



City of Columbus
Mayor Michael B. Coleman

Department of Finance and Management

Paul R. Rakosky, Director

August 31, 2009

MEMORANDUM TO: Michael B. Coleman
Mayor

FROM: Paul R. Rakosky *PER*
Finance and Management Director

SUBJECT: Second Quarter Financial Review

The Finance and Management Department's Second Quarter Financial Review is attached. As you know, the quarterly financial reviews represent my department's efforts to examine the projected financial condition of the City for the remainder of the year based upon a review of revenues and spending to date for all departments and offices. Revenue projections used in this review reflect the Auditor's current revenue estimate and therefore do not take into account the passage of Issue 1 on August 4th.

As a result of our ongoing savings and efficiency efforts within the general fund, we project that we will spend approximately \$7.1 million less than was originally appropriated for 2009. These additional savings represent a \$2.5 million improvement from the first quarter. After the first quarter of 2009, the City Auditor revised his estimate of revenues downward for 2009 by \$16 million. A \$7.1 million appropriations savings means that the budget gap we face for this year based on the Auditor's current revenue estimate can be reduced to \$8.9 million by lowering appropriations. Based on the Auditor's current revenue estimate and the \$16 million downward revision, the Finance and Management Department projects that the Economic Stabilization Fund Balance will be reduced to zero.

As was the case in the first quarter, the savings on the expenditure side are coming both from our efforts to control spending wherever possible and from steady or declining prices on key commodities. The Department of Public Safety's efforts to control overtime costs are resulting in a projected decrease of over \$1.26 million in overtime for uniformed and civilian personnel. Hiring controls are resulting in over \$400,000 in projected surpluses in City Council, City Treasurer, Civil Service, City Attorney's office, and Auditor's office. Reconciliation of expenses associated with the Franklin County Public Defenders contract is resulting in a projected savings of over \$300,000. We are further reducing projected expenditures for fuel and utilities by \$1.55 million as a result of the current and projected prices.

Unfortunately, the good news on the spending side is being more than offset by a continuing decline in general fund revenues. As of the end of the quarter, income tax receipts were running 6.1% behind those in the second quarter of 2008.

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Many other revenue sources were also below levels of a year ago. As noted above, shortly after the end of the first quarter, the City Auditor revised downward his revenue estimate for this year by a net of \$16 million. He is now projecting a negative growth of 5.2% for the income tax, an historic low, and a decline of 5.7% from the growth rate on which the budget was predicated. As stated above, due to these economic factors, it is imperative, that even with the passage of Issue 1, we continue to control spending.

All of our resources are at your disposal to work with you and Council to address the situation we face as a result of the current economic recession. Should you have any questions concerning this report, please do not hesitate to let me know.

- c. City Council
 - City Auditor Hugh J. Dorrian
 - City Attorney Richard Pfeiffer
 - City Treasurer Deb Klie
 - Department Directors

SECOND QUARTER FINANCIAL REVIEW

As of June 30, 2009*

**Prepared by:
Department of Finance and Management**

**Paul R. Rakosky
Director**

***With adjustments made after June 30, 2009, as appropriate.**

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I. INTRODUCTION

This document summarizes the financial status of the City of Columbus' major operating funds, including the general fund, special revenue funds, internal service funds, enterprise funds and the community development block grant fund. Financial projections for 2009 and the significant factors that contribute to such projections are detailed within. Summary financial data are presented in an appendix of tables which also summarize vacant budgeted positions and data on personnel levels by division.

A negative year-end unencumbered balance in the general fund of \$3.198 million (Table A) is projected, using current projected expenditures and the City Auditor's current revenue projections. This figure includes a \$45 million transfer from the Economic Stabilization Fund in 2009, which will leave a projected zero balance at year end. It does not include the balance of \$2.976 million in the anticipated expenditure fund (formally known as the "27th Pay Period Fund").

It also does not include proceeds from the recently approved income tax increase of .05%. These revenues will be formally recognized in the third quarter financial review.

Details regarding other operating funds can be found in Sections III (Special Revenue Funds), IV (Internal Service Funds), V (Enterprise Funds) and VI (Community Development Block Grant).

**TABLE A
GENERAL FUND SUMMARY PROJECTION**

FUND BALANCE SUMMARY	
June 30, 2009	
Beginning Cash Balance (January 1, 2009)	\$ 13,396,058
Less Outstanding Encumbrances (As of December 31, 2008)	<u>(13,371,058)</u>
Unencumbered Cash Balance (January 1, 2009)	25,000
Plus Estimated 2009 Receipts - City Auditor	572,813,000
Plus Encumbrance Cancellations	1,197,000
Plus Transfers In & Misc. Transfers	1,200,000
Plus Transfer From Economic Stabilization Fund	45,000,000
Plus Transfer from Insurance Trust Fund	<u>-</u>
Total Available for Appropriation	\$ 620,235,000
Total Appropriated as of June 30, 2009	\$ 626,035,000
Less 2009 Projected Operating Expenditures	<u>623,432,526</u>
Projected Appropriation Surplus/(Deficit)	\$ 2,602,474
Projected Available Cash Balance (December 31, 2009)	<u>\$ (3,197,526)</u>
 ECONOMIC STABILIZATION FUND BALANCE SUMMARY	
Beginning Unencumbered Cash Balance (January 1, 2009)	\$ 43,580,652
Plus 2009 Deposit	720,130
Plus Estimated Investment Earnings	699,218
Less Transfer to Operating Fund	<u>(45,000,000)</u>
Projected Unencumbered Cash Balance (December 31, 2009)	\$ -
 ANTICIPATED EXPENDITURE FUND BALANCE SUMMARY	
Beginning Unencumbered Cash Balance (January 1, 2009)	\$ 1,225,074
Plus Estimated 2009 Deposit	1,751,000
Less Projected Expenditures	<u>-</u>
Projected Unencumbered Cash Balance (December 31, 2009)	\$ 2,976,074

II. GENERAL FUND OVERVIEW

The general fund budget, as amended, is \$626.035 million, \$4.5 million less than that at first quarter. Second quarter expenditure projections total \$623.433 million, resulting in an appropriation surplus of \$2.602 million. A projection of general fund revenues and expenditures are summarized on Table A.

Revenues:

The City Auditor establishes the official general fund revenue estimate, upon which the aforementioned budget is developed. The current general fund revenue estimate (exclusive of transfers, carryovers, or cancellations) is \$572.813 million. This estimate was reduced during the second quarter from the first quarter's estimate of \$583.613 million in recognition of the precipitous drop in revenues from several general fund sources during the first half of 2009. Neither estimate however, recognize those revenues estimated to come from the recently approved ½ percent income tax increase. These revenues will be reflected in the third quarter report.

Through June, general fund resources (inclusive of transfers, carryovers, and cancellations) were -13.3 percent less than during the same timeframe in 2008, comparing unfavorably to the current estimate of -4.9 percent. This is primarily due to the projected transfer of \$45 million from the economic stabilization fund (ESF). In reality, the amount and timing of this transfer will depend upon the net gain in revenues generated by the recently approved ½ percent income tax increase. Should the entire \$45.0 million ultimately be needed to meet general fund obligations, the year end balance in the ESF will be zero. Table A reflects this assumption.

Through June, (prior to the income tax increase) in overall dollars, the greatest loss in revenues has come from declining income tax proceeds. During the first two quarters of 2008, revenues from the income tax totaled \$205.3 million. In 2009, however, income tax collections totaled only \$192.7 million, a loss of \$12.5 million, or 6.1 percent. In recognition of these losses, the City Auditor revised the estimate for income tax collection from \$373.6 million to \$368.7 million. Collections have also been weak for the KwH and Hotel/Motel taxes, with mid-year losses of \$301,388 (or 18.6 percent) and \$221,579 (or 13.0%), respectively. Conversely, property tax revenues grew very slightly, with a mid-year growth of .7 percent, a small improvement over its marginal growth rate of .1 percent.

The 'shared revenues' category includes The State of Ohio's Local Government Fund, which is comprised of revenues from its sales, income, corporate, franchise and public utility taxes and is allocated to local governments within the state. Due to continued financial challenges at the state level, growth of these funds had been frozen until last year, resulting in flat and even declining collections. In the past, estate tax proceeds have offset losses in this area, but are not a reliable source of funds. A new formula is now in place for the distribution of state revenues. To date, local government fund receipts are down over last year by 11.8 percent. In fact, during the second quarter, in response to the flagging revenue growth of this fund, the City Auditor reduced his 2009 estimate for it by 8.6 percent, from \$43.145 million to \$39.445 million. The 'shared revenues' category also includes the estate, liquor and cigarette taxes. While estate tax proceeds were up by 1,104.2 percent last quarter, second quarter proceeds were down by 12.2 percent, illustrating its unreliability as a stable revenue source. Liquor and cigarette tax collections rose slightly however, during the second quarter, with growth rates of 4.3 and 2.2 percent, respectively.

Total "other revenue" is a collection of revenue sources for which there is no single definable category. The largest revenue generator in this category is 'charges for service' which includes EMS billings. In 2009, this source is projected to generate \$55.965 million, an increase of 4.4 percent over, 2008. Through June however, 'charges for service' grew by 15.8 percent, greater than any other general fund source at mid-year. The second largest revenue source in this category is 'fines and penalties.' Through June, the projected growth rate of 4.9 percent tracked closely to 2009 actual collections with increases over those of 2008 of 4.2 percent. Until recently, investment earnings were the third largest revenue source in this category. With a growth rate of -71.9 percent however, it is expected to generate only \$7.0 million in 2009 (having been reduced from \$9.0 million in the first quarter). To date, \$4.425 million, or slightly over 63 percent of the projected \$7.0 million has been collected. License and permit fee revenue continues to grow at about the same level as in the first quarter. First and second quarter growth rates for this source were 8.1 and 8.2 percent, comparing favorably to its projected growth rate of 5.7 percent. Finally, while the 'all other revenue' category has a negative growth rate of 64.6 percent through June, over 92 percent of its projected \$1.461 million has been collected, increasing the probability that the current estimate will be exceeded.

Expenditures:

Expenditures are projected to total \$623.433 million or \$2.602 million below the current appropriation. Ordinance 0711-2009, which passed on May 18th, reduced general fund appropriations in several divisions by \$4.5 million, to \$626.035 million. This was done following the first quarter review in an effort to bring the general fund budget more in line with the reduced general fund revenue estimate.

Personnel projections reflect all staff on the city payroll as of June 13th, 2009 plus the value of a very limited number of vacant positions (i.e. those positions the department deem "mission critical" and must be filled despite the on-going hiring freeze). Where applicable, vacancy credits were applied in anticipation of resignations, terminations, layoffs and delays in filling vacancies. In general, in divisions where they were used, the credits tended to be of a lower percentage than in the past.¹ Current general fund personnel levels are reported on Table 9.

Division personnel costs are projected at the rate in effect per current collective bargaining agreements. Insurance costs are projected based on the rates paid by divisions for each insured employee. Medicare, pension, worker's compensation and other associated costs are calculated by applying the appropriate percentage to each employee's total salary.

Projections for materials, supplies, services, capital outlay and other costs were calculated by adding expenditures and encumbrances through June 30th to the projected costs for these items for the balance of the year. Not unlike projecting vacancies, these projections were also limited to those items deemed to be "mission critical" as expenditures for supplies; services and capital outlay have been curtailed in response to the revenue downturn.

¹ Vacancy credits reduce the overall personnel projection in recognition of the cost benefit of employee turnover. The application of vacancy credits in the preparation of this review trended lower than in previous reviews due to the emergent trend of reduced employee turnover (potential layoffs notwithstanding).

A discussion of major anticipated appropriation variances, as shown in Table 2, appears below:

City Council's projected personnel surplus of \$80,032 reflects budgeted vacancies during the first half of the year. The \$5,500 supplies surplus is nearly offset by a \$5,437 deficit in services. This is due to a computer software maintenance program being budgeted in supplies but paid for out of the services appropriation.

The **Office of the City Auditor** is projecting an overall surplus of \$182,410, due to savings in personnel and services. Unfilled vacancies account for the majority of the \$101,646 savings in personnel. The services surplus of \$80,764 reflects contract adjustments, mainly for auditing and accounting services and less than budgeted expenditures for fleet.

The **Division of Income Tax** is projecting an overall surplus of \$15,119. The small personnel deficit of \$3,777 is offset by savings in supplies and services of \$7,184 and \$11,712, respectively. The personnel deficit is attributable to savings in overtime and insurance being offset by higher than budgeted salary costs. This can be traced back to the budget development process when the vacancy credit was applied to the personnel budget. Lower than projected employee turnover has made it impossible to meet the vacancy credit, leading to the afore-described deficit. The supplies surplus is due to lower than expected computer program and telephone costs. The services surplus reflects savings in subscriptions, contracts with employment agencies and telephone services, offset somewhat by deficits in filing fees, computer programming and banking services.

The City Treasurer anticipates an overall surplus of \$8,288, comprised of less than budgeted expenditures in personnel of \$101,579, offset by projected deficits in supplies of \$5,000 and in services of \$88,292. The delay in filling the vacant City Treasurer position and then the subsequently vacant Deputy Treasurer position, in addition to an employee disability, account for the majority of the surplus in personnel. A small portion of the surplus is attributable to an agreement that 40 hours of unpaid leave be applied to all employees in the MCP, regardless of funding source, and to AFSCME employees in all funds that are experiencing financial difficulties. The City Treasurer's budget did not take into account this unpaid leave. The projected supplies deficit reflects the plan to purchase a printer capable of printing paychecks once the new payroll system is in operation. Higher than budgeted banking services contribute to the projected deficit in the services category.

The **City Attorney** is projecting a \$74,640 surplus. In personnel, the \$68,716 savings is due to the City Attorney's agreement that 40 hours of unpaid leave be applied to all MCP employees though the budget did not take into account said leave. There is also a small surplus of \$5,924 in miscellaneous services.

The **Office of Real Estate** is projecting a small \$3,730 surplus in personnel. The savings is due to the City Attorney's agreement that 40 hours of unpaid leave be applied to all MCP employees.

The **Municipal Court Judges'** projected surplus of \$163,292 is comprised of savings in personnel totaling \$151,592, supplies totaling \$2,000 and services totaling \$9,700. The personnel savings is entirely due to the Municipal Court Judges' agreement that 32 hours of unpaid leave be applied to all MCP employees. The Court Judges' budget did not take into account this unpaid leave. This surplus assumes, however, a vacancy credit rate of 2 percent, the dollar value of which is \$134,000. In the absence of sufficient employee turnover, the high rate of the vacancy credit mitigates some or most of the surplus created by the unpaid leave.

The Municipal Court Judges will continue to monitor employee turnover, as well as their supplies and services expenditures for possible savings.

The **Municipal Court Clerk** is projecting a personnel surplus of \$99,944; it primarily reflects the Municipal Court Clerk's agreement that 24 hours of unpaid leave be applied to all Municipal Court Clerk employees, which offsets the additional \$18,031 needed for bank service fees. To continue this level of fiscal responsibility, the Municipal Court Clerk will monitor its personnel, supply and services costs to ensure all payroll obligations are met and that potential surplus funds can be returned to the general fund.

Additionally, the Finance and Management Department provides budgets for mailroom and postage services for the city agencies, including the Court Clerk, based on historical trends. The Finance and Management Department is projecting a service surplus of \$53,874, primarily due to lower than expected mail room and postage costs

The **Civil Service Commission's** projected second quarter personnel surplus of \$63,817 primarily reflects an employee disability and a vacant Office Assistant II position for the majority of the first half of the year. Pursuant to the hiring freeze, the personnel projection assumes that the Office Assistant II position will remain vacant for the balance of the year. Surpluses in supplies of \$15,384 and services of \$36,672 are the result of spending controls in those areas.

The **Department of Public Safety, Administration Division** projects an overall surplus of \$21,934. Anticipated personnel savings totaling \$16,467 assume that the administrative position vacated earlier in the year, via transfer to the Mayor's Office to fill a vacant budgeted position, will remain so for the balance of the year. Minor miscellaneous savings in supplies of \$467 and services of \$5,000 account for the remainder.

A projected personnel surplus of \$21,993 in the **Support Services Division** reflects a budgeted vacancy. The division projects a small savings in supplies of \$5,638. The projected \$69,298 services surplus assumes that a portion of the current fleet encumbrance will be canceled before year-end. It also reflects minor, miscellaneous savings in other line items.

The **Division of Police's** projected overall surplus of \$1,972,877 is the sum of savings in personnel, services and capital outlay of \$594,256, \$1,378,611 and \$10, respectively. The personnel projections assume that costs charged to the general fund will be "expenditure corrected" to the Photo Red Light Fund and the Byrne Grant as originally budgeted such that they will not be a liability to the general fund in 2009. Subsequent narrative reflects only the general fund's anticipated 2009 obligation.

The projected personnel surplus reflects, in part, a shortfall in uniformed wages of \$550,683. At the beginning of this year, there were six fewer officers than budgeted due to a higher number of separations² at the end of 2008 than anticipated. Conversely, during the first half of 2009, there were fewer separations than budgeted, with 18 reported separations from January through June, 9 fewer than the 27 reported during the same timeframe in 2008. Hence, the division reduced its 2009 projection for separations from the 57 assumed in the budget to 38 due to this downward trend. Uniformed separations and their associated budget implications will be monitored for the remainder of 2009.

² Term refers to employees leaving city employment for any reason, including retirement, resignation, termination, permanent disability, etc.

As stated in the first quarter review, the Division incurred unbudgeted expenses of \$300,300 related to the physical fitness incentive pursuant to Article 18 of the FOP's collective bargaining agreement. During the timeframe in which the budget was prepared and submitted by the division, and subsequently coordinated and compiled by Finance and Management, uniformed forces had not obtained sufficient participation in the incentive program to warrant the payout outlined in the collective bargaining agreement. Additionally, historical data did not trend towards high participation levels late in the year. However, an unprecedented number of sworn personnel took the physical fitness test in December 2008, resulting in the unbudgeted incentive payout in February of this year.

The aforementioned deficits are offset by projected surpluses in uniformed shift differential of \$119,711, deviation and lump sum payments totaling \$55,000, and payments for holidays worked of \$96,622. (This last projected surplus reflects the decrease in the total number of anticipated sworn separations for 2009.) In addition, the projection for sworn overtime is \$399,970 lower than the budgeted amount of \$8,453,501, an improvement of \$219,029 over the first quarter projections. Sworn employees earned approximately 56,700 less hours of overtime during the first twelve pay periods of this year in comparison to that which was earned in the first twelve pay periods of 2008. As a result, the division has realized a 35% decrease in sworn overtime expenditures through the twelfth pay period of this year. A portion of this decrease is due to the elimination of the Mayor's Summer Strike Force Initiative this year because of funding constraints. It is also due to reduced overtime costs, in response to the Mayor's request in spring of 2008 to better control overtime expenditures. Since then, division and department management have worked together to identify ways to minimize overtime expenses, including, but not limited to, adjusting schedules to use on-duty personnel more efficiently, holding meetings via email or at times in which overtime would be minimal, and reviewing all non-critical overtime. Working cooperatively with the prosecutor's office, the division continues to minimize court related overtime, while ensuring that those officers who must appear are available. Finally, representatives from the Mayor's Office, Police Division, Safety Director's Office, and Finance and Management Department continue to meet monthly to discuss sworn and civilian overtime. These meetings ensure that overtime and other costs are closely monitored and provide a setting for a pre-emptive discussion on upcoming needs.

A full time civilian wage surplus of \$279,539 is projected. This is due, in part, to the civilian full time strength being 18 positions lower at the end of the second quarter (at 308) than authorized. Additionally, a 2 percent vacancy credit was applied, accounting for any employee turnover that will occur for the balance of the year. However, because of higher than budgeted reliance on part time work, the division anticipates a \$51,632 deficit in part time wages. Insurance savings of \$218,888 are a result of vacancies in the civilian staff, as well as the way in which adjustments were made for those who opted to participate in the severance plan offered at the end of 2008. For ease of tracking and adjusting for amendments, the total amount of savings from those who participated in the plan was deducted from wages and applicable benefits line items of the budget, instead of allocating among wages, insurance, and other benefits. A projected deficit of \$212,742 in civilian termination pay reflects the final payouts of those who participated in the severance plan, along with other separations and those were who laid-off earlier this year.

The division has also taken steps to reduce civilian overtime. The division currently anticipates \$408,270 in civilian overtime savings by year end, a \$172,533 improvement over first quarter projections. Civilian overtime expenditures in the first half of this year represent a 19.8 percent

decrease when compared to the same timeframe in 2008. Largely contributing to this savings is the implementation of an automated telephone answering system for non-emergency calls in the division's call center. Through the end of June, call center employees received 135,947 fewer phone calls on the non-emergency line as compared to the same time period in 2008. Emergency calls, however, increased by 20,912, but the net of these two types of calls represents a very significant decrease in total calls for service and/or information. Lastly, a surplus of \$113,784 in the Medicare line item and miscellaneous savings of \$17,829 account for the remainder of the total personnel projection.

A \$1,378,611 services surplus represents projected fleet savings of \$1,336,363, mostly due to the lowered price of fuel, and postage/mailroom savings of \$42,248. The second quarter projection for payments of adjudicated settlements is 'budget neutral' (i.e., causing neither surpluses nor deficits) but is subject to change as claims are settled. Finally, a minor surplus in capital expenditures of \$10 is projected.

The **Division of Fire's** projected overall surplus of \$801,404 is comprised of savings in personnel of \$535,734, supplies of \$9,139 and services of \$286,286. These savings are offset by a projected claims deficit of \$29,754. The personnel surplus reflects, in part, the division beginning 2009 with three fewer uniformed personnel than budgeted. There were 12 separations during the first half of this year, 3 fewer than during the same period in 2008. As reported at the first quarter, projected separations through year-end are down by two from that which was budgeted. At year-end, it is projected that there will be only 23 separations, as compared to the 25 that were budgeted. The net surplus of the deficit generated from the decreased separations and the surplus from the lower than budgeted beginning year figure for uniformed personnel is \$65,889 in uniformed wages.

Uniformed projections this quarter also assume that the 4 percent across-the board wage increase deferral outlined in MOU #2009-1, and accepted by City Council via passage of 0379-2009, will continue through the end of 2009. Savings of \$51,178 in termination pay and \$267,358 in pension costs are offset by deficits in sick leave reciprocity totaling \$59,726, shift differential totaling \$23,244 and the 'holiday worked' line item, which totals \$72,154.

As in Police, Fire management continues to take steps to minimize overtime expenditures and use personnel efficiently. As discussed in the first quarter review, paramedic and EMT-Basic refresher courses have been combined when appropriate and the division continues to closely review non-mandatory overtime, injury and light duty cases, and the number of paramedics on each of three units. Of note, earlier this year, the Training Bureau implemented its online learning/training program. New regulations mandate that fire personnel complete additional continuing education hours on a three year cycle. Under the previous model, the refresher course and training requirement was met on duty time with the position at the station being backfilled using overtime. The online learning program allows personnel to remain on duty at the fire stations while training, reducing the need for backfilling positions, and hence, overtime. Due to the aforementioned efforts (among others), the department's second quarter projection for uniformed overtime is \$457,862 less than that budgeted, a \$309,934 improvement over first quarter projections. Year to date overtime expenditures during the first twelve pay periods in 2009 were down by 33 percent in comparison to the same twelve pay periods in 2008 (including back-pay adjustments). Representatives from the Mayor's Office, Fire Division, Safety Director's Office, and the Finance and Management Department are meeting monthly to discuss ways to reduce and monitor overtime expenditures as the year progresses.

The uniformed personnel surpluses are offset by an anticipated deficit of \$153,924 in civilian wages. The division's civilian payroll includes one additional position over that budgeted. The budget, as established, also included a three percent civilian vacancy credit that may not be achievable given the number of layoffs and personnel who opted to participate in the severance plan late last year. As such, second quarter projections assume no vacancy credit for the balance of the year. Like Police, insurance savings of \$41,783 reflect the way in which adjustments were made for those who opted to participate in the severance plan offered at the end of 2008. For ease of tracking and adjusting for amendments, the total amount of savings from those who participated was deducted solely in the wages and applicable benefit and was not allocated among other line items of the budget. A deficit in civilian termination pay, reflecting the final payout amounts of those who participated in the severance plan or who were laid-off earlier this year, amounts to \$45,989. Miscellaneous personnel surpluses totaling \$6,701 account for the remainder.

There is a very minor surplus in supplies of \$9,139, attributable to less than projected expenditures for miscellaneous items. The services surplus of \$286,286 is almost entirely attributable to a reduction in projected fleet costs, and is due to lower fuel prices.

Expenditures for the settlement of claims are projected to exceed current appropriation by \$29,754. This reflects that the EMS billing refunds for overpayments were higher during the first half of the year than anticipated, and as such, are projected to continue at such rate for the remainder of the year.

A personnel deficit of \$32,632 is projected in the **Office of the Mayor**, reflecting payment of part-time salaries and its associated pension costs and termination pay in excess of that budgeted. It also reflects the unanticipated payment of pension costs to a student intern that worked for the Office in 1979 through 1981. There is also a minor supplies deficit of \$242 reflecting the need to purchase the office's copier due to the expiration of its lease. These deficits are somewhat offset by a \$15,069 surplus in services. This surplus reflects reduced levels of travel as well as reductions in cell phone service and voicemail.

A personnel deficit of \$16,606 is projected in the **Community Relations Commission**. The majority of this expense is due to the promotion of a Commission employee to the vacant Executive Director position. This position was not projected to be filled in 2009. The balance reflects overall budget reductions that were taken during the course of the budget process. The personnel deficit is offset by a minor supplies surplus of \$1,742 reflecting less than anticipated expenditures for paper and other office supplies. A surplus of \$12,241 in services is comprised of savings in postage and mail and lower than budgeted charges for telephone services. Overall, a deficit of \$2,623 is reflected for the Commission for second quarter.

The **Equal Business Opportunity Commission Office** is projecting an overall surplus of \$11,319, which includes a personnel surplus of \$11,139, and minor surpluses in supplies and services of \$4 and \$176, respectively. The personnel surplus reflects savings incurred by one employee departure that occurred in the first quarter. The services surplus is due to cell phone services savings and the leasing of copy machines.

In February of this year, the **Office of Education** (OE) was dissolved, and its activities (primarily funding and administration of after-school and summer youth program contracts) were transferred to the Recreation and Parks Department. Through mid-February, however, employees were still on the division's payroll, requiring that appropriation be made to OE. By

the end of the first quarter, OE's personnel liabilities had been met and a balance of \$12,104 remained. A very minor surplus in services, reflecting credits for billing for postage, is also projected, for an overall surplus of \$12,191.

The **Development Department, Administration Division** is projecting an overall surplus of \$41,527, an improvement of \$36,536 over first quarter projections. The personnel deficit of \$44,593 is primarily the result of terminal leave payments for employee layoffs. The personnel deficit is offset by a savings of \$14,137 for materials and supplies and a surplus of \$52,983 for travel, training, professional services, printing, fleet and other services. In the transfer category, the \$19,000 surplus reflects the fact that the area commission fund will not require a transfer from the general fund during 2009.

The **Economic Development Division** projects an overall surplus of \$5,207, an improvement over the first quarter deficit of \$168,418. The \$27,834 personnel deficit reflects a greater than budgeted charge to the general fund for a program manager position whose salary is split between the general and community development block grant (CDBG) funds based upon actual work performed. The \$31,653 services deficit is primarily attributable to \$21,353 worth of prior year special assessments for city-owned property in the Discovery District Special Improvement District and \$6,000 for telephone installation charges related to the division's recent relocation. Carrying costs for property formerly owned by the Columbus Urban Growth Corporation that were the source of a projected first quarter shortfall of \$145,965 were recently shifted to another funding source. Finally, also improving the financial status of this division is a \$64,694 surplus in the "other" budget category, reflecting lower than anticipated economic development incentive payments.

For the **Building Services Division** a deficit of \$78,382 is projected, comparing unfavorably to the surplus of \$59,849 that was projected at first quarter. A personnel deficit of \$25,885 reflects unbudgeted terminal leave payments and varying workloads for split-funded employees. A small supplies surplus of \$6 is projected. The remainder of the overall deficit is related to revised fleet and mailroom estimates which, when combined with transfers from the former Neighborhood Services Division and an appropriation reduction of \$80,000 for fleet (which followed the first quarter review) result in a services deficit of \$52,503.

The **Development Neighborhood Services Division** was eliminated on April 1, 2009. Total 2009 expenditures for this division were \$1,435,958. Agency and community staff, neighborhood pride centers, social service contracts, area commissions, and division administrative staff were transferred to the Development Administration Division. Code Enforcement and Environmental Nuisance Abatement programs were transferred to the Building Services Division.

The **Development Planning Division** projects a surplus of \$25,571, an increase of \$14,127 since the first quarter. The bulk of the savings is in personnel, with a surplus of \$21,754, the result of lower than budgeted sick leave reciprocity payments, and having an employee on disability leave. A minor savings of \$500 is projected in supplies, while in services, minor savings in training, subscriptions, fleet, and voicemail all sum to a projected surplus of \$3,317.

The **Development Housing Division** projects a deficit of \$23,012, an improvement of \$4,998 from the first quarter. The personnel deficit of \$28,010 reflects unbudgeted vacation and sick leave termination payments to employees who opted to take the severance package, and is

slightly offset by savings of \$650 for office supplies and clothing, and \$4,348 in mailroom billings.

The **Finance and Management Department, Administration Division** projects an overall surplus of \$605. The \$34,975 personnel deficit is due, in part, to the lowered reimbursement from the capital fund for construction management expenses. It is somewhat offset, however, by the division's decision to leave a budgeted position vacant for the balance of the year. The division will continue to implement cost saving measures related to its use of supplies and services such that by year end, projected expenditures on these commodities will have been reduced to net surpluses of \$5,406 and \$30,174, respectively. This includes reduced costs for the construction management database, Lease Harbour agreement, telephone services and postage.

The **Financial Management Division** is projecting an overall surplus of \$322,203. This is primarily due to a significant reduction in the actual cost of the Franklin County Public Defenders contract. Originally budgeted at \$1,654,558, the contract's actual cost is now projected to total \$1,335,093, a savings of \$319,465. In addition to the aforementioned contract, lesser savings in professional and telephone services, and maintenance/lease of copy machines contribute to the services surplus of \$340,109. A \$13,325 surplus in materials and supplies is also projected due to the implementation of various cost saving measures. Offsetting these surpluses somewhat is a personnel deficit of \$31,231, attributable to higher than anticipated expenditures for sick leave reciprocity and employee insurance. Finally, it is projected that \$2.14 million will be expended from the Finance citywide account for legal settlements and the 2009 contribution to the anticipated expenditure fund.

The **Fleet Management Division's** general fund appropriation of \$417,413 is projected to be expended in its entirety. All expenditures made to date against this appropriation have been made on behalf of the Department of Public Safety. It is anticipated that its balance will be expended in a similar manner.

The **Facilities Management Division** is projecting an overall surplus of \$132,794. A personnel deficit of \$379,034 is more than offset by the substantial services surplus and a smaller surplus in the "other" category. Personnel expenditures are higher than originally projected due to a large vacancy credit applied during development of the 2009 budget. Current economic conditions have resulted in a higher than expected employee retention rate. The division may be unable to meet original vacancy credit projections as actual strength numbers have remained constant throughout the first half of this year, which has not been the trend. This is exacerbated by expenditures for construction management personnel being reflected in this division. These costs are more than offset, however, by the large services surplus of \$503,578. A primary contributor of this surplus is lower than projected costs for the Municipal Court lease. Year to date, expenditures for this lease have totaled \$280,000, compared to the \$777,791 budgeted. In addition, savings of approximately \$250,000 in electricity costs are projected, due to lower than anticipated market prices, mild winter temperatures and a delay in implementing a planned rate increase. The recent implementation of cost containment measures required the elimination of a maintenance overseer contract for the Health Department. The division remains confident, however, that maintenance and cleaning staff will continue to maintain high standards at this site. Additional miscellaneous savings are reflected in general maintenance contracts, chiller maintenance, emergency HVAC services, range hood cleaning, HVAC controls/communications and emergency plumbing. It is important to note that these savings

have occurred in spite of substantial appropriation reductions that occurred just after the first quarter.

Funds for **Citywide Technology Billings** are budgeted in the Finance and Management Department. A deficit of \$195,917 is projected in the indirect³ appropriation. This primarily reflects unanticipated costs associated implementing the new 'Columbus Human Resources Information System' (CHRIS) software. It is projected that the CHRIS project will be completed in early 2010. No deficit or surplus is projected in the 'direct⁴ bill' appropriation at this time. Just after the first quarter, this appropriation, and a commensurate amount for expenditures, was reduced as part of the citywide effort to contain costs.

The **Human Resources Department** currently projects an overall surplus of \$13,014. A personnel deficit of \$24,941 reflects unbudgeted termination pay and less than anticipated attrition /retirements. Implementation of cost saving measures has kept expenses in materials and supplies on target, in spite of slightly higher projections for training. A supplies surplus of \$37,759 is due to lower than expected expenditures for professional services and projected savings with the purchase of a previously leased copy machine for \$1.00. Following the purchase, the division will only be responsible for paying on a cost/copy basis.

The **Health Department** is projecting an overall deficit in the operating fund of \$133,793 and a projected revised general fund transfer of \$16,190,173. The revision to health's general fund transfer is to correct for a projected year-end cash deficit of \$325,335 in its operating fund. While still a deficit, this year-end cash projection represents an improvement of \$80,923 over first quarter projections. These funds will not be transferred unless necessary, as it is anticipated that the department may be able to further reduce its expenditures during the second half of the year. Additional information on the Health Department's second quarter projections is provided in Section 3 of this report.

The current projected general fund transfer to the **Recreation and Parks Department** is \$21,206,605. With this revised general fund transfer, it is projected that the Recreation and Parks Department will end 2009 with a \$0 cash balance in its operating fund. The additional cash will not be transferred unless needed to correct for the previously projected cash deficit of \$399,075, or some portion thereof. An appropriation deficit of \$494,062 in the operating fund is also reflected in this report, though after the transfer of \$618,000 in hotel/motel tax appropriation in the second quarter, recently provided by City Council via ordinance 0457-2009, this deficit becomes a \$123,938 surplus. (Note that the additional \$618,000 is already reflected in the first quarter revenue estimate, so the cash deficit projection does not change.) Additional information on the Recreation and Park's second quarter projections is provided in Section 3 of this report.

The **Public Service Department Director's Office** is projecting an overall surplus of \$16,599, comprised of minor surpluses in personnel of \$9,757, supplies of \$981 and services of \$5,861.

The **Refuse Collection Division** projects an overall deficit of \$673,500. The \$133,190 deficit in personnel reflects the division's inability to meet its budgeted vacancy credit. This is likely due to current economic conditions, resulting in a higher employee retention rate than is typical. The

³ Bills levied to the divisions for services provided by the Technology Department. Includes over-head.

⁴ Bills levied to divisions for commodities and services obtained by the Technology Department on behalf of customer agencies. Includes no over-head.

\$36,072 supplies surplus reflects the recent implementation of spending controls. Finally, the \$576,381 services deficit is due to higher than projected fleet expenditures, reflecting an aging fleet requiring increased maintenance.

The **Mobility Division** reports an overall surplus of \$46,684, comprised of a personnel surplus of \$34,087, reflecting delays in filling vacant positions, and a minor \$12,598 services surplus.

**TABLE A
GENERAL FUND SUMMARY PROJECTION**

FUND BALANCE SUMMARY	
June 30, 2009	
Beginning Cash Balance (January 1, 2009)	\$ 13,396,058
Less Outstanding Encumbrances (As of December 31, 2008)	<u>(13,371,058)</u>
Unencumbered Cash Balance (January 1, 2009)	25,000
Plus Estimated 2009 Receipts - City Auditor	572,813,000
Plus Estimated 2009 Receipts - Issue 1	-
Plus Encumbrance Cancellations	1,197,000
Plus Transfers In & Misc. Transfers	1,200,000
Plus Transfer From Economic Stabilization Fund	45,000,000
Plus Transfer from Insurance Trust Fund	<u>-</u>
Total Available for Appropriation	\$ 620,235,000
Total Appropriated as of June 30, 2009	\$ 626,035,000
Less 2009 Projected Operating Expenditures	<u>623,432,526</u>
Projected Appropriation Surplus/(Deficit)	\$ 2,602,474
Projected Available Cash Balance (December 31, 2009)	<u>\$ (3,197,526)</u>
 ECONOMIC STABILIZATION FUND BALANCE SUMMARY	
Beginning Unencumbered Cash Balance (January 1, 2009)	\$ 43,580,652
Plus 2009 Deposit	720,130
Plus Estimated Investment Earnings	699,218
Less Transfer to Operating Fund	<u>(45,000,000)</u>
Projected Unencumbered Cash Balance (December 31, 2009)	\$ -
 ANTICIPATED EXPENDITURE FUND BALANCE SUMMARY	
Beginning Unencumbered Cash Balance (January 1, 2009)	\$ 1,225,074
Plus Estimated 2009 Deposit	1,751,000
Less Projected Expenditures	<u>-</u>
Projected Unencumbered Cash Balance (December 31, 2009)	\$ 2,976,074

III. SPECIAL REVENUE FUNDS

A. STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 5,596,488
Plus Estimated 2009 Revenues	43,676,332
Plus Estimated Encumbrance Cancellations	75,191
Total Estimated Available For Appropriation	<u>49,348,011</u>
Less Projected 2009 Expenditures Public Service Director's Office	(2,824,254)
Less Projected 2009 Expenditures Refuse Division	(4,156,994)
Less Projected 2009 Expenditures Mobility Division	(1,808,970)
Less Projected 2009 Expenditures Planning & Operations Division	(35,802,571)
Less Projected 2009 Expenditures Design & Construction Division	<u>(3,408,442)</u>
Less Total Projected 2009 Expenditures	<u>(48,001,231)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u><u>\$ 1,346,780</u></u>
Total Appropriated	<u>\$ 50,219,718</u>
Projected Appropriation Surplus/(Deficit)	<u>\$ 2,218,487</u>

REVENUE SUMMARY

At the beginning of 2009, the unencumbered balance in the street construction, maintenance and repair fund (SCMR fund) was nearly \$5.6 million. During the year, it is projected that revenues to the fund will total \$43,676,332 (excluding encumbrance cancellations). This represents a reduction of \$3.5 million from the original projection. The reduction is attributable to a recent reduction in the 2009 capital budget from which the SCMR fund periodically gets reimbursed and other various sources.

It is projected that the SCMR fund will have an unencumbered cash balance of \$1,346,780 at the end of 2009.

OPERATING BUDGET SUMMARY

An appropriation surplus of \$2,218,487 is projected in the SCMR fund. In the Public Service Director's Office, a personnel deficit of \$51,626 is due to the realignment of positions in the office of support services. A small surplus of \$687 is projected in supplies while a services surplus of \$147,445 reflects technology savings.

In the Refuse Division, a \$354,281 personnel surplus reflects the Mayor's directive that 40 hours of unpaid leave be applied to AFSCME employees in all funds that are experiencing financial difficulties, plus savings in various other line items. The \$836,228 services surplus reflects a reduction in fleet expenditures resulting from lower fuel prices.

The Mobility Division is projecting a minor personnel deficit of \$4,077. This is offset by surpluses in supplies and services of \$3,500 and \$54,216, respectively, the latter of which is due mainly to savings in technology expenses.

In the Planning & Operations Division, a \$538,745 personnel surplus reflects delays in filling vacant positions as well as a reduction in overtime expenditures. A minor surplus of \$7,996 is projected in the supplies category. The \$82,869 services surplus is found primarily in technology and pro rata billing.

In the Design and Construction Division, a \$171,532 personnel surplus reflects the decision to maintain vacant positions. A minor surplus of \$3,500 is projected in supplies. And finally, a services surplus of \$73,192 reflects savings in technology expenses.

B. HEALTH SPECIAL REVENUE FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ (482)
Plus Estimated 2009 Revenues	5,883,846
Plus Estimated General Fund Transfer	16,190,173
Plus Estimated Encumbrance Cancellations	132,000
Total Estimated Available For Appropriation	<u>22,205,536</u>
Less Projected 2009 Expenditures	<u>(22,205,536)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u><u>\$ 0</u></u>
Total Appropriated	<u>\$ 22,071,743</u>
Projected Appropriation Surplus/(Deficit)	<u><u>\$ (133,793)</u></u>

REVENUE SUMMARY

At the beginning of 2009, the health special revenue fund had a relatively low negative unencumbered cash balance of \$482. It is now projected that by year end, in the absence of an additional transfer from the general fund (projected in this report) there will be a cash deficit of -\$325,335. The Department, however, recognizes the lack of general fund moneys, and as such will work to further reduce expenditures throughout the remainder of the year in an effort to avoid this transfer. The additional funds are needed as the second quarter revenue projection (which does not include the general fund transfer or the supplemental services appropriation, shown above, which is offset by an expenditure of an equal dollar amount) is lower than initially projected. Decreases in revenues from birth and death certificate charges and a decline in sexual health clinic clients are the primary reasons for this lowering of revenues.

Ordinance 0495-2009 authorized the appropriation of \$300,000 from the emergency human services fund and \$150,000 from the housing trust fund to the health operating fund to provide financial assistance to the Columbus Neighborhood Health Centers. These revenues are reflected in the figures above.

OPERATING BUDGET SUMMARY

An overall appropriation deficit of \$133,793 is projected in the health operating fund, which is an improvement from last quarter. The \$847,022 deficit in personnel reflects several factors. First, when the budget was being established, to balance their budget, a 7.3 percent vacancy credit was applied. Employee turnover, however has not occurred as expected; therefore, the department has been unable to meet the budgeted vacancy credit.

Second, two full-time and two part-time employees, the funding for whose positions had been cut, were retained at a cost of \$228,000. These employees ultimately will be paid with funds that were budgeted for contracts that were never executed. It was determined during the 2009 budget process, as a cost cutting measure, that the city would contract with Mt. Carmel for billing services and lay-off 7 employees. Subsequent to the budget process however, it was determined that Mt. Carmel would not be able to provide the service, so the City retained two full-time employees. The two part-time positions are being kept in lieu of a STD physicians' contract. This has resulted in a savings in services contracts, but has partly led to the large personnel deficit.

The personnel deficit is offset by a small supplies surplus of \$19,771 and a much larger services surplus of \$693,458. One of the largest services savings is the result of the city's transition to voice-over-internet-protocol, also known as VOIP. Because the Health Department recently transitioned to this technology at its main site, they will save \$200,000 in communications expenses. Additional services savings include \$21,148 in fleet, \$151,181 in interpreter fees and \$316,104 in contracts. Contract savings include those for billing (\$178,000) and the STD physicians' contract (\$115,000).

C. RECREATION AND PARKS OPERATION AND EXTENSION FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 20,726
Plus Estimated 2009 Revenues	6,700,405
Plus Estimated General Fund Transfer	21,206,605
Plus Estimated Encumbrance Cancellations	<u>310,000</u>
Total Estimated Available For Appropriation	28,237,736
Less Projected 2009 Expenditures	<u>(28,237,736)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u><u>\$ -</u></u>
Total Appropriated	\$ 28,093,043
Projected Appropriation Surplus/(Deficit)	<u><u>\$ (144,693)</u></u>

REVENUE SUMMARY

No year end cash deficit is projected at this time in the Recreation and Parks Operation and Extension Fund. This figure assumes a general fund transfer of \$21,206,605 and revenues from other sources totaling \$6,700,405. Revenues also include \$618,000 in hotel/motel tax proceeds. Columbus City Council brought forward ordinance 0457-2009, which transferred and appropriated the \$618,000, specifically to restore services at certain recreation centers and to ensure continuation of neighborhood festivals threatened with elimination in the absence of other funding sources. The general fund transfer figure assumes a third quarter increase of \$399,075 to prevent a projected cash deficit of the same amount in its absence. The Department of Recreation and Parks recognizes the lack of general fund moneys however and as such will work to further reduce expenditures throughout the remainder of the year in an effort to avoid this increase.

The projection for revenues from other sources, excluding the aforementioned hotel/motel tax money, has been decreased by \$265,108 since the establishment of the 2009 budget, primarily in the areas of sports, outdoor education, and recreation centers. The loss in projected revenues is attributable to the worsening economy which has led to fewer sporting events and the closure of revenue-generating recreation centers (with the 2009 budget reductions)

OPERATING BUDGET SUMMARY

An overall appropriation deficit of \$144,693 is projected in the recreation and parks operating fund. The department is projecting a personnel deficit of \$867,348. This is due primarily to two things, a large vacancy credit that was taken during the budget development process and higher than budgeted unemployment compensation payments.

The personnel deficit is offset by surpluses of \$65,826 and \$656,829 in supplies and services, respectively. The services surplus is comprised of projected savings in fleet management (\$195K), utilities (\$350K), telephone charges (\$58K), employee mileage (\$33K) and medical service costs (\$21K).

D. RECREATION AND PARKS GOLF OPERATION FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 109,049
Plus Estimated 2009 Revenues	4,780,000
Plus Estimated Encumbrance Cancellations	<u>49,382</u>
Total Estimated Available For Appropriation	4,938,431
Less Projected 2009 Expenditures	<u>(4,614,111)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u>\$ 324,320</u>
Total Appropriated	<u>\$ 4,740,283</u>
Projected Appropriation Surplus/(Deficit)	<u>\$ 126,172</u>

REVENUE SUMMARY

An unencumbered cash surplus of \$324,320 is projected in the Recreation and Parks Golf Operating Fund at year end, \$259,748 higher than the projected balance in the budget. Several things comprise this revised projection, including an increase of \$84,194 in the beginning year balance, a projected expenditure savings of \$126,172 and estimated encumbrance cancellations of \$49,382.

Despite the downturn in the economy (or perhaps due to), revenues in the first half of the year were up by 16 percent or \$316,146 over the same period in 2008. Part of this increase may be attributable to the new business plan, which included rate increases. The division first implemented these rate increases at the end of the first quarter, 2008.

OPERATING BUDGET SUMMARY

A personnel surplus of \$126,172 is projected. A portion of this surplus is due to the Mayor's directive that 40 hours of unpaid leave be applied to all employees in the MCP, regardless of funding source and to all CMAGE and AFSCME employees in all funds that are experiencing financial difficulties.

E. MUNICIPAL COURT COMPUTER SYSTEM PROCUREMENT & MAINTENANCE FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 1,056,242
Plus Estimated 2009 Revenues	2,305,166
Plus Estimated Encumbrance Cancellations	<u>29,817</u>
Total Estimated Available For Appropriation	3,391,225
Less Projected 2009 Municipal Court Judges Expenditures	(548,266)
Less Projected 2009 Municipal Court Clerk Expenditures	<u>(1,976,734)</u>
Less Total Projected 2008 Expenditures	<u>(2,525,000)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u><u>\$ 866,225</u></u>
Total Appropriated	\$ 2,647,250
Projected Appropriation Surplus/(Deficit)	<u><u>\$ 122,250</u></u>

REVENUE SUMMARY

This fund provides the Municipal Court with a dedicated funding source for computer hardware, software, training and related services. Revenues to this fund are generated through court costs. The 2009 revenue projection is \$2,305,166, (not including encumbrance cancellations). The 2009 year end unencumbered cash carryover is projected to be \$866,225, of which \$453,300 is attributable to the Court Clerk and \$412,925 is attributable to the Court Judges.

OPERATING BUDGET SUMMARY

The Municipal Court Clerk projects an overall appropriation surplus of \$71,624, primarily in personnel, reflecting an employee transfer.

The Municipal Court Judges project a personnel surplus of \$50,628, reflecting unfilled vacancies.

F. DEVELOPMENT SERVICES FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 486,662
Plus Estimated 2009 Revenues	16,697,677
Plus Estimated Encumbrance Cancellations	95,298
Total Estimated Available For Appropriation	<u>17,279,637</u>
Less Projected 2009 Expenditures Building Services Division	(13,238,904)
Less Projected 2009 Expenditures Development Director's Office	(509,273)
Less Projected 2009 Expenditures Public Service Director's Office	(127,970)
Less Projected 2009 Expenditures Planning & Operations Division	(233,317)
Less Projected 2009 Expenditures Design & Construction Division	<u>(1,600,173)</u>
Less Total Projected 2009 Expenditures	<u>(15,709,637)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u><u>\$ 1,570,000</u></u>
Total Appropriated	\$ 17,357,389
Projected Appropriation Surplus/(Deficit)	<u><u>\$ 1,647,752</u></u>

REVENUE SUMMARY

On April 1, 2009, the Public Service Department ceased all expenditure and revenue activity in the development services fund. This review assumes that \$167,209 from the new construction inspection fund will be paid to the development services fund so that Public Service's revenue would cover their expenditures from January 1, 2009, to April 1, 2009. The 2009 revenue projection is \$16,697,677. This is a \$756,962 decrease from the budgeted amount of \$17,454,639.

The development services fund is projected to end the year with a positive balance of \$1,570,000.

OPERATING BUDGET SUMMARY

An appropriation surplus of \$1,647,752 is projected in the development services fund. While the Public Service Department does not project variances in this fund, the Building and Development Services Division projects a \$1,146,565 personnel surplus from the 20 layoffs that occurred earlier in the year. A smaller \$32,314 surplus is projected in supplies. The \$582,289 services surplus reflects fleet savings of \$125,231, technology savings of \$353,249, pro rata savings of \$83,591 and savings in various other line items. The \$125,860 deficit in the "other" expenditures category reflects the cost of an anticipated lawsuit as well as increased refunds. The Development Department's Administration Division's personnel surplus of \$12,445 reflects savings from withholding MCP raises as well as savings from the Mayor's directive that 40 hours of unpaid leave be applied to all MCP employees, regardless of funding source.

G. EAST BROAD STREET OPERATION FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 508,911
Plus Estimated 2009 Revenues	1,337,134
Plus Estimated General Fund Transfer	-
Plus Estimated Encumbrance Cancellations	<u>47,331</u>
Total Estimated Available For Appropriation	1,893,376
Less Projected 2009 Expenditures	<u>(1,534,539)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u>\$ 358,837</u>
Total Appropriated	<u>\$ 1,705,738</u>
Projected Appropriation Surplus/(Deficit)	<u>\$ 171,199</u>

REVENUE SUMMARY

The East Broad Street operation fund is a dedicated funding source for retaining and accounting for revenue collected from tenants at 1111 E. Broad Street, also known as the Jerry Hammond Center. These moneys are used to help offset operating expenses to maintain the facility. Current tenants include COWIC, the Departments of Recreation and Parks and Technology and the Community Relations Commission. The unencumbered balance at the beginning of January, 2009 was \$508,911, with a projected unencumbered balance at year end of \$358,837. Revenues received from tenants are projected at \$1,337,134, with \$384,981 generated from the Department of Technology and \$952,153 from COWIC. No general fund transfer is assumed at this time. Estimated encumbrance cancellations total \$47,331, higher than projected at the first quarter by \$8,380. The fund's total projected revenue is \$1,893,376.

OPERATING BUDGET SUMMARY

Based on current projections, there will be a year-end appropriation surplus of \$171,199, primarily due to much lower than anticipated electrical power costs. The savings in electrical power is by far the main contributor to the overall services surplus of \$145,499. Other lesser savings include \$20,306 in building repairs, \$8,193 in maintenance services and \$6,000 in natural gas costs. Budgeting accurate utility projections was difficult, as 2009 was the first year the building operated at full user capacity, so trend data was non-existent. A \$25,700 supplies surplus is projected due to the successful implementation of cost saving measures as well as a more accurate assessment of potential expenditures for the balance of the year. In April, an additional \$76,433 was added to the appropriation and expenditure figures to correct an accounting error.

H. PRIVATE CONSTRUCTION INSPECTION FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ -
Plus Estimated 2009 Revenues	1,019,892
Plus Estimated Encumbrance Cancellations	-
Total Estimated Available For Appropriation	<u>1,019,892</u>
Less Projected 2009 Expenditures	<u>(1,008,871)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u>\$ 11,021</u>
Total Appropriated	<u>\$ 1,315,600</u>
Projected Appropriation Surplus/(Deficit)	<u>\$ 306,729</u>

REVENUE SUMMARY

On April 1, 2009, the Public Service Department ceased all expenditure and revenue activity in the development services fund and established two new funds – the private construction inspection fund and the internal service construction inspection fund. The private construction inspection fund captures the accounting activity connected with the inspection of private development infrastructure construction that is generally associated with subdivision and commercial development. There was no cash balance on January 1 as the fund was not in existence at that time. The three-quarter revenue projection is \$1,008,871, with a projected year-end unencumbered balance of \$11,021.

OPERATING BUDGET SUMMARY

The \$254,629 surplus in personnel reflects a reduction in need for the full complement of full-time limited employees. The minor supplies surplus of \$7,600 reflects the departments cost containment efforts while the \$44,500 services surplus is the result of a decrease in pro-rata charges and various other expenses.

IV. INTERNAL SERVICE FUNDS

A. EMPLOYEE BENEFITS FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ -
Plus Estimated 2009 Revenues	<u>2,815,131</u>
Total Estimated Available For Appropriation	2,815,131
Less Projected 2009 Expenditures	<u>(2,815,131)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u>\$ -</u>
Total Appropriated	\$ 3,012,006
Projected Appropriation Surplus/(Deficit)	\$ 196,875

REVENUE SUMMARY

The cash position of the employee benefits fund, as shown above, represents only that portion intended for the administration of the benefits program. Funds intended for payment of benefits are not reflected in this document. The actual appropriation to the fund is much higher since it includes funds for payment of employee benefit claims. Revenue for 2009 is currently estimated at \$2,815,131. No unencumbered cash balance is projected, based on anticipated expenditure levels of \$2,815,131 for the year.

OPERATING BUDGET SUMMARY

An overall appropriation surplus of \$196,875 is projected in the employee benefits fund. The largest portion of this is in personnel, with a projected surplus of \$161,590. This is largely due to shifting hire dates for two budgeted positions from January to June and July and the Mayor's directive that 40 hours of unpaid leave be applied to all employees in the MCP, regardless of funding source. The \$34,710 services surplus reflect less than anticipated expenditures for the health care audit and attorney fees associated with labor negotiations. This surplus would have been higher were it not for a portion of the costs of the citywide human resource information system being transferred to this fund.

B. PRINT and MAIL SERVICES

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ (58,051)
Plus Estimated 2009 Revenues - Mail	1,335,058
Plus Estimated 2009 Revenues - Print/Copy	190,710
Plus Estimated Encumbrance Cancellations	<u>67,705</u>
Total Estimated Available For Appropriation	1,535,422
Less Projected 2009 Print/Copy Expenditures	(250,740)
Less Projected 2009 Mailroom Expenditures	<u>(1,382,346)</u>
Less Total Projected 2009 Expenditures	(1,633,086)
Projected Unencumbered Cash at Dec. 31, 2009	<u>\$ (97,664)</u>
Total Appropriated	<u>\$ 1,764,436</u>
Projected Appropriation Surplus/(Deficit)	<u>\$ 131,350</u>

REVENUE SUMMARY

The print and mail shop fund represents a consolidation of these functions provided to city departments. The fund further serves to provide an accounting of the city's print, resale and copy center transactions as well as mailroom activity. At the beginning of the year, there was a negative unencumbered cash balance of \$58,051 in the fund. By year end, the fund's negative unencumbered balance is projected to increase to negative \$97,664. The worsening of the projected year-end balance is due to a substantial drop in the print shop revenues, which are currently projected to total \$190,710, well below the original estimate. The reason for this drop is twofold: city agencies are not required to use the print shop for their print needs and the print shop, for various reasons, cannot fulfill all the needs of city agencies. This revenue deficit is most significant in resale and copy services, while print revenue is closer to original projections.

Revenue for the mailroom is estimated at \$1,335,058, below original projections by approximately \$200,000. Mailroom expenses, however, are reduced as well, compensating for the loss in revenues.

OPERATING BUDGET SUMMARY

It is projected that, by year end, there will be an overall appropriation surplus in the fund of \$131,350. In the print shop, surpluses in personnel and supplies are projected at \$1,230 and \$8,454, respectively. Cost saving measures implemented by the division, particularly for envelopes and reproduction/photographic supplies, helped to generate the supplies surplus. In the mailroom, surpluses in personnel, supplies and services are projected at \$2,883, \$800 and \$117,984, respectively. A substantial portion of the services surplus reflects lower than anticipated postage expenditures due, in part, to the use of unreliable historical information to formulate the budget for postage, as well as an increased reliance in electronic communications.

C. LAND ACQUISITION FUND

FUND BALANCE SUMMARY June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 146,145
Plus Estimated 2009 Revenues	778,500
Plus Estimated Encumbrance Cancellations	<u>15,000</u>
Total Estimated Available For Appropriation	939,645
Less Projected 2009 Expenditures	<u>(804,658)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u>\$ 134,987</u>
Total Appropriated	\$ 904,900
Projected Appropriation Surplus/(Deficit)	<u>\$ 100,242</u>

REVENUE SUMMARY

The land acquisition fund is projected to have an unencumbered cash balance of \$134,987 at year end.

The current revenue estimate of \$778,500 is based on 3,114 hours of land acquisition services at \$250 per hour. The division periodically reviews the hourly rate it charges for land acquisition services and increases it when necessary to fully recover costs.

OPERATING BUDGET SUMMARY

An appropriation surplus of \$100,242 is projected in the land acquisition fund. In personnel, the \$69,241 surplus reflects a delay in filling a vacant position and savings from withholding pay increases, while the \$31,001 services surplus reflects savings in technology expenditures.

D. TECHNOLOGY SERVICES FUND

FUND BALANCE SUMMARY June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 1,016,380
Plus Estimated 2009 Revenues	28,815,912
Plus Estimated Encumbrance Cancellations	851,314
Total Estimated Available For Appropriation	<u>30,683,606</u>
Less Estimated Technology Administration Expenditures	(7,567,116)
Less Estimated Information Services Expenditures	<u>(22,641,143)</u>
Less Total Projected 2009 Expenditures	<u>(30,208,259)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u><u>\$ 475,347</u></u>
Total Appropriated	\$ 31,102,569
Projected Appropriation Surplus/(Deficit)	<u><u>\$ 894,311</u></u>

REVENUE SUMMARY

The technology services fund had a beginning year cash balance of \$1,016,380, higher than originally estimated by \$336,545. Revenues are estimated at \$28,815,912 while encumbrance cancellations are estimated at \$851,314. Revenues are lower than originally anticipated due to overall fund appropriation reductions, upon which billings are loosely based. Based on these projections, the current estimated year end unencumbered cash balance in this fund is \$475,346.

OPERATING BUDGET SUMMARY

The aggregate technology services fund appropriation surplus of \$894,311 consists of a Director's Office surplus of \$214,796 and an Information Services Division surplus of \$679,515.

In the Director's Office, the surplus is entirely in personnel. This is primarily due to maintaining several budgeted vacant positions, to the Mayor's directive that 40 hours of unpaid leave be applied to all employees in the MCP, regardless of funding source and that AFSCME employees also take 40 hours of unpaid leave in funds experiencing financial difficulties. It is important to note that, since the first quarter, the direct charge appropriation was reduced by almost \$300,000. As such, projected expenditures were also reduced by a commensurate amount, reflecting the city's on-going cost containment effort. These forgone expenditures represent commodities or services that would have been purchased or obtained by the Department of Technology on behalf of customer departments using Technology's 'direct-billed appropriation.'

In the Information Services Division, the personnel surplus of \$677,209 primarily results from both not filling vacant positions and the Mayor's directives as noted above. Additionally, a small services surplus of \$2,306 reflects a reduction in voice mail costs.

E. FLEET MANAGEMENT SERVICES FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ (2,460,174)
Plus Estimated 2009 Revenues	28,065,014
Plus Estimated Encumbrance Cancellations	<u>1,015,660</u>
Total Estimated Available For Appropriation	26,620,500
Less Projected 2009 Fleet Management Division Expenditures	(27,209,070)
Less Projected 2009 Finance and Management Director's Office Expenditures	<u>(731,277)</u>
Less Total Projected 2009 Expenditures	<u>(27,940,347)</u>
Projected Unencumbered Cash at Dec. 31, 2009	<u><u>\$ (1,319,847)</u></u>
Total Appropriated	\$ 31,655,253
Projected Appropriation Surplus/(Deficit)	<u><u>\$ 3,714,906</u></u>

REVENUE SUMMARY

The fleet management services fund has a projected year-end negative unencumbered cash balance of \$1,319,847. Revenues are projected to total \$28,065,014, just slightly higher than the current expenditure projection. Despite the appropriation surpluses, discussed below, a negative unencumbered cash balance is projected at year end, likely attributable to the balance at the beginning of the year.

OPERATING BUDGET SUMMARY

An overall appropriation surplus of \$3,714,906 is projected in this fund. In the Fleet Management Division, a personnel surplus of \$169,505 is projected reflecting a decrease in overtime expenses. The \$2,760,125 supplies surplus is comprised of savings in fuel costs (\$3,097,505) offset by higher costs in automotive parts (\$320,000) and various other budget categories. The \$589,329 services surplus reflects technology savings (\$272,580) and automotive services savings (\$268,921) among others. Finally, there is surplus of \$20,000 in capital outlay. The \$175,946 personnel surplus in the Finance and Management Director's Office reflects an employee retirement and savings from delays in filling vacant positions.

F. CONSTRUCTION INSPECTION FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ -
Plus Estimated 2009 Revenue Receipts	5,069,107
Plus Estimated Encumbrance Cancellations	0
Total Estimated Available For Appropriation	<u>5,069,107</u>
Less Projected 2009 Expenditures Design & Construction Division	(4,682,154)
Less Projected 2009 Expenditures Public Service Director's Office	<u>(378,667)</u>
Less Total Projected 2009 Expenditures	(5,060,821)
Projected Unencumbered Cash at Dec. 31, 2009	<u><u>\$ 8,286</u></u>
Total Appropriated	<u>6,959,314</u>
Projected Appropriation Surplus/(Deficit)	<u>\$ 1,898,493</u>

REVENUE SUMMARY

On April 1, 2009, the Public Service Department ceased all expenditure and revenue activity in the development services fund and established two new funds – the private construction inspection fund and the internal service construction inspection fund. The construction inspection fund captures the accounting activity associated with the construction administration and inspection services of the Division of Design and Construction. This agency provides these services for roadway, bridge, water, sanitary and storm sewer, electric power and signal infrastructure for the City of Columbus. There was no cash balance at the beginning of the year, and revenues totaling \$5,069,107 are projected. An unencumbered balance of \$8,286 is projected at year end.

OPERATING BUDGET SUMMARY

An appropriation surplus of \$1,898,493 is projected in the fund. Since appropriation was established mid-year (i.e., between budget years) and the department is still in the process of determining where employees will be housed (in which fund and division), it is difficult to compare expenditures to appropriations.

The Design and Construction Division projects surpluses in personnel, supplies and services of \$531,997, \$44,682 and \$1,093,332, respectively. The personnel surplus reflects not hiring any new construction inspectors and reducing the hours of other full-time limited inspectors. The services surplus reflects savings in the materials testing contract (\$565,042), technology expenses (\$252,438), pro-rata expenses (\$80,128) and various other line items. The Public Service Director's Office projects surpluses in personnel and services of \$214,424 and \$14,058, respectively.

V. ENTERPRISE FUNDS

A. WATER OPERATING FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Cash Balance (January 1, 2009)	\$ 34,746,266
Plus Estimated 2009 Revenues	149,727,151
Total Estimated Available For Appropriation	<u>184,473,417</u>
Less Projected 2009 Expenditures Water Division	(150,318,003)
Less Projected 2009 Expenditures Public Utilities Director's Office	<u>(3,947,941)</u>
Less Total Projected 2009 Expenditures	<u>(154,265,944)</u>
Projected Cash at Dec. 31, 2009	<u><u>\$ 30,207,473</u></u>
Total Appropriated	\$159,538,444
Projected Appropriation Surplus/(Deficit)	<u>\$ 5,272,500</u>
<i>The appropriated and projected expenditure figures do not include projections for internal transfers from the operating fund to the reserve fund of \$1 million.</i>	

REVENUE SUMMARY

On January 1, 2009 the cash balance in the water operating fund was \$34.746 million, an increase of \$4.059 million over that originally projected. This carryover is the sum of available cash in both the water operating and reserve funds (though the \$10 million cash balance in the water revenue bond debt reserve fund is not reflected here as it is specific to that purpose and cannot be used for any other). In October of last year, pursuant to City Code requirements, the Sewer and Water Advisory Board convened to review and recommend to Columbus City Council, water and sewer rates for the following year. For 2009, the Board recommended that water revenues be increased by 8.5 percent, meaning the average Columbus residential customer's water bill increased by the same amount. Increases for other customer types vary by class. Despite the aforementioned rate increase, the revenues are currently projected to be \$3.686 million lower than originally reported. This is primarily attributable to a decline in interest income and system capacity charges from that originally projected.

OPERATING BUDGET SUMMARY

Recent increases in technology costs have, in turn, increased costs within each of the utility enterprise funds. The recent passage of ordinance 0922-2009 realigned the Department's 2009 technology budget appropriation with a request that a similar realignment of technology billings follow. This was done to more accurately allocate these costs across the department following a review of the internal cost allocation formula. This revised formula, which included customer, budget and authorized strength data, shifted a greater share of funding responsibility to the water, sanitary sewer and electricity funds and away from the storm sewer fund.

With this appropriation realignment in place, an overall appropriation surplus of \$5.273 million is projected in the water operating fund. This surplus is comprised of a \$5.063 million surplus in the Water portion of the Division of Power and Water and \$208,862 surplus in the water operating fund's allocation to the Public Utilities Director's Office (which is funded on a pro-rated basis by the four utility funds).

In the Water Division, the appropriation surplus of \$5.063 million is comprised of a \$1.637 million surplus in personnel, a \$324,880 surplus in services, a \$1.445 million surplus in capital, a \$911,510 surplus in interest, and a \$3.245 million surplus in the transfer category, offset by projected deficits in supplies of \$1.481 million and debt service principal of \$1.019 million.

The personnel surplus reflects continued employee turnover as well as reductions in overtime and its commensurate reductions in benefits. The services surplus reflects the decision to postpone budgeted upgrades at the Indianola garage. The supplies deficit reflects the rising cost of chemicals (the projections are based on known contract pricing). The division will continue to monitor the driving forces in the chemical industry and is prepared to make adjustments throughout the remainder of the year. Finally, a surplus in “transfers” reflects lower than budgeted payments associated with revenue debt service.

Finally, a \$208,862 surplus is projected in the Director’s Office allocation of the water operating fund. This is a reduction of \$576,559 from last quarter’s surplus of \$785,421, reflecting the afore-described allocation which increased this fund’s proportion to the Director’s Office from 36 percent to 38.8 percent.

B. SEWERAGE SYSTEM OPERATING FUND

FUND BALANCE SUMMARY June 30, 2009	
Cash Balance (January 1, 2009)	\$ 115,595,315
Plus Estimated 2009 Revenues	<u>248,579,163</u>
Total Estimated Available For Appropriation	364,174,478
Less Projected 2009 Expenditures Sanitary Sewers Division	(227,246,895)
Less Projected 2009 Expenditures Public Utilities Director's Office	<u>(4,417,712)</u>
Less Total Projected 2009 Expenditures	(231,664,606)
Projected Cash at Dec. 31, 2009	<u>\$ 132,509,871</u>
Total Appropriated	\$241,912,845
Projected Appropriation Surplus/(Deficit)	<u>\$ 10,248,239</u>
<i>The appropriated and projected expenditure figures do not include projections for internal transfers from the operating fund to the reserve fund of \$6 million.</i>	

REVENUE SUMMARY

A cash balance of \$115.595 million was available in the sanitary sewer operating fund on January 1, 2009. This carryover is the sum of the available cash in both the sewer operating and reserve funds (though the \$10 million cash balance in the sewer revenue bond debt reserve fund is not reflected here as it is specific to that purpose and cannot be used for any other). In October of last year, pursuant to City Code requirements, the Sewer and Water Advisory Board convened to review and recommend to Columbus City Council, water and sewer rates for the following year. For 2009, the Board recommended that sanitary sewer revenues be increased by 6 percent, meaning the average Columbus residential customer's sanitary sewer bill increased by the same amount. Increases for other customer types vary by class. Despite the aforementioned rate increase, the revenues are currently projected to be \$1.692 million lower than originally reported. This is primarily attributable to a decline in interest income and system capacity charges from that originally projected.

OPERATING BUDGET SUMMARY

Recent increases in technology costs have, in turn, increased costs within each of the utility enterprise funds. The recent passage of ordinance 0922-2009 realigned the Department's 2009 technology budget appropriation with a request that a similar realignment of technology billings follow. This was done to more accurately allocate these costs across the department following a review of the internal cost allocation formula. This revised formula, which included customer, budget and authorized strength data, shifted a greater share of funding responsibility to the water, sanitary sewer and electricity funds and away from the storm sewer fund.

With this appropriation realignment in place, an overall appropriation surplus of \$10.248 million is projected in the sanitary sewer operating fund. This surplus is comprised of a \$10.006 million in the Sanitary Sewer Division and \$242,621 in the sanitary sewer operating fund's allocation to the Public Utilities Director's Office (which is funded on a pro-rated basis by the four utility funds).

The Division of Sewerage and Drainage is projecting surpluses in all categories with the exception of services, in which a deficit of \$2.574 million is projected. The services deficit reflects cost increases for on-going asset maintenance, utility payments and unanticipated expenditures for wireless fees for flow

monitoring equipment. These fees used to be paid for by the supplier however the division has taken ownership of the equipment and is now responsible for the wireless charges.

The majority of the division's surplus is in the transfer category, where a \$6.769 million surplus is projected, reflecting lower than budgeted payments for revenue debt service. The personnel surplus of \$1.318 million is attributable to employee turnover, delays in filling vacant positions and savings in part-time and overtime hours. The Division of Sewerage and Drainage continues to monitor over time hours as management works toward curbing its cost. Surpluses in debt principal, interest and transfers reflect the decision to postpone enterprise agency bond sales past June, meaning much of these costs will not be incurred until the following year.

In the Public Utilities Director's Office, despite the increase in the fund's allocation to the Public Utilities Director's Office from 36 percent to 43.5 percent, a surplus of \$242,621 is projected.

C. STORM SEWER MAINTENANCE FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Cash Balance (January 1, 2009)	\$ 9,229,497
Plus Estimated 2009 Revenues	<u>36,627,391</u>
Total Estimated Available For Appropriation	45,856,888
Less Projected 2009 Expenditures Storm Division	(35,236,726)
Less Projected 2009 Expenditures Division of Public Utilities Director's Office	<u>(1,217,051)</u>
Less Total Projected 2009 Expenditures	(36,453,776)
Projected Cash at Dec. 31, 2009	<u><u>\$ 9,403,112</u></u>
Total Appropriated	\$ 36,216,662
Projected Appropriation Surplus/(Deficit)	<u>\$ (237,114)</u>

REVENUE SUMMARY

A cash balance of \$9.229 million was available in the storm sewer operating fund on January 1, 2009. This carryover is the sum of the available cash in both the storm sewer maintenance operating and reserve funds. Revenues are currently projected to be \$459,770 higher than originally reported. In October of last year, pursuant to City Code requirements, the Sewer and Water Advisory Board convened to review and recommend to Columbus City Council, water and sewer rates for the following year. For 2009, the Board recommended that storm sewer rates be increased by 9 percent for all customer classes. For the average residential customer, this translated to a quarterly increase of 9 percent per quarter for an assumed block of 2,000 equivalent residential units (ERU) regardless of the lot size. Conversely, commercial class increases were applied based on a measured number of ERU's.

OPERATING BUDGET SUMMARY

Recent increases in technology costs have, in turn, increased costs within each of the utility enterprise funds. The recent passage of ordinance 0922-2009 realigned the Department's 2009 technology budget appropriation with a request that a similar realignment of technology billings follow. This was done to more accurately allocate these costs across the department following a review of the internal cost allocation formula. This revised formula, which included customer, budget and authorized strength data, shifted a greater share of funding responsibility to the water, sanitary sewer and electricity funds and away from the storm sewer fund.

With this appropriation realignment in place, an overall appropriation deficit of \$237,114 is projected in the storm sewer maintenance operating fund. This deficit is comprised of a \$262,820 deficit in the Storm Sewer Division, offset by \$25,705 surplus in the storm sewer operating fund's allocation to the Public Utilities Director's Office (which is funded on a pro-rated basis by the four utility funds).

In the Storm Sewer Division, the personnel surplus of \$277,312 is attributable to employee turnover and delays in filling vacant positions. Surpluses of \$793,139 and \$41,215 are also projected in debt interest and supplies, respectively, as recent economic conditions have resulted in reduced expenditures for both.

Reimbursements to Public Service for street cleaning and snow removal have increased, leading to the \$1.374 million deficit in services. This, in combination with increased technology costs, could have a deleterious affect on the cash position of the fund. To mitigate this affect, the aforementioned reallocation of

costs for the Public Utilities Director's Office was undertaken via ordinance 0922-2009. Cost containment measures have been implemented to address the current services deficit, but a supplemental appropriation may be needed later in the year.

A surplus of \$25,705 in the storm sewer's portion Director's Office is projected. This surplus reflects, in part, the afore-described decision to recalculate the distribution of costs of the Director's Office to the enterprise funds. In the case of the storm sewer maintenance fund, this allocation was reduced from 26 percent to 11.6 percent.

D. ELECTRICITY ENTERPRISE FUND

FUND BALANCE SUMMARY	
June 30, 2009	
Cash Balance (January 1, 2009)	\$ 11,868,639
Plus Estimated 2009 Revenues	79,354,410
Total Estimated Available For Appropriation	<u>91,223,049</u>
Less Projected 2009 Expenditures Power Division	(88,483,656)
Less Projected 2009 Expenditures Public Utilities Director's Office	(601,975)
Less Total Projected 2009 Expenditures	<u>(89,085,631)</u>
Projected Cash at Dec. 31, 2009	<u><u>\$ 2,137,418</u></u>
Total Appropriated	\$91,859,932
Projected Appropriation Surplus/(Deficit)	<u><u>\$ 2,774,301</u></u>
<i>The appropriated and projected expenditure figures do not include projections for internal transfers from the operating fund to the reserve fund of \$6 million.</i>	

REVENUE SUMMARY

A cash balance of \$11.869 million was available in the electricity enterprise fund on January 1, 2009. This carryover is the sum of the available cash in both the electricity operating and reserve funds. Revenues are currently projected to be \$10.925 million lower than originally reported. This is primarily attributable to not implementing a planned rate increase in 2009. That coupled with the loss of the KWH tax and street light energy reimbursement revenues (received in past years from the Division of Transportation) results in a short term negative outlook for the operating fund portion of this fund absent a substantial influx of revenue in 2010. The Division did recently, however, successfully increase its electricity reserve fund from \$1 million to \$7 million, which in effect decreased its operating fund cash balance by the difference.

OPERATING BUDGET SUMMARY

Recent increases in technology costs have, in turn, increased costs within each of the utility enterprise funds. The recent passage of ordinance 0922-2009 realigned the Department's 2009 technology budget appropriation with a request that a similar realignment of technology billings follow. This was done to more accurately allocate these costs across the department following a review of the internal cost allocation formula. This revised formula, which included customer, budget and authorized strength data, shifted a greater share of funding responsibility to the water, sanitary sewer and electricity funds and away from the storm sewer fund.

With this appropriation realignment in place, an overall appropriation surplus of \$2.774 million is projected in the electricity operating fund. This surplus is comprised of \$2.723 million surplus in the Power portion of the Division of Power and Water and \$51,543 surplus in the electricity operating fund's allocation to the Public Utilities Director's Office (which is funded on a pro-rated basis by the four utility funds).

The projected appropriation surplus in the Power Division of \$2.723 million is comprised of savings in personnel of \$519,285, supplies of \$1,414,585, services of \$417,033, capital of \$85,479 and debt service interest of \$286,377. The personnel surplus reflects employee turnover and unfilled vacancies. The interest surplus reflects the decision to delay all enterprise agency bond sales until after the end of June, meaning that no interest payments will be made in 2009 for the new debt.

In the Director's Office, even though the increase in the fund's allocation to the Public Utilities Director's Office went from 2 percent to 6.1 percent, a small surplus of \$51,543 is still projected.

VI. COMMUNITY DEVELOPMENT BLOCK GRANT

FUND BALANCE SUMMARY	
June 30, 2009	
Unencumbered Cash Balance (January 1, 2009)	\$ 538,564
Plus CDBG Entitlement Award	6,457,750
Plus Estimated Entitlement Fund Revenues	352,864
Plus Estimated Revolving Loan Fund Revenues	897,952
Plus Estimated Encumbrance Cancellations	377,815
Total Estimated Available For Appropriation	8,624,945
Less Projected 2009 Expenditures	<u>(7,805,655)</u>
Available Unencumbered Cash at Dec. 31, 2009	<u>\$ 819,290</u>
Total Appropriated	<u>\$ 8,087,958</u>
Projected Appropriation Surplus/(Deficit)	<u>\$ 282,303</u>

REVENUE SUMMARY

The 2009 entitlement award from HUD is \$94,759 higher than the estimate of \$6,362,991. Entitlement fund revenues, including housing loan repayments and miscellaneous revenues, are 25.74 percent of budget, resulting in a reduction in the overall projected entitlement fund revenues of \$332,577. Revolving loan repayments total 53.45 percent of budget projections, increasing the annual estimate by \$57,952. The combined projected revenue shortfall of \$179,866 is offset by encumbrance cancellations to date of \$377,815, making total resources \$197,949 higher than that assumed in the 2009 budget.

OPERATING BUDGET SUMMARY

The CDBG operating budget of \$8,087,958 is distributed among eight city divisions. An overall surplus of \$282,303 is comprised of savings of \$256,547 in personnel, \$2,350 in supplies, and \$23,406 in services. Personnel surpluses reflect employee disabilities; one unfilled vacancy in the Housing Division; the Mayor's directive that 40 hours of unpaid leave be applied to all employees in the MCP, as well as AFSCME and CMAGE employees per adopted memoranda of understanding; the suspension of 2009 pay raises for MCP and CMAGE employees; and the split-funding of employees with the Neighborhood Stabilization grant. Savings in supplies is attributable to lower than anticipated expenditures for office supplies and clothing while the surplus in services results from lower anticipated expenditures for travel, training, printing and copier costs.

**TABLE 1
GENERAL FUND
APPROPRIATION SUMMARY
JUNE 30, 2009**

	Appropriation Year-To-Date	Expenditures/ Encumbrances Year-To-Date	Unencumbered Balance	Projected Expenditures	Projected Variance
City Council	\$ 3,180,687	\$ 1,496,886	\$ 1,683,801	\$ 3,100,592	\$ 80,095
<u>City Auditor</u>					
City Auditor	3,261,971	1,613,175	1,648,796	3,079,561	182,410
Income Tax	7,263,320	3,258,982	4,004,338	7,248,201	15,119
Total	10,525,291	4,872,157	5,653,134	10,327,761	197,530
City Treasurer	930,568	399,239	531,329	922,280	8,288
<u>City Attorney</u>					
City Attorney	10,221,636	4,902,682	5,318,954	10,146,996	74,640
Real Estate	220,095	102,915	117,180	216,365	3,730
Total	10,441,731	5,005,597	5,436,134	10,363,361	78,370
Municipal Court Judges	14,113,990	7,094,777	7,019,213	13,950,698	163,292
Municipal Court Clerk	10,395,009	5,320,827	5,074,182	10,241,191	153,818
Civil Service	2,932,542	1,326,423	1,606,119	2,816,669	115,873
<u>Public Safety</u>					
Administration	8,070,316	7,045,506	1,024,810	8,048,382	21,934
Support Services	5,461,226	2,689,403	2,771,823	5,364,298	96,928
Police	249,842,084	126,388,645	123,453,439	247,869,207	1,972,877
Fire	191,267,635	98,130,904	93,136,731	190,466,231	801,404
Total	454,641,261	234,254,459	220,386,802	451,748,118	2,893,143
<u>Mayor's Office</u>					
Mayor	1,762,899	941,399	821,500	1,780,704	(17,805)
Community Relations	712,168	311,095	401,073	714,791	(2,623)
Equal Business Opportunity	658,705	329,073	329,632	647,386	11,319
Office of Education	81,600	69,409	12,191	69,409	12,191
Total	3,215,372	1,650,976	1,564,396	3,212,290	3,082
<u>Development</u>					
Administration	4,236,249	1,445,159	2,791,090	4,194,722	41,527
Econ. Development	5,587,316	1,190,502	4,396,814	5,582,109	5,207
Building Services	3,852,038	1,437,493	2,414,545	3,930,419	(78,382)
Planning	1,400,342	695,349	704,993	1,374,771	25,571
Neighborhood Services	1,435,958	1,435,958	0	1,435,958	0
Housing	2,868,358	2,355,612	512,746	2,891,370	(23,012)
Total	19,380,261	8,560,072	10,820,188	19,409,350	(29,089)
<u>Finance and Management</u>					
Administration	1,850,496	980,536	869,960	1,849,891	605
Financial Management	4,221,603	1,269,695	2,951,908	3,899,400	322,203
Facilities Management	13,825,060	10,434,170	3,390,890	13,692,266	132,794
Finance Citywide	2,140,061	-	2,140,061	2,140,061	-
Citywide Technology Billings	11,315,852	11,296,312	19,540	11,511,769	(195,917)
Fleet Management	417,413	417,413	-	417,413	-
Total	33,770,485	24,398,127	9,372,358	33,510,800	259,685
Human Resources	2,988,891	2,301,547	687,344	2,975,877	13,014
Health	\$15,864,837	\$15,864,837	-	\$16,190,173	(325,336)
Recreation and Parks	20,807,530	20,807,530	-	21,206,605	(399,075)
<u>Public Service</u>					
Administration	2,078,937	974,758	1,104,179	2,062,338	16,599
Refuse Collection	17,843,324	11,872,423	5,970,901	18,516,824	(673,500)
Mobility	2,924,284	1,589,120	1,335,164	2,877,600	46,684
Total	22,846,545	14,436,301	8,410,244	23,456,762	(610,217)
Grand Total:	\$626,035,000	\$347,789,756	\$278,245,244	\$623,432,526	\$2,602,474

**TABLE 2
GENERAL FUND
VARIANCES BY OBJECT OF EXPENDITURE
JUNE 31, 2009**

	PERSONNEL	SUPPLIES & MATERIALS	SERVICES	PRINCIPAL	OTHER	CAPITAL OUTLAY	INTEREST	TRANSFERS	TOTAL
City Council	\$ 80,032	\$ 5,500	\$ (5,437)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,095
<u>City Auditor</u>									
City Auditor	101,646	-	80,764	-	-	-	-	-	182,410
Income Tax	(3,777)	7,184	11,712	-	-	-	-	-	15,119
Total	97,870	7,184	92,476	-	-	-	-	-	197,530
City Treasurer	101,579	(5,000)	(88,292)	-	-	-	-	-	8,288
<u>City Attorney</u>									
City Attorney	68,716	-	5,924	-	-	-	-	-	74,640
Real Estate	3,730	-	-	-	-	-	-	-	3,730
Total	72,446	-	5,924	-	-	-	-	-	78,370
Municipal Court Judges	151,592	2,000	9,700	-	-	-	-	-	163,292
Municipal Court Clerk	99,944	-	53,874	-	-	-	-	-	153,818
Civil Service	63,817	15,384	36,672	-	-	-	-	-	115,873
<u>Public Safety</u>									
Administration	16,467	467	5,000	-	-	-	-	-	21,934
Support Services	21,993	5,638	69,298	-	-	-	-	-	96,928
Police	594,256	-	1,378,611	-	-	10	-	-	1,972,877
Fire	535,734	9,139	286,286	-	(29,754)	-	-	-	801,404
Total	1,168,450	15,243	1,739,194	-	(29,754)	10	-	-	2,893,143
<u>Mayor's Office</u>									
Mayor	(32,632)	(242)	15,069	-	-	-	-	-	(17,805)
Community Relations	(16,606)	1,742	12,241	-	-	-	-	-	(2,623)
Equal Business Opportunity	11,139	4	176	-	-	-	-	-	11,319
Office of Education	12,104	-	87	-	-	-	-	-	12,191
Total	(25,994)	1,503	27,573	-	-	-	-	-	3,082
<u>Development</u>									
Administration	(44,593)	14,137	52,983	-	-	-	-	19,000	41,527
Econ. Development	(27,834)	-	(31,653)	-	64,694	-	-	-	5,207
Building Services	(25,885)	6	(52,503)	-	-	-	-	-	(78,382)
Planning	21,754	500	3,317	-	-	-	-	-	25,571
Neighborhood Services	0	-	-	-	-	-	-	-	0
Housing	(28,010)	650	4,348	-	-	-	-	-	(23,012)
Total	(104,568)	15,293	(23,508)	-	64,694	-	-	19,000	(29,089)
<u>Finance and Management</u>									
Administration	(34,975)	5,406	30,174	-	-	-	-	-	605
Financial Management	(31,231)	13,325	340,109	-	-	-	-	-	322,203
Facilities Management	(379,034)	-	503,578	-	8,250	-	-	-	132,794
Citywide Technology Billings	-	-	(195,917)	-	-	-	-	-	(195,917)
Finance Citywide Fleet	-	-	-	-	-	-	-	-	-
Total	(445,240)	18,731	677,945	-	8,250	-	-	-	259,685
Human Resources	(24,941)	195	37,759	-	-	-	-	-	13,014
Health	-	-	-	-	-	-	-	(325,335)	(325,335)
Recreation and Parks	-	-	-	-	-	-	-	(399,075)	(399,075)
<u>Public Service</u>									
Administration	9,757	981	5,861	-	-	-	-	-	16,599
Refuse Collection	(133,190)	36,072	(576,381)	-	(0)	-	-	-	(673,500)
Mobility	34,087	-	12,598	-	-	-	-	-	46,684
Total	(89,347)	37,053	(557,923)	-	(0)	-	-	-	(610,217)
Subtotal									
Grand Total:	\$ 1,145,640	\$ 113,087	\$ 2,005,959	\$ -	\$ 43,189	\$ 10	\$ -	(705,410)	\$ 2,602,475

**TABLE 3
GENERAL FUND
CITY AUDITOR'S CURRENT REVENUE ESTIMATE**

CATEGORY	FY 2009 CITY AUDITOR'S REVENUE ESTIMATE	FY 2008 ACTUAL REVENUES	\$ VARIANCE	% VARIANCE
Income Tax	\$ 368,700,000	\$ 389,117,331	\$ (20,417,331)	(5.2%)
Property Tax	51,500,000	51,435,378	64,622	0.1%
KWH Tax	3,260,000	3,365,494	(105,494)	(3.1%)
Hotel/Motel Tax	3,150,000	3,597,542	(447,542)	(12.4%)
Total Taxes and Assessments	426,610,000	447,515,745	(20,905,745)	(4.7%)
Local Government Fund	39,445,000	46,942,285	(7,497,285)	(16.0%)
Estate Tax	9,000,000	10,342,393	(1,342,393)	(13.0%)
Liquor Permit Fund	1,100,000	1,107,248	(7,248)	(0.7%)
Cigarette Tax, Other	20,000	32,045	(12,045)	(37.6%)
Total Shared Revenues	49,565,000	58,423,971	(8,858,971)	(15.2%)
License and Permit Fees	9,762,000	9,231,736	530,264	5.7%
Fines and Penalties	22,450,000	21,403,177	1,046,823	4.9%
Investment Earnings	7,000,000	24,923,854	(17,923,854)	(71.9%)
Charges for Service	55,965,000	53,625,518	2,339,482	4.4%
All Other Revenue	1,461,000	9,207,047	(7,746,047)	(84.1%)
Total Other Revenue	96,638,000	118,391,332	(21,753,332)	(18.4%)
Total Revenues	\$ 572,813,000	\$ 624,331,048	\$ (51,518,048)	(8.3%)
Encumbrance Cancellations	1,197,000	2,693,177	(1,496,177)	(55.6%)
Unencumbered Balance	25,000	17,277,690	(17,252,690)	(99.9%)
Misc. Fund Transfers	1,200,000	7,716,112	(6,516,112)	(84.4%)
Transfer From Economic Stabiliation Fund	45,000,000	-	45,000,000	N/A
Total Resources	\$ 620,235,000	\$ 652,018,027	\$ (31,783,027)	(4.9%)

TABLE 4
GENERAL FUND
REVENUE SUMMARY YEAR-TO-DATE COMPARISON
June 30, 2009

<u>CATEGORY</u>	<u>FY 2009 YEAR-TO-DATE</u>	<u>FY 2008 YEAR-TO-DATE</u>	<u>DOLLAR VARIANCE</u>	<u>% VARIANCE</u>
Income Tax	\$ 192,744,430	\$ 205,266,593	\$ (12,522,163)	(6.1%)
Property Tax	25,003,279	24,824,619	178,660	0.7%
KWH Tax	1,320,439	1,621,827	(301,388)	(18.6%)
Hotel/Motel Tax	1,482,929	1,704,508	(221,579)	(13.0%)
Total Taxes and Assessments	220,551,077	233,417,547	(12,866,470)	(5.5%)
Local Government Fund	21,764,436	24,665,604	(2,901,168)	(11.8%)
Estate Tax	4,608,522	5,248,538	(640,016)	(12.2%)
Liquor Permit Fund	980,556	939,794	40,762	4.3%
Cigarette Tax, Other	22,164	21,680	484	2.2%
Total Shared Revenue	27,375,678	30,875,616	(3,499,938)	(11.3%)
License and Permit Fees	4,953,258	4,578,384	374,874	8.2%
Fines and Penalties	10,266,801	9,850,686	416,115	4.2%
Investment Earnings	4,425,446	14,486,992	(10,061,546)	(69.5%)
Charges for Service	26,130,559	22,561,325	3,569,234	15.8%
All Other Revenue	1,355,751	3,827,572	(2,471,821)	(64.6%)
Total Other Revenue	47,131,815	55,304,959	(8,173,144)	(14.8%)
Total Revenues	295,058,570	319,598,122	(24,539,552)	(7.7%)
Encumbrance Cancellations	943,309	1,766,176	(822,867)	(46.6%)
Unencumbered Balance	25,676	17,277,690	(17,252,014)	(99.9%)
Fund Transfers	229,033	3,187,275	(2,958,242)	(92.8%)
Total Resources	\$ 296,256,588	\$ 341,829,263	\$ (45,572,675)	(13.3%)

TABLE 5

2009 GENERAL FUND APPROPRIATION SUMMARY

Appropriation/Transfer Ordinances

<u>ORDINANCE NUMBER</u>	<u>DATE PASSED</u>	<u>PURPOSE</u>	<u>TOTAL</u>
1818-2008	09-Feb-09	Original Amended Appropriation - General Fund	\$ 630,535,000
0711-2009	18-May-09	Decrease Appropriations in General Fund	(4,500,000)
			<hr/> <hr/>
Total Operating Appropriation:			\$ 626,035,000
Total Estimated Available Resources:			620,235,000
Less Total Operating Appropriation:			(5,800,000)
Less Total Reserve Deposits to Date:			<hr/> <hr/> 0
 Projected Unappropriated Operating Balance:			 \$ (5,800,000)

TABLE 6
ALL OPERATING FUNDS
REVENUE AND APPROPRIATION SUMMARY
June 30, 2009

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
	AVAILABLE CASH BALANCE JAN. 1, 2009	ORIGINAL (NOV. 2008) ESTIMATE	REVENUES CURRENT ESTIMATE	VARIANCE (C-B)	TOTAL FUNDS AVAILABLE FOR APPROPRIATION (A+C; See notes)	BUDGETED	REVISED PROJECTIONS	SURPLUS/ DEFICIT (F-G)	PROJECTED CASH BALANCE DEC. 31, 2009 (E-G)
GENERAL FUND	\$ 25,000	\$ 643,535,000	\$ 620,210,000	\$ (23,325,000)	\$ 620,235,000	\$ 626,035,000	\$ 623,432,526	\$ 2,602,474	\$ (3,197,526)
SPECIAL REVENUE FUNDS									
Street Construction, Main. & Repair	5,596,488	47,305,836	43,751,523	(3,554,313)	49,348,011	50,219,718	48,001,231	2,218,487	1,346,780
Health Special Revenue	(482)	21,571,744	22,206,018	634,274	22,205,536	22,071,743	22,205,536	(133,793)	-
Rec. and Parks Oper. & Extension	20,726	27,268,846	28,217,010	948,164	28,237,736	28,093,043	28,237,736	(144,693)	-
Golf Operations	109,049	4,780,000	4,829,382	49,382	4,938,431	4,740,283	4,614,111	126,172	324,320
Municipal Court Computer Fund	1,056,242	2,364,744	2,334,983	(29,761)	3,391,225	2,647,250	2,525,000	122,250	866,225
Development Services	486,662	17,558,010	16,792,975	(765,035)	17,279,637	17,357,389	15,709,637	1,647,752	1,570,000
East Broad Street Operation	508,911	1,629,305	1,384,465	(244,840)	1,893,376	1,705,738	1,534,539	171,199	358,837
Private Construction Inspection Fund	-	-	1,019,892	1,019,892	1,019,892	1,315,600	1,008,871	306,729	11,021
INTERNAL SERVICE FUNDS									
Employee Benefits Fund	-	3,081,109	2,815,131	(265,978)	2,815,131	3,012,006	2,815,131	196,875	-
Print Services	(58,051)	1,766,445	1,593,473	(172,972)	1,595,422	1,764,436	1,633,086	131,350	(97,664)
Land Acquisition	146,145	860,000	793,500	(66,500)	939,645	904,900	804,658	100,242	134,987
Technology Services	1,016,380	32,228,569	29,667,226	(2,561,343)	30,683,606	31,102,569	30,208,259	894,311	475,347
Fleet Management Services	(2,460,174)	33,567,849	29,080,674	(4,487,175)	26,620,500	31,655,253	27,940,347	3,714,906	(1,319,847)
Construction Inspection Fund	-	-	5,069,107	5,069,107	5,069,107	6,959,314	5,060,821	1,898,493	8,286
ENTERPRISE FUNDS									
Water System Enterprise	34,746,266	153,412,840	149,727,151	(3,685,689)	184,473,417	159,538,444	154,265,944	5,272,500	30,207,473
Sewerage System Enterprise	115,595,315	250,270,955	248,579,163	(1,691,792)	364,174,478	241,912,845	231,664,606	10,248,239	132,509,871
Storm Sewer System Enterprise	9,229,497	36,167,621	36,627,391	459,770	45,856,888	36,216,662	36,453,776	(237,114)	9,403,112
Electricity Enterprise	11,868,639	90,279,064	79,354,410	(10,924,654)	91,223,049	91,859,932	89,085,631	2,774,301	2,137,418
GRANT FUNDS									
Community Development Block Grant	538,564	7,888,432	8,086,381	197,949	8,624,945	8,087,958	7,805,655	282,303	819,290

Notes

The general fund revenue estimate reflects the City Auditor's revised projections. All others were established by the Dept. of Finance and Mgt. and the various operating divisions. The budgeted and projected expenditure figures for the enterprise funds include projections for the Public Utilities Director's Office. The budgeted and projected expenditure figures for the enterprise funds do not include projections for internal transfers from the operating to the reserve fund. Available cash balance is defined as the unencumbered cash balance, except in the case of the enterprise funds which reflect the actual cash balance. The Community Development Block Grant projections combine the revolving loan and the entitlement fund monies.

TABLE 8

Vacant General Fund Budgeted Positions Projected to be Filled

Division	Position Title	# Positions	Full-time/ Part-time	Projected 2009 Wages
City Council	Legislative Assistant	1	Full-time	15,082
City Treasurer	Deputy City Treasurer	1	Full-time	28,694
City Attorney	Attorney	1	Full-time	15,309
	Legal Admin Assistant	1	Full-time	8,435
	Deputy City Attorney	1	Part-time	30,374
	Legal Intern	3	Part-time	16,821
Muni Court - Clerk	Deputy Clerk	3	Full-time	50,341
Muni Court - Judges	Probation Officer	6	Full-time	60,433
	Service Bailiff	1	Full-time	9,648
	Judges' Secretary	1	Full-time	9,648
	Support Relief Officer	1	Full-time	8,401
Safety Support Services	CAD Network Manager	1	Full-time	24,621
Health	PH Program Manager 3	1	Full-time	24,000
Mobility	Cashier I	1	Full-time	11,166
	Office Assistant III	1	Full-time	13,804
			Total Wages	\$326,777
			Pension	78,426
			Insurance	0
			W. Comp	18,496
			Total Cost	\$423,699

Table 9

Page 1

General Fund Divisions Personnel Levels Full - Time Staff

<u>Division</u>	<u>Budgeted Strength</u>	<u>Authorized Strength</u>	<u>Actual Strength As of 06/30/09</u>
City Council	38	38	34
City Auditor	24	34	25
Income Tax	82	82	74
City Treasurer	12	12	9
City Attorney	109	119	107
Real Estate	4	7	3
Municipal Court Judges	184	184	174
Municipal Court Clerk	149	172	144
Civil Service	33	33	32
Public Safety - Admin.	10	10	9
Support Services	50	50	49
Police - Civilian	327	326	308
Police - Uniformed*	1,909	1,909	1,885
Fire - Civilian	36	37	37
Fire - Uniformed	1,525	1,525	1,510
Mayor	14	22	13
Community Relations	7	7	7
Equal Business Opportunity	7	7	7
Office of Education	0	0	0
Development Admin.	25	25	25
Economic Development	3	3	3
Planning	14	14	14
Housing	2	2	2
Building Services	55	55	55
Finance and Management - Dir's Ofc.	22	22	22
Financial Management	25	25	25
Facilities Management	71	71	71
Department of Human Resources	11	11	11
Public Service - Dir's Ofc.	30	30	28
Refuse Collection	158	158	157
Mobility Options	34	34	32
	4,970	5,024	4,872

*Includes B Step Officers (as of 07/28/09) who will be partially funded on the Byrne Grant

Table 9

Page 2

Other City Funds Personnel Levels

<u>Division/Fund</u>	<u>Budgeted Strength</u>	<u>Authorized Strength</u>	<u>Actual Strength As of 6/30/09</u>
Real Estate/Land Acquisition	6	7	6
Technology: Administration	20	20	15
Information Services/Technology Services Fund	122	122	119
Finance/Print/Mail Shop Fund	4	4	4
Human Resources/Employee Benefits	22	22	21
Health Special Revenue Fund	174	174	178
Municipal Court Computer Fund	11	15	9
Recreation and Parks Operation Fund	217	217	211
Golf Operations	33	38	31
Public Service - Dir. Office/SCMR Fund	36	36	33
Refuse Collection/SCMR Fund	51	51	49
Mobility Operations/SCMR Fund	18	18	17
Planning and Operations/SCMR Fund	284	284	281
Design and Construction/SCMR Fund	37	37	31
Fleet Management	126	126	117
Finance and Management - Dir's Ofc./Fleet Fund	8	8	7
Design and Construction/Construction Inspection	81	81	74
Public Service - Dir. Office/Construction Inspection	5	5	5
Design and Construction/Private Construction Inspection	18	18	16
Building and Dev. Services/Development Services	131	128	114
Development Admin./Development Services	5	5	4
Public Utilities: Administration	95	95	90
Sewers and Drains (Sanitary)	522	522	483
Sewers and Drains (Storm)	23	23	17
Electricity	99	99	89
Water	534	551	514
Community Development Block Grant			
Development Admin.	10	11	10
Economic Development	7	7	7
Building Services	9	9	9
Housing	10	10	9
Health	4	4	3
Finance & Management	3	3	3
Recreation and Parks	4	4	4

**TABLE 10
CITYWIDE ACCOUNT
PROJECTED USE**

Intended Purpose	Amount
Reserve for 27th pay period	1,751,000
Legal Settlements	649,000
	\$ 2,400,000

TRANSFERS AND EXPENSES PASSED AS OF JUNE 30, 2009

Intended Purpose	Amount	Dept./Division	Ordinance No.
Transferred to Refuse for Charles Garrett v. City of Columbus, et al.,	(50,000)	Public Service	0238-2009
Transferred to Human Resources for Severance Plan implementation.	(159,939)	Human Resources	0294-2009
Transferred to Fire for damage claims and EMS billing refunds	(50,000)	Fire	0695-2009
Total Transferred and Expended			
	(259,939)		

TABLE 11
SAFETY OVERTIME REPORT
June 30, 2009

	<u>Current Appropriation</u>	<u>Current YTD Expenditures</u>	<u>Percent of Appropriation</u>	<u>R-O-Y Projection</u>	<u>Total Projection</u>	<u>Variance</u>
Police Civilian	\$ 2,672,697	\$ 937,665	35.08%	\$ 1,326,761	\$ 2,264,427	\$ 408,270
Police Uniformed	8,453,501	2,736,770	32.37%	5,316,761	8,053,531	399,970
Fire Uniformed	5,569,179	1,844,527	33.12%	3,266,791	5,111,318	457,862