

BOARD OF ZONING ADJUSTMENT SCHEDULE

Applications must be submitted by appointment. Call **645-4522** for Public Hearings staff to schedule.

CUTOFF

HEARING DATE (Earliest possible)

November 14, 2011

January 24, 2012

December 19, 2011

February 28, 2012

January 17, 2012

March 27, 2012

February 13, 2012

April 24, 2012

March 12, 2012

May 22, 2012

April 16, 2012

June 26, 2012

May 14, 2012

July 24, 2012

June 18, 2012

August 28, 2012

July 16, 2012

September 25, 2012

August 13, 2012

October 23, 2012

September 17, 2012

November 27, 2012

October 9, 2012

December 18, 2012

November 12, 2012

January 22, 2013

December 17, 2012

February 26, 2013

PUBLIC HEARINGS APPLICATION INSTRUCTIONS

Applications must be submitted by appointment. Call 645-4522 for Public Hearings staff to schedule. All applications must be submitted in duplicate.

THINGS TO REMEMBER

- Applications are accepted by appointment only.
- Incomplete applications will NOT be accepted.
- Applicants must confirm whether the subject site lies within the boundaries of an Area Commission, Historic Architectural Review Commission or recognized civic association. You can visit the website at www.cityofcolumbus.org, choose Department of Development, Neighborhood Services Division, Neighborhood Liaison, then click on Area Commission or civic association. You may also contact the Neighborhood Liaison for the area where the site is located.
- The applicant must arrange to meet with the group identified above, and obtain a written recommendation prior to the public hearing.
- Be advised that the applicant will be assessed additional fees for requests for tabling, reconsideration, amended proposals, etc. These fees are listed on the Department of Building and Zoning Services website.
- The City of Columbus makes no determination whether a property contains area(s) that might be classified as wetlands by the Army Corps of Engineers and the Ohio Environmental Protection Agency; nor does approval at the public hearing imply the site has complied with wetlands guidelines. It is the applicant's responsibility to determine if wetlands exist on the site.
- A traffic impact and/or access study may be required by the Department of Public Service, Division of Planning and Operations and the applicant should make contact for this determination as early as possible. All traffic studies must be submitted **45 days prior** to the deadline for the public hearing agenda.
- For properties undergoing annexation, applications cannot be accepted until the County Commissioner's have approved the annexation petition.
- All zoning legislation passed by City Council becomes effective 30 days after passage unless amended to emergency with the approval of the City Clerk's Office. Applicants should contact the City Clerk's Office at 645-7380 for information about requesting emergency legislation. Board of Zoning Adjustment and Graphics Commission actions are effective immediately. Applications for building permits may not be submitted until the legislation is effective.
- Other permits, clearances and/or licenses may be required.