

# **Columbus City Bulletin**



**Bulletin #22  
June 1, 2019**

# Proceedings of City Council

Saturday, June 1, 2019



## SIGNING OF LEGISLATION

(Note: There was no City Council meeting on *Monday, May 27, 2019*; subsequently there is no passed or defeated legislation included in this edition.)

### **The City Bulletin Official Publication of the City of Columbus**

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

# City RFPs, RFQs, and Bids

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

**CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED DAILY AT:**  
<http://vendors.columbus.gov/sites/public>

Each proposal shall contain the full name and address of every person, firm or corporation interested in the same, and if corporation, the name and address of the President and Secretary.

**EQUAL OPPORTUNITY CLAUSE:** Each responsive bidder shall submit, with its bid, a contract compliance certification number or a completed application for certification. Compliance with the provisions of Article I, Title 39, is a condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

**WITHHOLDING OF INCOME TAX:** All bidders are advised that in order for a contract to bind the City, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

**LOCAL CREDIT:** In determining the lowest bid for a contract the local bidder credit will not be applied

FOR COPIES OF ANY OF THE FOLLOWING BID PROPOSALS CALL THE LISTED DIVISION

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BID OPENING DATE - 6/5/2019 3:00:00PM

RFQ012372 - JPWWTP Digester Control Bldg. 2 HVAC 650260-102014

The City of Columbus is accepting bids for JPWWTP DIGESTER CONTROL BUILDING 2 HVAC REPLACEMENT, CIP NO. 650260-102014, CONTRACT NO. SCP 15 JP, the work for which consists of HVAC equipment replacement, associated architectural work, and associated electrical and instrumentation work and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due June 5, 2019 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as "Apparent Bids." Questions pertaining to the drawings and specifications must be submitted in writing only to Burgess and Niple, Inc., ATTN: Vui Chung, via email at [vui.chung@burgessniple.com](mailto:vui.chung@burgessniple.com) prior to May 29, 2019 by 5 p.m. local time. Any questions regarding the bidding process may be sent electronically to [DPUConstructionBids@columbus.gov](mailto:DPUConstructionBids@columbus.gov).

RFQ012426 - DPU/Yard Waste & Log Grinding Services

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Scope: This proposal is to provide the City of Columbus with an Indefinite Quantity Agreement to purchase Yard Waste and Log Grinding Services. The proposed contract will be in effect through December 1, 2020.

The City of Columbus operates a composting facility that processes sewage sludge from two interconnected wastewater treatment plants into soil conditioner / mulch for wholesale. Maintaining continuous operations is necessary to comply with wastewater permit standards and to protect public health. The facility processes sewage sludge 7 days / week, 10 hours / day. The City utilizes ground yard waste, whole tree woodchips, sawdust, straw, logs, and ground wood waste as bulking agents to process sewage sludge. Current bulking agent on-site is available for inspection by the bidders.

As part of its continuing program to optimize the beneficial use of community residuals and economy of operations, the City wishes to acquire services for the following:

- Item 10: Grinding yard waste and wood waste
- Item 20: Sizing and Grinding logs
- Item 30: Storm Cleanup North
- Item 40: Storm Cleanup South

While it is the desire of the City to award all items to a single bidder, each line maybe considered a separate bid and the City reserves the right to award a contract for each item separately or for all items as a whole (or any combination thereof) or multiple contracts maybe made as the best interests of the City requires.

Questions: All questions regarding this bid must be submitted on the Vendor Services portal by Wednesday, May 29, 2019 at 4:00 p.m. Responses will be posted on the RFQ on Vendor Services no later than Friday, May 31, 2019 at 4:00 pm.

For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ012481 - Olentangy River Rd. 24" Water Main Phase 1, 690588-100000

The City of Columbus is accepting bids for Olentangy River Road 24 Water Main Phase 1, C.I.P No.690588-100000, Contract 2229, the work for which consists of open-cut installation of approximately 3,500 linear feet of 24-inch water main, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, special provisions, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due Wednesday, June 5, 2019 at 3:00 P.M. local time. Bids will be opened electronically and responding bids will immediately be posted to Bid Express as Apparent Bids.

Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, Division of Water, ATTN: Robert Arnold, P.E. via fax at 614-645-6165, or email at [rjarnold@columbus.gov](mailto:rjarnold@columbus.gov) prior to Wednesday, May 29, 2019 at 3:00 P.M. local time. Any questions regarding the bidding process may be sent electronically to [DPUConstructionBids@columbus.gov](mailto:DPUConstructionBids@columbus.gov).

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BID OPENING DATE - 6/6/2019 11:00:00AM

RFQ012359 - DOSD Surveillance Lab Glassware Washer and Dryer

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: It is the intent of the City of Columbus, Division/Department of Public Utilities, Surveillance Laboratory to obtain formal bids to establish a contract for the purchase of Scientific Glassware Washer and Dryer.

1.2 Classification: The contract resulting from this bid proposal will provide for the purchase, delivery, and installation of a Scientific Glassware Washer and Dryer. All Offerors must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications.

1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years.

1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM EST Thursday, May 16, 2019. Responses will be posted on the RFQ on Vendor Services no later than Thursday, May 23, 2019, at 1:00 PM EST.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this Case ID number, RFQ012359.

RFQ012379 - Mill Machine

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: It is the intent of the City of Columbus, Division of Infrastructure Management, to obtain formal bids to establish a contract for the purchase and immediate delivery of one (1) Diesel Powered, Cold Milling Machine. The equipment will be used by the Street Maintenance Section.

1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of one (1) Diesel Powered, Cold Milling Machine. Bidders are required to show experience in providing these types of equipment and warranty service as detailed in these specifications.

1.2.1 Bidder Experience: The Cold Milling Machine offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five

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years.

1.2.2 Bidder References: The Cold Milling Machine warranty service offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, May 20, 2019. Responses will be posted on the RFQ on Vendor Services no later than Thursday, May 23, 2019 at 4:00 pm.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 6/6/2019 12:00:00PM

RFQ012549 - DEV-Code Printer

The Department of Development, Code Enforcement Division is in need of one Epson LQ-590II Impact Printer, Model # C11CF39201. Bids will only be accepted via Vendor Services, and please provide your unit price in line 10 for a quantity of 1.

BID OPENING DATE - 6/6/2019 1:00:00PM

RFQ012438 - SCC-Connected Vehicle Environment

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until June 6, 2019 at 1:00 P.M. local time, for construction services for the SCC - Connected Vehicle Environment project. Bids are to be submitted only at [www.bidexpress.com](http://www.bidexpress.com). Hard copies shall not be accepted.

The work for this project consists of splicing into existing fiber optic cable, installing messenger wire, fiber optic cables and Ethernet cables, Ethernet switches, and DRSC radios to create a connected vehicle environment that will serve Central Ohio stakeholders for the deployment and testing of vehicle to infrastructure communication technologies. The limits of the project are High Street from Fifth Avenue to Morse Road, Morse Road from High Street to Stygler Road, Cleveland Avenue from Second Avenue to Morse, and communication nodes around Columbus. Also included, any other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, plans at 1844 Drawer A and City of Columbus Construction and Material specifications set forth in the Invitation For Bid (IFB).

A pre-bid meeting will not be held.

Notice of published addenda will be posted on the City's Vendor Services web site and all addenda shall be posted on [www.bidexpress.com](http://www.bidexpress.com).

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1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at [www.bidexpress.com](http://www.bidexpress.com). Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB, including being prequalified by the City of Columbus Office of Construction Prequalification. All questions concerning this project are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions is May 24, 2019; phone calls will not be accepted.

1.3 Bid Express: If you do not have an account with Bid Express you will to sign up for an account at [www.bidexpress.com](http://www.bidexpress.com).

RFQ012443 - SCC Smart Mobility Hubs

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until June 6, 2019 at 1:00 P.M. local time, for construction services for the SCC – Smart Mobility Hubs project. Bids are to be submitted only at [www.bidexpress.com](http://www.bidexpress.com). Hard copies shall not be accepted.

The Smart Mobility Hubs project aims to enable a seamless transition between modes of travel. There are six Smart Mobility Hubs: Columbus State Community College, Linden Transit Center, St. Stephen's Community House, Columbus Metropolitan Library – Linden Branch, Northern Lights Park & Ride, and Easton Transit Center. Each location will have a variety of improvements to accommodate various modes of travel.

A pre-bid meeting will not be held.

Notice of published addenda will be posted on the City's Vendor Services web site and all addenda shall be posted on [www.bidexpress.com](http://www.bidexpress.com).

1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at [www.bidexpress.com](http://www.bidexpress.com). Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB, including being prequalified by the City of Columbus Office of Construction Prequalification. All questions concerning this project are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions is May 24, 2019; phone calls will not be accepted.

1.3 Bid Express: If you do not have an account with Bid Express you will need to sign up at [www.bidexpress.com](http://www.bidexpress.com).

BID OPENING DATE - 6/6/2019 2:00:00PM

RFQ012414 - Tuttle Park Lower Field Design RFP

The Columbus Recreation and Parks Department (CRPD) is seeking proposals from qualified Consulting Firms for professional design and engineering services for Tuttle Park Improvements (Project). The Project involves final programming, storm-water analysis, park design, and preparation of construction plans and specification suitable for bidding a successful project for construction. The Project site is at Tuttle Park lower fields along the Olentangy River located at 240 W Oakland Ave, Columbus, OH 43201. See Exhibit A – Tuttle Park Summary. The project

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design and construction will be funded through the Urban Infrastructure Recovery Fund (UIRF) program. <https://www.columbus.gov/planning/uiurf/>

Proposals will be received by the City until 2:00 PM on June 6th, 2019. Proposals received after this date and time may be rejected by the City.

Three (3) bound, hard copy proposals to be submitted.

Submit Hard Copies delivered to:

Jerry Hammond Center  
1111 East Broad Street,  
Suite 101 – Nic Sanna,  
Columbus, OH, 43205

One (1) digital copy (PDF) of proposal to be submitted to [njsanna@columbus.gov](mailto:njsanna@columbus.gov)

Direct questions via e-mail only to: Nic Sanna at [njsanna@columbus.gov](mailto:njsanna@columbus.gov)

No contact is to be made with the City other than through e-mail with respect to this proposal or its status. The deadline for questions is 2:00 pm May 30, 2019. Answers to questions received will be posted on the City's Vendor Services web site.

BID OPENING DATE - 6/7/2019 1:00:00PM

RFQ012476 - Public Service Facilities Mechanical Repair

1.1 Scope: The City of Columbus, Department of Public Service is receiving proposals until June 7, 2019, at 1:00 P.M. local time, for professional services for the Public Service Facilities Mechanical Repair RFP. Proposals are being received electronically by the Department of Public Service, Office of Support Services via Bonfire at <https://columbus.bonfirehub.com/login>.

This proposal involves mechanical, electrical, plumbing and HVAC trades, and other such work as may be necessary to complete the contract, as set forth in this Request for Proposals (RFP).

A pre-proposal meeting will not be held.

Published addenda will be posted on Bonfire at <https://columbus.bonfirehub.com/login>.

1.2 Classification: All proposal documents (Request for Proposal, reference documents, addenda, etc.) are available for review and download on Bonfire at <https://columbus.bonfirehub.com/login>. Firms wishing to submit a proposal must meet the mandatory requirements stated in the RFP. All questions concerning the RFP are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions is May 24, 2019; phone calls will not be accepted. Responses will be posted on Bonfire at <https://columbus.bonfirehub.com/login> as an addendum.

RFQ012537 - Fleet - Asphalt Sealing and Striping

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1.1 Scope: It is the intent of the City of Columbus, Fleet Management Division/Department of Finance and Management to obtain formal bids to establish a contract for the purchase of the Application Coal Tar Emulsion Seal Coat at its Groves Road Facility.

1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of the material and services to complete the installation of coal tar emulsion seal coat. All Offerors must document the manufacture certified reseller partnership. Bidders are required to show experience in providing this type of equipment and warranty service as detailed in these specifications.

1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years.

1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Tuesday, June 4th. Responses will be posted on the RFQ on Vendor Services no later than Thursday, June 6th at 11:00 am.

1.4 Pre-Bid Facility Walk-Through: A walk-through of the facility at 4211 Groves Rd. Columbus Ohio 43232 is scheduled for 9am Monday June 3rd. Attendance is not required; however this will be the only opportunity for bidders to examine the work site. See Section 3.2.5 for further information.

1.5 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

BID OPENING DATE - 6/10/2019 1:00:00PM

RFQ012517 - Fire Station 15 Groundwater 2019

Scope: The City of Columbus, Department of Finance and Management is receiving proposals until 1:00 P.M. local time June 10, 2019, for an assessment and engineered design of a system to detained groundwater from reaching the basement of Fire Station 15 due to shallow water table. Proposals are being received electronically by the Department of Finance and Management, Office of Construction Management. Proposals shall be submitted to [DFMRFP@columbus.gov](mailto:DFMRFP@columbus.gov). Hard copies shall not be accepted.

The project should include an engineered solution and design to sustain the basement level from groundwater flooding. This can include but not limited to a subsurface investigation, geotechnical services, and construction award and contract. In 2017, a duplex sump pump system was installed and the outflow was improved by increasing the size of the sewer lines and trench drain to reduce the water table. The current sump pump system is working at capacity and has improved the flooding issue but is unable to keep the groundwater subsided during heavy rains. An engineering solution should either improve or be an addition to the current drainage system.

The scope of the work shall include design and engineering services.

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The selected A/E shall attend a scope meeting anticipated to be held in June. The A/E's Project Manager is required to attend. The purpose of the scope meeting is to review and finalize the scope of services, review the contract, and answer any questions about the contract.

Classification: Firms wishing to submit a proposal must meet the mandatory requirements stated in the RFP.

A pre-proposal meeting held at 1800 E Livingston Ave, Columbus, Ohio at 1:00 pm on May 28, 2019. Attendance is strongly encouraged.

All questions concerning the RFP shall be sent to [DFMRFP@columbus.gov](mailto:DFMRFP@columbus.gov). The last day to submit questions is June 3, 2019. Responses will be posted on the Vendor Services web site as an addendum. Phone calls will not be accepted.

BID OPENING DATE - 6/11/2019 1:00:00PM

RFQ012449 - Facilities-25th Avenue Roof Renovation

1.1 Scope: The City of Columbus, Department of Public Service is receiving bids until June 11, 2019, local time, for construction services for the Facilities – 1881 East 25th Avenue Roof Renovation project. Bids are to be submitted only at [www.bidexpress.com](http://www.bidexpress.com). Hard copies shall not be accepted.

The work for this project consists of: replacing wet/damaged/buckled insulation, replacing bad decking, replacing metal gutter drip edge, replacing loose parapet flashings, sealing gutter seams, replacing dam, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material specifications set forth in this Invitation For Bid (IFB).

A pre-bid meeting will be held on May 23, 2019, at 9:00 A.M. at 1881 East 25th Avenue, Columbus, Ohio.

Notice of published addenda will be posted on the City's Vendor Services web site and all addenda shall be posted on [www.bidexpress.com](http://www.bidexpress.com).

1.2 Classification: All bid documents (Invitation for Bid, technical specifications, plans, and future addenda) are available for review and download at [www.bidexpress.com](http://www.bidexpress.com). Firms wishing to submit a bid must meet the mandatory requirements stated in the IFB, including being prequalified by the City of Columbus Office of Construction Prequalification. All questions concerning this project are to be sent to [capitalprojects@columbus.gov](mailto:capitalprojects@columbus.gov). The last day to submit questions is May 30, 2019; phone calls will not be accepted.

1.3 Bid Express: If you do not have an account with Bid Express and you would like to review projects information or submit a bid, you will need to sign up for an account. Go to [www.bidexpress.com](http://www.bidexpress.com) in order to sign up.

BID OPENING DATE - 6/12/2019 3:00:00PM

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RFQ012324 - 650876-111182 Volunteer Sump Pump Blueprint Linden 1, Ph 2

The City of Columbus is accepting Bids for the Volunteer Sump Pump Program - Blueprint Linden 1, Phase 2, CIP 650876-111182, the work for which consists of installing sump pumps and other such work as may be necessary to complete the contract, in accordance with the scope of services set forth in this Invitation For Bid (IFB). (See full ad in Bid book on Bid Express). Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due June 12, 2019 at 3:00 P.M. local time. Bidders are welcome to attend the public bid opening, to be held in the 1st Floor Auditorium at 910 Dublin Road, Columbus, Ohio 43215. There will be no pre-bid conference for this project. Submit questions as directed below. Questions regarding the IFB should be submitted only in writing to Timothy Naim, City of Columbus, via email at [tanaim@columbus.gov](mailto:tanaim@columbus.gov) prior to 5:00 P.M. local time Wednesday, June 5, 2019

- The Contractor shall have a minimum of 3 years continuous successful experience in installing sump pumps in existing basements.
- Work performed under this contract shall be performed by a licensed plumber.
- All electrical work shall be performed by a licensed electrician.

RFQ012475 - Cleveland Avenue Decorative Street Lighting 440007-100017

The City of Columbus is accepting bids for Cleveland Avenue Decorative Street Lighting Project – 1939, CIP No. 440007-100017, this project constructs Street Lighting system improvements on the following thoroughfare: Cleveland Avenue, From Weber Road to Dunedin Road. The project consists of installing 78 Decorative street lights, with LED Luminaires, and replacing 8 existing Cobrahead HPS Luminaires with LED TearDrop Style Luminaires. The project will also upgrade the system to an underground, 3-wire system with a new Pad-Mount controller, in accordance with the plans 13E0219 and specifications set forth in this Invitation for Bid (IFB).

Bids will be received by the City of Columbus, Department of Public Service, Office of Support Services, at [www.bidexpress.com](http://www.bidexpress.com) until June 12, 2019, at 3:00 P.M. local time.

There will be a public opening of bids for the Cleveland Avenue Decorative Street Lighting-1939. CIP No. 440007-100017. The opening of the bids will be done electronically through Bid Express. The opening will be held at 910 Dublin Road, First Floor Auditorium, Columbus, Ohio, 43215.

Questions pertaining to the drawings and specifications must be submitted in writing only to the Division of Power, ATTN: Kenneth Rhynehardt, via fax at (614) 645-5814, or email at [klrhynehardt@columbus.gov](mailto:klrhynehardt@columbus.gov) prior to June 12, 2019, 3:00PM local time. Any questions regarding the bidding process may be sent electronically to [DPUCConstructionBids@columbus.gov](mailto:DPUCConstructionBids@columbus.gov).

BID OPENING DATE - 6/13/2019 11:00:00AM

RFQ012417 - TELEHANDLER, ATTACHMENTS AND TRAINING

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1.0 SCOPE AND CLASSIFICATION

1.1 Scope: It is the intent of the City of Columbus, Division of Sewerage and Drainage to obtain formal bids to establish a contract for the purchase of one (1) Telehandler, attachments and training. The telehandler will be used by wastewater treatment plant personnel for various tasks.

1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of one (1) Telehandler. Bidders are required to show experience in providing these types of equipment and warranty service as detailed in these specifications.

1.2.1 Bidder Experience: The equipment offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years.

1.2.2 Bidder References: The equipment and warranty service offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Tuesday, May 28, 2019. Responses will be posted on the RFQ on Vendor Services no later than Friday, May 31, 2019 at 4:00 pm.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ012478 - Fleet - Nissan OEM Parts UTC

BID OPENING DATE - 6/14/2019 1:00:00PM

RFQ012458 - 650505-100000 DPU Archive/Records Storage & Locker Rm Renov.

The City of Columbus, Department of Public Utilities (DPU) has thirty four (34) file archive and storage rooms spread across three (3) facilities. The DPU has available space in the former City of Columbus, Police Property Room, located at the Fairwood Facility, to consolidate these archive and storage rooms into one, large archive space. This project will provide a design for the former property room which includes shelving, office space renovation, secure storage, hazardous materials evaluation and abatement, and new HVAC equipment. This project will also renovate the SMOC men's and women's restroom. This project will consolidate all of the DPU records and archive into one location. This will allow for a central file depository with centralized staff. Staff currently must travel between several facilities to maintain and document all record and archive files. A pre-proposal meeting will be held on Wednesday, May 29, 2019 at 10:00 AM at the City

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of Columbus Sewer Maintenance and Operations Center (SMOC), 1250 Fairwood Ave. Columbus, Ohio 43206, Room 0031A. Proposals shall be uploaded to the Bonfire website at <https://columbus.bonfirehub.com/projects/view/16080>. Proposals will be received by the City until 1:00PM Local Time on Friday, June 14, 2019. No proposals will be accepted thereafter. Direct Proposals to:

<https://columbus.bonfirehub.com/projects/view/16080>. No hard copy proposals will be received nor considered. Direct questions via e-mail only to: Contract Manager,

BID OPENING DATE - 6/18/2019 2:00:00PM

RFQ012553 - Davis Center Shelter Improvements & Adventure Center Canopy

The City of Columbus (hereinafter "City") is accepting bids for Davis Center Shelter Improvements and Adventure Center Canopy and Facelift, the work for which consists of exterior and interior renovation of the existing Davis Center in Franklin Park, Façade upgrades, a new entrance canopy, and minor interior repairs of the adjacent Adventure Center, and other such work as may be necessary to complete the contract, in accordance with the drawings, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB).

Bids will only be received electronically by the City of Columbus, Department of Recreation & Parks via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due June 18, 2019 at 2:00 PM local time. Bidders are welcome to attend the public bid opening, to be held at 1111 East Broad Street, Columbus, OH 43205.

Drawings and technical specifications are available as separate documents at [www.bidexpress.com](http://www.bidexpress.com). Drawings and technical specifications are contract documents.

The City will be holding a pre-bid conference. Attendance is strongly recommended. It will be held at the Davis Center, 1755 E. Broad Street, Columbus, OH 43203 on June 4, 2019 at 10:00am.

The City anticipates issuing a notice to proceed on or about August 12, 2019 and all work shall be substantially complete by May 10, 2020.

Questions pertaining to the drawings and specifications must be submitted in writing only to OHM Advisors, ATTN: Harvey Schwager, via email at [Harvey.Schwager@ohm-advisors.com](mailto:Harvey.Schwager@ohm-advisors.com) prior to June 12, 2019 at 12:00 PM local time.

BID OPENING DATE - 6/19/2019 11:00:00AM

RFQ012538 - DOT/HYPERCONVERGE INFRASTRUCTURE RFP

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FOR COMPLETE INSTRUCTIONS AND SPECIFICATIONS:

<https://columbus.bonfirehub.com/opportunities/16332>

BID OPENING DATE - 6/19/2019 3:00:00PM

RFQ012402 - Hall Road Street Lighting Improvements

The City of Columbus is accepting bids for HALL ROAD STREET LIGHTING IMPROVEMENTS 670845-100000, the work for which consists of installing underground wiring with 30FT T-base Aluminum poles with LED Street Lights and other such work as may be necessary to complete the contract, in accordance with the drawings #13E0217, technical specifications, and City of Columbus Construction and Material Specifications as set forth in this Invitation For Bid (IFB). Bids will only be received electronically by the City of Columbus, Department of Public Utilities via Bid Express ([www.bidexpress.com](http://www.bidexpress.com)). Bids are due JUNE 19, 2019 at 3:00 P.M. local time. Questions pertaining to the drawings and specifications must be submitted in writing only to the City of Columbus, ATTN: [Chris Vogel], via email at [cvogel@columbus.gov](mailto:cvogel@columbus.gov) prior to Thursday May 23, 2019 12:00 pm local time. Any questions regarding the bidding process may be sent electronically to [DPUConstructionBids@columbus.gov](mailto:DPUConstructionBids@columbus.gov).

BID OPENING DATE - 6/20/2019 11:00:00AM

RFQ012260 - 300 Gallon Containers UTC

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract to purchase 300 Gallon Automated Refuse containers, lids, and miscellaneous refuse container parts. These refuse containers will be deployed throughout the City for utilization in residential collection by fully automated and semi-automated collection vehicles. The proposed contract will be in effect through July 1, 2021.

1.2 Classification: The successful bidder will provide and deliver approximately 300 gallon automated containers, 2,000 replacement lids and other replacement parts annually. The containers must be compatible to be dumped by fully automated side loader collection vehicles. The City is currently using the Heil Model 7000 and Wayne Curb Tender automated side loader collectors. Bidders are required to show experience in providing this type of material and/or services as detailed in these specifications.

1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials and/or warranty service for the past five years.

1.2.2 Bidder References: The offeror shall have documented proven successful contracts from

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 5:00 PM on Friday, May 31, 2019. Responses will be posted on the RFQ on Vendor Services no later than Thursday, June 6, 2019 at 1:00 PM.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ012511 - Diesel and Biodiesel Fuel UTC

1.1 Scope: This proposal is to provide the City of Columbus with a Universal Term Contract (blanket type) to purchase approximately 806,400 gallons annually of Ultra Low Sulfur Diesel, Biodiesel and Non-Road Diesel Fuel for delivery at various City locations. The proposed contract will be in effect from October 1, 2019 through September 30, 2019.

1.2 Classification: The successful bidder will provide, deliver and unload bulk quantities of Ultra Low Sulfur Diesel, Biodiesel and Non-Road Diesel Fuel. Delivery locations require the successful bidder to deliver via both Tank wagon and Transport. Bidders are required to show experience in providing this type of product and service as detailed in these specifications.

1.2.1 Bidder Experience: The offeror must submit an outline of its experience and work history in these types of materials for the past five years.

1.2.2 Bidder References: The offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Monday, June 10, 2019. Responses will be posted on the RFQ on Vendor Services no later than Thursday, June 13, 2019 at 11:00 am.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ012529 - Fleet - OEM Truck Parts UTC

THE CITY BULLETIN  
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

RFQ012555 - 2019 Refuse Division Skid Steer Loader and Attachments

1.0 SCOPE AND CLASSIFICATION:

1.1 Scope: It is the intent of the City of Columbus, Division of Refuse Collection, to obtain formal bids to establish a contract for the purchase and immediate delivery of one (1) new S450 T4 Bobcat Skid Steer Loader with Trailer and Attachments, or approved equivalent.

1.2 Classification: The contract resulting from this bid proposal will provide for the option of the purchase and delivery of one (1) new Skid Steer Loader, hauling trailer, and attachments. All offerors must document a Skid Steer Loader certified reseller partnership. Bidders are required to show experience in providing these types of equipment and warranty service as detailed in these specifications.

1.2.1 Bidder Experience: The Skid Steer Loader offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years.

1.2.2 Bidder References: The Skid Steer Loader and warranty service offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 1:00 PM EST Thursday, June 6, 2019. Responses will be posted on the RFQ on Vendor Services no later than Thursday, June 13, 2019 at 1:00 PM EST.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this CASE ID number RFQ012555.

RFQ012572 - Fairbanks Morse and Layne Pump Parts & Service

1.0 SCOPE AND CLASSIFICATION

1.1. Scope: It is the intent of the City of Columbus, Division of Sewerage and Drainage to establish an option contract(s) to purchase OEM Fairbanks Morse and Layne Pump Parts and Repair Services for the Sewer Maintenance Operations Center, Jackson Pike Wastewater Treatment Plant, and the Division of Water, Hap Cremean Water Plant. The pumps are used for flushing and sludge return during the wastewater treatment process.

1.2 Classification: The successful bidder will provide and deliver OEM Fairbanks Morse and Layne Pump Parts for repairs performed by City of Columbus employees at city locations; and provide parts and services for repairs that will be done at the awarded bidder's facility.

1.2.1. Bidders are asked to quote discounts off price list/catalog pricing and hourly labor rates.

1.2.2. Bidder Experience: The offeror must submit an outline of its experience and work history in providing this equipment, repair service, and warranty service.

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BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

1.3 For additional information concerning this bid, including procedures on how to submit a proposal and to see the entire bid packet, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

RFQ012589 - Paver with Trailer

1.0 SCOPE AND CLASSIFICATION

1.1 Scope: It is the intent of the City of Columbus, Division of Infrastructure Management, to obtain formal bids to establish a contract for the purchase and immediate delivery of one (1) Diesel Powered, Paver with trailer to haul Paver. The equipment will be used by the Street Maintenance Section.

1.2 Classification: The contract resulting from this bid proposal will provide for the purchase and delivery of one (1) Diesel Powered, Paver with trailer. Bidders are required to show experience in providing these types of equipment and warranty service as detailed in these specifications.

1.2.1 Bidder Experience: The Paver offeror must submit an outline of its experience and work history in these types of equipment and warranty service for the past five years.

1.2.2 Bidder References: The Paver warranty service offeror shall have documented proven successful contracts from at least four customers that the offeror supports that are similar in scope, complexity, and cost to the requirements of this specification.

1.3 Specification Questions: Questions regarding this bid must be submitted on the Vendor Services portal by 11:00 am Friday, June 7, 2019. Responses will be posted on the RFQ on Vendor Services no later than Wednesday, June 12, 2019 at 4:00 pm.

1.4 For additional information concerning this bid, including procedures on how to submit a proposal, you must go to the City of Columbus Vendor Services web site at <http://vendors.columbus.gov/sites/public> and view this bid number.

# Public Notices

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The link to the **Columbus City Health Code** pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, click [here](#) (pdf).

The Columbus City Code's "**Title 7 -- Health Code**" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," click [here](#) (html).

**City of Columbus**  
**City Bulletin Report**

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

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**Legislation Number:** PN0003-2019

**Drafting Date:** 12/17/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Board of Industrial Relations

**Contact Name:** William Gaines

**Contact Telephone Number:** 614-645-5436

**Contact Email Address:** wgaines@columbus.gov

The Board of Industrial Relations holds regular meetings on the 3rd Monday of each month at 1:30pm in Hearing Room #134, 77 N. Front St., Columbus, OH.

Due to observed holidays, the January meeting will be held on January 28, 2019 at 1:30pm. The February meeting will be held on February 25, 2019 at 1:30pm.

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**Legislation Number:** PN0009-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Brewery District Commission 2019 Meeting Schedule

**Contact Name:** Cristin Moody

**Contact Telephone Number:** (614) 645-8040

**Contact Email Address:** camoody@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline  
(111 N. Front St.  
@BZS Counter\*\*)

Business Meeting Date  
(111 N. Front St. Rm #313)  
12:00p.m.

Hearing Date  
(111 N. Front St. Hearing Rm. #204)  
6:00p.m.

December 20, 2018  
January 24, 2019  
February 21, 2019  
March 21, 2019  
April 18, 2019  
May 23, 2019  
June 20, 2019  
July 18, 2019  
August 22, 2019

December 27, 2018  
January 31, 2019  
February 28, 2019  
March 28, 2019  
April 25, 2019  
May 30, 2019  
June 27, 2019  
July 25, 2019  
August 29, 2019

January 3, 2019  
February 7, 2019  
March 7, 2019  
April 4, 2019  
May 2, 2019  
June 6, 2019  
July 11, 2019 \* (Rm 205)  
August 1, 2019  
September 5, 2019

September 19, 2019  
October 24, 2019  
November 21, 2019  
December 19, 2019

September 26, 2019  
October 31, 2019  
November 26, 2019 **(Rm 312)**  
December 26, 2019

October 3, 2019  
November 7, 2019  
December 5, 2019  
January 2, 2020

\* Date change due to Holiday

\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor  
Columbus OH 43215

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**Legislation Number:** PN0011-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** German Village Commission 2019 Meeting Schedule

**Contact Name:** Corinne Jones

**Contact Telephone Number:** (614) 645-8654

**Contact Email Address:** [cfjones@columbus.gov](mailto:cfjones@columbus.gov) <<mailto:cfjones@columbus.gov>>

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

<b>Application Deadline</b> (111 N. Front St., 1st Fl. Rm.204) BZS Counter**)	<b>Business Meeting Date</b> (111 N. Front St., 3rd Fl. Rm. 313)	<b>Hearing Date</b> (111 N. Front St., 2nd Fl.)
December 18, 2018	*Thursday, December 27, 2018	*Wednesday, January 2,
January 22, 2019	<b>(Room 312)</b> January 29, 2019	February 5, 2019
February 19, 2019	February 26, 2019	March 5, 2019 <b>(Room 205)</b>
March 19, 2019	March 26, 2019	April 2, 2019
April 23, 2019	April 30, 2019	May 7, 2019

May 21, 2019	May 28, 2019	June 4, 2019
June 18, 2019	June 25, 2019	July 2, 2019
July 23, 2019	July 30, 2019	August 6, 2019
August 20, 2019	August 27, 2019	September 3, 2019
September 17, 2019	September 24, 2019	October 1, 2019
October 22, 2019	October 29, 2019	November 5, 2019
November 19, 2019	November 26, 2019	December 3, 2019
*Monday, December 23, 2019	No Business Meeting	January 7, 2020

**\* Date change due to Holiday**

\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor  
Columbus OH 43215

**Legislation Number:** PN0012-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** UPDATED Historic Resource Commission 2019 Meeting Schedule **REVISED TIME**

**Contact Name:** Connie Torbeck

**Contact Telephone Number:** (614) 645-0664

**Contact Email Address:** cltorbeck@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline (111 N. Front St.) @BZS Counter**)	Business Meeting Date (111 N. Front St., Rm 313) 12:00p.m.	Hearing Date (111 N. Front St. Hearing room HRm. 204) 4:00p.m.
April 4, 2019	April 11, 2019	April 18, 2019
May 2, 2019	May 9, 2019	May 16, 2019
June 6, 2019	June 13, 2019	June 20, 2019
*Wednesday, July 3, 2019	July 11, 2019	July 18, 2019
August 1, 2019	August 8, 2019	August 15, 2019
September 5, 2019	September 12, 2019	September 19, 2019
October 3, 2019	October 10, 2019	October 17, 2019
November 7, 2019	November 14, 2019	November 21, 2019
December 5, 2019	December 12, 2019	December 19, 2019

January 2, 2020

January 9, 2020

January 16, 2020

**\*Deadline is 12:00pm** due to Holiday schedule

**\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.**

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor  
Columbus OH 43215

**Legislation Number:** PN0013-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** **UPDATED** Italian Village Commission 2019 Meeting Schedule REVISED DATES/TIME

**Contact Name:** James Goodman

**Contact Telephone Number:** (614) 645-7920

**Contact Email Address:** jagoodman@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

**Application Deadline**  
(111 N. Front St.  
@BZS Counter\*\*)

**Business Meeting Date**  
(111 N. Front St. Rm 313)  
12:00p.m.

**Hearing Date**  
(111 N. Front St. Hearing Rm. 204)  
4:00p.m.

March 26, 2019

April 2, 2019

April 9, 2019

April 30, 2019

May 7, 2019

May 14, 2019

May 28, 2019

June 4, 2019

June 11, 2019

June 25, 2019

July 2, 2019

July 9, 2019

July 30, 2019

August 6, 2019

August 13, 2019

August 27, 2019

September 3, 2019

September 10, 2019

September 24, 2019

October 1, 2019

October 8, 2019

October 29, 2019

November 5, 2019

November 12, 2019

November 26, 2019

December 3, 2019

December 10, 2019

December 30, 2019

January 7, 2020

January 14, 2020

\*Room location subject to change. Contact staff member

\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor

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**Legislation Number:** PN0014-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Victorian Village Commission 2019 Meeting Schedule

**Contact Name:** Cristin Moody

**Contact Telephone Number:** (614) 645-8040

**Contact Email Address:** camoody@columbus.gov

It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline (111 N. Front St @BZS Counter**)	Business Meeting Date (111 N. Front St., Rm. #313) 12:00p.m.	Hearing Date (111 N. Front St., Hearing Rm 204) 6:00p.m.
December 26, 2018	January 2, 2019	January 9, 2019
January 30, 2019	February 6, 2019	February 13, 2019
February 27, 2019	March 6, 2019	March 13, 2019
March 27, 2019	April 3, 2019	April 10, 2019
April 24, 2019	May 1, 2019 May 8, 2019	
May 29, 2019	June 5, 2019 June 12, 2019	
June 26, 2019	July 3, 2019 July 10, 2019	
July 31, 2019	August 7, 2019	August 14, 2019
August 28, 2019	September 4, 2019	September 11, 2019
September 25, 2019	October 2, 2019	October 9, 2019
October 30, 2019	November 6, 2019	November 13, 2019
November 27, 2019	December 4, 2019	December 11, 2019
*Thursday, December 26, 2019	*Thursday, January 2, 2020	January 8, 2020

\* Date change due to Holiday

\*\*Any drop-off or pickup of materials for the Historic Preservation and Planning Division are to be brought to the Building & Zoning Services Department Customer Service counter on the ground level by 4:00pm.

**Mail Completed Applications to:**

City of Columbus  
Historic Preservation Office  
111 N. Front Street, 3rd Floor  
Columbus OH 43215

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**Legislation Number:** PN0015-2015

**Drafting Date:** 1/27/2015

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Published Columbus City Health Code

**Contact Name:** Roger Cloern

**Contact Telephone Number:** 654-6444

**Contact Email Address:** rogerc@columbus.gov

"The Columbus City Health Code is updated and maintained by the Columbus Health Department.

To view the most current City Health Code, please visit:

[www.publichealth.columbus.gov](http://www.publichealth.columbus.gov)

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**Legislation Number:** PN0015-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Big Darby Accord Advisory Panel 2019 Schedule

**Contact Name:** Marc Rostan

**Contact Telephone Number:** (614) 645-8791

**Contact Email Address:** mjrostan@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline  
(111 N. Front St.  
@ BZS Counter 1st fl.)

Hearing Date  
Franklin County Courthouse  
373 S. High St., 25th Fl. - Room B  
1:30PM

December 11, 2018	January 8, 2019
January 15, 2019	February 12, 2019
February 12, 2019	March 12, 2019
March 12, 2019	April 9, 2019
April 16, 2019	May 14, 2019
May 14, 2019	June 11, 2019
June 11, 2019	July 9, 2019
July 16, 2019	August 13, 2019
August 13, 2019	September 10, 2019
September 10, 2019	October 8, 2019
October 15, 2019	November 12, 2019
November 12, 2019	December 10, 2019

Applications should be dropped off by **4:00pm** on deadline day.

**NOTE:**

You may also check the Commission webpage for information.

**Legislation Number:** PN0016-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Columbus Art Commission 2019 Meeting Schedule

**Contact Name:** Lori Baudro

**Contact Telephone Number:** (614) 645-6986

**Contact Email Address:** lsbaudro@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

<b>Application Deadline</b>	<b>Hearing Dates</b>
111 N. Front St., 1st Fl. (@BZS Counter)	111 N. Front St., Rm. 203* 5:30pm

January 4, 2019	January 22, 2019
February 1, 2019	February 26, 2019
March 1, 2019	March 26, 2019
April 5, 2019	April 23, 2019
May 3, 2019	May 28, 2019
June 7, 2019	June 25, 2019

July 12, 2019                      July 23, 2019  
--                                      NO AUGUST Meeting  
September 6, 2019                September 24, 2019  
October 4, 2019                    October 22, 2019  
November 1, 2019                 November 19, 2019\*\*  
December 6, 2019                 December 17, 2019 \*\*

\*Room is subject to change  
\*\*Holiday Schedule

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**Legislation Number:**      PN0017-2019

**Drafting Date:**            12/26/2018

**Version:**                    1

**Current Status:**            Clerk's Office for Bulletin

**Matter**                      Public Notice  
**Type:**

**Notice/Advertisement Title:** Downtown Commission 2019 Meeting Schedule

**Contact Name:**            Daniel Thomas

**Contact Telephone Number:** 614-645-8404

**Contact Email Address:** djthomas@columbus.gov

**DROP OFF:**

111 N. Front St., @BZS Counter

Regular Meeting  
111 N. Front St.  
Hearing Room #204  
8:30am - 11:00am

January 22, 2019  
February 26, 2019  
March 26, 2019  
April 23, 2019  
May 28, 2019  
June 25, 2019  
July 23, 2019  
August 27, 2019  
September 24, 2019  
October 22, 2019  
Wednesday, November 20, 2019\*  
Wednesday, December 18, 2019\*

**\*Holiday schedule**

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

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**Legislation Number:** PN0018-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** East Franklinton Review Board 2019 Meeting Schedule

**Contact Name:** Belkis Schoenhals

**Contact Telephone Number:** (614) 645-6096

**Contact Email Address:** beschoenhals@columbus.gov

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail zdjones@columbus.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

**Application Deadline\***  
(111 N. Front St.  
@BZS Counter 1st fl.)

**Business Meeting\*\***  
(111 N. Front St., Rm #312)  
12:00pm

**Regular Meeting\*\***  
(111 N. Front St. Rm. #203)  
3:00pm

January 2, 2019  
February 5, 2019  
March 5, 2019  
April 2, 2019  
May 7, 2019  
June 4, 2019  
July 2, 2019  
August 6, 2019  
September 3, 2019  
October 1, 2019  
November 5, 2019  
December 3, 2019

January 8, 2019  
February 12, 2019  
March 12, 2019  
April 9, 2019  
May 14, 2019  
June 11, 2019  
July 9, 2019  
August 13, 2019  
September 10, 2019  
October 8, 2019  
November 12, 2019  
December 10, 2019

January 15, 2019  
February 19, 2019  
March 19, 2019  
April 16, 2019  
May 21, 2019  
June 18, 2019  
July 16, 2019  
August 20, 2019  
September 17, 2019  
October 15, 2019  
November 19, 2019  
December 17, 2019

\*Applications should be submitted by 4:00pm on deadline day  
**Electronic submission via email preferred**

\*\*Meetings subject to cancellation. Please contact staff to confirm

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**Legislation Number:** PN0019-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Land Review Commission 2019 Schedule

**Contact Name:** Mark Lundine

**Contact Telephone Number:** 614-645-1693

**Contact Email Address:** malundine@columbus.gov

The following scheduled Land Review Commission meetings are subject to cancellation. Please contact staff member to confirm.

111 N. Front St.  
Room # 203  
9:00am

January 17, 2019  
February 21, 2019  
March 21, 2019  
April 18, 2019  
May 16, 2019  
June 20, 2019  
July 18, 2019  
August 15, 2019  
September 19, 2019  
October 17, 2019  
November 21, 2019  
December 19, 2019

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

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**Legislation Number:** PN0020-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Rocky Fork-Blacklick Accord 2019 Meeting Schedule

**Contact Name:** Marc Rostan

**Contact Telephone Number:** (614) 645-8791

**Contact Email Address:** [mjrostan@columbus.gov](mailto:mjrostan@columbus.gov)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City's ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Application Deadline  
(111 N. Front St.,  
@BZS Counter, 1st fl.)

Hearing Dates  
New Albany Village Hall  
99 W. Main St.  
New Albany, OH 43054  
6:00pm

December 20, 2018  
January 24, 2019  
February 21, 2019  
March 21, 2019  
April 18, 2019  
May 23, 2019  
June 20, 2019  
July 18, 2019  
August 22, 2019  
September 19, 2019  
October 24, 2019  
November 21, 2019

January 17, 2019  
February 21, 2019  
March 21, 2019  
April 18, 2019  
May 16, 2019  
June 20, 2019  
July 18, 2019  
August 15, 2019  
September 19, 2019  
October 17, 2019  
November 21, 2019  
December 19, 2019

Applications should be submitted by **4:00pm** on deadline day to:

**NOTE:**

You may also check the Commission webpage for information.

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**Legislation Number:** PN0021-2019

**Drafting Date:** 12/26/2018

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** University Impact District Review Board 2019 Meeting Schedule

**Contact Name:** Luis Teba

**Contact Telephone Number:** 614-645-6096 Fax: 614-645-6675

**Contact Email Address:** lfteba@columbus.gov

Date of Submittal  
(111 N. Front St.  
@ BZS Counter 1st fl.)

Date of Meeting  
111 N. Front St., Hearing Rm #204  
4:00pm

January 10, 2019  
February 14, 2019  
March 14, 2019  
April 11, 2019  
May 9, 2019

January 24, 2019  
February 28, 2019  
March 28, 2019  
April 25, 2019  
May 23, 2019

June 13, 2019	June 27, 2019
July 11, 2019	July 25, 2019
August 8, 2019	August 22, 2019
September 12, 2019	September 26, 2019
October 10, 2019	October 24, 2019
November 7, 2019	November 21, 2019* (Rm 205)
December 5, 2019	December 19, 2019* (Rm 205)

Meeting Accommodations: It is the policy of the City of Columbus that all City-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability as defined under the ADA, please call the City’s ADA Coordinator at (614) 645-8871 or e-mail [zdjones@columbus.gov](mailto:zdjones@columbus.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

\*Dates/room changed due to Holidays

**Legislation Number:** PN0061-2019

**Drafting Date:** 1/28/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Franklinton Area Commission By-Laws Update

**Contact Name:** Jacqueline Miles

**Contact Telephone Number:** 614-516-5176

**Contact Email Address:** [jmiles56264@twc.com](mailto:jmiles56264@twc.com)

On January 8th, 2019, The Franklinton Area Commission voted to adopt amended bylaws and rules of procedure. The by-laws, as adopted on January 8th, 2019, are listed below.

**Franklinton Area Commission Bylaws  
As adopted on January 8th, 2019**

These By-Laws / Rules of Procedure shall establish all proceedings under which the Franklinton Area Commission (hereafter “FAC) shall execute its duties and functions under the grant of authority set forth in Chapter 3109, 121, 3111 of the Columbus City Code and Columbus City Charter, Sections 60 and 61.

**Article I - Duties**

- A. To review and recommend standards of the physical preservation and development and the psychological-sociological enhancement of the Franklinton area including but not limited to, public open space such as parks, sidewalks, streets or other public amenities.
- B. To recommend priorities for and review the efficiency of City services and department operations in the Franklinton area. The commission may:
  - a. Request and receive from City departments or agencies periodic reports concerning City government services or practices in the Franklinton area.
  - b. Upon request meet with the administrative heads of any City department or agency or any of their subordinates to obtain additional information deemed necessary for the Commission to fulfill its functions.

- c. Request and receive from City departments or agencies, prior to implementation, full reports on any proposed changes in service or practice in the Franklinton area, and recommend approval or disapproval of the proposed changes.
- C. Recommend nomination of members from the Franklinton area to City boards or Commissions that make decisions or recommendations affecting the Franklinton area.
- D. Review and evaluate pending legislation exclusively affecting the Franklinton area prior to its consideration by City Council.
- E. Regularly receive for review, comment, and recommendation, notices of all applications for rezoning, variances and other zoning adjustments, appeals and special permits submitted regarding property located wholly or partially within the Franklinton area. The Commission may meet with applicants or neighborhood groups to advise them of potential plans for the Franklinton area, how an applicant's proposal relates to such plans, and offers suggestions for modification to the applicant's proposal as deemed appropriate.
- F. Make recommendations for restoration and preservation of the historical significance of the area.
- G. Receive for review and recommendation prior to its adoption by the City of Columbus any new and revised comprehensive plans affecting wholly or partially the Franklinton area.
  
- H. The FAC shall not endorse any candidate for public office.
- I. To aid and promote neighborhood communications within the Franklinton Area.
- J. All expenditures shall be according to the Annual Budget.
- K. Promote the activities and existence of the FAC to the community and other groups throughout the city. Solicit participation in the FAC.
- L. Oversee the development of, and to maintain the FAC website.

**Article II - Boundaries**

**Section 1 - Franklinton Area Boundaries**

The Franklinton Area Boundaries are: Starting at the northwest corner where the alley west of Schultz Avenue would, if extended, intersect the Scioto River, then South along said alley, crossing West Broad Street to a point where, if extended, said alley would intersect I-70; then South along I-70 to Central Avenue, South on Central Avenue to Mound Street, East on Mound Street to Mt. Calvary; then South on Mt. Calvary to the midpoint on Renick and Mt. Calvary Streets; then following the boundary of the City of Columbus first West, then South to Greenlawn Avenue; then North on Harmon Avenue to West Mound Street; then East along I-70, to the East bank of the Scioto River; then North and West along the Scioto River to the place of the beginning.

**Legislation Number:** PN0081-2019

**Drafting Date:** 2/13/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Civil Service Commission Public Notice

**Contact Name:** Wendy Brinnon

**Contact Telephone Number:** (614) 645-7531

**Contact Email Address:** wcbriannon@columbus.gov

OFFICIAL NOTICE

CIVIL SERVICE COMMISSION

COMPETITIVE EXAMINATION ANNOUNCEMENTS

APPLY ONLINE 24 HOURS A DAY, 7 DAYS A WEEK OR APPLY IN PERSON 9:00 A.M. TO 4:00 P.M. MONDAY

THROUGH FRIDAY.

The Civil Service Commission continuously administers competitive examinations. Information regarding examinations, for which the Civil Service Commission is currently accepting applications, is located on our website at [www.columbus.gov/civilservice](http://www.columbus.gov/civilservice) and is also posted at the Commission offices located at 77 North Front Street, 3rd Floor, Columbus, Ohio, as well as on the 1st Floor in the City Self-Serve Job Center. Please note that all visitors are required to produce a picture ID, authenticating their identity, in order to visit the applications area on the third floor. Applicants interested in City jobs or job announcement alerts should check our website or visit the Commission offices.

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**Legislation Number:** PN0084-2019

**Drafting Date:** 2/21/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** 2019 Greater South East Area Commission Meeting Schedule

**Contact Name:** Lynne LaCour

**Contact Telephone Number:** (614) 724-0100

**Contact Email Address:** [ldlacour@columbus.gov](mailto:ldlacour@columbus.gov)

2019 Area Commission Meetings plus our Election Day:

Location: Far East Pride Center, 2500 Crescent Drive

Time: 6:30PM

- 1/14/19 - Election Day
- 2/26/19 - GSEAC Meeting
- 4/23/19 - GSEAC Annual Meeting - Swearing in of Commissioners
- 6/25/19 - GSEAC Meeting
- 8/27/19 - GSEAC Meeting
- 10/22/19 - GSEAC Meeting
- 12/10/19 - GSEAC Meeting

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**Legislation Number:** PN0085-2019

**Drafting Date:** 2/21/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement** Far East Area Commission 2019 Meeting Schedule

**Contact Name:** Lynne LaCour

**Contact Telephone Number:** (614) 724-0100

**Contact Email Address:** [ldlacour@columbus.gov](mailto:ldlacour@columbus.gov)

The Far East Area Commission Meeting Schedule

Location: 2500 Park Crescent Drive, 43232

Time: 6:30PM

Meeting Dates:

March 5

April 2  
May 7  
June 4  
July 2  
August 6  
September 3  
October 1  
November 5  
December 3

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**Legislation Number:** PN0144-2019

**Drafting Date:** 4/22/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Westland Area Commission - Special Meeting Regarding 3109

**Contact Name:** Scott Taylor, Chair, Westland Area Commission

**Contact Telephone Number:** 614-525-1671

**Contact Email Address:** [ScottTaylor.WAC@gmail.com](mailto:ScottTaylor.WAC@gmail.com) <<mailto:ScottTaylor.WAC@gmail.com>>

The Westland Area Commission will be holding a special community meeting to review the proposed changes to City Charter 3109 regarding Area Commissions. The meeting is scheduled for Wednesday, June 5th at 7pm at the Southwestern Public Library, 4740 West Broad Street. Questions regarding this meeting can be directed to the Chair of the Westland Area Commission, Scott Taylor.

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**Legislation Number:** PN0149-2019

**Drafting Date:** 4/24/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** 2019 NEAC (NEAR EAST AREA COMMISSION) COMMISSIONER ELECTION UPDATE  
ONE UNEXPIRED SEAT IS AVAILABLE

**Contact Name:** Commissioner Annie J. Ross-Womack

**Contact Telephone Number:** (614) 531-2700

**Contact Email Address:** [AWD44@AOL.COM](mailto:AWD44@AOL.COM)

It has been determined by the city of Columbus that there is one expired Commissioner Seat in District IV (Four). Official Election Packages are available for pick-up and inspection at the Central Community House, located at 1150 East Main Street, Columbus, Ohio 43205. Petition Packages may be picked up Monday - Friday, between the hours of 9:00 - 11:00 am and 1:00 - 4:30 pm.

All signed and completed Petitions and required information must be received by Friday, May 17, 2019 by 4:30 pm, no exceptions. Residents residing within the NEAC Boundaries of District IV (Four) are encouraged to participate. All candidates must be 16 and older, live within the district in which they are running and have completed an election petition. ##### The Near East Area Commission is a volunteer organization made up of concern citizens that make recommendations to the City of Columbus regarding Planning and Zoning Issues in and around the Near East Side of Columbus.

DATES TO REMEMBER

Monday, April 22nd Petitions available for pick up at The Central Community House, 1150 East Main Street. Pickup is available Monday - Friday, between the hours of 9 - 11 am and 1 - 4:30 pm.

Friday, May 17th Return petitions by 4:30 pm to The Central Community House, 1150 East Main Street. Return only pages 6 - 11 of the package along with a resume.

Monday, May 20th thru NEAC Elections Committee certifies Candidates Friday, May 24th NEAC Elections Director notifies Candidates

Saturday May 25th Campaign starts for all candidates certified by the NEAC Elections Committee

Saturday, June 1st VOTING DAY - ALL DISTRICT RESIDENTS Near East Pride Center, 1393 East Broad Street (Broad & Latta) 10 am - 3 pm

1 Open Expired Seats DISTRICT IV One Seat (Smith) For Three (3) Year Term DISTRICT II One Seat (Brownlee) Expires 07/01/2022

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**Legislation Number:** PN0165-2019

**Drafting Date:** 5/13/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Community Relations Meeting Schedule

**Contact Name:** Pedro Mejia

**Contact Telephone Number:** 614-645-8141

**Contact Email Address:** pdmejia@columbus.gov

Thursday, May 23, 2019, 9:00 a.m. - 10:00 a.m.

Thursday, July 25, 2019, 9:00 a.m. - 10:00 a.m.

Thursday, Sept 26, 2019, 9:00 a.m. - 10:00 a.m.

Thursday, November 21, 2019 9:00 a.m. - 10:00 a.m. Full meeting followed by retreat.

All meetings will be held at the Jerry Hammond Center, 1111 East Broad Street, Columbus, Ohio 43205. Please check in at the security desk at the Broad Street entrance for room location. Bring a photo identification for security purposes. Any changes to meeting times, dates or location will be published in the city bulletin.

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**Legislation Number:** PN0172-2019

**Drafting Date:** 5/21/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Near East Area Commissioner Election Update, District IV Elections

**Contact Name:** Commissioner Annie Ross-Womack

**Contact Telephone Number:** 614-531-2700

**Contact Email Address:** AWD44@aol.com

It has been determined by the City of Columbus that there is one expired Commissioner Seat in District IV (Four). Official Election Packages are currently being verified for the District IV (Four) Elections..

The Official Election Date is Saturday, June 1, 2019 at the Near East Pride Center, 1393 East Broad Street (Broad & Latta) 10 am - 3 pm. Only residents residing within the NEAC Boundaries of District IV (Four) are encouraged to participate. All persons wishing to cast ballots must be 16 or older and live within District IV. Please bring an ID (school, military, work, passports, etc..) with current address, utility bill or other document to show residency. For Youth, school ID and a piece of mail will suffice.

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**Legislation Number:** PN0173-2019

**Drafting Date:** 5/21/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Public Forum: Columbus Community Safety Advisory Commission

**Contact Name:** Bryan Clark

**Contact Telephone Number:** 614-645-6992

**Contact Email Address:** BMClark@columbus.gov

Mayor Andrew J. Ginther formed the Columbus Community Safety Advisory Commission in 2018 to review Columbus Division of Police policies, training and procedures. They have spent the last year reviewing existing research of respected law enforcement and social justice experts and will make concrete, actionable recommendations to further strengthen our Division of Police to ensure that safety strategies meet our residents' expectations and protect and serve our entire community.

The Commission will hold two public forums for residents to share their input on attitudes and perceptions about the Columbus Division of Police.

Wednesday, June 5, 2019  
3 to 5 p.m. AND 6 to 8 p.m.

Columbus City Council Chambers  
90 W. Broad St., 2nd floor

Speakers will need to fill out speaker slips that will be available the day of the hearing. Slips will be accepted up to 30 minutes after each session begins. Speakers will each be given 3 minutes and may be asked clarifying questions by the Commission. Those wishing to participate are asked to keep their comments to subjects relevant to the Commission: de-escalation, crisis intervention, and implicit bias training; use of force policies; diversity recruitment and retention; and early intervention and officer wellness programs.

Those unable to attend the public forum are encouraged to submit testimony via email to

communitysafetycommission@columbus.gov.

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**Legislation Number:** PN0174-2019

**Drafting Date:** 5/22/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Columbus Police Chief Search Advisory Committee Meeting

**Contact Name:** Doug Murray

**Contact Telephone Number:** 614-645-8581

**Contact Email Address:** DDMurray@columbus.gov

The Columbus Police Chief Search Advisory Committee will receive an update regarding the search with a focus on an overview of the community engagement strategies.

**Date:** May 28, 2019

**Time:** 5:00 pm - 7:00 pm

**Location:** City Hall, 90 West Broad Street, 2nd Floor  
Mayors Conference Room

Please enter through the public entrance off N. Front St. and be prepared to go through security.

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**Legislation Number:** PN0175-2019

**Drafting Date:** 5/22/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** City Council Zoning Meeting, June 3, 2019

**Contact Name:** Monique Goins-Ransom

**Contact Telephone Number:** 614-645-0845

**Contact Email Address:** mlgoins-ransom@columbus.gov

**REGULAR MEETING NO. 30 OF CITY COUNCIL (ZONING), JUNE 3, 2019 AT 6:30 P.M. IN COUNCIL CHAMBERS.**

**ROLL CALL**

**READING AND DISPOSAL OF THE JOURNAL**

**EMERGENCY, TABLED AND 2ND READING OF 30 DAY LEGISLATION**

**ZONING: TYSON, CHR. E. BROWN M. BROWN DORANS FAVOR REMY HARDIN**

**1387-2019** To grant a Variance from the provisions of Section 3363.01, Manufacturing districts, of the Columbus City Codes; for the property

located at 829 SOUTH FRONT STREET (43206), to permit a single-unit dwelling in the M, Manufacturing District (Council Variance #CV19-002).

**1388-2019** To rezone 7230 EAST BROAD STREET (43213), being 8.8± acres located on the north side of East Broad Street, 750± feet east of Reynoldsburg-New Albany Road, From: R, Rural District, To: L-AR-1, Limited Apartment Residential District (Rezoning #Z18-080).

**1389-2019** To grant a Variance from the provisions of Section 3333.18, Building lines, of the Columbus City Codes; for the property located at 7230 EAST BROAD STREET (43213), to permit a multi-unit residential development with a reduced building line in the L-AR-1, Limited Apartment Residential District (Council Variance #CV19-025).

**1390-2019** To rezone 5720 N HAMILTON RD (43230), being 2.6± acres located on the east side of Hamilton Road, 275± feet north of Preserve Boulevard, From: CPD, Commercial Planned Development District, To: CPD, Commercial Planned Development District (Rezoning #Z19-029).

**1391-2019** To grant a Variance from the provisions of Sections 3332.035, R-3, residential district; 3332.05(A) (4), Area district lot width requirements; 3332.13, R-3 area district requirements; and 3332.21(F), Building lines, of the Columbus City Codes; for the property located at 1432 OAK STREET (43205), to permit a two-unit dwelling on each of two contiguous parcels with reduced development standards in the R-3, Residential District (Council Variance #CV19-028).

**1397-2019** To rezone 6261 WRIGHT RD (43130), being 3.4± acres located at the southeast corner of Wright Road and Gender Road, From: CPD, Commercial Planned Development District, To: CPD, Commercial Planned Development District (Rezoning #Z19-013).

**1406-2019** To rezone 2555 BETHEL RD (43220), being 2.05± acres located on the south side of Bethel Road at Pickforde Drive, From: L-C-2, Limited Commercial District, To: L-C-4, Limited Commercial District (Rezoning # Z19-027).

**1407-2019** To rezone 2323 PERFORMANCE WAY (43207), being 14.68± acres located on the south side of Performance Way, 2,525± feet west of Alum Creek Drive, From: RRR, Restricted Rural Residential District, M-1, Manufacturing District, and L-M, Limited Manufacturing District, To: M-2, Manufacturing District (Rezoning #Z18-066).

**1408-2019** To grant a variance from the provisions of Sections 3367.15(d), M-2, manufacturing district special provisions; and 3367.29(b), Storage, of the Columbus City Codes; for the property located at 2323 PERFORMANCE WAY (43207), to permit reduced development standards for an industrial development in the M-2, Manufacturing District (Council Variance #CV18-090).

**1412-2019** To grant a Variance from the provisions of Sections 3332.039, R-4, Residential District; 3332.05(A) (4), Area district lot width requirements; 3332.15, R-4, area district requirements; 3332.19, Fronting; 3332.25, Maximum side yards required; 3332.26(C)

(1), Minimum side yard permitted; and 3332.27, Rear yard, of the Columbus City Codes; for the property located at 1047 HAMLET ST (43201), to permit a single-unit dwelling (carriage house) on the rear of a lot developed with a single-unit dwelling with reduced development standards in the R-4, Residential District (Council Variance #CV19-030).

**1378-2019** To grant a Variance from the provisions of Sections 3356.03, C-4, permitted uses; 3312.25, Maneuvering; 3312.27(4), Parking setback line; and 3312.49(C), Minimum numbers of parking spaces required, of the Columbus City Codes; for the property located at 27 & 31 E. CALIFORNIA AVENUE (43202), to conform two existing single-unit dwellings with reduced maneuvering and parking standards in the C-4, Commercial District (Council Variance #CV19-026).

## ADJOURNMENT

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**Legislation Number:** PN0178-2019

**Drafting Date:** 5/24/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Rules of the Community Relations Commission

**Contact Name:** Todd Dieffenderfer

**Contact Telephone Number:** 614-645-1897

**Contact Email Address:** tdieffenderfer@columbus.gov

### Rules of the Community Relations Commission

To become America's opportunity city, Columbus must be just and inclusive for all residents. The Department of Neighborhoods, through the Community Relations Commission (CRC), plays an important role in the promotion of mutual understanding and respect of different communities in Columbus. This work helps to eliminate the effects of current and past discrimination.

#### Section 1 - Practice and Procedure

a) Scope of Rules

These rules outline how the work of the Community Relations Commission as defined in Chapter 139 and 2331 of the Columbus City Code will be implemented.

b) Amendments

A majority vote by the members of the Commission can be used to amend the rules. Ten business days prior to a vote on a proposed rule change occurring, all CRC members must receive the proposed amendment(s). The amendment shall be distributed to all members in the same manner used for regular meeting materials.

c) Attendance

Commissioners shall notify the Chair of the Commission and the Director of the Department of Neighborhoods when they are unable to attend a Commission meeting. Commission members shall be allowed to miss two regularly scheduled meetings of the full Commission per year. Any Commissioner absent for three regularly scheduled meetings in one year shall be considered to have provided their notice of intent to resign from the Commission. Prior to action being taken to remove a CRC member, any extenuating circumstances shall be considered by the Chair and Director.

d) Regular and Special Meetings

An annual schedule for Commission and Executive Committee meetings shall be established by the Executive Committee each November and posted on the Department of Neighborhoods website. Full Commission meetings shall be held six (6) times annually, and Executive Committee meetings shall be held twelve (12) times annually. Special meetings may be called by the Chair, or at the request of any five members of the Commission. Notice of a special meeting shall be given to each member at least seventy-two (72) hours before the time of the meeting. The manner of delivery shall be the same used to distribute regular meeting materials.

e) Quorum and Voting

Quorum shall be reached when fifty (50) percent plus one (1) Commission members or Executive Committee members who have been confirmed by City Council at the time of a meeting are present. A majority vote of the members present at any such meeting in which a quorum exists shall be required to pass any motion. Members must be present at the meeting to vote. Voting by proxy or by electronic means is prohibited.

f) Conflict of Interest

In the case when a member of the Community Relations Commission has a conflict of interest, they are expected to disclose the conflict to the Commission Chair and/or Director of the Department of Neighborhoods and exclude themselves from any further engagement on the matter.

g) Commission Minutes and Records

Records of the Community Relations Commission shall be maintained in accordance with the Department of Neighborhoods' approved records retention schedule. The Director of the Department of Neighborhoods, or her/his designee, shall prepare minutes of all meetings and shall provide a copy to all members of the Commission.

## **Section 2 - Organization**

a) Membership of the Commission

The Commission shall comprise of twenty-three (23) members appointed by the Mayor and approved by City Council. In addition, there shall be five (5) ex-officio members who represent City elected officials and Department Directors as outlined in Chapter 139 of the Columbus City Codes. The Commission shall strive to be representative of the diverse communities found in Columbus.

b) Expectations of Membership

The Commission shall establish by majority vote expectations for all members regarding meeting attendance and participation in Commission activities. All members are expected to acknowledge and adhere to the policy that is established.

c) Commission Officers and Executive Committee

The Commission, at its regular meeting in November of every other year, shall elect a Chair, Vice Chair, and five (5) additional members to serve on the Executive Committee to begin on January 1 of the following year. Executive Committee members are to serve a term of two (2) years. The Chair shall preside over all meetings of the Commission and Executive Committee and shall decide all points of procedure pursuant to Roberts' Rules of Order. In the absence of the Chair, the Vice Chair shall preside over Commission and Executive Committee meetings.

d) Executive Committee

The Executive Committee shall conduct Commission business between regular meetings. All actions of the Executive Committee shall be subject to review by the Commission.

e) Committees of the Commission

In addition to the Executive Committee, the Commission may establish, by a vote of a majority of the Commission, official committees for the purpose of aiding in the discharge of its duties. The activities of all committees shall be subject to the direction and control of the Commission. The chair of every Committee shall be appointed by the

Chair of the Commission and subject to the approval of the Commission for a term of one (1) year. Membership of a Committee shall be coordinated and maintained by the Chair of the Committee.

### **Section 3 - Complaints of Discrimination**

a) Definitions

Definitions of all terms included in investigatory procedures shall be found in section 2331.01 of the Columbus City Code.

b) Processing Complaints of Discrimination

A complaint of discrimination that is submitted to the CRC can be accepted if it meets the following requirements:

- Occurred within the geographical limits of the City of Columbus
- Occurred within the past six months
- Occurred on the basis of a protected class and within the area(s) of employment, public accommodation, or housing
- For allegations related to employment, the employer must have at least four or more employees

Complaints will be referred to other governmental agencies in cases where another agency has the primary jurisdiction for a matter. Referrals may also be made if the type of relief sought by a complainant is only possible through another governmental agency. A record of all complaints received will be maintained by the Community Relations Commission.

Complaints may be filed electronically through the Department of Neighborhoods' website, or by paper. The intake form will be made available for download online or may be picked up at the Department of Neighborhoods' administrative office. Completed paper forms can be mailed in or dropped off at the Department of Neighborhoods' administrative office.

Forms will be made available in English, Somali, and Spanish, and may be made available in other languages upon request.

When a complaint is submitted, a staff person who is assigned to accept complaints will perform an initial inspection to confirm that all requirements to accept a complaint have been fulfilled.

If more information is required to determine if a complaint can be accepted, a staff person will immediately contact the complainant for more information.

If a complaint does not meet the requirements a staff person will contact the complainant to inform the complainant that the complaint cannot be accepted. When possible, a staff person will also offer to identify a referral to another agency.

It is the responsibility of the complainant to notify and update the CRC on any changes to information on the complaint form. This includes phone number, address, email, and any other details that emerge regarding the complaint.

If the CRC has attempted to contact the complainant, and the CRC has not received a response for a period of sixty (60) days, the CRC may dismiss the complaint.

The Commission shall strive to resolve, dismiss, or refer for prosecution complaints within six (6) months of receipt of the complaint. If at six (6) months after the date of receipt a complaint is not resolved, dismissed, or referred for prosecution, the CRC shall notify the complainant of the current status of their complaint and when possible, provide information on other organizations that may accept the complaint.

The Commission will maintain records of all complaints filed in accordance with the Department of

Neighborhoods' records retention schedule.

In instances when the Commission votes to dismiss a complaint, they may also direct a CRC investigator to make note of specific issues or facts so that they can be referenced in the future. This information is intended to aid investigation of similar complaints and or identify community education opportunities.

c) Investigatory Procedure

1. When a complaint is accepted, and the investigator deems it appropriate, the CRC will notify the complainant and respondent with a notice of opportunity for voluntary mediation. This mediation is to be accepted within 14 days of the sending the notice.
  - a. If mediation is accepted by both parties, a date and time will be set no more than 30 days after the offer of mediation is accepted.
    - i. If mediation results in terms agreeable to both parties, and the CRC is satisfied that any potential discriminatory practice will be eliminated, the CRC will notify the parties via certified mail that it has dismissed the complaint.
  - b. If the complaint is not able to be resolved by mediation, and the complainant so chooses, a formal investigation will begin.
  - c. If at any point in the formal investigation the CRC is satisfied that any potential discriminatory practice has been eliminated, the CRC may dismiss the complaint. Also at any point in the process based on the facts of a case, the Commission may vote to refer a case to the City Attorney's office for potential prosecution.
2. During the formal investigation, an investigator will engage in a period of fact finding, which includes obtaining more information from both the complainant and respondent as needed to produce a determination of probable cause.
  - a. Upon initiation of a formal investigation, the investigator shall notify the respondent of the complaint and in which a response must be return within 14 days.
  - b. The investigator will evaluate the statement of the complainant to determine if more information is needed to produce a determination of probable cause.
  - c. If more information is needed to produce a determination of probable cause from either the complainant or respondent, the investigator may engage in fact finding methods that may include but not be limited to on site interviews, review of documents, telephone interviews, and/or the issuance of a subpoena.
3. Weighing all probative facts, the CRC investigator shall produce a determination of either probable cause or no probable cause in relation to the complaint of discrimination. This determination shall be presented to the full Commission and the Commission may adopt the recommendation and proceed to move forward as it deems necessary.
  - a. If the CRC determines that it is not probable that discrimination has occurred, the CRC may dismiss the complaint and notify all parties by certified mail.
  - b. If the CRC determines that it is probable that unlawful discriminatory practices have been or are being engaged in, the CRC may attempt to resolve the complaint through conciliation and or referral to the City Attorney's office for potential prosecution.
  - c. For conciliation, a date for a session of conciliation will be set no more than 30 days after the vote of the CRC and the notice of conciliation will be issued to the respondent.
    - i. If conciliation results in terms agreeable to both parties, and the CRC is satisfied that any potential discriminatory practice will be eliminated, the CRC will notify the parties via certified mail that it has dismissed the complaint.
    - ii. If the complaint is not able to be resolved by conciliation, the CRC shall issue and cause to be served upon the respondent a notice of an investigative hearing before the CRC at a time and place to be held not less than ten (10) days after the service of such notice and stating the charges specified in the original charge.

4. If the investigative hearing produces the finding that it is not probable that unlawful discriminatory action has been or is being engaged in, the CRC shall state its finding of facts and notify the parties via certified mail that it has dismissed the complaint.
5. If the investigative hearing produces the finding that it is probable that unlawful discriminatory action has been or is being engaged in, the CRC shall offer a final opportunity to informally eliminate such practices before a referral of the complaint to the City Attorney for prosecution.
6. The CRC investigator shall consult with the City Attorney's Office and Commission Members as appropriate to advance the timely investigation and resolution of a complaint.

**Legislation Number:** PN0179-2019

**Drafting Date:** 5/29/2019

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** Development Commission Zoning Meeting Agenda - June 13, 2019

**Contact Name:** Shannon Pine

**Contact Telephone Number:** (614) 645-2208

**Contact Email Address:** spine@columbus.gov

## AGENDA

### DEVELOPMENT COMMISSION

### ZONING MEETING

### CITY OF COLUMBUS, OHIO

JUNE 13, 2019

The Development Commission of the City of Columbus will hold a public hearing on the following applications on **Thursday, June 13, 2019**, beginning at **6:00 PM** at the **MICHAEL B. COLEMAN GOVERNMENT CENTER** at 111 North Front Street, Columbus, OH 43215 in the **2ND FLOOR HEARING ROOM**.

#### **THE FOLLOWING APPLICATIONS WILL BE HEARD ON THE 6:00 PM AGENDA:**

##### **1. APPLICATION: Z19-025**

**Location:** 3588 S HIGH ST (43207), being 2.03± acres located on the east side of S. High Street, 230± feet south of Highview Boulevard (010-250935; Far South Columbus Area Commission).

**Existing Zoning:** L-C-4, Limited Commercial District.

**Request:** CPD, Commercial Planned Development District (H-35).

**Proposed Use:** Car wash and future commercial development.

**Applicant(s):** Moo Moo Car Wash; c/o Dave Perry, Agent; David Perry Company, Inc.; 411 E. Town St., 1st Floor; Columbus, OH 43215; and Donald Plank, Atty.; Plank Law Firm; 411 E. Town St., 2nd Floor; Columbus, OH 43215.

**Property Owner(s):** Lemaster Real Estate, LLC; c/o Paul A. Lemaster; 156 Big Pete Rd.; Franklin Furnace, OH 45629.

**Planner:** Kelsey Priebe; 614-645-1341; [krpriebe@columbus.gov](mailto:krpriebe@columbus.gov)

##### **2. APPLICATION: Z19-024**

**Location:** 15 W POPLAR AVE (43215), being 0.17± acres located on the south side of W. Poplar Avenue, 133± feet west of Park Street (010-017973; Victorian Village Commission).

**Existing Zoning:** CPD, Commercial Planned Development District.

**Request:** CPD, Commercial Planned Development District (H-35).

**Proposed Use:** Parking lot or future commercial development.

**Applicant(s):** Charles M. Paros, AIA; 357 W. 7th Avenue; Columbus, OH 43201.

**Property Owner(s):** 15 W Poplar LLC; P.O. Box 16426; Columbus, OH 43216.

**Planner:** Shannon Pine; 614-645-2208; [spine@columbus.gov](mailto:spine@columbus.gov)

### 3. APPLICATION: Z19-026

**Location:** 5581 W BROAD ST (43228), being 3.2± acres located on the south side of W.Broad St., 550± feet east of Galloway Rd. (246-266630; Westland Area Commission).

**Existing Zoning:** R, Rural District.

**Request:** L-C-4, Limited Commercial District (H-60).

**Proposed Use:** Extended stay hotel.

**Applicant(s):** Metro Development; c/o Jeffrey L. Brown, Atty.; 37 W. Broad St., Suite 460; Columbus, OH 43215.

**Property Owner(s):** Mohammed H. Rahbar, et al; 136 Sugarberry Circle; Houston, TX 77024.

**Planner:** Tim Dietrich; 614-645-6665; [tedietrich@columbus.gov](mailto:tedietrich@columbus.gov)

### 4. APPLICATION: Z19-017

**Location:** 199 HINKLE AVE (43207), being 1.33± acres located at the southeast corner of Hinkle Avenue and South Sixth Street (010-049998; Columbus South Side Area Commission).

**Existing Zoning:** M, Manufacturing, and L-P-1, Limited Private Parking Districts.

**Request:** L-P-1, Limited Private Parking District (H-35).

**Proposed Use:** Parking lot.

**Applicant(s):** Franklin International Inc.; c/o Jill Tangeman, Att.; 52 East Gay Street; Columbus, OH 43207.

**Property Owner(s):** Same as applicant.

**Planner:** Kelsey Priebe; 614-645-1341; [krpriebe@columbus.gov](mailto:krpriebe@columbus.gov)

### 5. APPLICATION: Z19-022

**Location:** 3445 MORSE RD (43231), being 6.03± acres located on the south side of Morse Road, 1,200± feet west of Sunbury Road (190-003498; Northeast Area Commission).

**Existing Zoning:** R, Rural District (Annexation Pending).

**Request:** CPD, Commercial Planned Development District (H-35).

**Proposed Use:** Automobile dealership.

**Applicant(s):** 3415 Morse Road LLC; c/o Jeffrey Brown, Atty.; 37 West Broad Street, Suite 460; Columbus, OH 43215.

**Property Owner(s):** S and B Development Ltd.; 10485 Shipley Road; Johnstown, OH 43031.

**Planner:** Kelsey Priebe; 614-645-1341; [krpriebe@columbus.gov](mailto:krpriebe@columbus.gov)

### 6. APPLICATION: Z19-023

**Location:** 6181 THOMPSON ST (43235), being 8.34± acres located north of the terminus of Thompson Street, 1,260± feet west of Linworth Road (610-213865 and 7 others; Far Northwest Coalition).

**Existing Zoning:** L-C-2, Limited Commercial, RR, Rural Residential, and PUD-4, Planned Unit Development Districts

**Request:** L-AR-1, Limited Apartment Residential District (H-60).

**Proposed Use:** Multi-unit residential development.

**Applicant(s):** The Burk LLC; c/o Jeffrey Brown, Atty.; 37 West Broad Street, Suite 460; Columbus, OH 43215.

**Property Owner(s):** Gary J. and Carol A. Friedlinghaus, et. al.; 6980 Temperance Point Street; Westerville, OH 43082.

**Planner:** Kelsey Priebe; 614-645-1341; [krpriebe@columbus.gov](mailto:krpriebe@columbus.gov)

### 7. APPLICATION: Z18-062

**Location:** 5085 REED ROAD (43220), being 8.39± acres located on the west side of Reed Road, 646± feet south of Bethel Road (010-138822, 010-165167, 010-122538; Northwest Civic Association).

**Existing Zoning:** C-2, Commercial District.

**Request:** L-AR-O, Limited Apartment Office District (H-35).

**Proposed Use.** Office and multi-unit residential development.

**Applicant(s):** Preferred Living; c/o David Hodge, Atty.; Underhill & Hodge, LLC; 8000 Walton Parkway, Suite 260; New Albany, OH 43054.

**Property Owner(s):** Burgess & Niple, Inc.; 5085 Reed Road; Columbus, OH 43220.

**Planner:** Kelsey Priebe; 614-645-1341; [krpriebe@columbus.gov](mailto:krpriebe@columbus.gov)

**POLICY AGENDA IMMEDIATELY FOLLOWING THE ZONING AGENDA:**

**AGENDA  
DEVELOPMENT COMMISSION  
POLICY MEETING  
CITY OF COLUMBUS, OHIO  
JUNE 13, 2019**

CALL TO ORDER

NEW BUSINESS  
Presentation, Discussion, and Action

1) Update on Connect Columbus Multimodal Transportation Plan and Updated Thoroughfare Plan.

The Department of Public Service desires to update the thoroughfare plan to reflect current planning and engineering best practices to accommodate multimodality, specifically transit and active transportation networks. In addition to setting right-of-way dedication requirements enabled by Columbus City Code section 4309.17, the Thoroughfare Plan update includes policy guidance to encourage complete streets design principles and promote thoughtful, context-sensitive consideration of all modes in transportation project planning. This proposal would repeal and replace ORD 2518-93, with amendments made by ORDs 1003-2004 and 2408-2015.

Justin Goodwin, Transportation Planning Manager ([jmgoodwin@columbus.gov](mailto:jmgoodwin@columbus.gov); 614-724-1893), and Eliza Pendexter, Transportation Planner ([ependexter@columbus.gov](mailto:ependexter@columbus.gov); 614-645-6465),

For more information: <https://www.columbus.gov/publicservice/Connect-Columbus/>

ADJOURNMENT

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**Legislation Number:** PN0180-2019

**Drafting Date:** 5/29/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter** Public Notice

**Type:**

**Notice/Advertisement Title:** Property Maintenance Appeals Board Agenda

**Contact Name:** Phaedra Nelson

**Contact Telephone Number:** 614-645-5994

**Contact Email Address:** [panelson@columbus.gov](mailto:panelson@columbus.gov)

***Monday, June 10, 2019 @ 1:00  
111 N. Front Street-2nd Floor Hearing Room***

1. **Case Number PMA-389**
- Appellant:** Erving Raleigh  
**Property:** 1699 Jefferson Avenue  
**Inspector:** Will Whatley  
**Accela#:** 19440-00729

2. **Case Number PMA-391**  
**Appellant:** Abdul Chaudhary  
**Property:** 2552 Steele Ave-2nd floor  
**Inspector:** Cory James  
**Accela#:** 19440-02109
  
3. **Case Number PMA-392**  
**Appellant:** Mark Littler  
**Property:** 3271 Colony Hill Lane  
**Inspector:** Travis Wilcoxon  
**Accela#:** 19441-00458
  
4. **Case Number PMA-393**  
**Appellant:** Charles Townsend  
**Property:** 2467 Newburgh Dr.  
**Inspector:** Mark Wilburn - SIDEWALK  
**Accela#:** No Accela #

**NOTE:** A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Regulations Division is made aware of this need and given a reasonable notice of at least four (4) hours before the scheduled meeting time. To schedule an interpreter, please call Phaedra Nelson at 645-5994 or TDD 645-3293.

**Legislation Number:** PN0181-2019

**Drafting Date:** 5/31/2019

**Version:** 1

**Current Status:** Clerk's Office for Bulletin

**Matter:** Public Notice

**Type:**

**Notice/Advertisement Title:** Health & Human Services Committee Meeting

**Contact Name:** Carl G. Williams

**Contact Telephone Number:** (614)645-0854

**Contact Email Address:** cgwilliams@columbus.gov

Columbus City Council Member Priscilla R. Tyson, Chair of the Health and Human Services Committee will host a public hearing to review the state of homeless youth and highlight the Community Shelter Board and its various partners regarding the work being done to coordinate access, rapid re-housing, transitional housing, permanent supportive housing and other services. Presentations will be given by Huckleberry House, the YMCA of Central Ohio, the Homeless Families Foundation, Kaleidoscope, the Community Housing Network, and the Community Shelter Board. Representatives from the City will also be available to answer questions.

**Dates:** Thursday, June 6, 2019

**Time:** 4:00 p.m.

**Location:** Council Chambers Columbus City Hall  
90 West Broad Street, 2nd Floor  
Columbus, Ohio 43215

**Public Testimony:**

Public testimony will be accepted. Comments will be limited to three (3) minutes. Individuals wishing to offer testimony must fill out a speaker slip between the hours of 8:00 a.m. and 4:00 p.m. at Columbus City Hall on the day of the said hearing.

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**Legislation Number:** PN0319-2018

**Drafting Date:** 12/5/2018

**Current Status:** Clerk's Office for Bulletin

**Version:** 1

**Matter Type:** Public Notice

**Notice/Advertisement Title:** City of Columbus Records Commission- Meeting Schedule 2019

**Contact Name:** Monique L. Goins-Ransom, Records Commission Coordinator

**Contact Telephone Number:** 614-645-0845

**Contact Email Address:** mlgoins-ransom@columbus.gov

**CITY BULLETIN NOTICE**

**MEETING SCHEDULE**

**CITY OF COLUMBUS RECORDS COMMISSION:**

The regular meetings of the City of Columbus Records Commission for the calendar year 2019 are scheduled as follows:

**Monday, February 25, 2019**

**Monday, May 20, 2019**

**Monday, September 23, 2019**

Meetings will take place at: City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room 225.

They will begin promptly at 10:00 am.

Every effort will be made to adhere to the above schedule, but the City of Columbus Records Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact the Office of the City of Columbus Records Commission Coordinator at (614) 645-0845.

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**Legislation Number:** PN0323-2018

**Drafting Date:** 12/10/2018

**Current Status:** Clerk's Office for Bulletin

Version: 1

Matter Public Notice  
Type:

Notice/Advertisement Title:  
Columbus Recreation and Parks  
2019 Commission Meetings

Contact Name: Stephanie Brock  
Contact Telephone Number: 614-645-5932  
Contact Email Address: sybrock@columbus.gov

Columbus Recreation and Parks  
2019 Commission Meetings

***NOTICE OF REGULAR MEETINGS***

***COLUMBUS RECREATION AND PARKS COMMISSION***

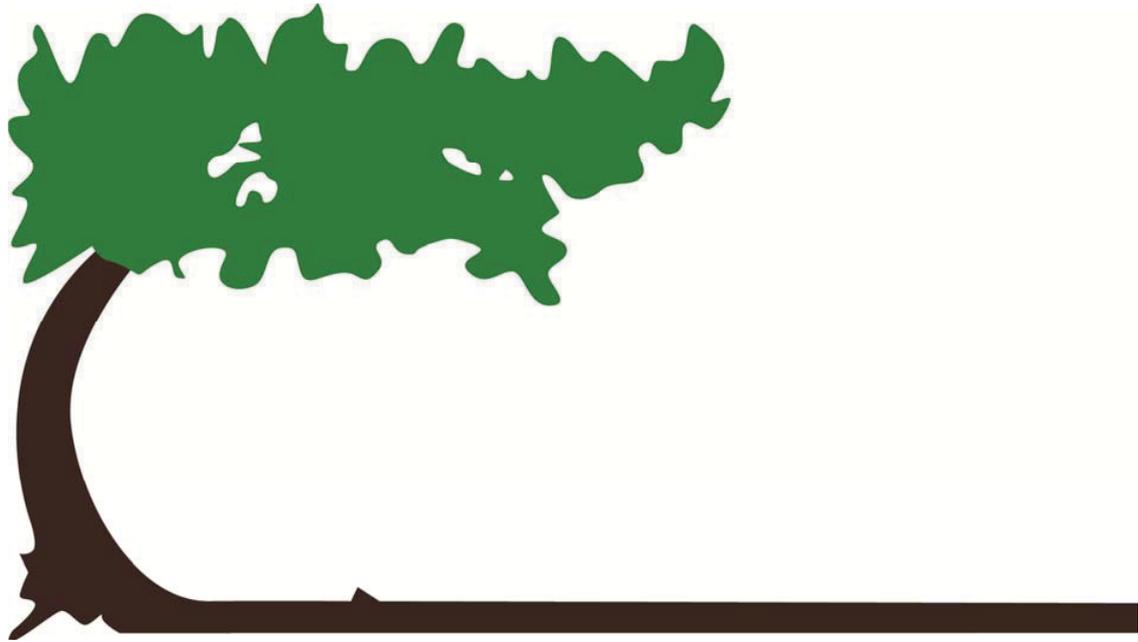
The Recreation and Parks Commission, appointed and organized under the Charter of the City of Columbus, Section 112-1 is empowered to equip, operate, direct and maintain all the existing recreational and park facilities. In addition, said Commission exercises certain powers and duties as specified in Sections 112-1 and 112-2 of the Columbus City Charter.

Please take notice that meetings of the Recreation and Parks Commission will be held at 8:30a.m. on the following dates and locations (unless otherwise posted):

***Wednesday, January 9, 2019 - 1111 East Broad Street, 43205***  
***Wednesday, February 13, 2019 - Far East Community Center, 1826 Lattimer Dr., 43227***  
***Wednesday, March 13, 2019 - 1111 East Broad Street, 43205***  
***Wednesday, April 10, 2019 - Feddersen Community Center, 3911 Dresden St., 43224***  
***Wednesday, May 8, 2019 - 1111 East Broad Street, 43205***  
***Wednesday, June 12, 2019 - Whetstone Park, 4015 Olentangy Blvd., 43214***  
***Wednesday, July 10, 2019 - Berliner Sports Park, 1300 Deckebach Rd., 43223***  
***August Recess - No Meeting***  
***Wednesday, September 11, 2019 - 1111 East Broad Street, 43205***  
***Wednesday, October 9, 2019 - 1111 East Broad Street, 43205***  
***Wednesday, November 13, 2019 - Scioto South Community Center, 3901 Parsons Ave., 43207***  
***Wednesday, December 11, 2019 - 1111 East Broad Street, 43205***

In the event no proper business exists the meeting may be cancelled without further notice. For further information you may contact the Columbus Recreation and Parks Department, 1111 East Broad Street, Suite 200, Columbus, Ohio 43205 (Telephone: 614-645-3319).

Tony A. Collins, Director  
Columbus Recreation and Parks Department



# Clintonville Area Commission By-Laws

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*(incorporating election-related changes)*

These by-laws shall establish the order of procedures under which the Clintonville Area Commission (CAC) shall execute those duties and functions set forth in and with the authority granted under Chapter 3109 of Columbus City Code. The Commission shall not endorse any candidate for public office.

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## I. Membership

- A. There shall be nine members of the Commission who shall be known as District Commissioners and each shall be elected from one of the districts set forth in Article VII. A Commissioner shall maintain his or her residency in the district from which he or she was elected. Failure to maintain such residency shall constitute resignation from the Commission.
- B. A term of office on the Commission shall be three years, beginning at the annual meeting in July and continuing until the annual meeting three years thereafter.
- C. The Commission may declare a vacancy when a member resigns or can no longer serve as a Commissioner.
  - 1. A simple majority of members present at a regular meeting is sufficient to accept a resignation and declare a vacancy.
  - 2. If a Commissioner can no longer serve as Commissioner and a resignation is not submitted, a vacancy exists only if at least three quarters of members present vote to declare a vacancy.
  - 3. If the Commission declares a vacancy at least twelve months before the term expires, the Commission shall call for a special election to fill the unexpired term. If a vacancy is declared less than twelve months before the term expires, the Commission shall recommend to the Mayor a candidate for appointment to the unexpired term.
  - 4. In the case of a special election, the Election Committee shall, within two weeks of the call for a special election, announce an election date. The election date shall be at least ten weeks after the Election Committee's announcement. The election shall proceed using the same schedule and process as an annual election. If only one valid candidate petition is received for a special election, the Commission shall declare the candidate the winner of the election and cancel the election.
  - 5. If no special election is called, the Commission shall give public notice of the vacancy before the date on which the Commission will vote to recommend a candidate to fill the vacancy. The Commission shall require interested individuals to submit a petition and any other materials it deems necessary seven days prior to the meeting at which the vacancy is to be filled. The Commission shall, by a majority vote of members present at a scheduled meeting, select a candidate to fill the vacancy. The Commission Secretary shall send written notice of the successful candidate for appointment to the Mayor, pursuant to section 3313.10 of the Columbus City Code.
- D. A Commissioner who will be absent from a Commission meeting shall notify the Commission Chairperson prior to the meeting. A Commissioner who is absent from three Commission meetings between annual meetings without such prior notice to the Chairperson shall be deemed a resignation and notice of such shall be communicated to the Mayor or the Mayor's designee and the City Council. The Secretary shall send written notice to a Commissioner who has been absent from two meetings without prior notice to the Chairperson, informing the Commissioner that his or her absence without prior notification from one more meeting before the next annual meeting will constitute resignation from the Commission and notice of such shall be communicated to the Mayor or the Mayor's designee and the City Council.
- E. No Commissioner shall represent the Commission, except as specifically authorized by the Commission. This shall not be construed as a restriction upon the right of the individual Commissioners to represent their own views before public or private bodies, whether in agreement or disagreement with the Commission.

## II. Officers

- A. The Commission shall elect from among its members a Chairperson, a Vice-Chairperson, a Secretary, and a Treasurer. The officers shall be elected at the annual meeting and shall serve for a period of one year, until the next July annual meeting.
  1. **Chairperson:** The Chairperson shall be a voting member of the Commission, preside at meetings of the Commission, prepare the agenda for the Commission meetings, approve the spending of all funds, and, in consultation with the other Commission members, appoint chairpersons of standing and special committees of the Commission. No person who has served three consecutive full terms in the office of Chairperson shall be eligible for election to a fourth consecutive term in that same office, but shall be eligible for election to any office in subsequent years.
  2. **Vice-Chairperson:** The Vice-Chairperson shall perform the duties of the Chairperson in the Chairperson's absence or incapacity. In addition the Vice-Chairperson shall be the Commission's liaison with the Clintonville Resource Center and other public and private agencies in the Clintonville area that provide social services.
  3. **Secretary:** The Secretary shall maintain a file of minutes and such other records as the Commission may direct and shall send written notice to the Board of Zoning Adjustment or other appropriate entities of zoning-related actions of the Commission. The minutes of all Commission meetings shall be open to public examination. The Secretary shall perform the duties of the Chairperson in the absence or incapacity of the Chairperson and Vice-Chairperson.
  4. **Treasurer:** The Treasurer shall receive all monies and disburse all payments for the Commission as directed by the Chairperson; shall report on the financial condition of the Commission at each regular meeting; shall comply with the fiscal requirements within the memorandum of agreement with the City; and shall perform other duties as directed by the Commission.
- B. In the event that the Chairperson, the Vice-Chairperson, and the Secretary are absent or incapacitated, a Commissioner shall convene a regular or special meeting of the Commission, the first order of business being the election of a Chairperson Pro Tem to preside over that meeting.
- C. The Chairperson may appoint a Recording Secretary, subject to the approval of the Commission. The Recording Secretary shall record votes, take minutes of Commission meetings, distribute minutes and agenda to Commissioners and perform such other duties as determined by the Commission. If there is no Recording Secretary, the Secretary shall perform the duties of the Recording Secretary.
- D. The Chairperson may appoint additional officers deemed necessary to conduct the Commission's business, subject to the approval of the Commission. Additional appointed officers shall serve until the next July annual meeting.

### III. Meetings

- A. All meetings of the Commission shall be open to the public. The regular meetings of the Commission shall be on the first Thursday of each month. Each meeting shall be held in the Commission's normal place. The Commission may change the date, time, or location of the regular meeting, providing fifteen (15) days prior notice to the public except in the event of an emergency requiring immediate official action.
- B. The regular meeting in July shall be known as the annual meeting and shall include the election of officers.
- C. Special meetings may be called by the Chairperson or by a majority of the Commissioners during a meeting. Special meetings may also be called upon written request of at least five (5) Commissioners to the Chairperson. The purpose of the meeting, the date, time, and location shall be stated in the call. Except in cases of emergency requiring immediate official action, at least three (3) days' notice shall be given for a special meeting.
- D. The time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings shall be made available on the website maintained by the Commission. If no website is maintained, the Commission shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings. The Commission Chairperson shall provide reasonable advance notification of Commission meetings and the agenda for Commission meetings via e-mail to any person who requests such notification.
- E. The quorum shall consist of a minimum of five members of the Commission. A majority of Commissioners present and voting shall be required to approve a motion, except as otherwise provided. Actions taken by the Commission shall remain in effect until amended or rescinded by subsequent action of the Commission, unless otherwise specified in these Bylaws.
- F. In all zoning, variance, graphics and other special permit applications, wherever initiated, and in all matters in which Commission approval is requested by sources other than Commissioners, the issue shall be placed initially before the Commission by a statement by the Chair, of the form, "the question before the Commission is: Shall the application (request, proposal) for \_\_\_\_\_ be approved?" Once stated, this question shall immediately have the status of a main motion to approve, subject to amendment, refer to committee, and all other actions and dispositions that apply to such a main motion under Robert's Rules of Order Newly Revised. In particular, a motion to disapprove such an application shall not be in order. Except as provided under referral to the Zoning & Variance Committee, an affirmative majority of the quorum of the Commission shall be required for approval of all such applications, requests or proposals. The Secretary shall include the vote in any report of the Commission's action to City government bodies.
- G. The Chairperson may recognize members of the public who wish to address the Commission regarding issues under discussion. Time limits for such presentations may be set by the Chairperson in consultation with other Commissioners.
- H. Dissenting or non-concurring reports may be filed with the Secretary by a Commissioner and shall be attached to the majority report.

## IV. Public Hearings

Upon an affirmative majority vote of the Commission at a regular or special meeting, the Commission may hold hearings for specific purposes.

## V. Committees

- A. There shall be six (6) standing committees to assist with the regular work of the Commission: Planning & Development, Zoning & Variance, Historic Buildings Committee, Technology and Community Relations, and Election. In the event a matter overlaps the area of two or more committees the Chairperson of the Commission shall have the authority to assign such issues to a specific committee, or charge two or more of the committees to work as a special committee for the issue.
1. ***Planning & Development Committee:*** The Planning & Development Committee will review community focused development and planning issues, including proposed business development, civic and social development arising from the community and/or its various civic organizations, City plans impacting Clintonville, and shall, upon the Commission's request, prepare comprehensive social, physical, commercial and economic planning recommendations for the Commission. The committee will explore what Federal, State, and local funds may be available to implement plans in the Clintonville area. The committee will provide arenas for interested parties and the general population to participate and discuss all such issues affecting Clintonville. The committee will work pro-actively with other community-based organizations to forward the development and promotion of Clintonville in a manner consistent with the Commission's mission statement.
  2. ***Zoning & Variance Committee:*** The Zoning & Variance Committee shall regularly receive, review and make recommendations on all applications for rezoning, variances, graphics and other zoning adjustment appeals and special permits located wholly or partially in the Clintonville area. The committee will consist of no fewer than seven and no more than nine members.
    - a. In the event that a recommendation on a zoning matter must be reported to a City government body before the full Commission can properly meet and take action upon it, the Zoning & Variance Committee may proceed to make the recommendation on the Commission's behalf, if prior to making such recommendation, the Zoning & Variance Committee obtains approval of the Commission Chairperson. The Commission may refer a zoning matter back to the Zoning & Variance Committee for the adjustment of final details, and this final adjustment shall be considered to be an action of the Commission.
    - b. In the event the Commission receives from the City a demolition request for an accessory use building in a residential district from a private home owner, the chairperson of the Zoning & Variance Committee, the Commission Chairperson and the District Commissioner for the district in which the demolition request is received, may review the demolition request without a full meeting of the Commission. The three shall review the proposed demolition; if all agree, the demolition is deemed to be approved. If one disagrees, the matter shall be held over until the next regular Commission meeting. The Commission Vice-Chairperson shall be called upon if the Zoning & Variance Committee chairperson or the Commission Chairperson is also the District Commissioner for the district in which the demolition request is received. In the event that a non-accessory building demolition permit, including but not limited to a house, office building or school, is received it will be heard by the Zoning & Variance Committee at its next regular meeting and its recommendations given to the Commission for action at the next Commission meeting.

3. **Historic Buildings Committee:** The Historic Buildings Committee will pursue a process to catalogue buildings in Clintonville, with an emphasis on all buildings along High Street and Indianola Avenue. The purpose of having an up-to-date database for historic buildings in the CAC districts is to provide a basic understanding of which properties are deemed architecturally or historically significant. Focused attention along the major thoroughfares will aid the CAC in its decision-making process related to proposed development in the community, by knowing which individual or groups of buildings are significant in those areas. The Committee will research avenues of funding to assist owners in maintaining and preserving historically/architecturally significant buildings. The Committee will develop opportunities to educate citizens on Clintonville's unique sense of place and will collaborate on historic preservation efforts with community groups.
4. **Technology and Community Relations:** CAC will maintain and update a website to aid in communicating with the community at large.
  - a. CAC will hold domain names as the responsible entity. Depending on what is required, the commission chair and treasurer shall act as agents for the commission to hold the domain names. When officers change the agents must be changed within 30 days of the verification of the election of CAC officers.
  - b. CAC will form a technology committee that includes the chair, treasurer, Social Media facilitator from the Clintonville GreenSpot Neighborhood committee and at least one other person. The committee will:
    - 1) Formulate and present to the entire commission for approval rules for use and content of the website and other commission platforms;
    - 2) Oversee the maintenance, updating and payment for website hosting, domain names and any other needs for a workable public website and other official public communications platforms.
5. **Election Committee:** The Election Committee shall conduct elections for District Commissioners. The Election Committee shall have all necessary authority to conduct Commission elections, including certification of candidate and voter qualifications, establishment of and staffing of polling places, counting of ballots, and adjudication of disputes and challenges. The committee will consist of five Clintonville area residents appointed by the Commission.
  - a. No committee member may be any of the following:
    - i. a Commissioner;
    - ii. a candidate for election to the Commission; or
    - iii. a member of the immediate family or household of a candidate for the Commission.
  - b. The Commission shall designate one Commissioner to serve as liaison between the Committee and the Commission. Such liaison may be the Commission Chairperson, but shall not be a candidate for election to the Commission during that year.
  - c. The Election Committee shall propose, for consideration by the Commission at its regular February meeting, election rules that describe the procedures by which elections will be conducted. The committee shall conduct the Commission elections pursuant to Article VIII and the adopted election rules, and shall meet as often as necessary.

6. **Clintonville GreenSpot Neighborhood Committee:** The mission of the Clintonville GreenSpot Neighborhood Committee, as part of the Clintonville Area Commission, will encourage green practices and sustainability in the community of Clintonville. This effort is open to all community residents, businesses and organizations.
  - A. The Chair shall be appointed by the area commission. The chair may be a commissioner or may be an interested resident. The chair will facilitate the activities of all of the priority areas toward achieving a Green Spot Neighborhood designation by 2021/22.
  - B. It is envisioned that the committee as a whole will meet quarterly.
  - C. The committee will be responsible for approving activities and proposals that the priority areas engage in with the community and for reporting on a quarterly basis to the area commission.
  - D. The priority area activity coordinators are responsible for the completion of their particular activities. They are encouraged to form committees and draft more community members to help with the activities. Members of those committees may join throughout the year.
  - E. The Social Media facilitator and chair will track progress of the Clintonville GreenSpot Neighborhood Committee and will communicate that progress with the GreenSpot coordinator as well as with the Technology and Community Relations Committee of the CAC. (At the present time, GreenSpot Columbus is using the ARTHA Tracking System.) The Social Media facilitator will be included as a member of the Clintonville Area Commission Technology and Community Relations Committee.
- B. The Commission Chairperson, following the July annual meeting, shall appoint a chairperson for each of the standing committees established in accordance with these Bylaws. The chairpersons of the Planning and Development Committee, the Historic Buildings Committee, Technology and Community Relations and the Zoning and Variance Committee shall recommend to the Commission members of those committees who may be Commissioners or non-Commissioners. The chairperson of the Election Committee shall recommend to the Commission members of that committee who shall all be non-Commissioners. The Commission shall approve the membership of the standing committees at the August regular meeting of the Commission. Appointments to the standing committees shall be for the period of one year until the next August regular meeting.
- C. Ex Officio Committee Members: The Chairperson of the Commission shall be an ex officio member of all committees except the Election Committee. A Commissioner who is not a regular member of the Zoning & Variance Committee shall be an ex-officio member of the Zoning & Variance Committee during that committee's review of an application for rezoning, a special permit, a variance, or other zoning adjustment appeal for property located in the Commissioner's district. Ex officio members of committees shall have the same rights and privileges as other members of those committees.
- D. At any meeting, a majority of the Commission may establish, modify or eliminate one or more special committees for specific purposes. The Commission Chairperson shall appoint a chairperson for any special committee established in accordance with these Bylaws. The special committee chairperson shall recommend members for the special committee and the Commission shall approve these members.

- E. The Commission Chairperson may establish and appoint members to a task force to address a specific issue. A task force shall operate for the period of time until the next annual meeting unless disbanded earlier by the Commission Chairperson.
- F. All Commission committee and task force meetings shall be open to the public.
- G. All findings of Commission committees and task forces which result in proposed actions or resolutions shall be submitted at a regular or special meeting of the Commission for consideration.

## **VI. Parliamentary Authority**

The most recent edition of Roberts Rules of Order Newly Revised shall govern in all cases to which they are applicable and not inconsistent with these by-laws and any special rules of order that the Commission may adopt.

## VII. Commission Districts

- A. Each district of the Clintonville Area Commission shall have boundaries as defined in this section.
1. **District 1:** Bounded on the south by the Glen Echo Ravine, on the east by the railroad tracks just east of Indianola, on the north by the center line of Weber Road, and on the west by the center line of High Street.
  2. **District 2:** Bounded on the south by the Glen Echo Ravine, on the east by the center line of High Street, on the north by the center line of Orchard Lane, and on the west by the Olentangy River.
  3. **District 3:** Bounded on the south by the center line of Weber Road, on the east by the railroad tracks just east of Indianola, on the north by the center line of Oakland Park Avenue, and on the west by the center line of High Street.
  4. **District 4:** Bounded on the south by the center line of Orchard Lane (west of High Street) and by the center line of Oakland Park Avenue (east of High Street), on the east by the railroad tracks just east of Indianola, on the north by the center line of Arden Road and its eastward projection (east of High Street) and by the center line of Hollenback Drive and its westward projection (west of High Street), and on the west by the Olentangy River.
  5. **District 5:** Bounded on the south by the center line of Arden Road and its eastward projection, on the east by the railroad tracks just east of Indianola, on the north by the center line of Glenmont Road and its eastward projection, and on the west by the center line of High Street.
  6. **District 6:** Bounded on the south by the center line of Hollenback Drive and its westward projection, on the east by the center line of High Street, on the north by the Columbus city limits and its eastward projection and on the west by the Olentangy River.
  7. **District 7:** Bounded on the south by the center line of Glenmont Road and its eastward projection, on the east by the railroad tracks just east of Indianola, on the north by the center line of Garden Road, and on the west by the center line of High Street.
  8. **District 8:** Bounded on the south by the center line of Garden Road, on the east by the railroad tracks just east of Indianola, on the north by the south line of the State Schools for the Deaf and Blind and the center line of Georgetown Drive and its westward projection, and on the west by the center line of High Street.
  9. **District 9:** Bounded on the south by the Columbus City limits and the eastward projection of the Columbus city limits (west of High Street) and by the center line of Georgetown Drive and its westward projection and the south line of the State Schools for the Blind and Deaf (east of High Street), on the east by the railroad tracks just east of Indianola, on the north by the city limits of Worthington, and on the west by the Olentangy River and the Columbus city limits.
- B. Schedule of district terms
1. Elections shall be held for districts 1, 2 and 9 in 2011 and every three years thereafter.
  2. Elections shall be held for districts 4, 5, and 7 in 2012 and every three years thereafter.
  3. Elections shall be held for districts 3, 6, and 8 in 2013 and every three years thereafter.

## VIII. Elections

- A. Annual elections shall be the first Saturday in May; special elections shall be held on a date selected in accordance with Article I. The Commission shall make generally available the election schedule and rules.
- B. Candidate Qualifications
  - 1. Potential candidates shall be eighteen years of age or older on Election Day.
  - 2. Potential candidates shall submit nominating petitions and affidavits for candidacy completed pursuant to the requirements set forth in the election rules.
  - 3. Potential candidates shall be residents of the districts they seek to represent and shall offer satisfactory evidence, as determined by the Election Committee, of residence in that district.
  - 4. Potential candidates in this non-partisan election are urged not to declare any political party affiliations.
  - 5. Potential candidates need not be registered voters on the rolls of the County Board of Elections.
- C. Voter Qualifications
  - 1. Each voter must be at least eighteen years of age on Election Day.
  - 2. Each voter must reside in the Clintonville Area Commission district for which an election is being held and shall offer satisfactory evidence, as determined by the Election Committee, of residence in the district in which they wish to vote.
  - 3. Each voter shall vote only upon the ballot pertaining to the election of a candidate in the district in which the voter resides.
  - 4. The voter need not be a registered voter on the rolls of the County Board of Elections.
  - 5. No voter shall cast more than one ballot.
- D. Election Results
  - 1. The candidate in each district receiving a plurality of valid votes cast shall be the winner of his or her district.
  - 2. If the candidate who receives the most votes is disqualified, the person with the second highest number of votes should be declared the winner.
  - 3. In the event of a tie vote, the relevant ballots shall be recounted. If the tie is verified, the tie shall be resolved by lots drawn by the chairperson of the Election Committee in the presence of a majority of the members of the Commission.
  - 4. The Election Committee shall certify the election results, including the votes, in writing to the Commission Chairperson after six days but within ten days following Election Day. The Commission Chairperson shall, on behalf of the Commission, certify the elected candidates to the Office of the Mayor of the City of Columbus, in writing, within forty days of receipt of certification from the Committee, but not before any complaint or appeal is resolved.
  - 5. Only a person who has, before the election, been certified as a qualified candidate by the Election Committee may be certified as the winner of an election.

E. Complaints/Challenges

1. A person who seeks reconsideration of a decision by the Election Committee may file a written complaint, specifying the decision to be reconsidered, with the committee chairperson no later than five days after the election. The committee shall rule on the request within five days.
2. Any candidate, any Commissioner, or the person who requested reconsideration may file a written appeal of the Election Committee's decision with the Chairperson of the Commission within three days of notification of the committee's decision. The Commission, excluding any Commissioner whose election is the subject to the appeal, shall consider the appeal as a special order of business at its next regular meeting after receiving the appeal. The complaint is sustained if a majority of the Commissioners present and eligible to vote sustain the complaint. The Commission shall issue a written decision on the appeal within five days after hearing the appeal, but may issue an oral decision sooner.
3. The resolution of any election-related dispute by the Commission is final.

## IX. By-Law Amendments

These by-laws may be amended at any regular meeting of the Commission by an affirmative vote of 2/3 of the entire membership of the Commission provided that the amendments were submitted in writing at the previous regular meeting. The Secretary shall file any approved amendment immediately after its adoption with the city clerk for publication in the city bulletin. Such amendments shall take effect ten (10) days after such publication per C.C. 121.05.

By-law amendments adopted: 4-3-2004, 3-5-2005, 9-1-2005, 2-1-2007, 10-2008, 5-2010, 6-2013, 7-2013, 12-2013, 4-2015, 6-2015, 6-2016, 1-5-2017.

# Mideast Area Commission

# Petition Packet

RECEIVED  
COLUMBUS CITY CLERK  
2019 MAY 17 PM 12:47

# May 16, 2019

We the stakeholders of the Mideast Area Commission (**MAC**), submit this petition for the formation of an Area Commission in order to afford boundary citizen participation in decision – making in an advisory capacity and to facilitate a communication, understanding and cooperation between neighborhood groups, city officials and developers.

The following are included in this petition packet:

- Demographic Data
- Area Map
- Task Force Members
- By-laws
- Petition Signatures

The entirety of this petition packet (including the items listed above) will be filed with the City Clerk.

In accordance with City Code 3109, the proposed by-laws and selection procedure for the area commission to be created shall be reasonable and consistent with this code and applicable law and are attached to this petition and will be filed with the City Clerk who shall maintain them for inspection by any interested party.

The proposed by-laws, rules and selection procedures for the Mideast Area Community Commission. The by-laws for the Commission to be created are attached to this petition and will be filed with the City Clerk.

Printed names, signatures, resident addresses and signing dates of five hundred (500) residents, and/or property owners of the proposed commission area are also attached to this petition and will be filed with the city clerk.

In accordance with City Code 3109, the proposed by-laws rules and selection procedure for the area commission to be created shall be reasonable and consistent with this code and applicable law and are attached to this petition and will be filed with the City Clerk who shall maintain them for inspection by any interested party.

Task Force Agent Name: Quay Barnes

Date: May 16, 2019

Signature:



Attachments:

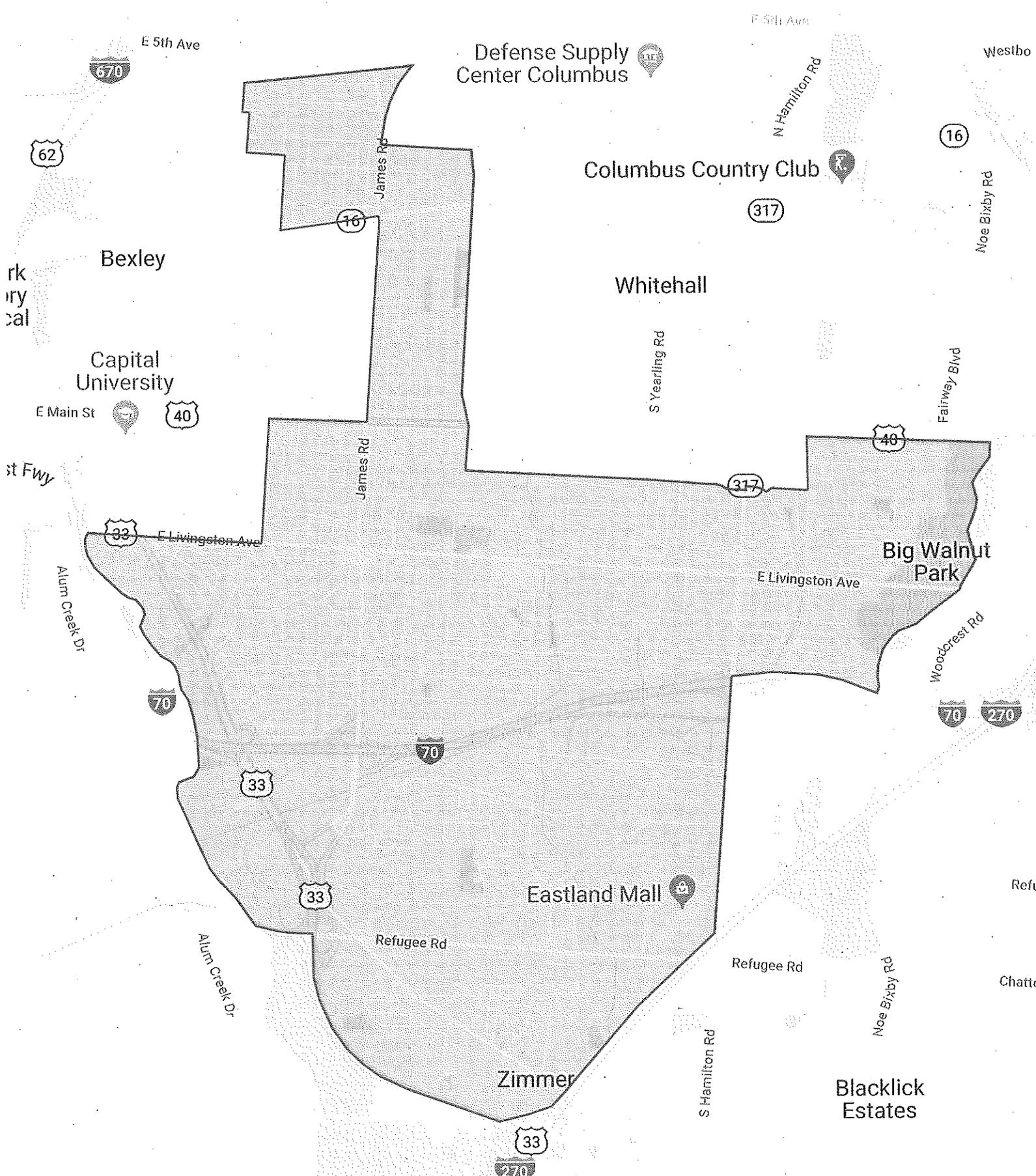
Demographic Data  
Area Map  
Task Force Members  
Bylaws  
Signatures

## Mideast Area Commission 2018

Square Miles	10.21
Total Population	51,578
Total Households	47,308
Median Household Income	\$37,057
<b>Housing Unit Summary</b>	
Owner-Occupied Housing Units	42.3%
Renter-Occupied Housing Units	45.9%

Source: ESRI

# Mideast Area Community Commission



The following individuals have agreed to serve on the Task Force for the Mideast Area Commission from the time it's established by City Council until the Area Commission formally organized:

**Co-Chairperson:**

**Quay Barnes, Resident of Berwyn East, 1654 Barnett Rd. Columbus, OH 43227, 614-216-6418, [obarnes601@aol.com](mailto:obarnes601@aol.com).**

I am a resident Berwyn East for 33 years. I currently serve as the President of the Mideast Area Community Collaborative. This is my 3<sup>rd</sup> year in that position. Previously to that I served as President of the Berwyn East Civic Association for 8 years. During that time, I served as a member representative to the MAC.

My personal goal for the MAC organization is to have all communities within the MAC boundaries to have civic association representation. To that goal, we established 2 new community civics and expanded an additional 2 to cover more unrepresented areas. Also during that time the organization supported the Main St. Special Improvement District, helped the City Attorney and Code Offices shut down Motel One, and provided support to the City Attorney's office to closed Lounge 13. I am married to Vernon for 37 years and have two children. I am retired from Columbus City Schools and work part time at the Columbus Metropolitan Library. I have a Masters of Public Administration degree from The Ohio State University. I absolutely LOVE community work!

**Co-Chairperson:**

**Mark Kraus, Resident of Mayfair Peacekeepers, 244 S. James Road, Columbus, OH 43213 (p) 614-306-6195 (e) [Mark.Kraus@KingThompson.com](mailto:Mark.Kraus@KingThompson.com)**

Mark is a lifelong area resident, having lived in Berwick as a child while attending Christ the King Elementary (now All Saint's Academy). After graduating from St. Charles Preparatory College, he attended Ohio University in Athens. He and his wife Susan have lived in their current home in Mayfair since 1985 and raised their two daughters who are graduates of St. Catharine and Bishop Hartley. During their enrollment there, Mark served on the St. Catharine School Advisory Board.

Mark is a licensed Realtor of 27 years with Coldwell Banker King Thompson, representing residential buyers and sellers throughout Central Ohio. He has been very involved at the Columbus Realtors Association over the years, having served as Chairman and Assistant Chairman of several committees, as well as President of the Bexley, Eastmoor, Berwick Real Estate Association.

**1st Vice Chairperson:**

**Victor J. Flower, Resident of Mayfair Peacekeepers, 639 South Everett Ave. Columbus, Ohio 43213, 614-570-3660 [victor.j.flower@gmail.com](mailto:victor.j.flower@gmail.com)**

I have lived in the Mayfair Peacekeepers neighborhood since moving to Columbus almost 30 years ago; first in Mayfair Apartments then moving a few blocks south to my current residence. I have been married to Loraine for 37 years and we have raised two children in the neighborhood. I have worked for Egan-Ryan Funeral Directors since October of 1988. I have served the community for the past four years as President of the Mayfair Peacekeepers Civic

Association and I believe the east side of Columbus, from Bexley to Reynoldsburg, should speak with one voice.

**2ND Vice Chairperson:**

**Shirley Marshall, resident of East Hampton, 3296 Towers Ct. N. Columbus, OH 43227, 614-653-6351 [ehamptonbw@gmail.com](mailto:ehamptonbw@gmail.com)**

I am currently a resident of East Hampton for 20 years and currently serve as Coordinator of the East Hampton Block Watch Civic Assoc.

*The mission of the East Hampton Block Watch is to actively serve our community in a way that earns trust and fosters an environment of trust through partnerships that builds relationships with the local business owners, residents and law enforcement. Everybody working together on finding solutions toward a common goal to reduce violence and build safer communities. I strongly believe in given back to the community, I volunteer as a Board of Election poll worker, numerous positions held at my church, and tutored at the branch library. I count it an honor to serve my community.*

**Donna K Jones, Resident of Leawood Gardens Neighborhood Assoc., 1640 Baxter Dr. Columbus, OH 43227, 614-493-1577 [baxter888@wowway.com](mailto:baxter888@wowway.com)**

I am a resident of LGNA for 20 years and currently serve as the President of the Association. This is my 5th year in that position. I currently serve as the LGNA member representative to the MAC. My goal is for the MAC organization to help establish a civic group/block watch in every community within our boundaries. I want Columbus to become one of the safest and beautiful places to live. I love community work and working with people. I have been married to my husband Robert for 25 years and have two children and one from a previous marriage. I am retired from the State of Ohio and work part time at Pinnacle Building Services as well as owning my own Tupperware business. I am currently the church clerk at Walnut Heights Baptist Church, where my husband is a deacon. I am an alumnus of Walnut Ridge High School (which is in the LGNA community) and grew up in the Leawood Gardens Neighborhood.

**Gregory M. Lee, Resident of Berwick 2866 Scottwood Rd. Columbus, OH 43209 614-329-6520 [greglee2@me.com](mailto:greglee2@me.com)** As a native of Columbus, Ohio,

Greg is passionate about contributing to the equitable growth and sustainability of his hometown. He has been a high school wrestling coach, and continues to be a community volunteer with a strong sense of civic responsibility. He believes deeply in the importance of knowledge-sharing as a means to elevate people's understanding and awareness of the critical issues and opportunities in Columbus.

He works at Accenture, creating value for clients through strategic business model design, operational analysis, and solution implementation.

In addition to a strong interest in health and wellness, he continues to serve in the Air Force Reserve as an aircraft maintainer, Squadron Career Advisor, and a suicide & sexual assault prevention instructor.

Greg is also Vice President of Berwick Civic Association and a volunteer at KIPP Columbus with Skills-To-Succeed.

**Lois Maier, Berwyn East, 1393 Bryon Ave., Columbus, Ohio 43227, 614-747-1242, [lmmaier@aol.com](mailto:lmmaier@aol.com)**

I moved to Berwyn East with my husband in 1977, 40 years ago, and have been active in the Block Watch and the Civic association for over 15 years. Our current number of block watch captains number 40+. Berwyn East represents about 3000 households. I am in charge, due to being in constant contact with our 9<sup>th</sup> precinct community liaison officer, of distributing crime statistics for our area. I also created a distribution network for our community newsletter.

I was on the original committee that established the MAC and have been active in it from that time. I understand the importance of neighborhoods reaching out, sharing information and supporting one another for the betterment of all. From that experience, I became one of the founders of the Neighborhood Best Practices Conference now in its 7<sup>th</sup> year.

I am active in my church, Redeemer's on Courtright, one of the churches in the Berwyn East neighborhood (Along side of Interstate 70. I retired in 2010 from Drug Free Action Alliance after over 17 years of service. Currently I volunteer as a mentor for seniors at the Africentric High School.

I am a widow and cared for my mother in my home till she died at 95. She moved in with my husband and in 1977. I took the training at the Columbus Citizen's Police Academy.

**Greg Manger, Resident of North Eastmoor, 109 N. Harding Road, Columbus, Ohio 43209, 614-404-6270, [gmanger@gmail.com](mailto:gmanger@gmail.com).**

I was born and raised in central Ohio. Graduating from The Ohio State University in 1992 with a degree in Marketing. After college, I moved to Chicago, traveled abroad and eventually returned to Columbus where my wife, Ping Lee, and I have lived on Harding road since 2004. I am the current President of North Eastmoor Civic Association One of my special interests is to collaborate with Broadleigh Elementary School located on Maryland Ave. and regularly attend MAC meetings and City of Columbus training.

During the day, I am President & CEO of Costume Specialists Inc. Located at 211 North 5th Street, Columbus Ohio 43215.

**Sharon Pantelis, Pinecrest Civic Association & Block Watch, 1161 Westphal Ave. Columbus, OH 43227, 614-235-7323, [Sharonpantelis@att.net](mailto:Sharonpantelis@att.net)**

A life-long Columbus resident and a long-term eastside resident, I joined the Mid-East Area Community Collaborative (MAC) in 2015 to address commercial blight along the East Livingston Corridor. Upon joining the group, I found it inspiring to meet so many others in the community who had similar concerns and who were working together to create change. My counterparts in the MAC helped me to form the Pinecrest Civic Association and Block Watch. Pinecrest is located on the northwest corner of Livingston and Hamilton. Our civic association meets regularly and we work to increase the safety and well-being of our residents. We have a special interest in community beautification and we have several exciting projects in the works.

My professional experience includes copy writing and graphic design for both the state and the private sector. I enjoy writing and received a Bronze Quill Award from the International Association of Business Communicators. I graduated from Franklin University with a bachelor's degree in Business Administration and Marketing. Semi-retired, I work as a substitute teacher for Bexley City Schools and operate a small rental business with my husband of 24 years. We enjoy gardening and crossword puzzles. Proud MAC Member

**Felicia A. Saunders, Resident of Easthaven Civic/Block watch, 2166 Easthaven Drive, Columbus, Ohio 43232, [614-432-7702](tel:614-432-7702), [easthavencivicblockwatch@gmail.com](mailto:easthavencivicblockwatch@gmail.com).**

Community Organizer and President of the Easthaven Civic/Block watch and Treasurer for the MidEast Area Community Collaborative (MAC). Born in Mansfield, Ohio but raised in Columbus, Ohio, is an Alumna of Mifflin High School and Fort Hayes Career Center, degree in Word Processing and Data Entry. Retired from Nationwide Insurance since 2006, (21 years as an Underwriter Specialist), where I participated in the Neighborhood Community Care Days, which was organized by former Mayor Michael B. Coleman. Currently a contractor for the State of Ohio as a Program Administrator for the ODJFS, Office of Families and Children, since 2006.

I have passion and is a dedicated community leader/advocate for nonviolence. My tireless and compassionate ways are due to the loss of losing my oldest and only son to gun violence. Anthony "Fatboy" Sowers II, was murdered on August 16, 2009 in the Easthaven neighborhood. Through my grief and pain, my neighbors and I took steps to try and stop the needless violence and loss of life in Columbus, Ohio. Currently supporting "Think Make Live" as a Program Administrator, founder and CEO is Terry "Nunnie" Green, which is an organization empowering opportunities for youth and young adults (ages 6 to 24) through: civic engagement discussions and events, developing leadership skills, social justice advocacy, and embracing community diversity. We host an annual Think Make Live Youth Summit on Nonviolence every August.

I joined and organized several support groups and participated in efforts throughout the city striving to impact and lessen the violence I see in my city, turning the block watch into one of the most active and productive associations in the city. I work closely with the Columbus Peace Officers, my neighbors, businesses, churches, and others to face down crime. I have been described as a "crusader against crime" by the Columbus Public Safety Director's Office. One of my crusades was for the installation of Neighborhood Safety Cameras for the eastside of Columbus.

As the Director and organizer of the South Community Youth Association (SCYA)-Southside Seminoles Football and Cheerleaders little league and after school tutoring organization. We took over 100 children to Buffalo, New York to play against my brother's NY Buffalo Bills Football and Cheerleaders little league organization. I was a PTA mother for the Easthaven Elementary School and is on their Site Base Council Advisory Board. I also sit on the Advisory Board as the Program Administrator for the Unity House, founder and CEO is Lamont Sapp, which is a home that provides individuals recovering from alcohol and other drug addiction, with a safe sober living environment that is supported through: social and leisure recreational activities; as well as responsible life skills; and sober support which is in Easthaven.

**Cory Steinmetz, Resident of South Eastmoor, 2768 E. Livingston Ave. Columbus, OH 43209, [440-320-8368](tel:440-320-8368), [Steinmetz.cory@gmail.com](mailto:Steinmetz.cory@gmail.com).**

Resident of South Eastmoor for 3 years. Current Vice President of the Mideast Area Community Collaborative and President of the South Eastmoor Civic Association. Have mainly focused on zoning issues during my tenure with the MAC. Excited to help the area move forward as a strong, cohesive force. I have been a practicing attorney for about 5 years, received my law degree from Capital University. Proud new dad of a beautiful baby girl.

**Herb Talabere, Resident of Eastmoor, 347 S. Broadleigh Rd. Columbus, 43209, 614-783-6223, [herbtalabere@yahoo.com](mailto:herbtalabere@yahoo.com) (SID Representative)**

After receiving a Master in Public Administration Degree from Syracuse University we moved to Columbus in 1971 when I started employment with the U.S. Dept. of Housing and Urban Development in the Community Planning and Development Division. In the late 80's I started and ran a wholesale gift business and later taught business principles to immigrants before retiring. We lived on the east side in Bexley until we moved to Eastmoor in 2003 when I retired. I served as President of the Eastmoor Civic Association for two 2-year terms. Currently, I serve as Secretary of the East Main St. Special Improvement District in which I played a key development role. Laurel and I have been married for 56 years. We have 2 surviving children (our first-born son died by suicide 2 years ago.), 5 grandchildren, and 4 great-grandchildren. I continue to have a passion for the improvement of the eastside through good citizen participation.

**Sharon Ware, resident of Thunderbird Acres, 4229 Ellery Dr., Columbus, OH 43227, 614-561-3256 [sharonware26@gmail.com](mailto:sharonware26@gmail.com)**

I have been an engaged community advocate for Thunderbird Acres Neighborhood Association for over twenty years, serving in the role of community information officer and interim president. Her basic role has been in providing support in community asset building, marketing and communication to nonprofit and civic groups.

I have been presenter to national and regional conferences on community engagement and communication values for nonprofits.

My current employment is Assistant Impact Director with the Neighborhood Partnership Center of United Way of Central Ohio, she manages and produces nonprofit and community engagement courses targeted at grassroots organizations.

I have built community collaborative structures to increase effective services between nonprofits, City of Columbus, Metropolitan Library System, Ohio State University, Otterbein University a local business. I coordinate re-entry program, Citizen Circle of Central Ohio which provides support to newly released individuals. I was also one of the founding members of the Neighborhood Best Practices Conference in Central Ohio that meets annually for neighborhood groups to network and share best practices in meeting community challenges. She serves as the chair of the Midwest Task Force Presbyterian USA; Self-Development of People grant program that administers nationally over \$600,000 yearly.

In addition to my current position, I serve on committees of, Mideast Community Collaborative, a community advocacy board, and The Walnut Ridge Initiative, a program to provide afterschool programming. I hold a Masters of Communication and Marketing from Franklin University and Nonprofit Management certification from Columbus State Community College and is certified as a mediator through Capital University.

**Kim Watkins, Resident of Beechwood Community, 1249 /Carolwood Ave. Columbus, Ohio, 43227, 614-239-9451, [k.watkins1249@yahoo.com](mailto:k.watkins1249@yahoo.com)**

Hello my name is Kim M. Watkins, I am a resident and a home owner of 23 years in "Beechwood Community" and Astor Park. Along with my husband of 26 years, we have raised 5

beautiful girls in this disenfranchised community. As a resident I, have had my car broke into, my home burglarized and my yard vandalized just to name a few things. I have seen the deconstruction of this neighborhood in the last 8 years and I am ready to take a stand. As a member of this community, I share the common interest in the betterment of the neighborhood through the sharing of common attitudes, interest, resources and goals. I joined the block watch to be a voice to make an impact on city codes and ordinances, help keep our community free from drugs, loitering, and prostitution by reporting these suspicious activities, and help with community events.

I embrace the Mideast Area Community Collaborative (MAC) beliefs of community empowerment through collaboration of the civic association and block watches working together with code enforcement and police to improve "OUR" neighborhood. I understand the philosophy of the MAC, having the power of many voices, which fights for the core values of a community collectively.

I am a graduate of Capital University with a Bachelor's Degree in Social Work. I have been employed for 16 years. I have worked with families dealing with domestic violence, drug and alcohol addictions, and Homelessness. I was able to provide these families with valuable resources to aid them in having healthy families and healthy environments. I have worked closely with the Homeless Families Foundation, YWCA Family Shelter and Volunteers of America to coordinate services to aid families in overcoming barriers.

I am committed in representing my neighborhood who have also embarked on this journey to improve this community.

# Bylaws

## Mideast Area Commission

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These Bylaws establish the procedure under which the Mideast Area Commission shall execute those duties and functions set forth in and with authority granted under Chapter 3109 and 3111 of the Columbus City Codes (herein abbreviated as C.C.).

### Article I – Name

- A. The name of this organization shall be the Mideast Area Commission, herein referred to as the “Commission” or “MAC”..

### Article II – Area

- A. **Northern Boundary:** The centerline of the Columbus & Ohio Railroad running from the Bexley (W) to Whitehall (E) city boundaries, then following the Whitehall city boundary south and then

east to the centerline of the Big Walnut Creek.

**Eastern Boundary:** The centerline of the Big Walnut Creek running from East Main Street (N), to Interstate I-70 (S), then west to the centerline of South Hamilton Road and following it south to HWY-270.

**Southern Boundary:** Following HWY-270 from the centerline of South Hamilton Road (W) to HWY-33, then following HWY-33 to the centerline of Frank-Refugee Expressway and turning west to the center line of Alum Creek.

**Western Boundary:** The centerline of Alum Creek running north from the centerline of Frank-Refugee Expressway to the Bexley city boundary at Livingston Avenue, and then continuing along the Bexley city boundary north to the centerline of East Main Street, then east to the centerline of James Road, then north to the centerline of East Broad Street, then west to the Bexley City border and following it north to the Columbus & Ohio Railroad right-of-way.

## Article III – Purpose

- A. The Mideast Area Commission is created to afford voluntary citizen participation in an advisory capacity within our boundaries. The Commission shall engage with Columbus City Council, City of Columbus officials, City of Columbus departments, adjoining Area Commissions, the adjoining cities of Whitehall and Bexley, business owners, schools, and commercial and residential developers to facilitate communications, understanding, and cooperation between neighborhood groups. This Commission will enhance and empower the importance of existing neighborhood organizations within its boundaries, making them more efficient and effective. As a commission, we will seek direct community input before decisions or recommendations are made that could affect our communities' safety, aesthetics, property values, or quality of life.

The MAC seeks to show UNITY and STRENGTH by working together in finding solutions toward a common goal of building a better, safer, & stronger community. The Commission embraces the belief of community empowerment through collaboration. Together with our partners in city government, code enforcement, and public safety we will work to improve OUR community. We believe in the philosophy of the MACC, having the power of many voices, which fights for the core values of a community collectively.

Through this process our core values will not change.

- Each neighborhood will continue to sit at the table. Equal representation for all!
- Each neighborhood will make its own decisions concerning internal matters.
- Support will be offered when requested. This could be in form of, but not exclusive to; MAC wide or individual community support letters, attendance at hearings and calling mass meetings to raise awareness, and show strength in numbers for that particular issue or concern.
- Promote mass meetings of general interest for all the residents of all member organizations.

**B. The Commission shall:**

1. In the interests of local planning for local needs, identify and study problems and requirements of the Commission area in order to:
  - a. Create plans and policies which will serve as guidelines for future developments of the Commission area
  - b. Bring the problems and needs of the Commission to the attention of appropriate government agencies or residents and local officials
  - c. Recommend solutions and/or legislation
2. Aid and promote communication within the Commission area and between it and the rest of the City by means of:
  - a. Regular, interim and special meetings of the Commission, which are open to the public
  - b. Public forums and surveys to provide an opportunity for area residents, businesses, organizations, institutions, and governments to comment
  - c. Initiating proposals and supporting those introduced by individual citizens or area organizations that will enhance the quality of life enjoyed by area residents and preserve the unique residential and commercial mix of the area
  - d. Promoting and encouraging business functions, methods of operation, architectural appearance, and locations are consistent with the character and requirement of the area

3. Initiate, review and recommend criteria and programs for the preservation, development, and enhancement of the Commission area, including but not limited to parks, recreation areas, sidewalks, streets and traffic by means of:
  - a. Reviewing the proposed capital improvements budget and proposing new items and changes relating to the area
  - b. Making recommendations for restoration and preservation of the historical and environmental elements within the area
  - c. Receiving and reviewing for recommendation prior to the adoption by governmental bodies, any new or revised comprehensive plan affecting the area
4. Recommend priorities for and review government services and operation of the various government departments in the Commission area by means of:
  - a. Requesting and receiving from departments or agencies periodic reports concerning governmental services in the area
  - b. Meeting with administrative heads of any department or agencies or any of their subordinates to obtain additional information deemed necessary for the Commission to fulfill its functions
  - c. Requesting and receiving from departments or agencies, prior to implementation, full reports on any proposed changes
  - d. Reviewing and evaluating pending legislation substantially affecting the area prior to its consideration by Columbus City Council
  - e. Review and comment on zoning issues and demolition presented to the Commission.
5. Recommend persons from Commission area for nominations to membership on City Boards and Commissions that make decisions or recommendations affecting the Commission area. The Commission shall not endorse any candidate for public office.

## **Article IV – Membership**

- A. Appointment: All Commissioners shall be appointed by the Mayor of the City of Columbus with concurrence of City Council in accordance with C.C. 3109. The Secretary shall notify the Mayor of all nominations, elections, and vacancies within ten (10) days of such action.

1. Should the Mayor neither approve nor disapprove the action within thirty (30) days of notifications, the actions shall be deemed approved until notice from the Mayor as specified in C.C. 3109.
  2. A copy of each notice shall be sent to the City Council in care of the City Clerk.
- B. Members: The Commission shall consist of seventeen (17) Commissioners. Each Commissioner shall reside, work, or own property within the boundary of the commission.
1. Thirteen (13) Resident Commissioners shall be selected. One (1) from each of the Civic Association and Block Watch areas, with the exception as noted below for neighborhoods that have been designated to share a Commissioner.
    - a. Neighborhood Areas with Exclusive Resident Commissioner Representation (9):  
North Eastmoor, South Eastmoor, Mayfair Peacekeepers, Berwick, Berwyn East, Easthaven, Remington Ridge, Thunderbird Acres, and Leawood Gardens.
    - b. Neighborhood Areas with Shared Resident Commissioner Representation (3):
      - i. East Hampton, Barnett, and Livingston Heights
      - ii. Beechwood and Pinecrest
      - iii. Willis Park and Sherwood
    - c. Each Resident Commissioner shall reside within the boundaries of the Neighborhood Area they represent. Resident Commissioners must maintain residence in their Neighborhood Area until the completion of their term. The selection of thirteen (13) Resident Commissioners shall take place in September in accordance with the selection rules adopted by their Civic Association and/or Block Watch.
    - d. If a consensus cannot be reached for selection of a Shared Resident Commissioner, a majority vote of the Commission will place the tie-breaking vote.
  2. Four (4) At-Large Resident Commissioners shall be selected in September by an Advisory Council comprised of the Presidents from each of the member Civic Associations and Block Watches. Each At-Large Resident Commissioner shall reside within the boundaries of the Commission area. Commissioners must maintain residence in the Commission area until the completion of their term.

3. One (1) At-Large Commissioner shall be a Board Member nominated by the East Main Street Special Improvement District (SID) in September.
  4. Any Commissioner seats left vacant by lack of selection by their Neighborhood Area or the SID shall be selected by a majority vote of the Commission at the October Regular Meeting. The Commission shall seek to select a resident from the constituency for which the seat was left vacant.
  5. All Commissioners shall be required to attend at least one Area Commission Training opportunity provided by the City of Columbus within one (1) year of appointment and report their participation to the Department of neighborhoods and the Commission Secretary.
- C. Terms: Members of the Commission shall serve without compensation for a term of three (3) years. All terms shall begin January 1, the year following their appointment and expire December 31 in the year that the term expires.
1. Upon first establishment of the Commission, initial terms shall be staggered as determined by lot, with each district divided as close as possible into thirds. One-third (1/3) of the initial Commissioners shall serve for one (1) year; one third (1/3) for two (2) years; and the remaining one-third (1/3), for three (3) years or until their successors are appointed. Upon expiration of each initial Commissioner's term and thereafter, each Commissioner shall serve as described in Article IV Sections B to maintain continuity of experienced representation.
- D. Commission Representation: No Commissioner shall represent the Commission in its official actions before any other public body or official, except as specifically authorized in writing by the Commission. This shall not be construed as a restriction upon the right of the individual Commissioners to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.
- E. Disqualification: Commissioners shall maintain their residence, employment or business in the Commission area from which they were elected or appointed. Failure of a Commissioner to maintain his or her residence, employment or business in the Commission area, shall be deemed a resignation from the Commission and the Secretary shall notify the Mayor, City Clerk and the Director of the Department of Neighborhoods within the ten (10) days of such action.

- F. Attendance: The year starts with the annual meeting in January. Commissioners shall, so far as possible, be regular in attendance. A Commissioner's absence from three (3) regular meetings in any one (1) calendar year (January to December) shall be deemed a resignation from the Commission unless a written petition has been received by the Chairperson of the Commission. The Commission must act upon the petition when it is received at either the next regularly scheduled meeting or the following regularly scheduled meeting. The petition must be made in writing and received by the Chairperson at least seven (7) days prior to the next regular meeting following the third absence. The petition is to request that some or all the absences be excused due to extenuating circumstances. The nature of the extenuating circumstances shall be explained. If the Commission accepts, by majority vote, all or a portion of the absences may be excused. If a petition is not received, it shall be deemed a resignation from the Commission and notice of such will be communicated to the City of Columbus by the Secretary within ten (10) days. After the second missed meeting, the secretary will remind the Commissioner of the attendance policy in writing within seven (7) days after the second missed meeting. After the third missed meeting, the Secretary will remind the Commissioner in writing within seven (7) days after the third missed meeting about the need to submit a petition to the Chairperson if the Commissioner would like to maintain their position. Commissioners shall, as soon as possible, inform either the Chairperson or the Secretary, prior to the meeting, when they know they will be absent.
- G. Removal: Any Commissioner can be removed for cause by a two-thirds (2/3) vote of all Commissioners then in office, at any regular or special meeting of the Commission. The process of Commissioner removal shall be initiated by the Chairperson providing a notice by Registered Mail to the Commissioner proposed for removal of the reason or reasons for removal at least thirty (30) days before any final action is taken by the Commission. If the Commissioner proposed for removal is a Resident Commissioner as defined under Article IV, Section B-1, their nominating Civic Association and/or Block Watch shall receive a copy of the statement by Registered Mail. This statement shall be accompanied by a notice of the time when, and the place where, the Commission is to take action on the removal. The Commissioner shall be given an opportunity to be heard and the matter considered by the Commission at the time and place mentioned in the notice.
- H. Vacancies: The Commission shall nominate one (1) or more candidates to fill any vacancy caused by death, resignation, disqualification, removal or other means for the remainder of the

unexpired term by letter to the Mayor pursuant C.C. 3109. Vacancies shall be filled for the unexpired term by the Chairperson within thirty (30) days of the declared vacancy, with approval by the Commissioners by majority vote.

## **Article V – Zoning & Development Districts**

- A. The commission shall establish three (3) districts to represent the Commission in zoning and development issues specific to their area.
- B. District boundaries will be drawn with the following guidelines in descending order of preference;
  - 1. District boundaries shall not divide an established Civic Association or Block Watch
  - 2. District boundaries shall seek to keep each districts proportional in population
  - 3. District boundaries shall seek to keep major commercial corridors within a single district
- C. District boundaries shall be evaluated and if necessary, redrawn in January of the year following the release of the United State Decennial Census.
- D. The Zoning Chairperson shall preside over all Zoning & Development District meetings.

## **Article VI – Officers**

- A. The officers of the Commission shall be: Chairperson, Vice-Chairperson, Zoning Chairperson, Secretary and Treasurer. At the first meeting of the Commission, officers shall be elected by majority vote of the Commissioners. Thereafter, election of officers shall be at the January meeting annually. Officer terms shall be one (1) year, or until a successor is elected. A Commissioner may serve a maximum of three (3) consecutive terms as Chairperson. A Commissioner may serve a maximum of six (6) consecutive terms as Vice-Chairperson, Zoning Chair, Secretary, or Treasure. A term limited Commissioner may be re-elected after a gap of at least 3 consecutive years. Each officer shall have the right to vote on any question barring any conflict of interest (see Article VII, Section I). All officers shall be Commissioners.
- B. Chairperson: The Chairperson shall be a resident of the City of Columbus within the Mideast Area Commission boundaries, and will preside at all meetings of the Commission; prepare the agenda for each meeting; in consultation with other Commissioners, appoint standing and special committees of the Commission; serve as an ex-officio member of all committees; coordinate the

action of officers and committee chairpersons; and perform other duties associated with the office as required.

- C. Vice-Chairperson: The Vice-Chairperson shall be a resident of the City of Columbus within the Mideast Area Commission boundaries; shall assist the Chairperson; perform all the duties of the Chairperson in her or his absence, or at the request of the Chairperson; and perform other such duties as may be assigned by the Commission.
- D. Zoning Chairperson: The Zoning Chairperson shall be a resident of the City of Columbus within the Mideast Area Commission boundaries; shall Chair any Zoning & Development District and/or Committee Meeting; Act as primary contact for any zoning, development, or planning inquiries brought before the Commission; and ensure all Commission Members, Civic Association Boards, and Block Watch Organizers receive information about zoning and development inquiries brought before the commission.
- E. Secretary: The Secretary shall be a resident of the City of Columbus within the Mideast Area Commission boundaries; shall call and record roll; remind a Commissioner of his or her absences per Article IV, Section F; record and maintain accurate voting records and meeting summaries that shall be open to public examination; maintain such other records as the Commission may direct; notify the Mayor of any Commissioner vacancies and nominations; perform related duties as may be assigned by the Commission; and in the absence of both the Chairperson and the Vice-Chairperson, call the meeting to order and preside until the immediate election of Chairperson pro tempore. The Secretary shall also maintain Public Records such as (emails, memos, meeting notes, minutes, etc.) that the Commission creates as the Commissioners go about Commission business. The records shall be available to the public at request. The Commission shall also abide by the City of Columbus's Record Retention schedule, which describes the dates and process for retaining and destroying documents.
- F. Treasurer: The Treasurer shall receive all funds and disburse all funds with the Commission's approval; insure all financial records of the Commission are maintained and reported to the Commission at each regular meeting and to the City of Columbus as required; be responsible for ensuring sound financial practices are maintained; and perform any other duties the Commission may require. The Commission shall provide for a reconciliation of the financial records of the accounts prior to each annual meeting.

- G. Vacancies: A vacancy in the office of the Chairperson shall be filled by the Vice-Chairperson. A vacancy in any other officer position shall be filled in the same manner as the original selection.

## **Article VII- Meetings**

- A. Regular Meetings: Regular monthly meetings of the Commission shall be held the third Tuesday of each month, except for June and July, unless otherwise directed by the majority vote of the Commission present in sufficient time to notify constituents and the City Administration of such change. Each meeting shall be held in the Commission area unless suitable facilities are unavailable. Commissioners may seek suitable facilities contiguous to the Commission area. The facility will have an appropriately large room convenient for Commissioners and the public and will be chosen by the Commission as its regular meeting place unless otherwise specified at least fifteen (15) days prior to the meeting. Notice of the meeting with an agenda shall be published on the official Commission website prior to changing meeting time or location.
- B. Zoning & Development Committee Meetings: Zoning Meetings shall be held as required by caseload of zoning and development issues before the Commission. Each Zoning Committee meeting shall be held in the Commission area unless suitable facilities are unavailable. Commissioners may seek suitable facilities contiguous to the Commission area. The facility will have an appropriately large room convenient for Commissioners and the public and will be chosen by the Commission as its regular meeting place unless otherwise specified at least fifteen (15) days prior to the meeting. Notice of the meeting with an agenda shall be published on the official Commission website prior to changing meeting time or location. Anyone wishing to present an issue for review by the Zoning & Development Commission must do so at least 30 days prior to a scheduled meeting.
- C. Interim Meetings: Interim meetings are held on a monthly basis with the primary purpose of conducting committee business.
- D. Annual Meeting: The annual meeting shall be the first regular meeting in October.
- E. Special Meetings: Special meetings may be called by the Commission Chairperson or by a majority of Commissioners present at any Commission meeting. The person or persons calling a special meeting shall give written notice of the special meeting's purpose, date, time, location and agenda to all Commissioners. No business will be considered at the special meeting unless it was stated when the meeting was called. Except in cases of emergency, seven (7) days' notice shall

be given for a special meeting. The Commission shall maintain a list of persons who have requested to be contacted prior to a Special meeting being called.

- F. All meetings shall be open to the public, and notice shall be published, when possible, at least seven (7) days in advance on the web site unless stated otherwise in these by-laws.
- G. Quorum: A simple majority of the current Commissioners shall constitute a quorum for conducting business. District meetings shall require a minimum of 3 Commission Members, in any combination of Resident Commissioners from that district and the Zoning Chairperson to constitute a quorum.
- H. Voting: A simple majority of the Commissioners present and voting shall be required to approve any action by the Commission. A tie vote is disapproval. The Chairperson shall state each issue in a positive form such as "The question before the Commission is," "Shall the application for \_\_\_\_\_ be approved?" and "Request approval for \_\_\_\_\_ be approved?" All votes shall be public and recorded, including Commissioner name and "yay" or "nay" vote. Area Commission members must be present in person at a meeting in order to be considered present or to vote at the meeting. For issues of concern exclusive to a specific Zoning & Development District brought before the Zoning Committee, only Commissioners from the affected district or districts and the Zoning Chairperson shall vote. All Commissioners shall be eligible to vote on issues brought before the entire Commission.
- I. Conflict of Interest: Each Commissioner shall determine for themselves when they have a conflict of interest that warrants their recusal from participating and voting on a particular matter before the Commission. A conflict of interest generally exists when an area commission's decision may produce a benefit, or detriment, for the area commissioner or a commissioner's family member. Should a 'conflict/recusal' issue arise in an open Commission meeting, the meeting shall include full discussion, noting any motion, voting and reporting in the Minutes.
- J. The order of business may be determined by the Chairperson.
- K. The Chairperson shall recognize members of the public who wish to address the Commission concerning issues under discussion. The Chairperson shall uniformly limit debate to an equal amount of time for each speaker on an issue. Time limits may be set by the Commission. When appropriate, further action on the issue may be deferred to the next Commission meeting.

- L. Dissenting or non-concurring reports may be filed with the Secretary by any Commissioner and shall be attached to the majority report.
- M. Individual citizens or Commissioners may be asked to research a specific topic and report findings to the Commission.
- N. Agenda: The agenda for each regular meeting shall set forth all matters for discussion. When possible, all matters for the agenda, including previous meeting's minutes and committee reports shall be submitted in writing to the Chairperson at least ten (10) days prior to a meeting. When possible, the Chair shall send all Commissioners a notice of the meeting including the agenda, minutes, and committee reports at least seven (7) days prior to the Commission meeting.
- O. Discussion Limitation: Persons present at meetings who are not Commissioners shall have the right to participate in discussions of matters for consideration by Commission and the Chairperson shall recognize them for that purpose. The Chairperson shall determine the limitation of discussion.
- P. Guests' Speaking Time Limit: When guests are invited to speak to the Commission, time will generally be limited to fifteen (15) minutes, or at the discretion of the Chairperson.
- Q. Meeting Time Limit: Commission meetings shall be limited to not more than ninety (90) minutes unless deemed appropriate and approved by a majority of the Commissioners present.

## **Article VIII – Committees**

- A. The Chairperson shall appoint Commissioners to standing committees giving due consideration to their individual preferences and to ensure committee membership represents the diversity of stakeholders affected by the committee's decisions. All committee membership is subject to approval by a majority vote of the Commissioners.
- B. The Chairperson may appoint Commission residents to committees from recommendations by Commissioners appointed to that particular committee subject to approval by a majority vote of the Commissioners. Residents appointed shall have full voting privileges in all proceedings of the committee to which they are appointed.
- C. Committee members shall serve at the pleasure of the Chairperson and their appointments shall expire December 31 unless extended by the Chairperson.
- D. The Chairperson shall be an ex-officio member of all committees.

- E. After appointments are approved, the members of each committee shall select a Committee Chairperson from among the members appointed to the committee.
- F. Committees shall be formed as needed to support the work of the Commission, but will at a minimum will include a Communication Committee.
  - 1. The purpose of the Communications Committee shall be to develop a varied and purposeful means of communicating with the residents, businesses, and other stakeholders in the Commission Area. This shall include but not be exclusive to:
    - a. An email list open to the public that will distribute meeting notices, agendas, and minutes; information regarding zoning, development, and planning; and information sent to the Commission by the City for distribution
    - b. A social media presence through as many channels as required to reach the largest number of Commission stakeholders as possible
    - c. A means of communication specific to the leaderships of the Commission's member Civic Associations and Block Watches
- G. Notice of all committee meetings and copies of all committee correspondence shall be filed with the Secretary, Chairperson of the Communication Committee, and the Chairperson of the Commission. Committee findings that propose action or resolution shall be submitted at a regular meeting of the Commission for consideration.

## **Article IX – Amendment of Bylaws**

- A. These Bylaws may be amended at any regular meeting of the Commission by an affirmative vote of two-thirds (2/3) of the Commissioners present provided the amendment was submitted in writing and read at the previous regular meeting. The Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per C.C. 121.05.

# AGENDA

## PROPERTY MAINTENANCE APPEALS BOARD

*Monday, June 10, 2019 @ 1:00  
111 N. Front Street-2<sup>nd</sup> Floor Hearing Room*

1. Case Number PMA-389  
Appellant: Erving Raleigh  
Property: 1699 Jefferson Avenue  
Inspector: Will Whatley  
Accela#: 19440-00729
  
2. Case Number PMA-391  
Appellant: Abdul Chaudhary  
Property: 2552 Steele Ave-2<sup>nd</sup> floor  
Inspector: Cory James  
Accela#: 19440-02109
  
3. Case Number PMA-392  
Appellant: Mark Littler  
Property: 3271 Colony Hill Lane  
Inspector: Travis Wilcoxon  
Accela#: 19441-00458
  
4. Case Number PMA-393  
Appellant: Charles Townsend  
Property: 2467 Newburgh Dr.  
Inspector: Mark Wilburn - SIDEWALK  
Accela#: No Accela #

**NOTE:** A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Regulations Division is made aware of this need and given a reasonable notice of at least four (4) hours before the scheduled meeting time. To schedule an interpreter, please call Phaedra Nelson at 645-5994 or TDD 645-3293.