based on the diameter and length of the sewer to be televised. Video recordings of the sewers shall be delivered to the requestor within thirty (30) days of completing work. Additional fees to cover maintenance of traffic cost will be collected if the proposed work is within a high impact area (within I-270; major construction area; arterial street).

Sewers 8” - 36”	\$ 7.00/lf
Sewers greater than 36”	\$ 33.00/lf.
Maintenance of Traffic cost	\$5,000.00

Greg J. Davies, Director
Department of Public Utilities

Legislation Number: PN0351-2012

Drafting Date: 12/7/2012

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: 2013 Meeting Schedule- City of Columbus Records Commission

Contact Name: Monique Goins-Ransom, Records Commission Coordinator

Contact Telephone Number: 614-645-0845

Contact Email Address: mlgoins-ransom@columbus.gov

CITY BULLETIN NOTICE

MEETING SCHEDULE

CITY OF COLUMBUS RECORDS COMMISSION:

The regular meetings of the City of Columbus Records Commission for the calendar year 2013 are scheduled as follows:

February 25, 2013

May 13, 2013

September 9, 2013

Meetings will take place at: City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room (226). They will begin promptly at 10:00 am.

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact the Office of the City of Columbus Records Commission Coordinator at (614) 645-0845.

Legislation Number: PN0353-2012

Drafting Date: 12/12/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: DEPOSITORY COMMISSION MEETING

Contact Name: Mollie Petitti

Contact Telephone Number: 614-645-7623

Contact Email Address: mjpetitti@columbus.gov

DEPOSITORY COMMISSION MEETING

FRIDAY, DECEMBER 28, 2012

AT 10:00 AM

CITY AUDITOR'S OFFICE

CITY HALL

90 W. BROAD ST

ROOM 109

COLUMBUS, OH 43215

Legislation Number: PN0359-2012

Drafting Date: 12/14/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Victorian Village Commission 2013 Meeting Schedule

Contact Name: James Goodman

Contact Telephone Number: (614) 645-7920
Contact Email Address: jagoodman@columbus.gov

The Victorian Village Commission has its Regular Meeting the 2nd Thursday of every month (barring Holiday exceptions). Copies of the Agenda may be obtained by calling 645-7920 or by e-mail to jagoodman@columbus.gov. A Sign Language Interpreter will be made available provided the Historic Preservation Office is given a reasonable notice of at least forty-eight (48) hours prior to the scheduled Regular meeting time. To schedule, please call 645-8036.

Application Deadline	Business Meeting Dates (1st fl. Conf. Rm, 109 N. Front St.) 12:00pm	Regular Meeting Date (Training Center, 109 N. Front St.) 6:15pm
November 29, 2012	December 6, 2012	December 13, 2012
December 27, 2012	January 3, 2013	January 10, 2013
January 31, 2013	February 7, 2013	February 14, 2013
February 28, 2013	March 7, 2013	March 14, 2013
March 28, 2013	April 4, 2013	April 11, 2013
April 25, 2013	May 2, 2013	May 9, 2013
May 30, 2013	June 6, 2013	June 13, 2013
June 27, 2013	July 2, 2013	July 11, 2013
July 25, 2013	August 1, 2013	August 8, 2013
August 29, 2013	September 5, 2013	September 12, 2013
September 26, 2013	October 3, 2013	October 10, 2013
October 31, 2013	November 7, 2013	November 14, 2013
November 27, 2013	December 5, 2013	December 12, 2013
December 26, 2013	January 2, 2014	January 9, 2014

Mail or deliver completed Certificate of Appropriateness applications to:

City of Columbus
Historic Preservation Office
109 N. Front St. - Ground Floor
Columbus OH 43215-9031

Legislation Number: PN0361-2012

Drafting Date: 12/14/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: German Village Commission 2013 Meeting Schedule

Contact Name: Cristin Moody

Contact Telephone Number: (614) 645-8040

Contact Email Address: camoody@columbus.gov

The German Village Commission has its Regular Meeting the 1st Tuesday of every month (barring Holiday exceptions). Copies of the Agenda may be obtained by calling 645-8040 or by e-mail to camoody@columbus.gov. A Sign Language Interpreter will be made available provided the Historic Preservation Office is given a reasonable notice of at least forty-eight (48) hours prior to the scheduled Regular meeting time. To schedule, please call 645-8036.

Application Deadline (N. Front St.)	Business Meeting Dates German Village Meeting Haus 12:00pm	Regular Meeting Date (588 S Third St.) 4:00pm	(1st fl. Conf. Rm, 109)
December 18, 2012	December 20, 2012	January 8, 2013	
January 22, 2013	January 29, 2013	February 5, 2013	
February 19, 2013	February 26, 2013	March 5, 2013	
March 19, 2013	March 26, 2013	April 2, 2013	
April 23, 2013	April 30, 2013	May 7, 2013	
May 21, 2013	May 28, 2013	June 4, 2013	
June 18, 2013	June 25, 2013	July 2, 2013	
July 23, 2013	July 30, 2013	August 6, 2013	
August 20, 2013	August 27, 2013	September 10, 2013	
September 17, 2013	September 24, 2013	October 1, 2013	
October 22, 2013	October 29, 2013	November 12, 2013	
November 19, 2013	November 26, 2013	December 3, 2013	
December 23, 2013	December 30, 2013	January 7, 2013	
January 21, 2014	January 28, 2014	February 4, 2014	

Mail or deliver completed Certificate of Appropriateness applications to:

City of Columbus
 Historic Preservation Office
 109 N. Front St. - Ground Floor
 Columbus OH 43215-9031

Legislation Number: PN0362-2012

Drafting Date: 12/14/2012

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Notice/Advertisement Title: Brewery District Commission 2013 Meeting Schedule

Contact Name: James Goodman

Contact Telephone Number: (614) 645-7920

Contact Email Address: jagoodman@columbus.gov

The Brewery District Commission has its Regular Meeting the 1st Thursday of every month (barring Holiday exceptions). Copies of the Agenda may be obtained by calling 645-7920 or by e-mail to jagoodman@columbus.gov. A Sign Language Interpreter will be made available provided the Historic Preservation Office is made aware of this need and given a reasonable notice of at least

forty-eight (48) hours prior to the scheduled meeting time. To schedule, please call 645-8036.

Application Deadline	Business Meeting Dates (1st fl. Conf. Rm, 109 N. Front St.) 12:00pm	Regular Meeting Date (Training Center, 109 N. Front St.) 6:15pm
November 21, 2012	November 29, 2012	December 6, 2012
December 20, 2012	December 27, 2012	January 3, 2013
January 24, 2013	January 31, 2013	February 7, 2013
February 21, 2013	February 28, 2013	March 7, 2013
March 21, 2013	March 28, 2013	April 4, 2013
April 18, 2013	April 25, 2013	May 2, 2013
May 23, 2013	May 30, 2013	June 6, 2013
June 20, 2013	June 27, 2013	July 2, 2013
July 18, 2013	July 25, 2013	August 1, 2013
August 22, 2013	August 29, 2013	September 5, 2013
September 19, 2013	September 26, 2013	October 3, 2013
October 24, 2013	October 31, 2013	November 7, 2013
November 21, 2013	November 26, 2013*	December 5, 2013
December 19, 2013	December 26, 2013	January 2, 2014

*Room location change: meeting will be held in the Training Center, ground floor

Mail or deliver completed Certificate of Appropriateness applications to:

City of Columbus
Historic Preservation Office
109 N. Front St. - Ground Floor
Columbus OH 43215-9031

Legislation Number: PN0364-2012

Drafting Date: 12/17/2012

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Notice/Advertisement Title: Please See- Updated Rules and Regulations of the Transportation and Pedestrian Commission of the City of Columbus - Adopted December 11, 2012.

Contact Name: Kim O'Harra

Contact Telephone Number: 614-645-0618

Contact Email Address: kaoharra@columbus.gov

Please See- Updated Rules and Regulations of the Transportation and Pedestrian Commission of the City of Columbus - Adopted December 11, 2012.

practical, notice specifying all actions taken will be published immediately following the meeting.

Section 4. All meetings will be conducted in general conformity with Robert's Rules of Order, Newly Revised, except as otherwise provided in these rules and regulations. A quorum consists of four (4) members of the Commission which is the minimum number permitted to conduct business. An affirmative vote of a majority of the members in attendance and qualified to vote is required for action. Failure of an item to receive a majority vote constitutes disapproval. When a quorum is lacking, staff will postpone or cancel items requiring a vote and may proceed with items presented for information only.

Section 5. All meetings of the Commission are open to the public and all actions will take place in public session.

Section 6. The chairperson may limit the number of persons who may speak regarding any agenda item to not fewer than three persons for and three persons against such item and may limit the amount of time each may speak to three minutes per person or, in the alternative, may limit the total amount of time for support of an agenda item to nine minutes and the total amount of time for opposition to an agenda item to nine minutes. The spokesperson for the area commission, neighborhood association or civic group, if any, which represents the subject area will have first opportunity to speak following staff's report/request and presentation of citizen requesting action. Subsequent speakers may indicate concurrence with or opposition to previous statements and bring up new, non-repetitive matter.

Section 7. The Department of Public Service will maintain a record of the Commission's proceedings.

ARTICLE IV SUB-COMMITTEES

Section 1. Upon determination of Commission Chair or requested by Commission members or City, the Commission Chair shall cause to be appointed a sub-committee. The sub-committee can be of a permanent or temporary nature as determined by the Commission. Sub-committee shall be appointed at a regular meeting of the Commission. All meetings will be conducted in general conformity with Robert's Rules of Order, Newly Revised, except as otherwise provided in these rules and regulations.

Section 2. A permanent sub-committee shall consist of nominally up to five (5) members and be chaired by a member of the Commission. Members of the sub-committee shall represent a broad spectrum of expert knowledge associated with the purpose and scope of the sub-committee and can include stakeholders and other Commission members. The sub-committee members shall be selected by the Commission Chair and Executive Secretary and approved by the Director of

Public Service. Changes to the composition or size of sub-committee must be approved by the Director of Public Service. Sub-committee purpose, scope and membership should be reviewed on an annual basis for continued relevance. Of the five (5) subcommittee members appointed by the Commission Chair, one member shall be the Chair of the subcommittee , whose term on the subcommittee shall coincide with their term on the Commission; two (2) members shall have terms of three (3) years, and two (2) members shall have terms of two (2) years. Appointments or re-appointments thereafter of subcommittee members other than the chair shall be for three (3) years terms.

Section 3. A temporary sub-committee shall consist of nominally up to five (5) members and be chaired by a member of the Commission. Members of the sub-committee shall represent a broad spectrum of expert knowledge associated with the purpose and scope of the sub-committee and can include stakeholders and other Commission members. The sub-committee members shall be selected by the Commission Chair and Executive Secretary. The Director of Public Service or designee shall approve the sub-committee members or changes to the composition or size of the subcommittee. Temporary sub-committees are limited to six (6) month duration unless extended a specific time period by the Commission Chair.

Section 4. The purpose and scope of any sub-committee shall be defined by the Commission Chair and approved by a majority of the Commission members. It is the role of any sub-committee to advise and report to the Commission the results of its findings, investigations, recommendations, etc. into the matters in which they were assigned.

Section 5. It is the duty of the sub-committee chair to:

- A. Set time, date, location and frequency of meetings;
- B. Call meeting to order and preside over them;
- C. Announce business as it comes before the sub-committee;
- D. Authenticate by his or her signature, when necessary, actions of the sub-committee.

Section 6. It is the duty of the Executive Secretary to:

- A. Prepare an agenda and supporting materials for each meeting;
- B. Prepare and maintain records of the sub-committee, including meeting minutes;
- C. Give proper notice of meetings in an appropriate manner;
- D. Provide technical assistance and staff support in terms of research, data collection, etc. for the sub-committee to conduct its business.

Section 7. With approval of the Commission Chair and with concurrence by the Director of Public Service, a sub-committee may hold a public meeting to solicit broad opinion. Any public meetings shall be published in the City Bulletin.

Section 8. The chairperson of a sub-committee may limit the number of persons who may speak regarding any agenda item to not fewer than three persons for and three persons against such item and may limit the amount of time each may speak to three minutes per person or, in the alternative, may limit the total amount of time for support of an agenda item to nine minutes and the total amount of time for opposition to an agenda item to nine minutes. The spokesperson for the area commission, neighborhood association or civic group, if any, which represents the subject area will have first opportunity to speak following staff's report/request and presentation of citizen requesting action. Subsequent speakers may indicate concurrence with or opposition to previous statements and bring up new, non-repetitive matter.

Section 9. Sub-committees shall be terminated by action of the Commission at a regular Commission meeting.

ARTICLE V. COMMISSION ACTIONS

Section 1. The Commission will recommend action to the Director of Public Service and City Council by a roll call vote to approve a request or policy matter. Failure of such a motion to receive an affirmative vote of a majority of those members in attendance indicates disapproval and results in recommendation against passage.

Section 2. The Commission will by a roll call vote to approve, deny or approve with conditions a request for appeal of a notice issued according to Title 9, Article I and any rules and regulations promulgated pursuant thereto. Failure of such a motion to receive an affirmative vote of a majority of those members in attendance indicates disapproval and results in a denial of the appeal.

Section 3. The Commission may table an agenda item at any time. Consent of staff or citizen requesting action may be sought prior to such action, but is not necessary. No agenda item will remain tabled for six (6) months without action by the Commission.

Section 4. The Commission, in the absence of the citizen, applicant or appellant making request or the citizen's representative at the meeting for which the subject request is scheduled and for which public notice has been given to the citizen and to the public, may hear, withdraw or table such request, at its option.

Section 5. Any request previously acted upon and not significantly changed thereafter will not be reconsidered, unless referred back to the Commission by the Director of Public Service, City Council, or staff. A request proposed to be significantly changed by the citizen, applicant or appellant after a previous Commission hearing will be reconsidered by the Commission. Any amendment proposed at a meeting without prior staff review may, at the request of the Director of Public Service or staff, be tabled with or without the consent of the citizen, applicant or appellant, and referred to staff for review.

Section 6.

The order of business for Commission meeting is as follows:

- A. Roll call
- B. Action on minutes
- C. Reports
- D. Correspondence
- E. Unfinished business
- F. New business
- G. Remarks
- H. Adjournment

ARTICLE VI. ATTENDANCE

Section 1. Regular and timely attendance by each Commission member is required. Except in case of an unforeseen emergency, each Commission member is responsible for attending each meeting or notifying the Executive Secretary of the member's inability to attend.

Section 2. The Commission may request that the Mayor revoke the appointment of any member who fails to attend seventy-five percent (75%) of regularly scheduled meetings per year or who fails to attend two regularly scheduled meetings in one year without notifying the Executive Secretary of the member's inability to attend.

ARTICLE VII. SUSPENSION OR AMENDMENT OF RULES

Section 1. These rules and regulations may be suspended only upon the affirmative vote of at least five (5) members.

Section 2. These rules and regulations may be amended from time to time by a majority vote of the entire membership of the Commission. Such amendment is effective on the tenth day after it is promulgated by publication in the City Bulletin pursuant to C.C. 121.05.

ARTICLE VIII. CERTIFICATION

Section 1. Immediately upon adoption, these rules and regulation will be certified by the Executive Secretary and attested to by the chairperson and a certified copy thereof submitted by the Executive Secretary to the City Clerk for filing and publication in the City Bulletin within twenty (20) days thereafter in accordance with C.C. 121.05.

ADOPTED: December 11, 2012