



# City of Columbus Rezoning Process

**A** = Applicant (e.g. owner, buyer, representing attorney)

**CC** = City Council

**CD** = City Departments (e.g. Public Service, Recreation & Parks,  
Public Safety)

**CG** = Community Groups (e.g. Area Commission, Civic Association,  
Architectural Review)

**DC** = Development Commission

**P** = Public

**Z** = Zoning Staff

**ZC** = Zoning Chair of City Council

Tasks

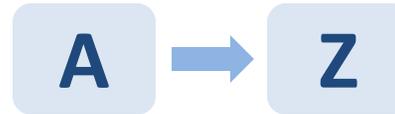
Communication

Timeframe

1



Rezoning Application submitted to Building & Zoning Services by Applicant.

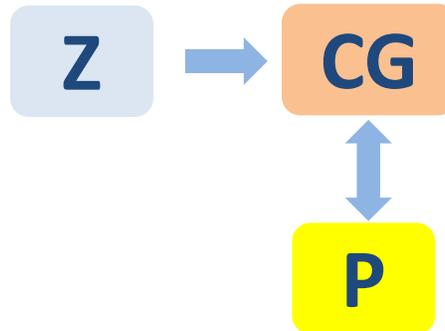


2



Zoning staff notifies Community Group

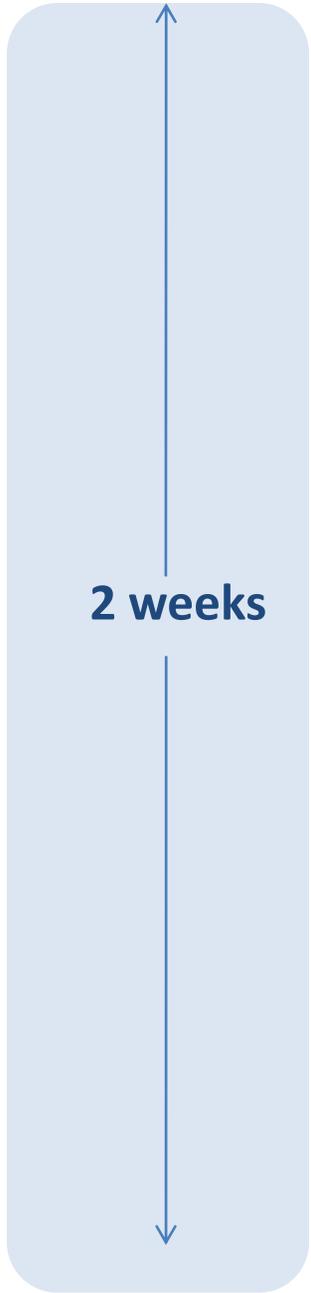
- Public may participate in the Community Group's process. Contact your respective Community Group to learn their individual zoning process
- <http://development.columbus.gov/NeighborhoodsandResidents/acc/index.asp>



3



Zoning staff visits site, notes condition of site and surroundings, takes pictures, and prepares application for review by City Departments.



Tasks

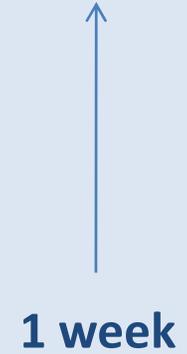
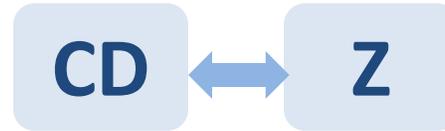
Communication

Timeframe

4



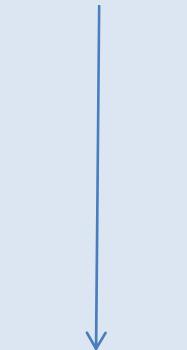
City Departments and Zoning staff review application.



5



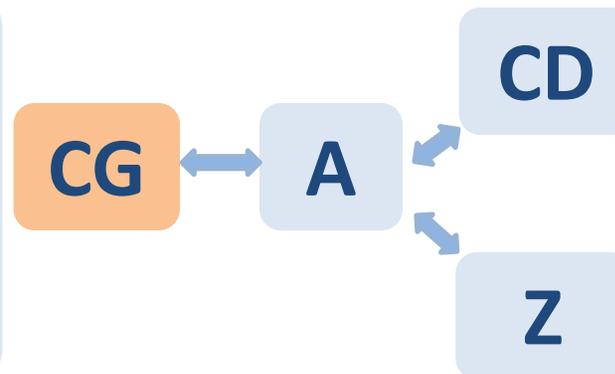
City Departments and Zoning staff complete review. Comments and issues are listed in letter to Applicant.



6



Applicant responds to review. Submits any necessary revisions to City Departments, Zoning staff, and Community Group.



approximately  
to  
4 weeks

Tasks

Communication

Timeframe

7



7) Community Group submits recommendations to Zoning staff.



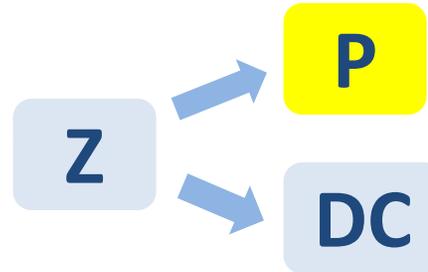
approximately  
8 weeks from  
task 1

8



8) The Development Commission Agenda is posted in the City Bulletin and on the City website by zoning staff. Notices are sent to property owners within 125' of site two weeks before the Commission meets

<http://www.columbuscitycouncil.org/citybulletins.aspx>



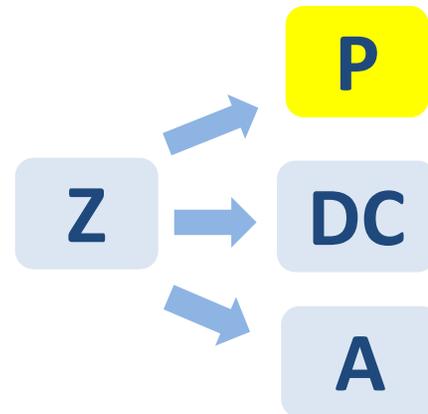
minimum 2  
weeks before  
DC hearing

9



Zoning staff prepares the Staff Report, sends the report to the Development Commission and Applicant. The report is posted on the City website:

• <http://columbus.gov/caselogs.aspx?id=26382>



minimum  
9 weeks  
between tasks  
1-9

Tasks

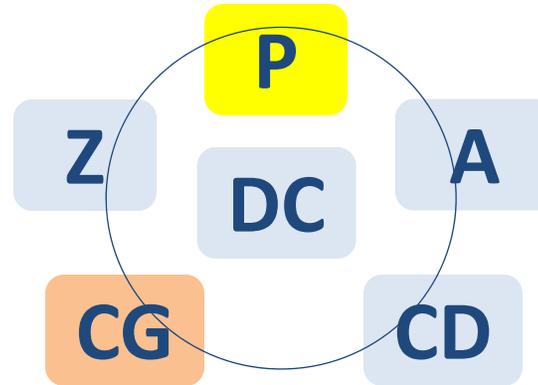
Communication

Timeframe

10



Development Commission Public Hearing. The Public, Zoning Staff, Community Group, City Departments, and Applicant can provide input at this meeting.



minimum  
9 weeks  
between tasks  
1-9

11



Zoning staff sends results of the Development Commission meeting to the applicant with any additional requirements for ordinance preparation.



2 business  
days after  
DC hearing

12



Applicant submits additional items needed for ordinance preparation.



1 week or  
more

Tasks

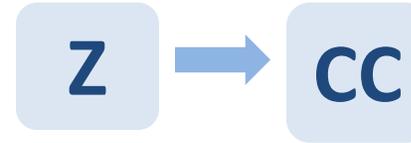
Communication

Timeframe

13



Zoning staff prepares and submits ordinance to the Legistar system.



approximately  
6 weeks

14



The Monday 2 weeks before City Council meeting: The Zoning Chair receives a Matter Summary of proposed rezoning items. Zoning Chair approves and creates the zoning agenda.



2 weeks  
before City  
Council  
meeting

15



Proposed rezonings are published in the City Bulletin by City Council 10 days before being heard at the City Council meeting.

<http://www.columbuscitycouncil.org/citybulletins.aspx>



10 days  
before City  
Council  
meeting

Tasks

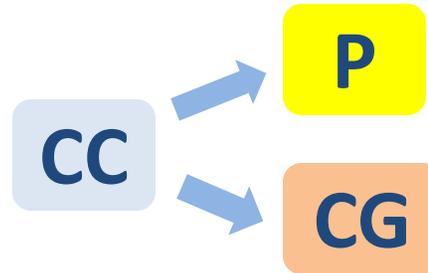
Communication

Timeframe

16



City Council mails notices to property owners within 125' of the proposed rezoning 10 days before City Council meeting.



10 days before City Council meeting

17



12p.m. Friday before City Council meeting: Deadline for submission of any needed amendments for proposed rezonings.

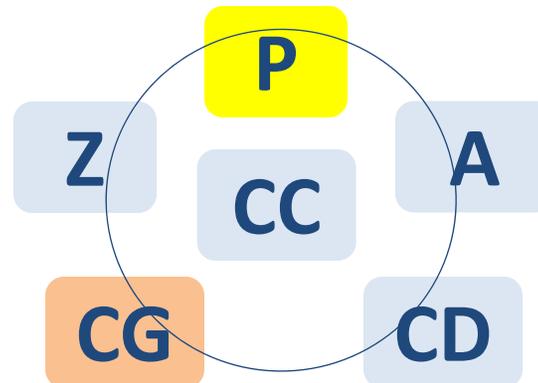


12pm Friday before City Council meeting

18



Zoning meeting is held at 6:30p.m. on Monday. City Council votes on proposed rezonings. Applicant, Zoning staff, City Department, Community Group, and Public may provide input at this meeting by submitting Speaker Slips.



Monday 6:30pm Zoning Meeting

Tasks

Communication

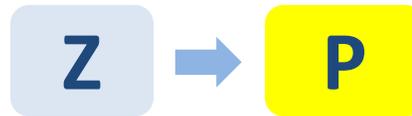
Timeframe

19



Approved rezonings are reflected on the official zoning map of the City of Columbus.

- <http://gis.columbus.gov/oss/>



Zoning Complete