

Columbus City Bulletin



2005

ANNUAL REPORT

Andrea Blevins, City Clerk
COLUMBUS, OHIO

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2005 ANNUAL REPORT

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**CITY COUNCIL
2005 ANNUAL REPORT**

2005 City Council Annual Report

The City of Columbus – now home to more than 750,000 residents – continued in 2005 to face the local challenges of a nation waging war abroad, a domestic economy stumbling through slumps, federal funding being put at risk, and state budget cuts looming ominously. However, income tax revenues, which pay for two thirds of city services, improved from a 3.5% to better than a 3.7% increase. The Local Government Fund, the City's second largest income stream, held steady as the Ohio General Assembly refrained from making cuts. And the City began realizing returns on its investment in the Solid Waste Authority, providing needed relief to the Rainy Day Fund.

Confronted with those issues, the seven elected members of the Columbus City Council prioritized their efforts in 2005 around four key areas of local government: jobs, safety, indirect safety, and efficient service delivery.

Serving his seventh year as President, Matt Habash continued his leadership of City Council, with Michael C. Mentel serving his fifth year as president pro-tempore. Council voted to retain Angie Blevins as City Clerk.

Chairing Council's eleven committees were: Council President Matt Habash – Rules and Reference, and Recreation and Parks; Kevin L. Boyce – Finance, and Administration; Mary Jo Hudson – Jobs and Economic Development; Michael C. Mentel - Safety and Judiciary, and Zoning; Maryellen O'Shaughnessy - Public Service and Transportation, and Development; Charleta B. Tavares - Health, Housing and Human Services; and Patsy A. Thomas – Utilities.

In 2005, Columbus City Council considered 1,883 total ordinances (1,876 Passed, 7 Defeated). 115 Resolutions and 60 ceremonial resolutions were also considered and adopted.

PRIORITY: JOB CREATION

In the City's 2005 Budget, City Council identified additional funds to spur job growth. Creating a targeted Jobs Growth Fund, councilmembers set aside \$2,000,000 to fund strategic investments in jobs and economic development. Of the total \$850,063 allocated in 2005, the initiatives funded included:

- Research and Technology Corridor Study (\$138,000)
- Greater Parsons Avenue Economic Vision Plan (\$80,000)
- Minority/Women-owned Business initiative (\$105,000)
- Entrepreneurship Initiative (\$100,000)
- Greenfield/Greyfield Economic Development Study (\$150,000)
- Micro-Enterprise Loan Program (\$33,333)

Research and Technology Corridor

In a unique collaborative endeavor, City Council led efforts to create a Research and Technology Corridor, nearly 10,000 acres stretching from Ohio Health's facilities at State Route 315 and East North Broadway, south and west along Kinnear Road and into The Ohio State University campus, south through Battelle to COSI, west to Mt. Carmel, and then east to Children's Hospital. With more than 15,000 employees and \$1-billion in research, the Corridor presents a "fertile crescent" of central Ohio's best and brightest minds, ideas and emerging businesses.

In 2005, City Council set aside funds to hire planners tasked with building upon this tremendous foundation and turning the Corridor into a premier international research destination. In addition to facilitating unique business partnerships, councilmembers sought the support and partnership of the three other local government jurisdictions in the Corridor area, as well as state and federal offices and agencies.

Greater Parsons Avenue Economic Vision Plan

Recognizing the need for strategic action to jump-start redevelopment in the city's South Side, councilmembers initiated the Greater Parsons Avenue Economic Vision Plan, a community-driven project aimed at pulling private and public investment together to spur growth. In the first use of Council's Jobs Growth Fund, \$80,000 was directed to creating a redevelopment strategy around South Parsons Avenue. A consultant, selected by representatives of South Side neighborhoods and the City, delivered its recommendations in April 2006.

Additional Job Creation efforts:

- The redevelopment of the RiverSouth District continued as Council authorized the RiverSouth Authority to issue additional bonds to complete work on the old Lazarus Building and future planning for 500-700 new housing units to join the 3,500 already being developed downtown.
- Continuing the City's investment in smaller neighborhood businesses, \$245,700 from the 2005 Community Development Block Grant Fund was directed to the successful Neighborhood Commercial Revitalization Program.
- Working in partnership with the Columbus Regional Airport Authority, and Pickaway and Franklin Counties, City Council supported efforts to build the Rickenbacker Intermodal Facility, assisting with road and utility infrastructure to the site, which could create up to 20,000 jobs in the next 30 years.
- Through a series of ordinances, Council secured the retention of Grange Mutual Casualty Company and assisted in the expansion of operations downtown. The project will result in nearly \$80-million in new private investment, creation of 800 new jobs, and retention of 775 full-time and 36 part-time employees.
- In an effort to map economic hotspots throughout the City, the Jobs Growth Fund was used to initiate a Greenfield-Greyfield Study. This first-of-its-kind independent study of the city's job growth areas will inventory where the greatest potential for economic development lies and what steps are needed to do to protect it.

PRIORITY: SAFETY

Safety remained a top priority for City Council, with approximately 75% of the City's General Fund budgeted to police and fire protection and emergency response services. Beginning with the 2005 budget, Council amended the administration's proposed budget to set aside \$2,000,000 to address specific public safety concerns. Initiatives funded in 2005 included:

- DROP retirement fund (\$400,000)
- Animal Abuse and Family Violence Task Force (\$86,000)
- Urban League crime prevention initiative (\$20,000)
- Auto crash rescue tools (\$21,000)
- Defensive Driving training for Division of Fire (\$16,000)
- Bike replacement for Division of Police bike patrol (\$73,445)

Assault Weapon Ban

After an extensive public hearing process and investigation over eight months, Council implemented a ban on the sale and possession of assault weapons in the City of Columbus. Sparked by the expiration of the federal ban on semiautomatic assault weapons and the increase in crimes being committed with these dangerous weapons, the ban went into effect on August 11, 2005. The ordinance provided an exemption from the prohibition on possessing an assault weapon for those weapons lawfully owned and possessed prior to the effective date, so long as the owner registered with the City.

New Safety Equipment and Resources

In one of the largest police equipment replacements in City history, Council allocated \$5.3 million during the year for the Division of Police to replace more than a third of its fleet, including patrol and freeway cruisers and motorcycles. The new units replace high-maintenance units with excessive mileage.

City Council also provided funds to upgrade communication capability, with \$2.5 million in bond funds and \$908,000 in Homeland Security funds for nearly 1000 new radios and 100 mobile data computers. Council also authorized the purchase of new heavy rescue tools for Fire Emergency Squads, ensuring faster responses to auto accident victims.

Additional Safety efforts:

- Council funded a new, enhanced service rescue boat and replacement motors to support Fire's water rescue operations with \$25,000 of City bond funds in 2005, and recommended the formation of a specially trained dive team.
- Supported by \$20,000 in City funds to match a \$60,000 state grant, the Columbus Urban League worked with the City and the Ohio Office of Criminal Services on a new crime prevention initiative in the near eastside. The project targets existing community agencies and groups to implement crime reduction strategies, including an education component.
- Urged by neighborhood organizations, particularly the University Area Commission, Council implemented a prohibition on placing upholstered furniture, mattresses, materials and other indoor products on front porches or balconies.
- Recognizing the link between animal abuse and domestic violence, Council allocated \$86,000 of its Public Safety fund in 2005 to support the Animal Abuse and Family Violence Task Force. The project facilitates a multi-disciplinary response to the prevention of family violence by increasing awareness among animal welfare, child welfare, and domestic violence professionals.

PRIORITY: INDIRECT SAFETY

In every neighborhood, an element of safety exists that nearly equals police, fire and emergency services in importance: environmental safety - all of the issues that contribute to healthy, safe communities. In 2005, City Council continued its efforts to strengthen the environmental health of neighborhoods.

Supporting Social Service Agencies

Council's 2005 budget amendments secured funding for indirect safety programs which protect families and households. Restorations to social service programs are prime examples, with more than \$2.7 million of general fund and \$507,000 of Emergency Human Services funds directed at the access to critical life services: including childcare, senior care and housing referral, material assistance, counseling and mediation, transportation, youth programs, and treatment services.

Safe Playgrounds Initiative

Families in the Northtowne and Broadleigh Elementary School neighborhoods have a safer environment that maximizes the social and educational benefits of outdoor play, thanks to Council's Safe Playgrounds Initiative. In a partnership between the City, Columbus Public Schools, Columbus Children's Hospital and KidsOhio.org, the goal is to improve playgrounds by offering safety features such as state-of-the-art metal equipment and rubberized surfacing. The first allocation of \$237,000 in bond money leveraged private fund raising efforts and a long-term maintenance plan.

Additional Indirect Safety efforts:

- In 2005, Council created a \$2-million Housing Preservation Fund, the first use of City bonds to support housing for needy families. The Emergency Shelter Rehabilitation effort assists

homeless shelters with major repairs and equipment needs; and the Home Safe and Sound, Infill Housing Development, and Acquisition/Rehabilitation/Resale efforts expand services for seniors and residents on fixed incomes.

- In November, City Council kept its promise to voters for neighborhood capital investments, with a bond sale of nearly \$275 million. Bond proceeds funded a multitude of projects included in the 2004 voted bond package and the adopted capital improvements program.
- City Council joined in the dedication of North Bank Park, part of the Scioto Mile network of downtown parks. The state paid \$8.75 million and the City \$5.75 million to develop this key component in plans to revitalize downtown Columbus.
- With passage of the 2005 rates for water and sewer service, Council directed the administration to establish improved programs to help low-income families with water and sewer utility expenses. Financial assistance efforts include a more equitable distribution of costs, a life-line rate for low volume users, and a low-income discount program.
- Pursuant to code on Initiative Petitions, City Council placed the City's Smokefree Indoor Air Act of 2004 on the May ballot. The proposed amendment, which would have exempted businesses which serve intoxicating beverages, was soundly defeated by voters.

PRIORITY: EFFICIENT SERVICE DELIVERY

Smart government refers to the methods used to re-engineer the City's service delivery systems for greater responsiveness, accountability, and efficiency. In 2005, City Council led efforts to forge partnerships and streamline government processes in order to efficiently deliver essential city services to residents.

“Pay As We Grow”

City Council joined the Administration in implementing the “Pay As We Grow” plan in two growing sections of the city: the Hayden Run corridor in northwest Columbus and the Northeast Planning Area. The City forged an economic development plan with developers, suburbs, and property owners, who will contribute toward public improvements for the growth area, with the creation of a tax-increment-financing district that targets taxes for roadways and other infrastructure.

Additional Efficient Service Delivery efforts:

- Through City Council's action, the Solid Waste Authority saved \$1 million in its demolition of the municipal power plant on Jackson Pike. SWACO originally planned to demolish the facility under a no-bid contract that would have required it to pay a demolition company \$750,000. Council recommended, however, that SWACO seek competitive bids. Under the new contract, the demolition company paid \$377,500 to SWACO, which in turn, made a partial payment of its lease obligation to the City.
- In an unprecedented cooperative accord to protect the Big Darby watershed, several local governments devoted \$500,000 to develop a common vision for future development. On the heels of several prior Council efforts to protect the Big Darby and its tributaries, including imposing moratoriums on sewer and water line extensions, Columbus contributed \$179,000 to the effort.
- Consistent with City Council's on-going push to effectively manage city resources, Council authorized the Department of Finance, assisted by an outside consultant, to conduct a space needs analysis and prepare a facilities master plan effective through 2015.
- In another step to make its meetings more effective and instructive for the public, City Council moved to dispense with the reading of the titles in the agenda's First Reading of 30-day legislation and expanding the Consent Agenda. By quickly dealing with as much routine business as practicable at meetings, the change allowed for more constructive debate and attention to matters of greater significance.

**CITY TREASURER
2005 ANNUAL REPORT**

ANNUAL REPORT
DEPARTMENT OF CITY TREASURER
FOR THE YEAR ENDING DECEMBER 31, 2005

The authority and responsibilities of the City Treasurer are set forth in Sections 88 through 96 of the Charter of the City of Columbus. Section 88 specifically states that "the treasurer shall be the custodian of all money belonging to the city and subject to the provision of any trust, of all money held in trust by it".

Specific regulations concerning the deposit of public funds are contained in Chapter 321 of the Columbus City Code, while rules regarding the investment of public funds are covered under Chapter 325.

The average daily balance of investments in 2005 was \$ 773,000,024.54 with investment earning of \$ 18,399,0941.67 for a yield of 2.857%. The investment balance at year end was \$ 946,330,863.28. The portfolio composition as of December 31, 2005 are presented later in this report.

The City Treasurer is also responsible for the administration of the Parking Violations Bureau, which was established in March of 1983, pursuant to Ordinance 2410-82, passed on December 6, 1982. The Bureau, which is located at 400 West Whittier Street, is responsible for the issuance and collection of parking tickets, the collection of moneys from parking meters, and the the impounding and storage of vehicles.

Columbus City Treasurer's Office
Balance Sheet as of 12/31/05

ASSETS:

Cash in Banks	4,346,117.00
Cash-in-Payroll Account	297,144.79
Cash-on-Hand	103,268.14
Payroll Advances	959.91
Receivable Items	859.87
Sinking Fund Coupons	4,072,533.96
Returned Checks	91,885.56
Treasury Investments	946,330,863.28

Total Assets	\$955,243,632.51

LIABILITIES:

Auditor's Warrants Payable	8,650,714.90
Sinking Fund Warrants Payable	4,083,367.44
Payroll Checks Issued	297,144.79
Advance Receipts	7,441,809.30

Total Liabilities	20,473,036.43
City Fund Balance	943,688.529.09
Sinking Fund Balance	20,954.38
Police Sub-Relief Fund Balance	61,112.61

Total Fund Balances	934,770,596.08
Total Liabilities and Fund Balances	955,243,632.51

Columbus City Treasurer
Investment Earnings
Cash Basis
1985-2005

Year	Investment Earnings
1985	\$18,070,696.58
1986	\$19,973,398.79
1987	\$28,388,518.85
1988	\$22,060,069.73
1989	\$25,936,181.69
1990	\$25,462,770.85
1991	\$21,972,435.31
1992	\$14,630,762.90
1993	\$14,078,568.03
1994	\$14,407,539.40
1995	\$21,167,207.89
1996	\$24,328,056.80
1997	\$26,925,897.15
1998	\$29,599,645.25
1999	\$31,525,495.24
2000	\$36,981,982.63
2001	\$40,300,193.79
2002	\$26,027,402.32
2003	\$16,136,402.90
2004	\$10,336,025.03
2005	\$18,399,091.67

CITY OF COLUMBUS
 DECEMBER 31, 2005

INVESTMENTS BY TYPE	Amount	Average Yield	Percentage of Portfolio
FFCB Coupon Notes-Callable	22,496,890.14	3.60%	2.38%
Federal Farm Credit Bank	22,496,890.14		2.38%
FHLB Coupon Notes	51,877,358.99	4.43%	5.48%
FHLB Coupon Notes-Callable	188,101,944.24	4.09%	19.88%
Federal Home Loan Bank	239,979,303.23		25.36%
FHLMC Coupon Notes	14,943,188.08	4.19%	1.58%
FHLMC Coupon Notes-Callable	223,178,016.36	3.81%	23.58%
FHLMC Discount Notes	14,673,652.77	3.43%	1.55%
Federal Home Loan Mortgage Corp.	252,794,857.21		26.71%
FNMA Coupon Notes	18,560,956.02	3.78%	1.96%
FNMA Coupon Notes-Callable	159,461,708.34	3.58%	16.85%
Federal National Mortgage Association	178,022,664.36		18.81%
Certificates of Deposit	205,000,000.00	4.32%	21.66%
Star Ohio	3,523,392.46	4.15%	0.37%
Bank One Bank Account	6,119,514.20	4.27%	0.65%
Huntington Premier Money Market	10,785,821.66	2.25%	1.14%
Fifth Third Account	5,367,696.82	4.27%	0.57%
National City Account	17,568,723.20	4.30%	1.86%
Street Lighting Projects/Brewery Distr	3,062,000.00	3.56%	0.32%
City of Columbus G.O. Bonds-Series 200	1,610,000.00	2.15%	0.17%
Total Investments	946,330,863.28	3.98%	100.00%

PARKING VIOLATIONS BUREAU ANNUAL REPORT DECEMBER 31, 2005

The Columbus Parking Violations Bureau (PVB) was established in March, 1983 and is located at 400 West Whittier Street in downtown Columbus. The hours of operation are from 9:00 A.M. to 8:00 P.M. Monday through Friday, and from 8:00 A.M. to 7:00 P.M. on Saturday, and closed on Sundays. The bureau employs 37 full time employees and 1 seasonal employee whose main responsibilities include parking enforcement and issuing of parking citations; parking meter collections; and all related cashing and accounting functions. The PVB provides a central location for citizens to pay their parking tickets, file a complaint about a parking violation, request a hearing for a parking violation, report a broken parking meter, discuss a parking violation, and retrieve impounded vehicles.

The Parking Violations Bureau maintains all parking violation tickets issued by in-house staff, as well as, the Columbus Division of Police personnel. It also provides and maintains an on-line inquiry and payment system for fast response to the public's needs and wants at www.columbuspvb.com.

The Parking Violations Bureau employs a vigorous program of noticing to encourage prompt payments by violators. The bureau has partnered with the Ohio Bureau of Motor Vehicles in applying license and registration holds for delinquent violators. In 2005 the PVB collected \$392,055 as a result of this program.

In 2005, the division's electronic payment system brought in \$1,839,249 from its pay-by-web and pay-by-phone systems from over 44,600 transactions. Over 8,000 emails were received and answered over the same time period. The parking enforcement officer's electronic hand held ticket writing units identified, and subsequently impounded, 420 scofflaws (chronic repeat violators with large outstanding parking related debts to the City) for the year.

For 2005, the PVB and Division of Police issued 189,474 parking related citations. Revenues in 2004 were as follows: \$5,862,608 from parking citations; \$3,284,446 from impound and storage fees; \$2,995,500 from parking meter revenue; and \$17,171 from parking meter debit card sales for a grand total of \$12,159,725. This grand total represented a 9.2% increase to the City's General Fund over 2004.

There were 1,721 adjudication hearings held at the PVB in 2005, with 985 violations being upheld and 736 being dismissed. The 1,614 hearings were a 6.6% increase over the 1,614 hearings held in 2004.

Division highlights for the year included: taking over the City's Residential Parking Permit program for increased customer service to the citizens affected; and initiating a bicycle patrol for the parking enforcement officers.

**CITY ATTORNEY'S OFFICE
2005 ANNUAL REPORT**

Columbus City Attorney
2005 Annual Report
Section 231 Columbus City Charter
Columbus City Code Section 121.03

Sections 66 through 78 of the City Charter address the duties and functions of the Columbus City Attorney. In fulfilling those duties and functions during 2005, the office employed on a daily average 124 full-time employees, 59 of whom were attorneys, and 29 part-time employees. Total expenditures (general fund, real estate acquisition fund and grants) for 2005 were \$10,478,613.

The office has four divisions (Civil, Claims, Prosecutor and Real Estate) and a Police Legal Advisor unit. Civil and Claims are located at 90 West Broad Street, City Hall. Prosecutor is located at 375 South High Street (the Franklin County Municipal Court Building). Real Estate is located at 109 North Front Street. Police Legal is located at 120 Marconi Boulevard, the Division of Police's Central Headquarters.

Civil Division: Business and Regulation, Labor and Employment, and Litigation are three sections within this division.

Business and Regulations – Daniel W. Drake, section chief, who is also the Office's Chief Counsel.

The nine attorneys in this section serve as primary legal counsel to City officials with respect to issues involving City services, legislation, contracts, zoning and other items inherent in the day-to-day operation of municipal government. Included in these issues are the City Attorney's nuisance abatement initiatives; the City's efforts to comply with state and federal environmental laws and regulations; the City's efforts to take legal action against companies that fail to comply with water pollution laws and other environmental requirements; and the City Health Department's effort to implement the Clean Indoor Air Ordinance of 2004.

The section's attorneys:

- a. Argued cases before the Ohio Supreme Court to include a landmark decision in which the Court announced new private property rights to well water for eminent domain purposes;
- b. Recovered \$1,235,000 in litigation for repairs and restoration in the Short North Arches construction project;
- c. Recovered \$349,000 in underpaid permit fees from cable TV providers;
- d. Advised City representatives in relation to contracts for various public improvement construction projects such as the \$27 million Police Training Academy;
- e. Assisted the City's economic and development initiatives including the Joint Economic Development District with Pickaway County for development of an Intermodal Freight Handling facility at Rickenbacker Airport and the

redevelopment of the former Lucent Technology campus by Mt. Carmel Hospital System.

- f. Reviewed more than 5,325 City contracts and more than 4,000 pieces of legislation.
- g. Responded to over 3,800 formal and informal requests for legal opinions.

Litigation -- Glenn Redick, section chief.

While annually the City is a party in over 2,000 cases involving litigation (small claims actions where the City is the plaintiff, bankruptcy matters wherein the City as a defendant has an interest and arbitration matters being most of these cases), this section's five attorneys principally handle those matters where the City is named as a defendant and monetary damages are being sought.

In 2005 there were fifty-five new lawsuits filed against the City and its employees, requesting a total of over \$27.55 million in damages. This section closed a total of fifty-five cases which sought \$189.4 million in damages. Five cases were dismissed by way of summary judgment while thirty were dismissed in favor of the City by way of motions, affirmation by an appellate court, or some other dispositive manner. Two cases went to trial –the City won both. Eighteen cases were resolved by settlement. A total of \$646,600 was paid out to resolve litigation matters. At the close of 2005 eighty-two active litigation cases were pending.

Additionally, this section works with City departments through legal education, training and advice to ensure City practices and policies are in place so that lawsuits can be prevented.

Labor and Employment -- Sherrie Passmore, section chief.

This five-attorney section is responsible for all labor and employment-related litigation involving the City and for rendering legal advice to City officials on labor and employment matters.

At the start of 2005 this section was handling 120 litigation matters in various state and federal courts and administrative forums. While the section closed out 90 of these matters during the year, 81 new lawsuits or administrative charges were filed against the City.

In 2005 the section successfully defended the City as follows:

- a. Three cases were dismissed on summary judgment in U.S. District Court.
- b. One case dismissed on summary judgment in the Sixth Circuit Court of Appeals.
- c. Nine cases in Franklin County Court of Common Pleas.
- d. One case before the U.S. Department of Labor.
- e. Seven cases before the U.S. Equal Employment Opportunity Commission.
- f. Four cases before the Ohio Civil Rights Commission.
- g. Eleven cases before the State Employment Relations Board.

- h. One case before the City's Community Relations Commission.
- i. Two cases before the Columbus Civil Service Commission.
- j. Twenty-eight arbitrations.

During the course of the year the section responded to approximately 1,100 requests for opinions and advice. Also, during 2005, the chief of the section served on the City's bargaining team during the FOP contact negotiations.

Claims Division – Nancy Weidman, division chief.

This seven-person section (two of whom are attorneys) is responsible for the collection of debt owed the City and for investigating and paying, or denying, claims for monetary damages made against the City.

In 2005 the division collected \$1,968,580.98 from delinquent tax debtors. Of that amount \$1,516,249.98 was collected by division staff, while the balance was collected by two outside collection agencies. \$161,257.53 was collected by staff for non-tax related indebtedness, while \$12,605.70 was gathered from two outside collection agencies. \$76,420.15 was collected as a result of foreclosure actions joined on behalf of the Department of Development. The Division investigated and processed 77 new claims against the City and paid for damages a total of \$552,834.15 on behalf of the City.

Police Legal Advisor Section -- Jeffrey Furbee, chief police legal advisor.

This two-attorney section is available to the Division of Police on an around-the-clock basis, providing to the division comprehensive legal advice and training. Direct client contacts, through either phone calls, emails or written correspondence averaged 125 per week.

In 2005 this section produced for division-wide distribution 18 Legal Updates, comprehensive and lengthy briefs updating division personnel on issues that apply to the division's mission. The section also produced several shorter written "Roll-Call" trainings focused toward narrow legal issues currently impacting specific groups of officers.

This section was also significantly involved in many hours of training of division personnel, to include the 2005 recruit class going through its training. Additionally, this section coordinated interaction among assistant city prosecutors and officers who work the streets by scheduling ride-alongs, roll-call appearances, and meetings to discuss various issues.

Prosecutor Division – Steve McIntosh, chief prosecutor.

In addition to prosecuting criminal misdemeanor offenses in the fifteen courtrooms of the Franklin County Municipal Court, this division also promotes mediation and the protection of victims of domestic violence.

In 2005 the division handled 124,940 traffic cases that contained 199,890 charges, 32,352 criminal cases that contained 47,594 charges and 5,789 environmental cases that contained 10,018 charges. The number of cases for selected offenses: OVI – 5,789 (2,121 *per se* OVI). Domestic Violence/Protection Orders Violations, 5,162. Assault – 4,984. Resisting arrest – 919. Aggravated Menacing – 743. Menacing – 378. Petty Theft – 3,769.

Night Prosecutor Mediation Program – Richard Ortiz, coordinator.

In 2005 this program operated five days a week with seven contract mediators in an effort to resolve disputes without resorting to criminal prosecution. It scheduled 577 mediations with 325 of those being mediated, and of those 292 did conclude with settlement agreements.

Project S.M.A.R.T. – Tara Stokes, coordinator.

This program operates in thirteen middle schools using thirteen facilitators attempting to reduce truancy rates in those schools. 1,929 hearings were scheduled between facilitators and families who had children with excess absences. Of those scheduled, 997 failed to occur because of student and parent no-show. 614 matters were referred to juvenile court.

Check Resolution Program – Barb Williams, coordinator.

Seeking to resolve disputes where checks are dishonored without resorting to filing criminal charges, in 2005 this program scheduled 35,401 hearings resulting in the recovery of \$576,175.63 on previously dishonored checks. 682 dishonored checks involving \$189,298.42 did not get resolved and led to the filing of criminal charges.

Intake Unit – Bill Hedrick, director.

In 2005 there were 7,561 intake interviews out of which 1,791 criminal charges were filed. The director responded personally to 1,627 phone calls from citizens requesting information or assistance. Additionally, this unit cleared criminal records of 378 citizens whose identities were used by others who did commit criminal offenses.

Domestic Violence/Stalking Unit – Dave Coleman, director.

This unit consists of a director, four specialized prosecutors, fifteen full-time victim advocates, three support staff members and liaisons from CHOICES, Franklin County

Children Services, Southeast Mental Health, Inc., the Legal Aid Society of Columbus and Capital University Law School's Family Advocacy Clinic.

In 2005 this unit handled 5,162 charges that involved not only domestic violence charges but also charges for the violation of protection orders. Additionally, this unit's personnel provided education, counseling and assistance to approximately 8,000 individuals.

Appellate Unit – Matt Kanai, director.

The unit handled 42 Notices of Appeal (only 2 of which were filed by the unit), 38 in the 10th District Court of Appeals, 4 in the Ohio Supreme Court. 32 briefs and 21 oral arguments were completed. Decisions Rendered/Cases Terminated as follows:

- a. 4 Ohio Supreme Court (certiorari denied, all in the City's favor).
- b. 11 wins in the 10th District
- c. 1 substantive loss in the 10th District
- d. 3 concessions (all technical errors committed by the trial courts)
- e. 10 dismissals (all favorable)

Legal Assistant Unit – Bonnie Finneran, coordinator.

This 11-person staff processes and maintains case files for 15 Judges and 4 arraignment courtrooms. Each legal assistant generates and maintains throughout the court process an average of 20,388 cases each year. Each new case has an average of three court dates.

Real Estate Division – John Klein, division chief.

This eleven-person division (three of whom are attorneys) acquires all real property needed by the City, provides legal assistance to all City departments on all real estate matters to include the sale and leasing of property, tax abatement, tax increment financing and other tax incentive matters. In completing acquisition of 615 parcels of real property, the division participated in the widening of Hard Road from Linworth to State Route 315 and Roberts Road and the relocation of a new fleet management facility for the Department of Public Service.

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Submitted March 31, 2006
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2005 ANNUAL REPORT COLUMBUS INCOME TAX DIVISION

The Columbus Income Tax Division is charged with the collection, audit, and enforcement of the 2.0% municipal income tax pursuant to Chapter 361 of the Columbus City Codes.

Financial data contained in this report reflects actual collections, refunds, etc., as recorded by the Income Tax Division of the City of Columbus. Such data may vary from that contained in the Auditor's official fund accounting records due to the normal time requirements for processing documents prior to being recorded with the City Auditor. A reconciliation of the data appears below.

The following is a report of Columbus income tax collections for 2005:

Gross collections in 2005 via Income Tax Division	\$489,105,033
Transfers to other cities	(582,520)
Collections in transit 12/31/2004	+ 653,001
Collections in transit 12/31/2005	(1,077,776)
Refunds paid in 2005	<u>(17,323,223)</u>
Income tax revenues (budgetary basis per Auditor's annual report)	<u>\$470,774,515</u>

The funds collected from the tax are allocated for municipal purposes as set forth in Chapter 361.36 of Columbus City Codes.

The Columbus Income Tax ordinance provides that 25% of the total collection of income tax to be set-aside for the payment of principal and interest on bonds and notes issued by the City. The remainder provides the General Fund with its major source of revenue.

Withholding accounts made up	83.6% of the total tax revenue for Columbus in 2005.
Business accounts made up	11.6% of the total tax revenue for Columbus in 2005.
Individual accounts made up	4.8% of the total tax revenue for Columbus in 2005.

By contract, this Division administered the collection of the municipal income tax for the following municipalities in 2005: Brice, Canal Winchester, Groveport, Harrisburg,

Lithopolis, Marble Cliff, and Obetz. For the administrative service of collecting the income taxes for these suburbs, Columbus General Fund received collection fees based on the gross income tax collections for each of these communities. Fees collected during 2005 for administering the income tax collections of the administered suburbs amounted to \$294,779.00. This is to be compared to \$348,489.00 in fees collected in 2004. The collection fees charged to the suburbs are based on a four-part formula that is specifically designed to recover only the cost of administering the tax.

The total expenditure to operate the Income Tax Division during 2005 was \$6,276,583.90. This includes salaries, fringes, income tax forms, new equipment, and miscellaneous supplies including postage. This represents administrative service for income tax collection for Columbus and seven satellite communities. The authorized strength of the Income Tax Division in 2005 was 82 full-time and 1 part-time employees.

City Income Tax receipts processed in 2005 through the Delinquent Section amounted to \$5,906,164.16. This amount included delinquent tax, penalty and interest charges for Columbus and all administered cities.

During 2005, the Income Tax Division referred 1,302 cases to the City Attorney's office for filing civil suits on delinquent assessments totaling \$3,289,011.00.

On December 31, 2005 the Division had 625,625 accounts on its tax files. This total is comprised of 536,101 "Direct" and 89,524 "Withholding" accounts.

	ACTIVE	INACTIVE		
CORPORATE	19,389	47,115		
FIDUCIARY	291	1,656		
INDIVIDUAL	50,178	380,495		
PARTNERSHIP	0	4,850	Required to file as entities.	
ENTITY/PRTSHIP	6,877	11,653		
COURTESY	-0-	13,597		
TOTAL – DIRECT	76,735	459,366	TOTAL	536,101
- WITHHOLDING	21,190	68,334	TOTAL	89,524
GRAND TOTAL	97,925	527,700	TOTAL	625,625

The total number of accounts on the tax database increased by 24,724 in 2005.

Submitted by: Melinda J Frank
Income Tax Division Administrator

MJF/MDJ

**CITY AUDITOR
2005 ANNUAL REPORT**



HUGH J. DORRIAN

CITY AUDITOR

614 / 645-7615

City of Columbus
OHIO

90 WEST BROAD STREET
COLUMBUS, OH 43215

ROBERT L. MCDANIEL

DEPUTY CITY AUDITOR

FAX: 614 / 645-8444

March 10, 2006

Mr. Matthew D. Habash
President
City Council
Columbus, Ohio 43215

Dear President Habash:

Submitted herewith is the annual report of the Department of City Auditor, City of Columbus, Ohio, in accordance with Section 231 of the Columbus City Charter for calendar year 2005.

The Auditor is the City's chief accounting officer. He keeps in accurate, systematized detail, a record of the receipts, disbursements, assets and liabilities of the City and presents such facts periodically to officials and to the public in summaries and analytical schedules as prescribed in the City's charter.

An independent audit is conducted of the City and its chief accounting officer. This audit for 2005 is now in progress. An annual financial report of the total City for the year ended December 31, 2005 containing the independent auditor's report will be issued on or about May 16, 2005.

The following report simply details certain data applicable to the Department of City Auditor, Accounting and Reporting Division 22-01. A separate report will be filed with the Council by the Department of City Auditor, Division of Income Tax 22-02.

Very truly yours,

Hugh J. Dorrian
City Auditor

HJD/rlm
Enclosure

City of Columbus, Ohio
 Department of City Auditor
 Division 22-01
 Years ending December 31

Total Expenditures

	<u>2005</u>
Personal service	\$ 1,839,445
Materials and supplies	33,170
Services	2,157,521
Other disbursements	-
Capital outlay	-
	<u> </u>
	<u>\$ 4,030,136</u>

Hotel-Motel Tax Collections

Chapter 371 of the City Code provides for the collection of an excise tax on transient lodging accommodations. The City Auditor administers the collection of the tax. The following table shows the gross receipts of the last ten years.

(in thousands)			
2005	\$13,073	2000	11,426
2004	11,731	1999	10,841
2003	11,441	1998	10,275
2002	11,046	1997	9,571
2001	11,140	1996	8,363

Miscellaneous Data

	<u>2005</u>	<u>2004</u>	<u>2003</u>	<u>2002</u>	<u>2001</u>
Vouchers paid	90,255	88,071	106,083	97,500	95,187
Receiving warrants written	7,695	7,249	6,926	6,560	6,460
Disbursing warrants written	77,133	72,356	74,330	79,384	82,343
Funds and sub-funds accounted for:					
General	6	5	4	4	4
Special Revenue	44	43	44	40	38
Trust & Agency	19	19	19	19	17
Debt Service	19	15	14	11	9
Internal Service	6	7	7	7	7
Capital Projects	33	33	29	31	39
Enterprise	34	40	40	38	34
	<u> </u>				
Total	<u>161</u>	<u>162</u>	<u>157</u>	<u>150</u>	<u>148</u>

**MAYOR'S OFFICE
2005 ANNUAL REPORT**

Mayor's Office 2005 Annual Report

The City of Columbus continues to address economic challenges while investing in top-quality neighborhood services through the on-going efforts of Mayor Michael B. Coleman. 2005 saw slight economic improvement, and continued momentum for a variety of initiatives to increase the quality of life, affordable housing stock, build neighborhood pride, leverage regional planning and economic development, and ensure public safety.

By building partnerships with residents, neighborhood associations, local businesses and organizations, Mayor Coleman moved forward his agenda of neighborhood improvement in 2005 with specific results.

Economic challenges continue, as the City is now rising from the worst economic recession since the Great Depression. Fiscal restraint has included cuts of more than \$190 million from continuation levels. Significant cuts were made to all City Departments except Public Safety in recent year, but largely without reducing essential neighborhood services. Despite cuts in many areas, the 2006 Budget is once again balanced and ensures the continued delivery of key services, and funds new recruit classes in the Divisions of Police and Fire.

Major initiatives continue, including: Neighborhood Pride, which has now helped clean up 42 areas, the Columbus Franklin County Affordable Housing Trust, which has helped drive construction for hundreds of new units, improvements to the Morse Road Corridor's infrastructure and on-going redevelopment of the Mall site, a neighborhood improvement plan for the King Lincoln district, partnerships with Columbus Urban Growth Corp. such as Taylor Homes, West Edge Business Center, the Downtown Business Plan, and on-going investment in efforts to improve pedestrian safety.

The Office of the Mayor continues to implement innovative new policies to ensure sustainable growth in the future. This includes the implementation of the new Pay As We Grow strategy, to ensure that Columbus and private partners are investing in quality neighborhood amenities as the area is developed, not later. These policies were put in place as the City and region prepare for continued population growth, predicted to be more than 400,000 additional residents by 2025. By establishing growth plans and early investment standards requiring private development to fund critical infrastructure needs, the City will both reduce the burden on the existing capital budget and ensure that new growth areas create added revenue to invest into older neighborhoods. The Pay as You Grow policies will allow new neighborhoods to be built at the same time as needed infrastructure of roads, schools, parks and safety services are developed. The policy will also ensure that all parties in the new development pay their fair share for the cost of the infrastructure and City operations.

The City has also entered into a historic partnership with neighboring jurisdictions of Pickaway County and Harrison Township, to create a Joint Economic Development District and facilitate the growth of logistics and distribution companies around the Rickenbacker Airport. These partners and the Federal Government are helping build the Advanced Logistics Hub which will help position Columbus and Central Ohio as one

of the world's leading sites for the distribution of goods, and allow for the creation of 69,000 jobs.

Responsible budgeting, neighborhood investment and regional cooperation are all important to ensure the future success of Columbus. The Mayor's commitment to partnerships and sound policies will allow for Columbus to continue its stable and sustainable growth and will ensure that the City can protect the quality of life that has earned the community a national reputation.

(mbrown)

**MAYOR'S OFFICE OF EDUCATION
2005 ANNUAL REPORT**

2005's Year-At-A-Glance:

The Office of Education suffered a great loss in January 2005, upon the passing of the first, Director of the Mayor's Office of Education, G. Hannah Dillard. The office functioned without a Director until June when the current director, Tei Street, was hired.

Covenant Goal: Education: Encourage and promote participation in learning opportunities:

Strategic Priority:

Develop sustainable out of school time initiatives that expand the educational opportunities available to children within the City of Columbus

- ◆ Continued the support of the four (4) original Capital Kids sites located at Sawyer, Sullivant Gardens, Marion Franklin, and Fedderson Recreation Centers, utilizing CDBG funds. Employed 4 full-time Site Directors and 8 part-time tutors with approximately 30 volunteers from Capital University.
- ◆ Funded 14 after school programs, through non-profit agencies serving approximately 900 children grades k-8
- ◆ Secured TANF grant from Franklin County Job & Family Services (FCJFS) to serve 5 programs in three agencies (Communities in Schools, Columbus Urban League, and Trinity Baptist Church) in the amount of \$333,000
- ◆ Continued being provider of Supplemental Educational Services (SES) through Columbus Public Schools (CPS)
- ◆ Convened monthly forum of 40 after school providers for professional sharing and development
- ◆ Secured a TANF grant from FCJFS for a collaborative technology program with TECH CORPS Ohio and the Columbus Chamber of Commerce
- ◆ Contracted with new evaluator to develop evaluation plan that can be utilized by all Capital Kids programs to measure effectiveness
- ◆ Contracted with City Year Columbus to provide an after school program for Linmoor Middle School for 2005-06 academic year
- ◆ Collaborated with Columbus Foundation, United Way and the Educational Council to provide year round professional development services for agency staff and managers of after school programs through the After School Counts initiative.

Strategic Priority:

Increase the availability of computers in selected neighborhoods for residents who do not have access to the current technology systems. Upgrade computers in our original Capital Kids sites.

- ◆ Received a Technology grant from Lowe's Home Improvement Corporation in the amount of \$60,000. Upgraded computers in all four sites, provided AV equipment to all four sites and provided new software for protection of children at each site.

Strategic Priority:

Maintain and strengthen working partnership with school districts within the City of Columbus.

- ◆ Participated as a member of the Neighborhood Schools Development Process (NSDP) for CPS
- ◆ Partnered with the Educational Council to explore the establishment of P-16 Council for Franklin County that would include all 16 districts
- ◆ Monthly meetings with CPS Superintendent
- ◆ Served on Innovative School Task Force

Strategic Priority:

Coordinate with other City Departments for the improvement of infrastructure and safety near and around local schools.

- ◆ Participated in Walk to School Day with other City departments including Public Safety, City Attorney's Office and Public Service
- ◆ Through Capital Kids, partnered with Firefighters Against Drugs, Columbus Police Department and Columbus Fire Department for safety programming for school-age children
- ◆ Capital Kids program partnered with Columbus Health Department to offer Y.E.S. Prevention program for youth.
- ◆ Work with all City Departments to identify existing summer opportunities for youth in City government, as well as possible funding opportunities.

Strategic Priority:

Support a successful transition of students and adults to higher education, additional training and the world of work, family and community.

- ◆ Participated as member of the Central Ohio Workforce Investment Corporation Youth Council to explore the transition to work issues face young adults
- ◆ Participated in literacy task force to address parent reading issues, as well as youth challenges

**CIVIL SERVICE COMMISSION
2005 ANNUAL REPORT**

2005 Report to Columbus City Council

The Columbus Covenant identifies peak performance as one of its seven goals. The Civil Service Commission plays an integral role in helping the City achieve the peak performance goal for its approximately 8,000 employees. City employees serve the public in a wide variety of jobs, such as arborists, firefighters, construction inspectors, and water meter readers. Other City employees work in jobs that are less visible but provide important services, like 311 service representatives and water plant operators. Still other employees provide the support that keeps the front-line workers moving. These jobs include computer operators, automobile mechanics, management analysts, and fiscal assistants. For about 97 percent of all City jobs, the Civil Service Commission reviews and assesses the qualifications of applicants to help ensure they are capable of delivering quality services to the public. The more competent the workforce, the greater the quantity and quality of services that can be provided to the public with the same tax dollars.

Applicant Testing

One of the primary ways the Commission supports the peak performance goal is to administer the City's competitive testing system. For approximately 75 percent of all City jobs, the Commission staff develops and administers exams designed to measure important knowledge, skills, and abilities needed for successful job performance. Applicants then compete by demonstrating their qualifications through performance tests, written tests, training and experience assessments, and other ways. This system guarantees the public access to City jobs and ensures tax dollars are spent hiring highly, rather than marginally, qualified employees.

Although the Commission is a quasi-regulatory agency, its mission is to provide a quality workforce while being responsive to the needs of the operating agencies. To do this successfully requires a customer service orientation. As it relates to the testing system, the Commission has implemented convenient policies that allow both the operating agencies and applicants flexibility. These testing policies are possible due to the Commission's two testing centers, the downtown center located at the Commission offices and the large-scale testing center located in the City's Piedmont facility.

In years past, the common practice was to give a test for a job once every two years. After successfully passing a test, applicants might then wait up to two years before being interviewed for a vacancy. The current practice for most jobs is to conduct a test when there is a vacancy. This practice provides better service to applicants who are not wasting time testing when there are no vacancies. It provides better service to the departments as they can recruit from the current labor pool. The overall result of the testing system and these policies is that the City can more easily hire the highest qualified applicants available to serve the public and meet its peak performance goal.

Recruitment

The City's primary recruitment tool is an automated job interest database. This service can be utilized over the Internet at the Commission's website, by mail, or in person at the Commission offices. A potential applicant can indicate an interest in a particular job and when the City is taking applications for that job, the applicant receives a notification to apply. During 2005, ninety percent of these requests for service were filed using the Internet. The Commission website also provides potential applicants comprehensive access to City of Columbus job information, including current vacancies, job descriptions, qualification requirements, and salary information. Beginning in 2004, all job and test applications could be filed on the website. During 2005, the Commission received over 17,000 job interest forms that triggered the mailing of over 13,000 notices of either job vacancies or testing opportunities to potential applicants. More than 11,000 applications for vacant City jobs were filed with the Commission during the year; over 8,000 of these were filed through the website.

Testing Results

During 2005, tests were completed for 76 competitive classes, including 19 promotional exams. For positions filled on a noncompetitive basis, in addition to conducting qualification reviews, the Commission administered 7 qualifying exams. A total of 385 noncompetitive certification lists were issued with 640 names being certified for 609 openings.

At the end of 2005, less than 1 percent of all full-time City employees held provisional status in their job classification. The number of full-time provisional employees dropped from 2,240 in 1990 down to 10 in 2005.

Class Plan Maintenance

The Civil Service Commission maintains the City's class plan to provide a sound structural framework for all personnel actions, including an equitable compensation plan. In 1993 the Commission adopted a five-year review standard for City job classes. This means that if the Commission, during the preceding five years, reviewed all the City job classifications, the class plan would be considered up-to-date. Regular class plan reviews and revisions are necessary to make the classifications consistent with ever-changing technology and the needs of the City agencies.

During 2005 the Commission took action on 182 job classifications, including 98 revisions, 8 creations, 3 abolishments, and 69 reviewed with no change. These efforts bring the total number of classes in the City's class plan to 641. Further, 99 percent of the City's classes were current at year end using the five-year standard.

Related to its classification responsibilities, the Commission also conducts job audits. The purpose of these audits is to ensure that City employees are performing the duties for which they were hired and are being compensated. During 2005, the staff completed 101 job audits. Seventy-two of the audits resulted in a determination that no change was warranted. Twenty-nine resulted in a determination the position required a reallocation or appropriate duties needed to be reassigned to the position.

Payroll and Personnel Actions

Another City Charter responsibility conferred upon the Commission is the monitoring and certification of the entire bi-weekly City payroll. This means that no City employee can be paid until the Commission certifies that the individual was hired and continues to be employed in accordance with the Charter and Civil Service Commission Rules. The monitoring process includes verifying personnel transactions such as appointments, changes in pay status, leaves of absences, and residency compliance. During 2005, the Commission processed an average of 1,403 transactions per month before the payroll was certified as correct and paychecks issued.

Over the course of the year, the City hired 903 new employees, 426 in full-time and 504 in part-time positions. A total of 264 City employees received upgrades or promotions during the year. Employee separations totaled 587, which included 423 resignations and 124 retirements.

Columbus Public Schools

In addition to overseeing the classified service of the City, the Ohio Revised Code provides that the Commission oversees the approximately 2,000 employees in the classified service of the Columbus Board of Education. As of December, there were 168 job classes in the Columbus Public Schools class plan. During the course of the year, the Commission approved recommendations for revisions to 5 classification specifications.

Civil Service Commissioners

The City Charter provides that the Mayor, with the approval of City Council, appoint the three Civil Service Commissioners. It is their responsibility to establish the rules that govern the selection, classification, promotion and termination of the classified employees of the City of Columbus and the Columbus Public Schools. During 2005, the Commission ruled on applicant appeals, heard employee disciplinary appeals, amended Commission Rules and Regulations and responded to personnel requests from department directors, elected City officials and the school board.

Throughout 2005, the full Commission held 13 public meetings, including 10 regular meetings and 3 special meetings. Additionally, 1 Commissioner and 2 Civil Service staff

members held 8 trial board sessions to hear disciplinary appeals. On 2 occasions, a Commission staff member served as a hearing officer to investigate violations of the City's residency requirement or other matters.

With respect to the Commission's docket, a total of 25 disciplinary appeals and 18 non-disciplinary appeals were filed during the year. The Commission ruled on 22 disciplinary and 18 non-disciplinary appeals. Additionally during the year applicants removed from eligibility lists as a result of background checks filed 151 new requests for administrative reviews. The Commission ruled on 147 administrative reviews, reinstating 56 applicants and denying 91 requests.

Civil Service Commissioners:

Priscilla R. Tyson, President

(Reappointed 2004, term expires 2010.)

Grady L. Pettigrew, III, Member

(Appointed 2000, term expires 2006.)

Eileen Y. Paley, Member

(Appointed March 9, 2005, term expires 2008.)

**COMMUNITY RELATIONS COMMISSION
2005 ANNUAL REPORT**

2005 Annual Report

City of Columbus
Community Relations Commission
90 West Broad Street, Rm. 101
Columbus, Ohio 43215

(614) 645 – 1993

James L. Stowe, Executive Director

Robert E. Short, Chair

Building A Community For All

INTRODUCTION

Mayor Michael B. Coleman, City Council Members, and the citizens and residents of the City of Columbus, please accept this document as the official Community Relations Commission's 2005 Annual Report. During 2005, the Commission diligently worked to "Build A Community for All." Key program and activity highlights to help accomplish this included, the MLK program and March, Columbus Culture Fest, ENOUGH! Youth Summit and the Holocaust Remembrance program. We believe that enhancing community relations and working to eliminate discrimination and prejudice through diversity education/training programs are the foundation for "Building a Community for All."

This report is divided into eight sections. Each section provides a description of activities performed by either an individual staff member or the staff as a whole.

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DIVERSITY EDUCATION AND TRAINING

The goal of CRC diversity education and training is to develop diversity awareness and appreciation among the residents of the City of Columbus. Appreciation and understanding of diversity will enhance community relations and help people to gain a better understanding of different cultures, faiths and lifestyles. Organizations and agencies that participated in CRC diversity education/training in 2005 included:

Columbus Fire Department, Columbus Health Department, Columbus Housing Division, Columbus Police Department Recruit Training, Columbus Recreation and Parks, Citywide training for all new hires through the City Human Resources Department, Ohio Department of Health, NetCare Inc., Hilliard City Schools (fee for service), United Way of Central Ohio

Successes - Reaching a variety of departments within City government and creating a consistency of approach in managing diversity as a customer service enhancement. Significant cost savings to the city in saved outsourcing fees.

COMMUNITY RELATIONS and COMMUNITY OUTREACH EFFORTS

- Provided outreach for all quadrants of the City of Columbus, complaints and disagreements among neighbors, homeless persons, immigrants/refugees, any resident needing linkage to city services and referrals to social service agencies, disputing organizations and businesses, libraries, churches, synagogues, temples and mosques. Provide diversity tours of Columbus for individuals and organizations upon request.
- Provided outreach to Columbus Jewish Federation and Holocaust Education Council, and through curation and maintenance of Front Street Gallery and Cultural Display
- Coordinated several Public Educational Forums (Freedom of Speech, Freedom of the Press, and Eminent Domain) which were broadcast on GTC-3 TV.
- Coordinated Martin Luther King Day March and Celebration at Veteran's Memorial and Columbus Culture Fest; provided Santa and 1000 pounds of candy for the Franklinton holiday parade.
- Provided mediation to CMHA and Argyle Park.

- Facilitated good neighbor agreements for Victorian Village condo's and surrounding neighbors.
- Provided diversity training for OSU, Otterbein, South-Western City Schools, and State Highway Patrol.
- Participated in or provided coordination assistance for events & festivals: Via Colori, Gates Avenue Church, National Night Out, El Día Los Niños, Berwyn East Civic Association, ComFest, Hot Times Festival, Festival Latino, Gladden Community House 100th Anniversary, Franklinton Board of Trade Auction, St. John's Christmas Homeless Lunch, Victim's Awareness, KCB Spring Clean-up.
- Represented CRC on LEON (Latino Empowerment Outreach Network), SGMP (Society of Government Management Professionals) & Chair of Outreach Project, Clear Channel Advisory Board, FROG (Franklinton Resource Organizational Network).
- Coordinated CRC eNewsletter.

Successes - Set the groundwork to generate revenue for diversity trainings conducted by CRC.

Challenges - Providing outreach to all quadrants of the city. Providing new and updated training information and techniques without budgeted dollars for staff development, as well as keeping pace with culture training requests, due to the growing diversity in our community.

DISCRIMINATION INVESTIGATIONS and CASE SUMMARIES

The Community Relations Commission is charged with the enforcement of City Code 2331 regarding prohibition of discrimination in employment, housing, public accommodations, interfering with civil rights and ethnic intimidation. Protected classes under the City Code are race, color, religion, sexual orientation, ancestry and national origin. Below is a summary of the case management of the CRC for 2005 from approximately 192 inquiries/contacts.

▪ Total Perfected Complaints	57
▪ Opened Cases	18
▪ Closed Cases	13
Case Categories	
▪ Race	28 (some in conjunction with other cases)
▪ Sexual Orientation	11
▪ Sex	06
▪ Religion	01
▪ National Origin	01 (in conjunction with another charge)
▪ Retaliation	03 (in conjunction with another charge)
▪ Racial Profiling	03 (in conjunction with another charge)
▪ Color	03 (in conjunction with another charge)
▪ Sexual harassment	02 (in conjunction with another charge)

Successes – Continued progress to change legislation to include disability and familial status. Seeking substantial equivalency to seek reimbursement for processing HUD fair housing cases.

Challenges – Inability for the current Commission process to assist individuals who have been discriminated against due to a disability and familial status; CRC lacks substantial equivalency

COLUMBUS YOUTH COMMISSION

The Columbus Youth Commission (YC) youth-in-government program provides a formal opportunity for substantive youth input into City of Columbus policies and decisions affecting youth and civic leadership development. 21 youth & young adults, ages 13-21, serve as Youth Commissioners. The YC is youth-driven and guided by one staff person and a 9-member Adult Advisory Board. Highlights:

- 5th Annual MLK Youth Oratorical Contest – planned and implemented as part of the King Arts Complex MLK Holiday Open House event. 34 youth entered and over 300 people experienced the contest (1/17)

- Planned and implemented a second Police and Youth Relations Panel Discussion (2/3, 25 people) at Muhammad Mosque #43 and co-planned and –implemented a Youth Violence Prevention Panel Discussion (6/22) with NAACP Youth Council
- Jumpoff Positive Youth Entertainment competition -- over 500 young people attended the talent competition at Long Street Entertainment without incident (4/1); raised \$4,000 for YC
- El Día del Los Niños (Children’s Day) Youth Summit 4/28 -- 150 people attended the event, planned in conjunction with the Ohio Hispanic Coalition, which outlined challenges of immigrant students in local public schools
- Youth Commission candidate recruitment and selection – 60 youth applied for 14 spots
- ENOUGH! Student Leadership for Safe Schools and Communities (10/21) -- coordinated and a 4-partner planning effort for and co-implemented this summit held at Columbus State Community College; 250 students registered
- Youth town meetings – planned and implemented in northwest area (3/19) and west side (11/10) to elicit youth concerns and ideas
- Youth Opportunities eCalendar and Adult Resources eList -- compiled & disseminated monthly to youth, parents & youth-serving organizations, & for adults who work with youth, respectively

Successes – Provided technical assistance to City of Mansfield, City of Whitehall, City of Gahanna and Columbus’ Driving Park Area Commission in establishment of youth commissions. Facilitated summer youth programming ideas. Supported city-sponsored 2006 summer youth employment efforts. Enhanced cultural diversity on Youth Commission. Trained Youth Commissioners in City government structure and City Council structure and process and in parliamentary procedure. Increased public awareness of YC; received several requests to partner with other youth-serving organizations on youth initiatives. Recruited & trained over 150 volunteers and interns for various YC events.

Challenges – Funding for YC initiatives. Insufficient staffing. Enhancing methods for Columbus youth to communicate their concerns to their Youth Commissioners and for Youth Commissioners to respond to those concerns.

MAYOR’S NEW AMERICANS INITIATIVE

Program Goal

Provide coordination of resources with the City, County, State, and community in a culturally sensitive manner and to address the needs of our growing immigrant and refugee populations and maximize the impact of existing City of Columbus and Franklin County services. Working together as one Columbus, we can help empower new arrivals toward self-sufficiency and transition our city into a world community. This is the Columbus Way.

Objectives

- Increase awareness and promote understanding of diverse cultural and linguistic communities across the City of Columbus
- Educate New Americans about accessing City Services
- Provide coordination for Quality of Life Issues to include transportation, housing, employment, health, education, and language (LEP)
- Establish community plan for peak performance service delivery.
- Enhance the promotion of existing education and social activities that foster greater appreciation of diverse cultures.

CRC PROGRAMS

CRC program highlights for 2005 include:

- Martin Luther King, Jr. March and Celebration
- Columbus Regional Martin Luther King, Jr. Oratorical Contest
- Mayor’s Prayer Luncheon
- ENOUGH! Student Leadership Summit for Safe Schools and Communities
- Holocaust Remembrance program
- Columbus Culture Fest
- Community Tapestry and Conversations TV Programs

SUCCESSSES AND CHALLENGES FOR 2005

Successes

- Ability to put in place several contracts to implement the New Americans Initiative.
- Able to obtain approval to hire Bi-Lingual outreach coordinator.
- The Youth Commission served well over 1500 youth in a variety of activities, training and outreach efforts

Challenges

- Decreasing economic resources resulting in increased tension between and among groups within the community
- Keeping pace with the needs of our very diverse community with declining financial resources.

KEY OBJECTIVES FOR 2006

- To enhance the amount and timeliness of community forums.
- To ensure that the City of Columbus is in compliance with Title VI-ensuring all of our residents who are LEP (Limited English Proficient) receive meaningful access to all programs, which are receiving federal financial assistance.
- Implementation of the new complaint status program.
- Complete the revisions to the Civil Rights ordinance for City of Columbus.

CRC COMMISSIONERS AND STAFF

Robert Short, **Chair**
Robert McCallum, **Vice Chair**
Nancy Todd, Chair-Elect
Rebecca Nelson, Vice Chair-Elect
Dr. Ahmad Al-Akhras
Julia Arbini-Carbonell
Rabbi Harold Berman
Master Joon P. Choi
Chris Corso
William Dodson
Dilip Doshi
Humberto Gonzalez
Mary Howard
Dr. J. S. Jindal
Frankie Nowlin
Hassan Omar
Brian Shinn
Lewis Smoot, Sr.
Tei Street
Paula Walters
Kenneth Woodard

Jim Stowe, **Director**
Napoleon Bell
Gale Gray
Nelson Hewitt
Karen Nolan Mitchell
Neal Semel
Lillian Williams
Heidi Yoakum

Ex-Officio Member:

Chris Cozad, Mayor's Office
Michael Gordon, Greater Columbus Chamber
of Commerce
Barb Seckler, Department of Public Safety
Dr. Patrick Royster, The Ohio State University
Sheri-Lynn Caffey, City Council

**EQUAL BUSINESS OPPORTUNITY
2005 ANNUAL REPORT**

Equal Business Opportunity Commission Office 2005 ANNUAL REPORT

Dear Business Community,

The Equal Opportunity Commission Office (EBOCO) was established to administer and to enforce compliance with the Title 39 the City of Columbus' affirmative action code. Section 3921.03, City of Columbus Code to compile, to review and to analyze minority and female business utilization also mandates EBOCO. The utilization is based upon the city contract awards, contract payments and vendor registration date. EBOCO is also responsible for the development and submittal of quarterly utilization reports to the Mayor and City Council. In addition, as a result, of Executive Order 96-02, EBOCO is also charged with developing race and gender-neutral initiatives to assist small businesses in obtaining procurement opportunities with the City of Columbus.

In 2005, EBOCO continually strived to live up to the goals of Mayor Michael Coleman's' Columbus Covenant. While our EBOCO'S principal goal is the securing of opportunities for small, minority and women owned businesses, the rationale for the commitment is based on the "Covenant" principle that "the economic vitality of that business community will have a significant impact on the neighborhood they are located."

As a result, EBOCO aggressively reached out to our customer base to find new ways to attract minority, female and small businesses, understanding that business growth will spur job creation and attract new businesses to our great city. It is our hope that this report will update you on EBOCO's efforts to provide support and encourage inclusiveness in the public procurement arena.

Working with our internal and external partners, EBOCO achieved a historical record utilization rate of minority and female owned businesses. We continued to work with our external partners to promote the message of inclusiveness

Office of Contract Compliance

The Columbus City Code requires that all contractors, including subcontractors, who are party to a contract, hold a valid contract compliance certification number. This number is assigned by EBOCO once a Contract Compliance Application is approved. The certification number is valid for three years.

The Office of Contract Compliance continued to certify companies to do business with the City and a created a combined Contract Compliance and Minority Business certification application to reduce paperwork and prepare for the new Vendor Services on-line system to be implemented in 2006

Bid Specification Review

The Columbus City Code requires that City agencies eliminate any unnecessarily restrictive bid specifications that may adversely affect participation. The EBOCO's Business Development Specialist reviews City bids to ensure fairness and to eliminate restrictive language and other features that could prevent minority, female and small business from competing for City contracts.

Bid Counseling

EBO Specialists helped certified businesses understand bidding requirements and provided training in the correct response to an Invitation to Bid. Also special marketing meetings were held to ensure that certified companies know how to effectively market to the City of Columbus.

Legislation and Contract Review

EBOCO Specialists also review City legislation and contracts to verify that contractors are selected in accordance with City Code. The EBOCO Specialist also determines whether the selected supplier has a valid contract compliance number, whether minority, female and small businesses has submitted a bid, and whether the bidding methodology used was according to code.

EBO Specialists continued to work with departments by reviewing contracts and legislation, sitting on evaluation teams and working to ensure that the process is fair. Targeted bid specification reviews were conducted as well as other important customer service related functions.

Outreach Efforts

EBOCO Outreach continued to reach out to the business community in order to foster an atmosphere of cooperation and access to city procurement opportunities. A variety of cost effective methods were utilized including trade fairs, targeted advertising, radio programming, business publications, small business counseling sessions, electronic newsletter, website, director's forums, marketing meetings, collaborative partnerships and the creation of a neighborhood outreach office. Through these efforts, thousands were reached and directly impacted.

EBOCO's 2005 external outreach activities included the following: participation in the Columbus American Marketing Association Diversity Luncheon, the State of Ohio "Strategies for Growth" conference, roundtables with The National Association of Minority Contracts, 5th 3rd Bank and The Women's Business Resource Center. Additionally, EBOCO supported the AMAC "Your Ticket to Opportunity" Event with the Columbus Regional Airport Authority, the National Association of Women Business Owners Conference, Laverdad Marketing's "Understanding the Hispanic Market" event,

and the “Create Connections Government Meets Business” even conducted by the Central Ohio Organization of Public Purchasers. EBOCO Director, Melinda Carter hosted three “Director to Business Forums”. These forums focused on downtown development and city opportunities. We continued our support of publications such as the African Weekender and the Business Resource Guide published by The Daily Report.

The EBOCO also conducted number internal meetings including “Everything you want to know about Utilization” and “The City Purchasing Process”. Finally, EBOCO partnered with the Department of Public Utilities and other city agencies for the 4th annual City of Columbus Small Business Conference. We are pleased to report that the conference which achieved record attendance.

EBOCO Operational Successes 2005

- Assisting departments in obtaining a 12.64% utilization rate which is a historical high.
- Made improvements in the Professional Services Process.
- Initiated Hispanic and Asian Certifications.
- Streamlined certification process.
- Accepted as reciprocal agency with the State of Ohio Edge Program.
- Office of Contract Compliance registered 675 new businesses and reregistered 869 businesses.
- EBO Specialists reviewed 801 pieces of legislation and 238 contracts and participated on over 30 evaluation teams
- Held internal meetings to eliminate barriers and improve customer service.
- Conducted bid specification and language reviews.
- Assisted numerous entrepreneurs with business start-up questions and direction.
- Reached out to Hispanic, Asian, African, African-American, Female and other Small Businesses through sponsorships, seminars, conferences and other cost effective methods.
- Communicated with constituents through external director’s forums, website and electronic newsletter all to ensure that the City of Columbus continues to be inclusive and the best city in the nation in which to live, work and raise a family.

Utilization Reporting

UTILIZATION SNAPSHOT REPORT
Equal Business Opportunity Commission Office
City of Columbus, Ohio
Reporting Period: January 1— December 31, 2005

Total Payments	\$236,285,241
Prime Minority/Female Dollars	20,723,059

Sub Minority/Female Dollars 9,150,749

Overall Utilization 12.64% Historical High

<u>Category Breakdown</u>	<u>Total Payments</u>	<u>Minority/Female \$</u>	<u>Percentage</u>
Construction	\$93,945,058	\$12,543,436	13.35%
Goods & Services	\$85,696,752	\$ 6,831,473	7.97%
Professional Services	\$56,643,431	\$10,498,899	18.54%

*For complete 2005 utilization report please view the EBOCO website at Columbus.gov

**DEPARTMENT OF FINANCE
2005 ANNUAL REPORT**

DEPARTMENT OF FINANCE & MANAGEMENT 2005 ANNUAL REPORT

OVERVIEW

2005 saw the reorganization of the Department of Finance into the Department of Finance and Management. A new Asset Management section was added by bringing the Facilities Management Division and the Real Estate Management Office under the newly configured department. This broadened the department's focus while still preserving its primary mission to protect and to enhance the fiscal integrity of the city while promoting the Mayor's citywide program initiatives.

While the city continues to face a difficult financial situation, general fund revenues grew for the second year in a row since 2001, seeing overall general fund revenue growth of 5.4 percent. In 2005, the city's largest revenue source, income tax receipts, grew by 3.7 percent – still substantially below the 6.25 percent average increase through the 1990s.

Highlights from 2005 for each major program area within the department follow.

FINANCIAL MANAGEMENT DIVISION

The Financial Management Division consists of four functional operations: Budget Management, Debt Management, Grants Management and Performance Management.

Budget Management

The 2006 Mayor's proposed budget document was produced on November 15, 2005 with a format focused upon achievement of the city's strategic plan to implement the Columbus Covenant. The process used a target budget methodology, with funding allocated to city departments based upon an estimate of available revenue.

The budget section monitored and reported on the financial status of city agencies throughout the year. Three quarterly financial reviews were conducted, wherein the status of each of the city's major operating funds was reviewed and financial projections made. Less intensive reviews were also conducted at the end of each month, to provide ongoing monitoring of revenue and expenditure trends in light of the continuing financial challenges.

A 2005 year-end report was published, which compared overall 2005 revenues and expenditures to 2004 levels as well as to the projections made in the third quarter financial review. The ten-year pro forma operating statements for the general fund and for most operating funds were updated. The city's three-year financial plan for 2005-2006-2007 for the general fund was updated.

The budget section also provided cost analyses for labor negotiations as needed. The budget section continued procedures intended to monitor and control hiring. Spending on goods and services was also monitored, through ongoing budget staff review of division requests for expenditures.

Debt Management

The Debt Management section coordinated the 2005 capital improvements budget (CIB) and the 6-year 2005-2010 capital improvements plan (CIP). In cooperation with the City Auditor, the section participated in the issuance of \$2,228,358 in special assessment note sales. Also, \$274.77 million of general obligation bonds were issued in December 2005 to provide monies for new capital projects. In addition, \$310.5 million of refunding bonds were issued to refund previously issued bonds.

The city's long-term general obligation bond credit ratings of AAA by Standard and Poor's Corporation and Aaa by Moody's Investors Service were maintained in 2005. Since 1995, both national rating agencies continue to give Columbus their highest long-term credit rating.

Work began on the development of a centralized capital improvements tracking system to monitor the progress of various capital infrastructure projects throughout the city. Current tracking systems in use by other city divisions as well as those used by other governmental units have been reviewed. Meanwhile, monthly meetings with all departments continue to monitor the status and timelines for the city's capital projects, specifically those for which bonds have been sold.

Grants Management

The Grants Management section continues to coordinate the financial and regulatory aspects of the Community Development Block Grant (CDBG) Program, the HOME Investment Partnership Fund, the Emergency Shelter Grant, and the Housing Opportunities for Persons with AIDS (HOPWA) Grant.

The section's program management functions include preparing the annual Consolidated Plan budget, federal prevailing wage compliance, monitoring, performing regulatory and financial audits of Consolidated Plan funded programs, providing technical assistance to city departments, providing cash management and financial services, and submitting year end performance and financial reports to the U.S. Department of Housing and Urban Development (HUD).

Grants Management provided for the administration of HUD's environmental review requirements for all of the above-described grants as well as other HUD grants received by the public housing authority and non-profit agencies. In addition, staff administered the city's fair housing contract with our sub-recipient, the Columbus Urban League.

The department continues its contract, begun in 2004, with its loan-servicing contractor who provides community development loan portfolio management expertise, especially in the areas of delinquency and default management as well as advanced information technology capabilities.

Performance Management

In mid-2005, the Performance Management section became fully staffed with a coordinator and three analysts. In conjunction with the Mayor's Office, the staff prepared for the implementation of Columbus*Stat management meetings beginning in January 2006. Columbus*Stat will offer a systematic process to analyze performance, recognize achievement, and provide accountability for all city services.

The section outlined the Columbus*Stat schedule of meetings for 2006, developed the format for each department's performance management brief used during the meetings, and formatted the data to be reported on and used during the meetings.

The section continued to assist departments and divisions in the development and refinement of performance objectives and measures. Some divisions began implementation of *pbviews*, the city's performance management software system. The system allows for the storing, tracking and reporting of the city's performance measures data and provides the necessary tools for the city to manage its overall performance in relation to its strategic objectives.

PURCHASING OFFICE

Throughout 2005 significant work focused on preparations for the implementation of the new Vendor Services project, a one-stop, 24-hour portal for vendor services and contract information. This new system will modernize the city's methods of providing public notice of procurement opportunities, detailed documentation of the basis of an award, and increased availability of bidding and financial records. Vendor Services should be operational in 2006.

With input from all city agency purchasers, in 2005 the Purchasing Office created 4,018 agreements to purchase nearly \$82.86 million of materials, supplies, equipment and services. The average turnaround time for formal bid purchases (those exceeding \$20,000 in value) was 156 days. Turnaround time for informal bid purchases was 28 days. Purchase orders referencing universal term contracts (UTCs) were accomplished in less than one day in 2004. In all cases the processing time was similar to that reported in 2004. All procurement actions were accomplished without a single lawsuit.

Procurement staff provided significant customer service outreach to several hundred prospective supplier businesses at events such as the Public Utilities Small Business Conference and the South Central Regional Minority Supplier Development Council's

(SCRMSDC) Forum. These outreach efforts included providing informational “how to” packets, one-to-one meetings, and offering agency leads to prospective bidders.

Joint staff meetings were held with the State of Ohio procurement staff in order to discuss cooperative purchasing initiatives. In addition, the Purchasing Office arranged joint staff meetings with the City Attorney’s Office, the Department of Technology and the Department of Public Utilities (including the Water, Sewerage and Drainage and Electricity Divisions) to share information about the primary responsibilities of each agency and to discuss methods to improve service.

The Purchasing Office provided Performance Purchasing system customer service to City agencies by delivering customized training for their processing needs using the software system. Two of the largest clients in 2005 were the Municipal Court Clerk’s Office and the Department of Technology. Two City procurement overview sessions were also held in 2005. These sessions were conducted in collaboration with staff from the Equal Business Opportunity Office, the City Auditor’s Office and the City Attorney’s Office and highlighted the importance of following City Code regulations when purchasing goods or services on behalf of the City.

The Purchasing Office continued to provide training through the bi-monthly Performance Special Interest Group meetings, with focus on the installation of online Vendor Services software in early 2006. Purchasing Office procurement staff participated in weekly performance process review meetings throughout the year to ensure a smooth transition to online bidding. The importance of using appropriate procurement techniques was taught by Purchasing staff at two frontline supervisor training sessions and four internal cooperative purchasing group meetings with all city agency purchasers and/or fiscal personnel. Key topics included instructions on the status of universal term contracts, uniform purchase or rental, training about responsible service contractor provisions and buying office supplies and furniture.

Sales activities were limited in 2005 due to staff vacancies. However, Purchasing Office staff met with various online surplus suppliers and developed plans to institute a citywide online bidding mechanism in 2006. Sales revenue in 2005 was \$339,455.

The Finance and Management Department Print and Copy Shop continue to serve city agency customers in a timely and efficient manner.

ASSET MANAGEMENT GROUP

The Asset Management Group consists of the Facilities Management Division and the Real Estate Management Office. These units became part of the Department of Finance and Management effective August 28, 2005. Prior to that point, the Facilities Management Division had been under the Department of Public Service and the Real Estate Management Office employees had been a part of the Land Management Office of the Department of Development. The Asset Management Group was formed in order

for the city to better coordinate and manage city owned real estate and facilities used for city operations.

Facilities Management Division

The Division is charged with providing security, general maintenance, custodial services and capital improvements for facilities occupied by general fund departments of the city, including all downtown administrative buildings, the Franklin County Municipal Court building, all facilities used by the Divisions of Police and Fire, Refuse Division facilities, Health Department facilities, the Lincoln Theatre, and the I-71 North Complex.

Significant projects of the Division in 2005 include:

- Nearing completion in the construction of new Fire Station #18 located in the Linden area at 1628 Cleveland Avenue.
- Significantly upgraded security in several buildings through installing the latest in access security software and replacing outdated analog video recorders with digital video recorders.
- Began a comprehensive architectural, electrical, mechanical, and civil building evaluation of City-owned buildings, for the purposes of creating a Capital Planning Management System.
- Began a space needs study of current City-owned buildings and the development of a master plan for future use and possible expansion for the years 2006 through 2015.
- Completed renovation of City Hall plumbing.
- Began design of new Fire Station #10 at 1056 West Broad Street.
- Began design of a new joint City/OSU Neighborhood Policing Center at 11th Avenue and Hamlet Street.

Real Estate Management Office

The Office provides centralized management and stewardship of all real property (other than rights-of-way and utility easements) used in city operations and serves as a resource to all city entities for real estate research, negotiation, acquisition and leasing. The Office maintains databases of city owned property, leases, deeds and other instruments as evidence of title.

Significant projects of the Office in 2005 include:

- Site selection and acquisition of 4275 Groves Road for the new Fleet Management Facility - negotiation of favorable purchase terms saved the City approximately \$298,000 based on other sales in the area.
- Sale of 1000 Bonham Road - surplus property sold for fair market value at \$72,000.
- Negotiated six new lease agreements and three lease renewals.
- Site selection for additional parcels needed for City/OSU joint policing center.

**COLUMBUS HEALTH DEPARTMENT
2005 ANNUAL REPORT**



THE COLUMBUS HEALTH DEPARTMENT

2005 Annual Report



Our Vision

All people who live and work in Columbus are protected from disease and other public health threats and empowered to utilize health services, health information, and other resources to achieve their optimum health.

The Columbus Health Department is valued as the leader for identifying public health priorities and mobilizing resources and community partnerships to address them. We have resources to be effective and to support flexible, committed, and high-performing employees in accomplishing our work.

Our Mission

The Columbus Health Department is a leader in improving the health and safety of Columbus by monitoring community health status, identifying and addressing public health threats, enforcing laws that protect the public's health, and providing services to prevent and control disease.

Our Goals

- Provide visible **leadership** to effectively identify and respond to public health threats and priorities.
- Develop **sustainable community systems** for addressing public health threats and priorities.
- Establish greater **visibility and support** for the Columbus Health Department among community leaders, other organizations, and the general public.
- **Provide tools & education** designed to empower people and neighborhoods to gain greater control of the factors that influence their health.
- Develop organizational **capacity and resources** to support department-wide efficiency and effectiveness.

During 2005, the Columbus Health Department continued to emerge as a leader in emergency preparedness. This was evidenced by the role the Department played in leading the medical planning for our community's response to receiving over 2,000 individuals who were displaced by Hurricane Katrina. In coordination with the American Red Cross and other agencies, Columbus was able to effectively welcome all of these individuals and provide needed health services. In addition, the Department has played a major role in developing a community plan for responding to pandemic flu. This resulted in the planning for mass vaccination sites as well as the development of guidelines for isolation and quarantine. This expanding role for public health is another clear focus of our core purpose -- **Healthier, Safer People** in Columbus.

Healthier People

The Columbus Health Department provides a wide range of clinical services and programs that empower people to live healthier. All services are provided at low or no cost and include

translation services for those who may not be proficient in English. Each day more than 500 individuals are provided care at our main facility on Parsons Avenue. This site is also home to the Physicians' Free Clinic (of the Columbus Medical Association) each Monday evening and serves as a diabetes screening site for the Central Ohio Diabetes Association. Health Promotion activities are conducted throughout the community including schools and community centers. Staff also work throughout Columbus neighborhoods assessing health risks, developing strategies to address them, partnering with other health care providers and community groups to improve health outcomes and linking individuals to critical health and social services.

For Healthier women and their babies:

- Opened a 3rd Prenatal Care clinic on Sullivant Avenue in West Columbus.
- Provided outreach and intervention to substance abusing pregnant women - in 2005, 40 pregnant women were served. Of those, 8 remain pregnant, 4 miscarried, 9 dropped out of treatment, and 15 of the 19 confirmed births were drug free (79%).
- Made more than 5,000 home visits to women and their infants & children to age 3.
- Assured positive birth outcomes for 77% of the pregnant women served by the Alcohol and Drug Abuse treatment program. 10 drug-free babies were born during 2004.
- Coordinated Help Me Grow Services for 578 families
- Increased access to nutritious foods by providing an average of 32,006 women, infants and children per month with health education and vouchers for specific food items designed to meet their nutritional needs
- Promoted consumption of fruits and vegetables among 2550 WIC participants by sponsoring a Farmer's Market at the Columbus Health Department in July, resulting in a redemption rate of the nutrition program vouchers at 79% higher than the State and National averages.
- Supported breastfeeding women by providing 528 breast pumps to women enrolled in WIC who are having breastfeeding problems or who are returning to work or school
- Provided gynecological services to 610 women
- Provided tobacco cessation education and follow-up calls to 1,806 pregnant women and families with newborns.
- Initiated breast and cervical cancer screenings, diagnostic services and case management services including linkage to treatment for 838 age and income eligible women

For Healthier families:

- Provided training to more than 276 childcare providers and parents regarding practical, evidence-based strategies to promote healthy weight in young children through the Healthy Children, Healthy Weights project.
- Tested and controlled tuberculosis during nearly 29,000 patient visits to the clinic and 8,500 outreach visits and treating and following up on 77 reported cases of active tuberculosis, a 40% increase over last year
- Protected children and adults from vaccine preventable disease by giving 26,000 shots
- Effectively managed the flu vaccine shortage by providing 1,150 doses of vaccine to the highest risk individuals in Columbus and working with community health care partners to assure community access
- Prepared initial pandemic influenza preparedness plans, addressing the department and community response
- Reduced the number of children excluded from Columbus Public Schools for not being up-to-date in their vaccinations. In 2005, 168 students were excluded, down from 438 in 2004, 756 in 2003, and more than 1800 in 2002. The reduction occurred as a result of an

outreach and awareness campaign launched by Project LOVE and the Columbus Health Department, in partnership with the Columbus Public Schools and Columbus Rotary.

- Provided in-home education to 54 families to control and prevent asthma triggers, lead poisoning, and other safety hazards; 194 home evaluations were conducted, and 1,311 telephone consultations were provided.
- Prevented dental decay - 5,142 patients were seen in our dental clinic; dental sealants performed on 2,148 students in 60 Columbus Public Schools; 2,921 students were screened by a dentist during the year.
- Provided dental care to families during more than 4,000 patient visits to the Family Dental Clinic operated jointly with Columbus Neighborhood Health Centers, Inc.
- Reduced alcohol and drug abuse by providing treatment services to 1,387 men and women. 42% of clients in treatment successfully completed the program. Of 147 clients who completed random follow-up surveys 30-90 days after treatment discharge, 82% reported no use of alcohol or other drugs.
- Provided support and education to 369 (unduplicated) children impacted by parental substance abuse through the YES program delivered on-site at 35 elementary and middle schools, 9 community agencies and 4 Columbus recreation centers.
- Initiated a community based nursing program to include coordinating 520 health screening events at 35 locations and conducting more than 6,000 blood pressure and blood sugar checks. Over 700 referrals and linkages were made for continued care and services with other facilities and programs.
- Launched the Healthy Children, Healthy Weights project and completing the first year of providing training to more than 275 clinicians, childcare providers, parents and the faith-based community regarding practical, evidence-based strategies to prevent childhood overweight.
- Controlled sexually transmitted diseases by examining and treating 13,574 persons in the Sexual Health Clinic.
- Reduced the cases of early syphilis in Franklin County by 18% compared to 2004
- Performed 9,713 HIV tests and 10,649 HIV counseling sessions.
- Demonstrated leadership for Sexual Health promotion and HIV prevention, housing and coordination throughout central Ohio.
- Linked families to screening and services by developing and distributing resource lists for free & low cost health, vision and dental services, coordinating depression and alcohol screening and providing support to the Physicians Free Clinic
- Assured access to primary health care for 17,000 Columbus residents by providing more than \$5 million in city support to Columbus Neighborhood Health Centers, Inc and expanding access to care by providing leadership to Access Health Columbus.
- Held four "Let's Talk About It" sessions through FaithWorks for approximately 100 African-American men highlighting prostate cancer awareness, detection, and treatment.
- Promoted health and peak performance among the city's workforce by the City's Employee Assistance Program that served 445 different clients through 3,869 counseling sessions, 56 training sessions involving 1,711 participants, and providing over 1,003 management/labor consultations and coaching sessions.

For Healthier Neighborhoods:

- Secured \$40,000 in grant money from the Tobacco Use, Prevention, and Control Program to fund educational materials and a complaint intake position for the implementation of the new Smokefree Indoor Act that took effect February 1, 2005. More than 3,370

complaints were filed resulting in 553 complaint inspections, 727 warning letters being issued, and 153 citations for non-compliance.

- Initiated and staffed community screening clinics at Franklin County Department of Jobs & Family Services' Opportunity Centers, LEADS, food pantries, libraries, and Methodist Free Store locations
- Responded to the planned closing of Woodland Meadows by staffing the service center with social workers to assist residents with community resource questions
- Published health status reports for the community including: 2004 reportable communicable disease data, and the 2004 Injury Report in collaboration with the Central Ohio Trauma System
- Assured the availability of health information through the operation of the Health Resource Center, in partnership with the Prevention Council of Central Ohio. 631 people used the Resource Center during 2005.

Safer People

The Columbus Health Department protects Columbus residents from a wide range of environmental hazards, monitors and coordinates community-wide efforts to reduce the impact of natural disasters and other emergencies such as bioterrorism, reduces the risk of injuries to pedestrians, and promotes the safety and well-being of babies in automobiles and other settings.

Safer Children:

- Protected children from injury by inspecting 643 car seats and correcting misuse in the 92% that were improperly installed
- Provided safe environments for children by conducting 281 in-home childcare safety inspections as referred by Action for Children and Children's Hunger Alliance.
- Protected school children by conducting 309 school facility inspections and 313 school food inspections
- Screened 9,365 children for lead poisoning and providing medical case management to 64 lead-poisoned children.
- Released the 2005 Franklin County Child Fatality Review annual report, which gives recommendations for preventing premature deaths of infants and children. The report also reviews the circumstances of death for children under age 18 and provides recommendations for service providers, parents and the community. Of 768 Child fatality reviews from 2000-2003, 23% deaths were deemed as preventable.

Safer Neighborhoods:

- Collaborated with key partners of the Columbus & Metropolitan Medical Response System (CMMRS) to promote the "Ready-in-3" campaign, which provides to our community simple guidelines, in 3 steps, to being prepared for an emergency.
- Collaborated with key community organizations through the Safe Communities program to address pedestrian safety which resulted in a decline in pedestrian injuries by 22% over a 2-year period.
- Promoted food safety by issuing 6,391 food service licenses to restaurants, grocery stores, vending locations, mobile food carts, & temporary food operations at fairs and festivals and conducting over 15,127 inspections
- Conducted food safety education classes in 3 languages for more than 1,628 food service managers and employees, and distributing over 250 food safety toolboxes to food service operations and establishments

- Investigated 54 food borne illness outbreaks
- Licensed 36 tattoo and body piercing establishments and conducting 102 inspections
- Stopped the spread of Methicillin-resistant Staphylococcus Aureus infections related to unlicensed tattoo artists through an extensive investigation and community outreach
- Reduced the threat of mosquito related diseases including West Nile Virus by larviciding 1,282 potential breeding sites for mosquitoes, trapping 48,170 mosquitoes at 596 locations, and fogging in the most critical areas of Columbus
- Assured the safety of area swimming pools by licensing 724 public pools and spas and performing over 4,270 public/private swimming pool and spa inspections
- Licensed 31 manufactured home parks and conducting 56 inspections, including complaints
- Promoted animal safety by investigating 1,634 animal complaints including 1,423 animal bites, conducting 5 rabies clinics on-site at the department and vaccinating 281 dogs and cats
- Responded to 9 hazardous material incidents
- Collaborated with the Franklin County Board of Health, health departments and hospitals from 15 counties in the region and other Central Ohio response agencies on emergency preparedness
- Issued a total of 66,037 birth certificates and 56,032 death certificates during 2005. In addition, 23,205 births and 10,690 deaths were registered for Franklin County

For further information on how the Columbus Health Department works towards *Healthier, Safer People*, visit our website: www.publichealth.columbus.gov



**HUMAN RESOURCES DEPARTMENT
2005 ANNUAL REPORT**

<p style="text-align: center;">Human Resources Department 2005 Annual Report</p>

The success of any organization is dependent upon its workforce. The City strives to provide a work environment that promotes workforce development, recognizes excellence within its personnel, and ensures fair and equal treatment to its employees, applicants and customers. The City recognizes that in order for Columbus to be the best City in the nation in which, to “live, work and raise a family”, its’ employees must be valued as an important asset.

To this end, the Human Resources Department’s mission is to promote and support organizational excellence through effective human resources programming administered in an environment that embraces diversity, quality customer service and professional development.

In 2005, 31 full-time employees fulfilled Human Resources functions related to Administration; Labor Relations; Occupational Health & Safety; Employee Benefits & Risk Management; The Office of Equal Employment Opportunity; The Citywide Office of Training and Development, Employee Resources and Compensation Management Programs.

The Labor Relations program area houses the following functions: Labor Relations, Drug Free Workplace Programs (DFWP) and Quality of Working Life (QWL).

Labor Relations

The Labor Relations Section negotiates and administers six (6) collective bargaining contracts for the City. They work closely with the departments and the divisions to ensure consistent application of and compliance with the contracts.

The Labor Relations Section conducts grievance and disciplinary hearings for all AFSCME, CMAGE/CWA, OLC and MCP employees within the City. The number of grievances advanced to Step 2 of the grievance procedure by the unions was one hundred thirty (130) by AFSCME, Local 1632; thirty one (31) by CMAGE/CWA; and zero (0) from FOP/OLC. There were one hundred ninety nine (199) disciplinary hearings conducted and one hundred ten (110) fitness for duty hearings.

During fiscal year 2005 the City finalized negotiations with the AFSCME Local 1632 and CMAGE/CWA Local 4502 bargaining units. The Labor Relations Section, in cooperation with others in various City departments, continued a process to implement provisions of MOU’s related to the new pay plan for the CMAGE/CWA Local 4502 bargaining unit.

The Labor Relations Section in conjunction with the other sections of the Human Resources Department and the Civil Service Commission utilizes the People Team committee to share information with the City representatives who perform the human resources and labor relations functions within City departments. This group, in conjunction with the HR “Best Practices” Committee, continues to bring consistency to the development and application of policies and the administration of collective bargaining agreements.

➤ **Drug Free Workplace Program**

The DFWP is managed by the Drug and Alcohol Coordinator (DAC). This program oversees drug and alcohol tests of City employees in six categories: reasonable suspicion, random testing, post-accident, return to duty, follow-up and pre-employment. The program is also responsible for the development and implementation of the City's policies and procedures for a drug free workplace. The DAC designs and coordinates the training of all employees regarding DFWP.

Year 2005 accomplishments include: Continuation of random alcohol and drug testing for employees of the Division of Police, the Division of Fire, and Commercial Driver License holders which resulted in fewer positive tests than 2004; and the training of City employees (including supervisors) through front-line supervisor training and new hire orientation regarding the Drug Free Workplace policies and procedures.

➤ **Quality of Working Life Program**

The Quality of Working Life (QWL) program continues to support labor\management cooperation in the workplace through the use of the QWL Committees. These committees are found in most departments and divisions in the City. The forum supports an open dialogue among employees and managers. There are currently twenty-six (26) facilitators who assist the committees in their meetings. Discussions in these meetings are aimed at consensus resolution to issues and concerns in the workplace. Training is provided for committee chairpersons and vice chairpersons four (4) times a year. A Fall Forum for the Chairpersons and Vice Chairpersons is held in September.

The QWL City committee and the facilitators normally have had an annual retreat to review the accomplishments of the current year and to plan goals for the next year, but at this time a date for the next retreat has not been established. The QWL Program has continued to grow and expand from its inception as a single committee in 1977 to 42 committees currently.

The other six sections, under a central management structure, of the Human Resources Department include: Employee Benefits/Risk Management; Equal Employment Opportunity; Training & Employee Development; Employee Resources; Occupational Safety and Health Programs and Compensation Management.

➤ **Occupational Safety and Health Program**

This program began operation in 2001 with the hiring of a Citywide Occupational Health and Safety Manager. It is the goal of the Department to promote a safe and healthy working environment for all City employees by designing and administering a comprehensive, integrated Occupational Safety and Health Program Citywide.

In 2005, the Citywide Occupational Safety and Health Advisory Committee (COSHAC) and the Technical Advisory Safety Committee (TASC) were pivotal in creating, implementing and reviewing safety policies, procedures and processes, with assistance from and in collaboration with department and division heads.

With the assistance, support and dedication of the safety professionals and designees in the departments and divisions and their safety committees, the City has consistently experience reductions in accident claims over the last four years.

Managers', supervisors' and employees' all played a key role in heightening recognition and awareness of workplace hazards and safe practices. This heightened awareness coupled with employee accountability resulted in reduced injuries Citywide in 2005.

The support of the Administration, Council and the continuing efforts of Joint Union and Management Health Safety Committee's has contributed significantly to our success in making Columbus to be the best City in the nation in which to live, work, and raise a family.

➤ **Employee Benefits/Risk Management**

Employee Benefits/Risk Management continues to administer injury leave, Workers' Compensation, unemployment compensation, COBRA and employee insurance programs in accordance with applicable laws and/or negotiated union contracts. Boiler and inspection services have been fully incorporated into this section. Property and liability insurance coverage's were renewed in 2005. Services for this contract remain with Arthur J. Gallagher & Co.

In a collaborative effort with the Bureau of Workers' Compensation and the City's MCO, workers' compensation claims have been strategically managed to reduce the number of days lost from work. These efforts, coupled with transitional work accommodations, resulted in 5,302 fewer days lost due to injury in 2005 than in 2004. Employee Benefits continues to work with various departments on the Transitional Work Duty program. The TWP policy has been created and was implementation in August of 2005.

The Employee Benefits section continues to participate in union negotiations with respect to benefit plan changes. The health insurance contracts bid process was conducted for medical and prescription insurance vendors. United Healthcare and Medco continued as the vendor to provide medical and prescription insurance coverage which became effective February 1, 2005. The selection of these vendors resulted in reduced administrative fees, higher provider discounts, increased EBO participation and enhanced wellness/disease management programs for the City.

EBRM implemented an imaging system for its paper files. Online document management will allow the benefits to be administered using a paperless system. This has resulted in a more efficient and expedient process for claims management.

Health Check 2005 was held in November, with increased disease management services being offered and participation levels exceeding previous years. An annual benefits fair was conducted during 2005, with increased employee participation. EBRM was an active participant in the Citywide Human Resources Conference held in October 2005.

➤ **Equal Employment Opportunity**

In 2005, the City Equal Employment Opportunity Office continued to respond on a timely basis to EEO-related inquiries and complaints. The EEO Office conducted 23 training

sessions on EEO-related topics for both supervisors and employees. As a result of these proactive measures, there continued to be considerable reduction in the number of EEO complaints received during the past year. The Office continues to maintain productive communications with the Human Resources Labor Relations Section, the City Attorney's Office and all City departments. Also, during the 2005 calendar year, the EEO Office devised and executed plans to produce the Wilberforce University Choir, in full concert, as the main attraction of the 2006 Black History Month Celebration.

➤ **Training and Employee Development**

The Citywide Office of Training and Employee Development (COTD) is located at the Training center on Piedmont Rd. In 2005, COTD offered over 750 classes in 130 different courses. The 8,800 attendees to City classes included City of Columbus employees and 168 persons from local municipalities and local non-profit agencies. COTD is committed to offering quality courses to City employees that are cost effective to the City while helping to improve employee performance and service delivery to the citizens. Certified city instructors were able to train almost 650 employees in Microsoft Office products and over 425 in CPR/AED certification at a savings of over \$86,000 in instructional fees.

In conjunction with Community Relations, COTD was able to offer Somali and Spanish Culture classes and basic Spanish language classes to improve our communication with the New American population within Columbus. Other areas of concentration in 2005 included training in Customer Service for the newly created 311 system operators, Defensive Driving, and various supervisory skills. COTD maintains partnerships with local agencies such as Columbus Public Schools, Columbus State, Columbus Area Labor Management, and Columbus Housing Partnership to provide various supplemental trainings to employees such as GED, management classes, and information to help first time homebuyers.

In 2005, COTD offered a newly revised Frontline Supervisor training. The eight frontline modules cover all areas of frontline supervision from fundamentals to Contract Administration and Customer Service focused workgroups. COTD will continue to offer this training each quarter to new supervisors. Other areas of concentration in 2005 included training in Customer Service, Marketing, and increased Safety training. COTD maintains a partnership with Columbus Public Schools, Columbus State, Columbus Housing Partnership and Columbus Area Labor Management Association to provide various supplemental trainings to employees such as GED, management classes, and information to help first time homebuyers purchase a home.

➤ **Employee Resources**

The Department of Human Resources, Employee Resources section, is responsible for the citywide coordination of the Operation Feed and Combined Charitable Campaigns. In 2005, City of Columbus employees donated 110,618 meals to the Mid-Ohio Food Bank and over \$194,279 to the Combined Charities Campaign.

In 2005 the Employee Resources section did focus on expanding its recruiting resources in order to attract diverse qualified candidates. Expansions included entering into a contract with an on-line recruiting company that tracked 25,951 views for the 69 jobs that were posted and a partnership was formed with GTC-3 TV to air job vacancies and

testing announcements. Also, 21 job fairs were attended and 1,031 job interest packets were distributed.

The Employee Resources section recognized 1,084 employees for longevity and an additional combined 431 individuals for Skills Development, Weather Emergency, Mayor's Award of Excellence, QWL, and cost saving ideas. The Employee Resources section relied on data it collected from citywide Focus Group Sessions in order to draft legislation for the revised Employee Recognition Program, which will be in effect for the March 2006 Employee Recognition Program.

This section also kept employees abreast of the latest resources, discounts, activities and events available to them by way of paycheck stuffers, memos, posters, citywide voicemails, e-mails, newsletter articles and mailings. Employee Resources again coordinated a highly successful "Operation Feed" campaign.

➤ **Compensation Management**

The Compensation Management Section of the Department of Human Resources is responsible for the development, implementation and administration of compensation policies, procedures and strategies that promote the development of a fair equitable and market driven compensation management systems. In addition, it is also responsible for developing and managing effective individual performance management programs.

Accomplishments included:

MPC/ASR Performance Excellence Program (PEP) – Designed, developed, and implemented an individual performance management program for the MCP and ASR employee groups. Continued implementation of the new CMAGE/CWA pay plan – Implemented the remaining provisions of MOU #2004-05: employee appeals process, discretionary adjustments, and two related arbitrations.

**RECREATION AND PARKS DEPARTMENT
2005 ANNUAL REPORT**

2005 INTRODUCTION TO COLUMBUS RECREATION AND PARKS

The Columbus Recreation and Parks Department works to create and maintain an enjoyable, safe, and healthful environment for residents and visitors. The department also promotes the preservation and wise use of natural resources as well as the enhancement of the local economy through parks, recreation programs, and special events. All of this is accomplished through the department's vision of providing leisure opportunities for all ...something for everyone...naturally.

ADMINISTRATION DIVISION

Central Ohio Area Agency on Aging

The Central Ohio Area Agency on Aging (COAAA) provided services to older adults and families throughout an eight-county area. Some of those services included assisting the Union County Council on Aging pass a levy, helping Madison County pass a levy to fund Meals on Wheels, promoting the development of an aging network group in Fayette County, working with the ADAMH Board to expand mental health services for older adults in Franklin County, and supporting a new Community Adult Day Care program in Fayette, Pickaway and Madison Counties.

In addition, the agency promoted the Family Caregiver Program through television ads and public workshops, implemented the Caregiver Resource Center with funds from the Osteopathic Heritage Foundation through First Link, and participated in 100 community education events, provided 350 health education trainings, offered information at 15 minority events, conducted 30 workshops for professionals, worked with county and state departments of Job and Family Services to address elder abuse, and sponsored the 30th annual "Central Ohio Senior Citizens Hall of Fame".

Development

The Development Section had another successful year in promoting volunteer opportunities. In 2005, citizens provided over 21,497 volunteer instances for a total of 170,198 volunteer hours at a value of more than \$2.4 million, which is equivalent to the cost of an extra 83 full-time employees.

In addition, the section tracked, obtained, and/or assisted in the receipt of \$805,650 in sponsorships, and \$1,649,359 in grants. Development also coordinated 155 park cleanups for a contribution of over 7,878 volunteer hours at a value of \$112,662, had 174 high school students enrolled as volunteers in our Columbus Kids Care Program, and worked with 23 Adopt A Park, Adopt a Trail, or Friends of Park groups throughout the year.

The Development Section raised \$67,450 for the P.L.A.Y. (Private Leisure Assistance for Youth) endowment fund to provide scholarships to children from low-income families to participate in a variety of our fee-based activities, and dispersed \$62,671 in P.L.A.Y. grants to 2,973 participants; produced quarterly newsletters regarding volunteer recognition, contributions, safety, and senior programming as well as the department's employee newsletter; and produced graphic and design work for the entire department, and coordinated displays for department participation at several events including the OSU Wellness Fair, the Ohio State Fair, and Experience Columbus.

Fiscal

Always looking for new and alternative options on saving money or efficiently enhancing operations, the Fiscal Section held the fourth, annual budget summit focusing on budgeting, accounting, cash handling, and purchasing. The section also worked on efficiency in its warehouse operations by completing all responsibilities with one part-time and two full-time employees, which is a reduction of one part-time and two full-time positions in 2004.

Golf

During 2005, Airport Golf Course received \$4,522,738 in revenues compared to \$4,421,407 in 2004, which is an increase of \$101,331. In addition, golf rounds played increased from 244,867 last year to 269,208 in 2005, which is a positive difference of 24,341 rounds.

Capital improvements included finishing the cart paths at Mentel Memorial Golf Course, and completing additional paths at Raymond Memorial and Airport Golf Courses. In addition, Golf Course Superintendents and Greenskeepers completed pesticide licensing certifications, Golf Program Managers and Golf Professionals completed their PGA and LPGA annual requirements, and Columbus Golf Pass sales totaled 221 compared to 144 last year.

The Golf Division also hosted the “Greater Columbus Men’s Amateur Championship”, the “Greater Columbus Women’s Amateur Championship”, the “Greater Columbus Junior Tournament Series”, the “Robert Sandidge Sr/Jr Tournament”, and the “Greater Columbus Senior Tournament Series and Championship”.

Permits

In charge of rental facilities for the department, the Permits Section worked with the Planning and Design staff to install new tile floors at three shelter houses, and new bathroom tile at Cleo Dumaree Athletic Complex and Whetstone shelter house. The section also refinished the gym floors at Berliner Athletic Complex, provided weekly dock cleaning for public marina customers, and installed new marina signs.

In total, Permits provided rental services at nine enclosed shelter houses, five athletic complexes, and four marinas which served over 300,000 customers in addition to rentals at various recreation centers and outdoor park wedding sites.

Planning & Design

The Planning and Design Section completed several capital improvement projects including Lazelle and Dodge Recreation Centers, North Bank Park and Pavilion, the Hoover Mudflats Boardwalk, and the Columbus Youth Performing Arts Center as well as roof renovations at 20 facilities, sidewalk replacements at several parks, the Nelson Park picnic and parking expansions, 42 tennis and basketball court renovations, 33 playground improvements, road and parking improvements in 10 parks, and seven additional miles of multi-use trails.

The section also began work toward moving the department’s entire administrative offices to a new site – 400 E. Town St., partnered with the Franklin Park Conservatory to work toward the implementation of a master plan for Franklin Park, continued work with Metro Parks and Ohio Audubon for the development of the Whittier Peninsula, and acquired 50+ acres for future trail development, and 6.2 acres on the far north side of Columbus for park development.

PARKS DIVISION

Natural Resources and Outdoor Education

Natural Resources planted over 1,000 native woodland flowers to help restore the natural forest ecosystem, sprayed over 13 miles of trails to combat honeysuckle growth, and worked with Planning and Design to install a new 1,500 boardwalk at Hoover Nature Preserve to create an educational and recreational opportunity to bird watch in an area known to have bald eagles.

The section also worked with 22 community groups to clean up and enhance the natural resources of parks throughout the city, conducted teacher training days for 100 Columbus Public School teachers in the areas of science and social studies, offered programs to 12,827 participants, and focused on teen programming including a teen adventure camp, snow skiing, rowing, and water skiing.

Building & Park Maintenance, and Forestry & Horticulture

The Forestry and Horticulture Section began their year focusing on emergency responses to winter ice storms in which they worked in ice, rain, snow and bitter cold to clear fallen tree limbs and brush at over 1,500 locations throughout the city. On a lighter note, this section helped the department to receive the national “Tree City Award” for the 26th consecutive year, and celebrated “Arbor Day” at Schiller Park in German Village and planted 10 trees.

Re-districting of Park Maintenance was addressed to reflect the addition of the re-established downtown zone to assist with a higher level of maintenance provided to downtown parks. In addition, this section received \$30,000 from the Park of Roses Foundation to allow for the hiring of two, part-time seasonal staff to support the maintenance at the Park of Roses.

Building Maintenance completed annual air conditioning and heating unit inspections, replaced several HVAC systems in various facilities, provided support on design review for roof renovations, remodeling projects, and water line replacements, and focused attention to cleaning and removal of graffiti problems.

RECREATION DIVISION

Arts

The Cultural Arts Center had a successful season with 10 main hall and 12 loft gallery exhibitions, 57 art studio classes for 3,040 students, over 1,380 guests for the “Conversations and Coffee” lecture series, and support from volunteers who contributed 1,521 hours of service.

The Columbus Youth Performing Arts Center hired a new artistic director, worked with the Planning and Design Section to renovate the facility, successfully produced five full-scale productions with the Children’s Drama Company and Park Playhouse Teen Theatre, and formed a partnership with the Phoenix Theatre as artistic consultants for children’s productions.

The Golden Hobby shop had an overall sales increase of 16.75 percent over 2004, and joined the newly formed German Village business group to enhance awareness to businesses in the area to the public and tour companies across the state.

Community Recreation

Recreational activities played a big part in helping others through the Community Recreation Section. The summer food program served 105,000 breakfasts and 202,000 lunches at 145 sites to children from low income families, raised \$10,000 for the Mid Ohio Food Bank through the “Empty Bowls” project, obtained \$17,000 for the summer “Learn-to-Skate” program for 1,400 youth, secured \$1,500 for the “Holiday Strings” concert for seniors and their families at the Martin Janis Center, assisted with the “Make a Difference Day” picnic for the homeless at Goodale Park in partnership with First Link, supported area high school swim teams through their use of our Indoor Swim Center, raised \$350,000 in revenues from our summer camp programs, and managed successful athletic tournaments regarding boxing, gymnastics, wrestling, track, basketball, and swimming.

The Therapeutic Recreation Section held a successful “Four Foot Hoops Tournament”, a “Super Bowl Wheelchair Football” event, and the “National Wheelchair Softball Tournament”, as well as new programs in wheelchair tennis and swimming for those with disabilities. In addition, the section re-established a quad rugby team, received funding from BlazeSports America for wheelchair football and rugby clinics, and strengthened partnerships with the Ohio Wheelchair Sports Association, Bishop Watterson High School, The Ohio State University Medical Center/Dodd Hall, Children’s Hospital, Summit Vision, the MS Society, The Ohio State University Adapted Recreation and Sports program, YMCA of Central Ohio, St. Charles High School, Rotary of Columbus, and BlazeSports America.

Special Events

This section coordinated “Festival Latino” with more than 60 ethnic food and merchandise vendors from 17 countries, managed the “Jazz & Rib Fest” with 25 rib vendors to the delight of 400,000 people, hosted a crowd of more than 30,000 for the fifth annual “Grange Insurance Family Fun Fest”, contracted and presented 541 performing artists at various festivals and concerts, raised \$820,896 in cash sponsorships and grants and \$457,500 in in-kind goods and services, and produced downtown and community performance concerts for more than 6,000 people at “Rhythm on the River”, the “Short North Jazz Series”, “Topiary Garden Concerts”, and “Magical Musical Mornings”.

In addition, the section also reinstated the “Partnership Through Sponsorship” event sponsorship program that provided \$22,600 in financial support to eight qualifying non-profit organizations that produced free neighborhood concerts and events, supported the eight-week inaugural of “Arena District Kickball League” at McFerson Commons, created an on-line version of the “2005 Event Planning Guide” for use by event producers utilizing city services, and supported the return of the “Columbus International Triathlon and Sports Expo” which had 670 amateur competitors.

Sports

The Sports Section partnered with the USSSFL to offer flag football for 60 teams which is an increase of 48 teams over 2004, implemented seven new baseball tournaments, utilized part-time employees to collect \$33,000 in parking fees during weekend tournaments at Berliner Park, saved the city \$15,000 by installing the north batting cage net at Anheuser Busch Park, and increased the number of teams for softball, volleyball and basketball league play throughout the year.

**PUBLIC SAFETY DEPARTMENT
2005 ANNUAL REPORT**

DEPARTMENT OF PUBLIC SAFETY

The Department of Public Safety manages the operations for the Divisions of Fire, Police and Support Services for the City of Columbus. Its' mission is to provide quality, dependable public safety services to the citizens of Columbus.

Under the leadership of Mayor Michael B. Coleman and Safety Director Mitchell J. Brown, the Columbus Department of Public Safety achieved significant results in 2005 that enhanced neighborhood safety and contributed to making Columbus the best place to live, work and raise a family.

The new Columbus Police Training Academy was fully operational in 2005 and served as educational backdrop for a police class of 75. The Academy provides state-of-the-art training to every Columbus police officer and recruit, and it will serve as a regional training center for the Midwest. Law enforcement officials from around the region will be trained by some of the best police officers in America on topics ranging from Homeland Security to Identity Theft.

In 2005, Columbus Division of Fire upgraded the Division's Vehicle Fleet by replacing: 12 of the 34 front-line Fire Engines; 11 of the 32 front-line Medic Vehicles; 2 of the 15 front-line Ladder Trucks and all 5 front-line Rescue Vehicles. In addition, all fire stations now have computer capability and have internet access. The Fire Division also designed and delivered an awareness level class in terrorism and weapons of mass destruction. This class was offered to all non-uniform City employees. The Fire Division graduated a class of 25 and trained over 4,000 City employees.

DIVISION OF POLICE – 2005 HIGHLIGHTS

SUMMER STRIKE FORCE

The mission of Mayor Coleman's "Strike Force" initiative was to reduce violent crime in identifiable geographic areas by targeting crimes such as robberies, assaults and crimes involving firearms. City overtime was utilized for this initiative. The strategy was to utilize real-time crime data gathered from the Division's Crime Analysis Unit as well as computer-aided dispatching information from the Communications Center. The assigned incident commander deployed policing resources to aggressively address the criminal conduct in an identified area. High visibility and strict enforcement was utilized. The measure of success for this initiative comes not only from arrest statistics but also from the prevention and reduction of violent crime.

SWAT

The S.W.A.T. Platoon celebrated 31 years of service in 2005. There were 452 requests for service. That results in 97 felony and 5 misdemeanor arrests. Fifty-two search warrants were served for different units within the Division and other agencies in the central Ohio area without serious injuries to officers or suspects. S.W.A.T. performed 62 stakeout missions that resulted in numerous arrests.

TRAINING

The newly constructed Columbus Police Regional Training Center, a 166,288 square foot state-of-the-art facility, is located at 1000 N. Hague Avenue. It is designed to accommodate a number of different training needs including numerous classrooms; a 250-seat lecture hall and 500-seat auditorium; scenario rooms for experiential-based training; a forensics classroom for evidence collection, preservation, and processing; physical conditioning center; gymnasium; aquatic center; defensive tactics training rooms and a boxing room. A design for phase three of the academy project has been completed and will include "Tack Town" for real-life firearms Simunitions® training and a driver's training center to include driving simulators, a driving track and skid pad.

The Recruit Training Unit graduated one recruit class. The 108th recruit class graduated on July 15, 2005 adding 54 new officers to the Division's roster. The 109th recruit class of 75 began training on December 19 and will graduate in June 2006.

The Defense tactics Unit completed a six-month study on the use of the Taser. This study covered the first six-month period the Division had Tasers fully deployed to all marked units on the street. The information

was compared to the previous six-month period. In general the study revealed that Taser deployment substantially reduced the frequency of:

- Citizen complaints
- Injuries to officers from physical confrontations with aggressive/resistive subjects
- Injuries to prisoners
- Use of Level 2 Control (Use of Chemical Mace)
- Use of Level 4 Control (Strikes, Punches, Kicks)
- Use of Level 5 Control (Use of Impact Weapon)

Also, there were 12 documented incidents where subjects attempting suicide were stopped and taken into custody preventing the deaths, and 14 incidents where deadly force was justified, but officers were able to use time, distance and barriers to deploy the taser as the response.

The Advanced Training Administrative Unit sponsored several regional training courses using outside vendors. To date, approximately 20 courses are scheduled through the Regional Training Program using outside vendors as well as Columbus Division of Police personnel. The program is still in the early stages but is progressing.

Two Citizen's Police Academy (CPA) sessions were held in 2005. This program graduated 42 citizens who now have a better understanding of the values, philosophy and operations of the Division of Police. In addition, another session of the Youth Citizen's Police Academy (YCPA) graduated 15 teenagers this summer. The Youth CPA provided these teenagers a positive learning environment and an opportunity to express their concerns about misconceptions, stereotyping, and other issues sometimes associated with police-youth contacts. They were educated in the inner workings of the Division of Police in an effort to build a positive relationship through understanding and knowledge. Thirty-one Citizen Police Academy graduates joined the CPA Alumni Association. The Alumni Association provided food and water for the officers working Red, White and Boom.

STRATEGIC RESPONSE BUREAU (SRB)

The Community Liaison Section of SRB serves as a conduit for policing services as well as a route for feedback to the Division. The 19 Community Liaison Officers, one for each patrol precinct, attended numerous community and block-watch meetings during 2005. Through these meetings and other community contacts, the liaison officers successfully addressed a multitude of problems ranging from endemic crime to quality of life issues. The section also supports public safety programs such as Eddie Eagle Gun Safety, Safe and Smart, Homes Safe Home, Stranger Danger and McGruff-The Crime Dog. The section supported Mayor Michael Coleman's 2005 Neighborhood Pride Campaign and Neighborhood Safety Academies.

DETECTIVE BUREAU

The Crime Analysis Unit issued 272 crime pattern advisories and updates (227 new crime pattern advisories, 47 updates) in 2005, a 70% increase over 2004. The unit also completed 50 crime strategy reports in 2005 and processed a total of 1618 requests for information, a 35% increase over 2004.

Using GIS technology, the Crime Analysis Unit provides members of the Division with biweekly zone status reports. These detailed reports include maps on newly identified crime trends in addition to maintaining a web site on the Division's intranet where personnel may obtain these reports along with daily summaries of incident reports sorted by precinct and shift. More importantly, information provided by the Crime Analysis Unit assists bureau commanders and subdivision deputy chiefs in identifying and developing strategies to combat crime patterns identified during weekly crime strategy meetings.

TECHNICAL SERVICES BUREAU

The Identification Section received an upgrade to the Automated Fingerprint Identification System (AFIS) in November 2005. New equipment included:

- Live scans with palm print capture
- Latent camera workstation to reduce processing time of evidence
- Automated palm print search capability for latent images

- 40 Fast ID (hard-wired devices) for a quick identification using only two fingerprints from remote locations (to share with other law enforcement agencies in the Greater Columbus Area)
- 40 Rap ID (wireless devices) for mobile units (to share with other law enforcement agencies in the Greater Columbus Area)

Police work is inherently dangerous and keeping officers safe is a paramount issue for the Division. Having reliable communication equipment is one of the most critical needs for an officer. To that end, we purchased and assigned approximately 700 new portable radios to officers in the patrol subdivisions. The Division also equipped new cruisers with an updated light-bar. The L.E.D. technology on the light-bar increases visibility and alerts the public at a greater distance to the presence of a stopped cruiser. The prisoner transport vehicle was redesigned for increased officer safety and for enhanced suspect security.

NARCOTICS BUREAU

The Narcotic Bureau charged 630 persons with narcotics related offenses, a 2% decrease from last year's total of 644 charged. During 2005, there were 5,500 complaints received, 398 search warrants executed, 29 consent searches and 351 landlord notification letters sent. The bureau expended \$68,876.00 for contraband purchases and \$51,212.83 in informant fees. Total expenditures for the bureau in 2005 were \$4,261,113.

DIVISION OF FIRE – 2005 HIGHLIGHTS

FIRE BUREAU OF ADMINISTRATION

The Division now electronically collects fire run information to match current NFPA standards. Over the past three years, the Division of Fire has generated more revenue than any other General Fund entity in City Government. The Division also provides more than \$250,000 in charitable contributions in Central Ohio each year. Grant awards have steadily increased over the years and we have received \$1,736,105 to date. The Division of Fire continues to search other avenues and utilize as many resources available to improve efficiency, effectiveness and enhance our service delivery to the citizens of Columbus. We have also developed a liaison program matching Division captains with local community organizations and assigned battalion chiefs as a liaison with local fire department and major utility companies.

To enhance the delivery of fire services to the citizens of Columbus, the Division of Fire is now going through the accreditation process by the Commission of Fire Accreditation International, Inc. The organization assists “fire and emergency agencies throughout the world in achieving excellence through self-assessment and accreditation in order to provide continuous quality improvement and the enhancement of service delivery to their communities.” Each agency is required to undergo an intensive self-evaluation and develop a comprehensive strategic plan. A detailed risk analysis of the community is conducted and the agency must successfully pass an exhaustive review by their peers. With only, 106 accredited agencies worldwide, achieving accreditation is a very distinct honor.

TRAINING

Additional Captains and Lieutenants were promoted to increase staffing the Division in more cost effective manner. The Division has graduated 115 recruit firefighters and has trained and certified:

- 121 new firefighters as State of Ohio Firefighter Level II
- 121 new firefighters as State of Ohio Fire safety Inspectors
- 121 new firefighters as State of Ohio EMT – Basic
- 195 new EMT – Paramedics
- 45 new Columbus Rescue Technicians
- 55 new Rescue Technicians from mutual aid departments
- 188 Journeyman Firefighters
- 78 new Lieutenants to NFPA Fire Officer I level

The Division has also provided:

- 48 hour EMT-Paramedic refresher training to 777 members
- 40 hour EMT-Basic refresher training to 762 members

The Division has also implemented an Entrepreneurial Fund which allows the Division to charge outside agencies for training and then reinvest the collected funds for additional Division training needs.

SUPPORT SERVICES BUREAU

We have replaced all of the Division's self-contained breathing apparatus with newer, state-of-the-art models using Federal grant money. We have also secured funding approval for \$9.7 million dollars to build a new training facility. Civilians have been hired to replace firefighters in mail carrying and maintaining turn-out gear.

The Division's vehicle fleet has been replaced as follows:

- 12 of the 34 front-line Fire Engines
- 11 of the 32 front-line Ladder Trucks
- 2 of the 15 front-line Ladder Trucks
- All 5 front-line Rescue Vehicles

EMERGENCY SERVICES BUREAU

Under the direction of Deputy Chief in the Emergency Services Bureau, the unit includes our Bomb Squad, Rescue, HazMat, and EMS operations. The Bomb Squad has been expanded to include a full-time Captain and a bomb technician and a canine handler. The Unit will also include a Dive and Rescue Team (DART). Our Division maintains the largest non-military Bomb Squad in the United States and operates a state-of-the-art Hazardous Materials Team. Both the Division's Bomb Squad and Hazardous Materials Team have received the highest training available and employ the most advanced technology possible.

CRITICAL INCIDENT MANAGEMENT TEAM

We also maintain a Critical Incident Stress Management Team, which is composed of over 100 members that assist emergency workers in coping with the stress of working in extremely traumatic emergency incidents. The team has provided services for police and fire departments all over the State of Ohio.

FIRE PREVENTION BUREAU

The Division's Fire Prevention Bureau oversees more than 20,000 fire inspections each year and also reaches out to the community by educating the public through fire safety education and training programs such as:

- Neighborhood Pride
- Firefighters Against Drugs Program
- Juvenile Fire setters Program
- Latino Outreach Program
- Division's Safe house and Safety First Band
- Fire Station Tours and School Presentations
- AED Education

SUPPORT SERVICES DIVISION – 2005 HIGHLIGHTS

COMMUNICATION SECTION

The Communications Section has 34 full-time positions. The main priorities for the Communications Section are to provide various support services to the Department of Public Safety Police and Fire Communications Systems. The Division is responsible for the engineering, purchasing, installation and maintenance for the Police and Fire Division's 800 MHz Radio, Microwave, Data, Telephone, Recording, and Security Systems throughout the City of Columbus.

In 2005, the Division of Support Services became the focal point for administering the implementation of Homeland Security "interoperability" communications grants received by the City of Columbus, Franklin County and surrounding Counties within Ohio Homeland Security Region 4. Nearly \$10 million dollars in grant funds have been allocated to enhance and promote radio communications and "Interoperability" for all first responders within the region.

Through grant applications submitted by the Support Services Division, the City of Columbus received additional "Urban Area Security Initiative" (UASI) GRANT FUNDING (\$3,384,000) in 2005 for purchasing additional communications equipment and technology to increase and enhance "Interoperability" communications among first responders.A

The Division completed the purchasing, programming and distribution of 820 new portable radios at a cost of 2.6 million that were added to the Columbus Police and Fire Divisions and CCTV projects to Fire Stations 16 and 20. It also completed the installation of over 5000 ft. of fiber cable for hook-up of City "Intranet" at the Police Academy.

The City of Columbus Public safety 800 Radio System has 122 agencies from Columbus, surrounding cities, townships and counties with 8,900 active radios. There were a total of 57 agencies billed for communications services on the 800 MHz Radio System in 2005 with revenue totaling \$420,000. The overall Division revenue billings totaled \$490,000.

LICENSE SECTION

The License Section has 13 full-time employees and its function is to provide, administer, and enforce all laws, rules, and regulations relating to licensing requirements for various types of businesses and users of burglar and fire alarm systems. The License Section generated \$1,759,813 in total revenue and handled a total of 43,942 transactions in the year 2005 and:

- Issued and tracked 15,399 alarm user permits, 379 alarm dealer and agent permits. Tracked 19,866 false alarm reports from the Columbus Division of Police and 853 false alarm reports from the Columbus Division of Fire. Collected \$815,580 in penalties from negligent alarm users. Processed 1,747 written appeals. Conducted 56 revocation hearings. Revoked 10 alarm user permits. The "Alarm Unit" generated \$872,879 in total revenue for the year 2005.
- Conducted 1,067 pushcart, taxi, livery and horse carriage inspections. Licensed 573 vehicles for hire, 794 driver, 58 pushcarts, 880 peddlers and peddler promoters, 9 itinerant vendors, 74 massage technicians, 2 close-out sales, 78 establishments and transferred 261 licenses.
- The Vehicle for Hire Unit investigated 32 citizen complaints. Transacted business at 8 Vehicle for Hire Board Meetings. There were no licenses revoked or suspended which, therefore, resulted in no License Appeals Board Hearings. The Taxicab Driver Test was administered to 251 taxi driver applicants. The License Section registered 115 Assault Weapon Transactions under the City's new Assault Weapon Ban.

WEIGHTS AND MEASURES SECTION

The Weights and Measures Section operates under the enforces Title 29 of Columbus City Code. Its mission is to assure "Equity in the Marketplace". Various types of inspections are performed to provide a level field of competition for merchants to conduct their business. The attempt is to guarantee no money disparities to either buyer or seller in commercial transactions.

The Weights and Measures Section inspected and tested 11,820 measuring devices (scales, gas pumps, taxi meters, laundry dryers, parking clocks, vacuums, car washes and vehicle tank meters). Two hundred forty-nine (249) devices were rejected and taken out of commercial use until repaired. Two hundred twenty-four (224) were faulty re-inspections and four hundred sixty-nine (469) were regular re-inspections.

Weights and Measures performed random and standard package checking tests on 1,119 items; 97 packages and 3 lots were ordered off-sale for being short weight. The section also responded to 99 consumer complaints (including scales, short weight, UPC/food prices, gas pumps, advertising and miscellaneous). A total of 98 were resolved. Price verification tests were performed in 98 establishments and 43,600 items were checked; 42325 were correct, 137 were over charges and 138 were under charges. A total of 61 violations were issued for non-compliance. Invoiced revenue from inspections totaled \$325,575.00.

**PUBLIC SERVICE DEPARTMENT
2005 ANNUAL REPORT**

**Public Service Department
Fleet Management Division
2005 Annual Report**

The Fleet Management Division maintains the City's 3,000-plus vehicles and pieces of motorized equipment, operates repair facilities at multiple locations, and develops vehicle utilization and replacement policies. An internal service division, Fleet Management bills other city agencies for services rendered. Highlights of 2005:

- Acquired 27 acres of property near the intersection of Hamilton and Groves Road for a new Fleet Maintenance Facility; entered into a design contract for the new facility with DLZ; and received \$20 million in the December 2005 bond sale to pay for the land, design contract and construction of the new facility.
- Maintained billing rates at the same level as previous years: \$54/hour for labor, 22 percent markup on parts and fuel and 5 percent on services.
- Reduced actual overtime expenses by nearly \$200,000 below the 2005 budget appropriation. It was the lowest over-time total in at least seven years.
- Hired a new Administrator and new Fleet (Operations) Manager
- Continue to meet with the Fire/Fleet Task Force to improve overall operations and communications between Fleet Management and Fire Division.
- Continued to meet regularly with customers via the bi-monthly Consumer Panel meetings.
- In conjunction with the Finance & Management Department, implemented a variety of new performance measures to better track fleet operations and effectiveness.
- Set goals for shop labor efficiency.
- Reduced the overall fleet by 53 vehicles by selling or junking 228 vehicles, resulting in \$423,688 in proceeds to the City Treasurer.
- Initiated an aggressive "green" program in support of the Mayor's overall get green strategy, including use of solar panels, hydraulic/oil heaters, anti-idling measures, participation on committees and recycling efforts.
- Purchased a new diagnostic computer for the Auto Shop to help mechanics improve repair efficiency and also to provide on-line manufacturer repair updates.
- In the wake of rising fuel prices, proposed strategies to reduce fuel consumption, many of which were solidified in a Mayor's Executive Order in December 2005. Established anti-freeze recycling system.
- Reduced overall fuel consumption by 109,000 gallons over 2004, saving more than \$200,000 in fuel costs.
- Reduced total reported lost-time accidents from 18 to 17.
- Two of 12 maintenance shops were injury free in 2005.
- All division employees received Kaizan awareness training
- Provided training on heavy-duty air brakes, fire apparatus, and various safety-related classes.
- 41 employees received Automotive Service Excellence (ASE) certification in 2005, the largest number in a given year for Fleet Management.
- 10 employees received Emergency Vehicle Technician training in 2005, with two receiving EVT certifications.
- Reduced total value of parts inventory by 9.5% percent from January to December 2005.
- Instituted spreadsheet to track daily absenteeism.
- Re-vamped Tire Shop hourly employee schedules to better service customers and reduce overtime and personnel expenditures.

- Re-aligned supervisory responsibilities between Auto, Tire, and Small Engine repair shops to improve efficiency and customer service in Auto Shop.
- Assigned two additional Automotive Mechanic Heavy's to the 25th Avenue maintenance shop to work 3rd shift on snow plows, street sweepers and pothole patching equipment.
- Instituted new inter-office mail system that reduced unnecessary trips to Short Street by shop supervisors.
- Sealed and striped parking lot at Short Street
- Created a Division internal newsletter in December 2005.

**Public Service Department
Refuse Collection Division
2005 Annual Report**

The Refuse Collection Division provides weekly residential solid-waste collection services to approximately 323,705 households and administers programs for waste reduction, recycling, litter prevention and volunteer cleanup, and graffiti removal.

- The Refuse Collection Division disposed of 343,480 tons of municipal solid waste, which represents a 3.78% decrease from 2004. Through recycling programs 14,545 tons of recyclables, 30,442 tons yard-waste, and 196 tons of Household Hazardous Waste were diverted from the landfill in 2005. This combined total of 45,183 tons represents 11.64% of the city's residential waste stream that was diverted from the landfill in 2005. This represents a 0.24% increase from 2004. The combined total waste stream for 2005 was 388,198.26 tons.
- In cooperation with the Solid Waste Authority of Central Ohio, the division began a pilot recycle program (Blue Bag) effective April 25th 2005. In 2005 this program diverted 97.08 tons of recycling material from the landfill.
- 3,806 dead animals (1,420 domestic and 2,386 wild) collected from public roadways in 2005.
- 33 vehicles (12 front loaders, 4 manual side loaders, 15 automated side loaders, 2 roll-off trucks, and 2 spare arms for McNeilus automated side loader trucks) for a total of \$5,459,366 were purchased in 2005
- Purchased 7,900 90-gallon and 2,225 300-gallon, and 15 eight cubic yard containers at a cost of \$810,960
- Customer satisfaction remains high, the average favorable response percentages were cleanliness of alleys, 72%; trash collection, 91%; timeliness of service, 94%; bulk service, 88%; and responsive customer service, 96%.
- In partnership with the Solid Waste Authority of Central Ohio (SWACO) the Refuse Collection Division arranged and conducted three (3) Household Hazardous Waste Collection events at City transfer stations; and 18 more collections events were conducted at other locations throughout the city. Columbus residents diverted more than 126,721 pounds of hazardous material from the Franklin County Landfill.
- Keep Columbus Beautiful (KCB) received two (2) National Awards presented by Keep America Beautiful – 1st Place Affiliate Award, and 1st Place in the Beautification and Community Improvement category.

- In 2005, KCB:
 - Organized 338 litter cleanups using 8,176 volunteers, who contributed 28,732 volunteer hours who collected 337,872 pounds/168.9 tons (11,262 bags) of litter
 - Organized 2 volunteer graffiti paint-overs on private property
 - Supervised 12 community service worker cleanups where 95 workers collected 35,220 pounds/17.61 tons of litter (1,174 bags) and 95 tires
 - Removed 7,137 square yards of graffiti from 647 sites
 - Continued its partnership with Neighborhood Pride by recruiting and coordinating 311 volunteers (working 1,458 hours) who participated in 19 events (litter cleanups, graffiti paint-overs, and beautification projects) within the Pride areas. Volunteers collected 810 bags of litter and debris in the Pride areas (24,300 pounds).

**Public Service Department
Transportation Division
2005 Annual Report**

The Transportation Division plans, designs, and inspects road and highway improvements. It also maintains the City's streets, highways, alleys, bridges and traffic-control systems. It assures that construction within the right of way is in accordance with the City's plans and specifications.

- Developed rules and regulations for pay phones in the right-of-way
- Required consultants to submit scanned images of construction
- Consolidated construction inspection services from 7 sub-sections to 5 sub-sections to improve efficiency
- Identified suspected sources of over-time abuse and began preparing a plan for dealing with the abuse
- Presided over the City's first ever "Roller Compacted Concrete (RCC) Certification and Training"
- Minimized non-wage expenses to keep the overall controllable portion of 240 fund in check
- Transferred parking permit sales to the Parking Violations Bureau
- Achieved zero late contractor payment complaints being relayed to the Director's Office
- In order to address residential concerns with a large amount of truck traffic on Watkins Road from the railroad overpass to Lockbourne Road, staff conducted the Watkins Road Truck Traffic Study. A number of inexpensive, short-term improvements were implemented. The task force also identified the need to build sidewalks in 2006 on Watkins Road to serve Watkins Road Elementary School.
- Partnered in Pay As We Grow agreement with Mt. Carmel East, Dominion Homes, M/I Homes and Continental for the E. Broad Street corridor. The agreement includes the widening of E. Broad Street from Taylor Station Road to Reynoldsburg-New Albany Road to six lanes, with sidewalks, curb and gutter and medians, minor widening and turn lanes on Taylor Station Road and Reynoldsburg-New Albany Road. The total project cost is \$16.4 million, with the City of Columbus contributing \$2.4 million.
- Identified 20, primarily downtown, locations for the deployment of red-light running cameras
- Reformatted maintenance maps that reflect snow-plow routes and street-sweeping routes.
- Completed Main Street Bridge project design
- Completed Arterial Resurfacing 2005 (\$6.5M in 100 days)

- Settled the Short North Arches lawsuit for \$1,235,000
- Commenced construction of Morse Road Phase I
- Constructed Strawberry Farms Traffic Calming Phase I
- Designed and installed Chapman Elementary School traffic signal
- Converted four roadways from one-way to two-way operation:
 - 11th Ave – from High St. to Grant Ave.
 - Chittenden Ave – from High St. to Grant Ave.
 - Grant Ave – from 11th Ave to Chittenden Ave.
 - State St – from Front St. to High St.
- Completed Third Street Resurfacing and Bridge project
- Implemented Phase I of Integrated Project Management System (IPMS)
- Supervised set up and take down of traffic controls for numerous events, including transformer moves, OSU football games, and Red White and Boom
- Assisted police in 38 Traffic Emergency Response Team accident events
- Began the Roadway Flooding Elimination Program
- Bid the work to construct salt barns for two outposts
- Worked with ODOT and Consultants to provide City's input to the I-70 / I-71 project
- ADA design, project management – installation of 3,518 Curb Ramps. (Total since 1997 of 19,219.) OSILC Report filed for 2004.
- Prepared Grant Applications for OPWC funds to acquire funding for Main Street Bridge, Roberts Road, and Hard Road Phase C. Funding was awarded for Main Street Bridge (Grant - \$3,904,045 Loan - \$1,308,299 Total \$5,212,344) and Roberts Road (Grant - \$2,400,611). Additional funds (Grant - \$5,000) were awarded from PUCO to install street lighting at New World crossing
- Parties responsible for the damage to traffic-control devices were billed \$54,044.43
- Staff completed approximately 1,100 service requests this year
- Surface Treated 26 lane miles of alleys and swept 18,858 curb miles
- Collected 70 tons of litter during annual spring cleanup
- Completed 6 Neighborhood Pride locations, various homeless encampments and 5 special events
- Swath miles mowed – 2,878; Potholes patched – 163,375; Curb miles swept – 19,540; Bags of litter picked – 4,230
- The parking meter inventory at the end of 2005 was 4,731 meters, with revenue of \$2,995,500.
- Four new loading zones were installed, ending the year with 144 loading zones
- Signal crews completed 13,026 maintenance calls during the year.
- Changed downtown illuminated one-way signs to aluminum signs.
- Installed pedestrian safety paddles in the street at Cleveland & Gay, Cleveland & Grove, and Grant & Capital
- Installed 384 ground-mounted and 236 overhead pedestrian safety signs. Issued Work Orders to install Audible Pedestrian Signals at 8 intersections
- Sign Fabrication screened 9,381 signs, made 1,036 street name signs, and produced approximately 28,000 computer-generated signs.

**DEPARTMENT OF TECHNOLOGY
2005 ANNUAL REPORT**

Department of Technology

2005 Annual Report to Columbus City Council

MISSION STATEMENT

The Department of Technology will leverage technology to make Columbus the best-performing municipality in the Mid-West.

The Department of Technology (DoT) supports the local government information infrastructure to promote the delivery of exceptional customer service, increased efficiency and the achievement of peak performance by:

- providing and sustaining uninterrupted, secure, and reliable information systems;
- developing and instituting information management policy and procedures; and
- ensuring digital equity to eliminate the digital divide that exists in city government and in our communities

DoT achieves this through the:

- maintenance of the city's information management systems;
- development and management of the city's network;
- provision of citywide telephone support services (including cell phones and pagers);
- provision of citywide mail services;
- design and maintenance of the city's website (www.columbus.gov);
- desktop computer support;
- operation of public, educational, and government access television channels; and
- support of the City of Columbus 311 Call Center

2006 Planned Activities – Mayoral Initiatives

The following Mayoral Initiatives will be completed by the Department over the course of the year. These initiatives are categorized by Columbus Covenant Goal.

Customer Service

Online Interactive Forms

During the year, DoT will implement a software facility (Forms Engine) that will allow for interactive storing and use of official City forms that are utilized in the daily transaction of business between citizen and the City. This facility will be integrated with various citizen-facing applications to facilitate the use of online systems to request and reserve City resources and services.

Implement Recreation & Parks Online Registration & Payment

This initiative is enter into an application development project with Recreation & Parks Department for the purpose of implementing a version of the Class Software System in such a matter as to provide the capability to citizens to register for City classes online. Additionally, a related portion of this project is to integrate and the Class system to the new payment engine to accept tuition payments for classes that are registered online.

Web-Based Purchasing: V-Gov

This goal of the G2B (government-to-business) initiative is to install new hardware and software components to the Performance Series system that will allow for the acquisition of goods and services via the formal bid process utilizing the Internet. Technology is providing a supporting role to the Auditor's Office in this project.

Peak Performance

IT Disaster Recovery Planning

This initiative will begin the process of developing the physical capability and written plan to reconstitute certain mission critical applications and functions that currently reside at the City data center should that facility become unavailable for use due to natural or man made disaster.

Coordination of Citywide Technology Solutions

This initiative will continue to develop and refine a process to identify opportunities for overall Citywide participation in technology projects.

311 and Columbus Stat System Integration

DoT will partner with the Finance & Management Department, Mayor's Office and the vendor of PBviews to integrate the performance results data from the 311 system into the Columbus*Stat performance management system.

Citywide Network Connectivity Planning

A technical data connectivity plan will be developed to lay out the segments needed to be constructed over a period of years to provide connectivity to all parts of the City. This plan will take into account such technologies as fiber, cable, third party leased lines, microwave and wireless. Voice, data and citywide Internet access will be included in this plan which will cover a number of years.

Research and Implement Technology to Support Essential Functions

The Department of Technology through its strategic planning process will work to identify, propose, justify and assist in the implementation of information technology solutions to support their customer essential business functions that, in turn, deliver City resources and services to the public.

Web Capital Improvements System GIS-based System

DoT is partnering with the Department of Public Utilities to deliver a GIS-based application available to the Public over the Internet. This application will provide the facility to the citizen to review in a graphical context the location and status of all active City capital projects.

2005 Accomplishments

The following list outlines the major initiatives that were successfully completed in the year just past. The initiatives are categorized by Columbus Covenant Goals.

Customer Service

311 Customer Relationship Management System

Work on the new 311 System progressed on a timely basis through 2005 leading to the implementation of that system on January 3, 2006. The new system was implemented on time with relatively little problems. The new system was rolled out with a public relations campaign which included handout brochures, media coverage of Mayor Coleman taking calls at the 311 call center as well as leaflets inserted into quarterly Water bill mailings. Besides providing one number to call for most City services, the system also permits citizens to schedule bulk refuse pickups and create service requests online. In 2005, 2,576 (11.5%) of all refuse bulk pickups were scheduled online.

E-Government (government through electronic media)

In 2005 the City of Columbus experienced 992,534 visits to its web sites by citizens are seeking information. The Home page was the site most visited with 299,971 visits. Additionally, Columbus continues to place more services online for citizens to access. The following number of transactions and payments were processed though the Internet:

Business Process	Number of Transactions	Dollar Amount
Water Payments	66,657	\$ 8,214,932
Income Tax	5,770	\$ 14,802,743
Parking Violations	40,723	\$ 24,689,318
Total	113,060	\$24,689,318

Online Income Tax Payment – E-Pay System

DOT in concert with the City of Columbus Income Tax Division have successfully implemented a Internet-based online Income Tax e-payment program. In 2005, 5,770 online payment transactions were successfully processed. The total value of e-Pay payments for this system through 2005 year-end was \$14,802,743.

Additionally in 2005, the eGov team began the implementation of the “Content Management” system within the City’s web infrastructure. This system documents and automates the maintenance of text on a site’s web pages. Several sites were transferred to this system, including the city’s main site, as well as that of the Mayor’s Office, Auditor’s Office, Income Tax, Community Relations, Health, Recreation & Parks, Finance & Management, Development and Technology Departments. Current plans are for the city’s remaining web sites to be transferred to the content management system in 2005.

Performance Series 2.5 Upgrade

During the period from June 30th to July 5th, 2005, the Auditor’s Performance Series system was upgraded. This key system, which supports the City’s accounting process as well as the centralized purchasing process, underwent a major upgrade which included hardware upgrades, operating system upgrade, database upgrade, as well as the client and server software upgrades. The upgrade has given the Auditor’s Office several long awaited enhancements.

Cable Broadcast Station Programming

In 2005, the Government Television Channel produced 326 original programs for air on the government channel. Special productions included the Martin Luther King, Jr. Celebration, Black History Month, State of the City Address, "Columbus Unites!", Veterans Day Parade & City Hall Ceremony, Kids in Government Ceremony and Holocaust Memorial.

Achievement Statistics

- During 2005, the cable television section staff produced 326 program units for air on government cable channel 3 providing for 316.5 original program hours.
- The GTC staff also produced 28 program units for air on the educational access channel 25, providing 13.58 original program hours.
- GTC-3 scheduled 16,188 program events for the government channel and 19,800 program events for the educational channel.

Educational access programming agreement

- Educational access programming for 2005 included 37 Columbus Public Schools programs. This is a 170% increase over the number of programs (10) aired by CPS in 2004. This achievement is an outgrowth of the partnership between the City, Columbus State Community College and the Columbus Public Schools is working.

Clinical Application

The Clinical Application provides the Columbus Health Department (CHD) with software that tracks, controls and coordinates the activities of all the clinics within CHD. Tuberculosis Clinic. Implementation also commenced within the Perinatal Clinic in 2004 and continued with the Tuberculosis Clinic. Implementation of the Immunizations and Sexual Health Clinics were successfully completed in 2005. The application has standardized data acquisition within the clinics and facilitated additional data sharing, saving staff time and resources.

Peak Performance

MCP/ASR Employee Performance Tracking Application

DoT application development section partnered with the central Human Resources Department late in the year to develop and implement the first phase of the an online system to administer the newly established Performance Excellence program for Management Compensation Plan (MCP) employees. The first phase was developed and placed into production on schedule early in 2006 to comply with the initiation of the program Citywide.

Anti-Spam Software

The City receives over 100,000 e-mails daily. Industry reports cite that seventy-five percent of all external, Internet mail is Spam. Elimination of e-mail Spam is key to increasing individual productivity in the workplace. In the second half of 2005, DoT investigated the alternatives for the reduction of Internet-based Spam e-mail. A Spam filtering solution was implemented in January 2006 and in the ten days following installation of this software approximately 400,000 e-mails were automatically deleted as known Spam. Another 400,000 were earmarked by the system as possible Spam.

System availability remains reliable

During 2005 DoT generally met or exceeded its service commitments documented in its Service Level Agreements. Many applications attained a 100% availability(scheduled uptime) with all others attaining maintaining or exceeding 99%. DoT customers were provided with most reports and the post processing of documents to meet their business needs on a timely basis.

Central Mailroom Equipment Replacement

The Central Mailroom group acquired and implemented new high-volume mail postage, equipment during the latter part of the year. The older equipment was obsolete and prone to mechanical failure. The new equipment will meet the new United States Postal System Homeland Security requirements which will be put into affect soon. This mailing requirement will be mandatory for any organization that applies postage metering on their outgoing mail. The new equipment will also increase our ability to send mail on a timely basis.

Staff Augmentation

In order to quickly respond to customer support requests that cannot be satisfied with existing staff and to supplement technical expertise that DoT might not have, the department has successful let a bid request for supplemental staffing. The specifications include 17 different information technology job categories. The evaluation team received 33 bid responses, one of the largest bid responses Purchasing has ever received. The evaluation team expects to finalize their UTC vendor recommendations in early 2006.

PC Replacement Rollout

Approximately 500 new PC's were rolled out Citywide replacing older aging equipment last year. This equipment will enhance the efficiency and productivity of the individual City employees that received them. This initiative was part of an equipment refreshment project to maintain reliability of the equipment.

Five New Civil Service Classifications Established; Two Revised

As part of a continuing multi-year project, DoT continues to work with Civil Service and Human Resources to establish "best practices" job families in all the disciplines practiced in the department. The goal is to establish classification families in logical career sequences that contain Civil Service approved classifications established by Council and Mayoral action. These classifications will also have pay ranges that are competitive in the market place. In establishing these families the city will be more able to compete for the information technology skills that it requires to maintain complex information/technology infrastructures. Five New Civil Service Classifications were created and two were revised. These include 311 Service Representative I and II, 311 Service Supervisor, 311 Service Manager and Business System Analyst. In addition, two classifications, Computer Operations Supervisor and IT Operations manager were revised.

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**DEPARTMENT OF DEVELOPMENT
2005 ANNUAL REPORT**

The Department of Development is pleased to submit the 2005 Annual Report. The report highlights the accomplishments of the Department as we work to promote the goals of the Columbus Covenant set forth by Mayor Michael B. Coleman. It is our goal to continue to strengthen our neighborhoods as we work to make Columbus America's 21st Century City.

Planning Division

The past year was one of transition for the Planning Division as the long term administrator, Steve McClary, retired from city service and several staff either changed careers or moved out of Ohio (resulting in a 50 percent reduction in staff planners in the Neighborhood Planning Section).

- Several area plans were completed. Staff prepared and secured City Council adoption of the West Broad Street Economic Development Study, Near East Area Plan, Harrison West Plan, and revision to the Harrison Reach Section of the Riverfront Vision.
- Area plans that were initiated in 2005 were for the Northeast Plan Amendment, Northwest Plan Amendment, Southeast Plan Amendment, Weinland Park Neighborhood Plan, and Milo-Grogan Neighborhood Plan (the Northeast Plan revision and Southside III Area Plan were initiated, but placed on hold due to staff vacancies).
- Staff provided direct staff support and analysis to all four subcommittees of the 21st Century Growth Policy Team, which concluded its work in 2005. Each subcommittee approved key policy initiatives, such as affordable housing principles for the region, pay-as-we-grow financing plans for several growth areas, a regional code of conduct for economic development issues, and facility priorities for growth areas.
- Staff continued to play a key role in coordination of the 10-jurisdiction Big Darby Accord watershed management plan. Work involved management of the consulting team and supporting the G4, other participating groups, and related meetings and public events.
- The Economic Development Sites and Job Growth Zones Study was initiated with selection of a national consulting team and formation of a working group. Background research was undertaken by Bay Area Economics.
- Released a Request for Qualifications (RFQ) for redevelopment of the Whittier Peninsula through national and local advertisements and launch of a new website. Obtained a comprehensive market study and preliminary site assessment of physical conditions, began Phase II environmental work on publicly-owned southern tier properties, continued to work with Metro Parks and Audubon to fulfill the terms of the 2003 Memorandum of Understanding, refined park and development area delineations and overall development concept. Invited two firms to submit development proposals. Initiated discussions with the City Attorney's Office to investigate and advise on the creation a New Community Authority and to rezone the Whittier Peninsula. Continued to investigate and research green building and sustainable development approaches, projects and applications, both nationally and abroad.
- The Planning Division completed and secured Council adoption of a text amendment to the Urban Commercial Overlay.
- Completed and secured adoption of legislation to rezone a portion of Livingston Avenue in a manner consistent with the existing residential section of the street,

as well as apply the Urban Commercial Overlay to other, older commercial sections of the corridor.

- The Planning Division completed a Blight Study for the Whittier Peninsula.
- Economic Development Plans were prepared and were adopted in support of Tax Increment Financing Districts in the Grange headquarters area, East Broad Street corridor, and expansion of the Northeast TIF district.
- Staff reviewed numerous zoning, Council variance, subdivision, right-of-way vacation, and annexation applications.
- Staff provided support to the University Area Review Board that heard 138 cases in 2005 (an increase of 52%), including 20 projects in the Campus Gateway Project (an increase of 150%). Staff also took 12 cases, involving 68 acres of commercial and 276 acres of residential, to the Rocky Fork –Blacklick Accord Implementation Panel for their recommendation to City Council.
- Continued to maintain INFObase and adapt to new city web host and internet format.
- Continued to staff the Board of Directors of the Rickenbacker-Woods technology Center. Continued to manage a contract with the Neighborhood Design Center, utilizing State Capital Bond Dollars to strategically rehabilitate center structures and grounds.

Neighborhood Services Division

The Neighborhood Services Division takes great pride in all the accomplishments of 2005. Our most challenging task this year was maintaining the momentum and high energy and activity level of the Pride program in spite of being void of two staff persons. Other staff was assigned to fill in until the two vacant positions are filled.

The Division continued to work on major projects such as the vacant structure initiative, the proposed Conservation Districts, community requests to form area commissions, ongoing commitment to get the railroads cleaned, boarding up the Poindexter Tower, demolishing the Whitney Young site and many other significant projects. Operationally, we are implementing 311 into our process.

Neighborhood Pride

Since the creation of Neighborhood Pride in 2000, Pride has served residents in 42 neighborhoods. We average six neighborhoods each year and the program has grown to include additional community services. In 2005, 153 residents graduated from the Neighborhood Safety Academy trainings, 1,981 participated in the Bicycle Safety Festivals and Pride recruited 103 new Pride Partners with donations valued at \$54,000.

Pride Centers

NSD currently operates four Pride Centers and plans to open one additional center which will serve the campus area. Pride Centers accomplish several goals contained within the Columbus Covenant. The key and probably most comprehensive goal is the customer service.

The Franklinton Center received over 2749 calls in 2005 a 24 percent increase from 2004. The Health staff at Franklinton received 3446 request for services. The Pride Center manager is involved in many projects some of which include the railroad clean

up, the redevelopment of the Mt Carmel West area, the Franklinton Health, Safety, and Crime prevention Campaign, McKinley Avenue improvement project, re-development of the B&T metals and other commission projects.

The Near East Side Pride Center responded to 5559 calls /walk-ins in 2005. Staff also assisted with the establishment of a Youth Commission for Driving park, assisted with King Lincoln project activities and has ongoing responsibility the WMPR targeted area activities.

The Southside Pride Center had 6345 service requests in 2005. Major projects include the Greater Parsons Ave Vision Plan and the WMPR target zone activities. Staff facilitated neighborhood clean-ups in neighborhoods in the South Side, and is facilitating the move of three homes in the Merion Village community in an effort to save them from being demolished.

The Far East Pride Center was just as busy as the other three, realized many of the same numbers for calls and walk-ins and remained extremely busy with the community. The most significant project for the Far East side was the Woodland Meadows project. In addition, the Far East side initiated an economic development plan for the community, held a code enforcement summit, and many community events on site.

Neighborhood Liaison Program

Community liaison staff continues to respond to the high volume of phone calls and e-mails and attend a high volume of area commission, civic association, civic coalition and block watch and neighborhood meetings. Staff continues to monitor and become involved in major issues and projects in the neighborhoods.

Agency Services

Staff completed the process with the agencies to review the city's process for allocating dollars to the local social service agencies. Funding priorities were recommended by the working committee. We then established the RFP reflective of the established priorities, for distribution. Staff continues to operate the program as we have in the past. Monitoring occurs assessing the spending of our dollars and ensuring the fiscal responsibility of the funded agency. We allocated \$3.5 million in CDBG, HHS and Emergency Human Services funds to 60 local social service agencies.

Code Enforcement

The major accomplishment this year has been to provide adequate coverage of the areas in spite of the recent decreases in personnel. The Woodland Meadows Complex was the most challenging project in 2005. In addition, we established the Safe Neighborhood Review Board, were involved in all of the Neighborhood Pride areas, the vacant structure initiative, the Safe Neighborhood committee and the WMPR activities and many other projects.

Historic Preservation

The HPO continues to produce a high volume of work. They completed 106 certificates and Certificates of Appropriateness within 5 days or less. HPO continued to staff the five historic architectural review commissions in addition to completing other projects such as the Conservation District legislation, and the revision to the guidelines for architectural review standards. HPO continues to sponsor the quarterly historic leader's breakfasts to

provide an opportunity for discussion of many city- wide topics related to central city communities.

Building Services

In 2005 we served 17,735 customers at the counter and responded to 24,508 phone calls. We processed 3,718 contractor license and registrations and issued 3,805 contractor licenses or registrations. During 2005, we finalized 7,584 permit applications and performed 140,945 inspections. We also reviewed 4,578 residential plans and 4,845 commercial applications, ranging from change of uses to entire new construction. We continued to strive to create an environment where we provide excellent and efficient customer service using the best practices available as the MOU completed its fourth, full year.

During January, the Division hosted the BSD Winter School 2005. These six, weekly sessions were free and open to all contractors, trade specialists, design professionals and members of the public. The sessions were broken down by area of expertise and topics ranged from plan submittal requirements and needed zoning approvals to the top ten reasons inspections and final approval fail to meet code. These sessions were well received with the total combined attendance for all six sessions of well over 300 individuals. We hope to offer Winter School every year and in this way, some of the reoccurring issues that slows down plan approval can be avoided.

The Division also continued to partner with other city divisions to help ensure that we met the public's expectations for us and that we continued to protect the public's health, safety and welfare. The Division worked diligently to solidify its relationship with the Division of Fire and worked towards developing better methods for coordinating the dual plan review obligations for fire suppression and detection and to improve methods for communicating when the occasional building emergency occurs.

A stronger partnership was also developed with the Department of Recreations and Parks in order to improve the floodplain review for many of the bike trails that were constructed in and near our waterways. This met the shared goal of preserving these flood prone areas as open space yet allowing for a network of fully-connected recreations trails to access this open space to develop across the community in order to add another asset for the City to remain competitive, attractive and environmentally friendly.

Downtown Development

In 2005 the number of companies that either relocated to Downtown or expanded their existing staff Downtown increased to 29 as a result of the Office Incentive Program. These 29 companies represent approximately 1,644 new and 125 retained jobs in Downtown with an estimated payroll of \$86.2 million. In concert with this relocation and expansion initiative, the Downtown office vacancy rate declined during the year from 21.7% to 19.7% (a 2.0% decrease over a 12 month period).

The number of new housing units completed in the Downtown market grew to 1,110 units, with an additional 2,590 units under development. These 1,110 new units represent an estimated 1,665 new Downtown residents.

The new North Bank Park officially opened during 2005. Located along the northern stretch of the Scioto River as it moves through Downtown this new city park is the first link in the new Scioto Mile riverfront park system that will eventually extend south along the banks of the river to the Whittier Peninsula.

Land Redevelopment

In 2005, the Office of Land Redevelopment sold 26 land bank properties. New construction investment in 2005 grew 8% over the previous year totaling \$6.7 million dollars. The land bank acquired 35 new parcels last year raising the total inventory by 37 percent to 272 properties. Foreclosure activity of vacant, tax-delinquent property is up 101 percent over the last 12 months totaling 362 foreclosure requests.

The Office drafted and managed the public Request For Proposal regarding the redevelopment of the properties collectively known as the Whitney Young and Monroe Cluster.

Ground was broken, in coordination with the Columbus Compact Corporation in 2005 on the COTA East Main Street substation and the Family Dollar Store. Construction commenced on the much anticipated Clarence Lumpkin Office Building located at Cleveland Avenue and 11th Avenue. Construction of a new Columbus Public school located on the Summit Street properties of 1298 and 1316 is now underway.

Economic Development

In 2005, the Economic Development Division leveraged tax incentives to secure 20 new projects. Over the next 5-10 years, the businesses in these projects will create 3,805 new jobs, \$163 million of new payroll, \$3.2 million of new income tax and \$227 million of new real property investment. The businesses will also retain 1,986 existing jobs in Columbus.

The Economic Development Division conducts the monitoring and compliance for the City's property tax incentives and coordinates the Columbus Tax Incentive Review Council (TIRC). One-hundred and nine (109) projects were reviewed in 2005 by the TIRC, including 69 Enterprise Zone and CRA agreements, 24 TIF districts and 16 pre-1994 and residential CRA districts. Together, this portfolio of projects represents \$4.6 billion in real and personal property investment and 46,000 jobs created and/or retained.

New brownfield redevelopment projects from 2005 include the redevelopment of the former Lazarus Building, the Broad and High Building and the former Seneca Hotel site with ongoing work at Jeffrey Place, the former AC Humko site and the former Hoffman Container Building which, together included a mix of over 1,500 new residential units and over 1.6 million square feet of new commercial office and retail space. Work is underway to clean up and redevelop the former Timken Manufacturing site, the Wheatland Avenue site, B & T Metals and the Whittier Peninsula.

The Division facilitated infrastructure success with \$10 million in 2005 for infrastructure improvements in 10 neighborhoods; \$1.5 million was spent on neighborhood construction projects; \$4 million spent on projects in three of the 15 NCR districts; \$4.5

million was spent on economic development projects and it is estimated that these projects leveraged the equivalent of 73 full time jobs.

The city's loan program administered by CCDC closed four loans totaling \$791,000, leveraged over \$9,000,000 in private investment and created 30 jobs.

Housing Division

Below is a summary of the 2005 Housing Division accomplishments:

- 102 Downpayment Assistance loans were closed for eligible first time homebuyers totaling \$481,105
- 46 homes were assisted with Housing Development Program (HDP) funds and sold to low and moderate-income households and ninety-two (92) houses are in construction.
- 18 Neighborhood Investment District Tax Abatements were certified totaling \$1,588,460
- Four projects with 163 affordable rental-housing units were completed, 752 affordable rental units in 9 projects are under construction and 9 applications are in process totaling 527 units of affordable rental housing
- The Housing Division also assisted low income homeowners by completing the following activities:
 - 55 Home Safe and Sound projects completed rehabilitating homes owned by low-income families;
 - 423 emergency repairs were undertaken to correct unsafe and hazardous conditions and enable low-income families to remain in their homes;
 - 22 Home Modification projects were completed to enable disabled individuals to live independently;
 - 52 Deaf Modification projects were completed to enable hearing-impaired individuals to live independently;
 - 247 Chores projects were completed that include minor home repair/maintenance activities to assist low-income elderly households to remain in their homes;
 - 6 sewer tie in and 2 water connection projects were completed to provide sewer and/or water service to low income households that otherwise could not afford water/sewer service;
- The Mobile Tool Truck continued to be a success in the neighborhoods as 5,842 tools were loaned to residents and nonprofit organizations with the Mobile Tool Library membership at almost 5,000
- 335 federally funded projects were reviewed for compliance with lead based paint and/or relocation regulations
- relocation assistance was provided to 37 households as a result of vacate orders
- A Lead Grant for \$2.9 million was received from the U.S. Department of Housing and Urban Development (HUD) enabling the Division to accomplish the following activities:
 - 56 housing units were lead abated and passed lead clearance test;

327 housing units were enrolled in the Lead Program for future abatement;
123 housing units were lead risk assessed;
92 housing units had visual lead assessments conducted in order to receive
downpayment assistance for purchase.

- The Housing Division completed “green” building standards for a new housing project – Greenview Estates that will result in 30 new high performance housing units
- The process for “green” infill new construction and “green” rehabilitation of an existing inner city vacant house was completed and construction will begin in 2006

**PUBLIC UTILITIES DEPARTMENT
2005 ANNUAL REPORT**

Department of Public Utilities 2005 Annual Report

Division of Water

The Columbus Division of Water provides an ample supply of safe drinking water to one of the fastest growing metropolitan areas in the United States. The well being of our citizens and quality of life in our community depends upon the consistent quality and adequate supply of water for domestic, commercial and industrial use.

In 2005, the Division delivered 54.1 billion gallons of potable water, in compliance with all applicable quality standards, to citizens living in the Columbus Metropolitan Area. With an estimated service area population of 1,072,000, the average per-capita consumption was 138 gallons per day, while the average daily water pumpage was 148 million gallons (with no restrictions). Expansion of the water supply system to address regional growth is progressing on two fronts: construction of the first of several wells planned for expansion of the South Wellfield will begin in 2006; and the Preliminary Design Report for the upground reservoirs off the Scioto River was completed in the first quarter of 2006.

Following Mayor Coleman's lead, the Division of Water continues to proactively enhance performance for its customers, as well as its competitiveness within the drinking water industry. During 2005, the Division reviewed competitiveness initiatives set forth by the Strategic Operation And Reorganization plan (SOAR), designed to facilitate efficiencies throughout the organization. When the Division started this program in 1999 its authorized strength was 611; the Division's current authorized strength is 514, and 31 part-time. The Division has significantly streamlined its organization and achieved its goal of becoming more competitive within the drinking water industry. To advance this process of continuous improvement, a Strategic Business Plan (SBP) was developed to absorb the remaining SOAR plan initiatives and created new initiatives which are now underway. In addition to the primary SOAR Plan and SBP initiatives, Kaizen and the Managing-to-Measures Program continue to instill an ongoing culture of review and innovation.

The Pitometer Water Waste Survey located 42 breaks in the distribution system while investigating 915 miles of pipeline. The repair of these breaks has reduced our underground leakage by 1.145 million gallons per day. The Main Line Repair Crews repaired a total of 658 main-line breaks, 760 service leaks and repaired 1,577 damaged hydrants. The Cross-Connection Control and Backflow Prevention Program completed six surveys and 13 follow-up inspections on existing properties to assure proper protection was in place. The purchase of new Backflow specific software has streamlined searches and data entry, and provided the Backflow office much greater flexibility in creating different types of reports for internal needs and customers. It also provides improved tracking of approved testers and testable and non testable devices in the water system.

A total of 11,226 inspections for new construction, existing structures, service line inspections, meter settings, backflow preventor installation inspections and water use surveys were completed by this activity. We now have 21,748 backflow prevention

devices listed in our database, where we record the installation records and monitor the required maintenance schedule.

There were 3,450 new service connection permits issued; 1,930 in Columbus and 1,520 issued in the suburban service areas. Fifty miles of waterline—22 miles in Columbus and 28 miles in suburban service areas—were added to the distribution system in 2005, bringing the total to 3,400 miles.

In 2005, the Division had 267,178 accounts. Customer Service Representatives answered 359,984 calls. Customer Service Representatives in the Public Office assisted over 36,533 customers. The Revenue Reception Office, Authorized Payment Agents and the City's Lock Box collected and processed \$263,469,341 of this \$156,163,882 came in through the Lock Box.

The Communications Office coordinated media correspondence and distributed news releases and informational brochures/bill inserts regarding leak detection, inside meter reading schedules, water conservation, water quality, and EPA notifications. The annual Consumer Confidence Report was published and distributed to all billed customers in accordance with EPA reporting requirements and is also available online at www.columbuswater.org.

The Staff Support Services Group provided vital training to Division personnel. Programs and courses offered included personal and professional development, extraordinary customer relations, continuous improvement, enhanced writing skills, first aid and CPR, defensive driving, time management, various computer courses, and safety and health education. In 2005, we had 543 employees participate in various forms of training. A total of 5,100 classes were taken totaling 23,261 hours of instruction. Therefore, each employee who participated averaged approximately 6.5 days worth of training during 2005.

The Division of Water continues to be financially sound. In 2005, the Division began the year with a cash balance of \$28,687,814. During the year the Division had receipts totaling \$112,418,441, yielding total available resources of \$141,106,255. Disbursements and Transfers totaled \$109,907,763, leaving ending cash balance of \$31,198,492. An additional \$9,609,396 was encumbered, leaving the Division with an unencumbered cash balance of \$21,589,096.

The Division of Water will continue to provide an adequate supply of safe drinking water, a life sustaining resource for the well-being and economic vitality of the community, and will continue to be a recognized leader in providing quality service.

Division of Sewerage and Drainage

The Division of Sewerage and Drainage is responsible for various vital services including the treatment of wastewater generated in the City of Columbus and 22 contracting communities, maintaining the sewer collection system in Columbus, stormwater management and water quality protection.

The major accomplishment in the Division during 2005 was the completion of the Wet Weather Management Plan. The 40-year plan was designed to address the wet weather issues in the sanitary and combined sewer systems and comply with two consent orders with the State of Ohio to stop sewer overflows into local waterways. It was

delivered to the Ohio Environmental Protection Agency on July 1. The 22-volume plan contains an estimated \$2.5 billion in improvements to the Columbus sanitary and combined sewer systems along with upgrades to the Jackson Pike and Southerly wastewater treatment plants. Development of the plan included nearly two years' worth of public input and an affordability analysis that was conducted to determine ratepayers' ability to pay for the improvements.

To prepare for the increased revenue needs to fund the current and upcoming improvements, sanitary sewer rates were increased by 9.25% in 2005. Stormwater fees were raised 6.5% to continue meeting the demand for stormwater improvements and reduce neighborhood flooding.

Significant progress was made during the year on the updating of the Stormwater Drainage Manual, including review of numerous public comments received. The new guidelines are set to begin in the spring of 2006.

A new Fats, Oils and Grease program was implemented to better prevent and enforce the problem of grease blockages in sewers from food service establishments. The main elements of the program include the requirement of an outside interceptor for all new or remodeled food service establishments and development of Best Management Practices. The new rules also clarified cost recovery charges for grease blockage responses by maintenance crews.

The Project Dry Basement sewer backup prevention program continued to progress during its first full year with 232 backflow valves installed.

The Sewer Maintenance Operations Center performed a total of 15,494 work orders, including repairs, utility location requests and sewer inspections.

Columbus' sewer line inventories continued to grow, reaching a total of 5,979 miles of sewer that Columbus maintains. That includes 2,969 miles of sanitary sewers, 2,830 miles of storm sewers and 180 miles of combined sewers.

Both the Jackson Pike and Southerly Wastewater Treatment Plants maintained their excellent environmental compliance status, being recognized with Gold Awards from the National Association of Clean Water Agencies (formerly the Association of Metropolitan Sewerage Agencies). Flows being treated at the wastewater treatment plants were a combined average of 175.9 million gallons per day.

The Sanitary Enterprise Fund collected \$219,331,359 in revenue and expended \$211,577,249. The Stormwater Management Enterprise Fund collected \$56,020,151 in revenue and expended \$51,062,742.

Division of Electricity

Though the Division of Electricity (DOE) realized many major accomplishments in 2005, construction of a new, high-tech \$7 million substation in Italian Village was a highlight that will yield benefits to customers and the Division well into the future. The facility will deliver reliable power to existing customers and will allow for the addition of many new customers. The new year saw the installation of four new electric circuits from the substation to allow major power line upgrades downtown, in the Short North, the University area and elsewhere. Columbus State, one of DOE's largest customers, will

benefit and the Division will be able to add the much heralded South Campus Gateway Project to its family of municipal electric customers.

Yet another forward thinking power project was well underway in 2005 as five diesel generators were delivered to four Franklinton Floodwall sites. All five are expected to be in service in 2006, primarily to power the floodwall pump stations. An added benefit is the 7.3 megawatts of backup generation into the DOE grid in times of system heavy electric load.

Some heavy work was done in 2005 to shore up the DOE's purchase power future so its customers continue to pay competitive prices. A new wholesale power supplier, or suppliers, will have to be found as the City's current purchase power contract expires at the end of 2006.

Street lighting for safer neighborhoods has always been DOE's primary mission. Revenues from the sale of electricity to residential, commercial, industrial and governmental customers support the neighborhood lighting program. The Division added 950 new lights in 2005; the vast majority were decorative lights with underground wiring through the residential assessment program. Since 1993, 33 neighborhoods have taken advantage of the program in which residents agree to pay for most of the expense of greater security through lighting. By the end of 2005, the Division maintained 48,803 neighborhood street lights and 4,081 interstate lights under contract with the Ohio Department of Transportation.

The DOE continues to improve its financial bottom line by adding new customers and restructuring to create greater operating efficiencies with a goal to keep electric rates competitive. The Division added \$502,533 in new revenues through aggressive marketing by its customer development section. Charges for electric services saw a substantial increase from \$52,147,935 in 2004 to \$56,475,196 in 2005. The soundness of the Division's fiscal thinking is readily apparent in the cash balance difference between 2004 and 2005; a balance of \$494,709 in 2004 compared with a balance of \$2,081,489 in 2005.

At the conclusion of the year, DOE counted 13,748 electric customers. That is an increase of 186 over 2004, an impressive number for a small municipal electric utility. The breakdown of customer classes is: 9,844 residential customers; 2,893 commercial customers, 628 industrial customers and 383 classified as "other."

Division of Operational Support

The Division of Operational Support is newly created and staffed beginning the first quarter of 2005. The DOS supports the managers of the other DPU divisions by providing timely and accurate information related to the core business functions of the utility for daily operational decisions and long-term strategic planning.

The recommendation for the creation of this Division was derived from the 2004 Public Utilities Technology Master Plan. The intent of this plan is to create a comprehensive strategy to integrate DPU's business and technology operations and to

identify the most effective approach to leverage existing systems as well as to invest in new ones, all for the purpose of maximizing DPU's business objectives.

The following is a list of 2005 accomplishments:

- Successfully created the Division of Operational Support
- Staffed the Administrator, Assistant Administrator and GIS Mapping Manager positions
- Created an operational support function through the transfer of personnel from the other three Divisions.
- Created and staffed the GIS/Mapping function.
- Completed the CMMS implementation in June at the Sewer Maintenance Section.
- Co-located the three call centers into one.
- Started the Water GIS data conversion project.
- Started the Electricity and Water Asset Management software project.

The Division currently has an authorized strength of 42 full time positions and five part time positions.

A paper was presented on behalf of DOS at the annual AWWA conference on the benefits of creating and implementing a Technology Master Plan in a Public Utility.

**THE TRUSTEES OF THE SINKING FUND
2005 ANNUAL REPORT**

OFFICE OF THE TRUSTEES OF THE SINKING FUND CITY OF COLUMBUS, OHIO

The City Council of Columbus
Columbus, Ohio

Submitted herewith is the Report of the Trustees of the Sinking Fund of the City of Columbus, Ohio, for the year ended December 31, 2005. This report includes all debt transactions under our jurisdiction undertaken by the City during 2005. The entries contained within this report have been found to be in balance with the accounts of the City Auditor.

Sincerely,

Kathleen A. Chapin
President

OFFICERS AND STAFF

President	Kathleen A. Chapin	TERM EXPIRES January 31, 2006
Vice President	Mark J. Howard	January 31, 2009
Trustee	Stanley A. Uchida	January 31, 2008
Trustee	Jackie R. Winchester	January 31, 2007
Executive Secretary	David J. Irwin	
Deputy Administrator	Tamara R. Athey	
Administrative Assistant	Cecelia J. DiPasquale	

Debt service on General Obligation indebtedness issued prior to July 1, 1983 is payable at the Office of the City Treasurer of the City of Columbus, Ohio, exclusively. The Office of the Trustees of the Sinking Fund is the transfer agent for these issues. General Obligation indebtedness issued after June 30, 1983, is in book entry form. All book entry only (BEO) issues are serviced by the Office of the Trustees of the Sinking Fund, the paying and transfer agent. All Revenue and Non-Enterprise Revenue issues, with the exception of the Adjustable Rate Tax Increment Financing Bonds - TIF's (issued in 2002 and 2004), and all refunded issues are serviced through the office of the City Auditor.

The addresses are shown below.

City Treasurer
Room 111 City Hall
Columbus, Ohio 43215

City Auditor
Room 109 City Hall
Columbus, Ohio 43215

Trustees of the Sinking Fund
Room 113 City Hall
Columbus, Ohio 43215

STATEMENT OF TOTAL DEBT

December 31, 2005

GENERAL OBLIGATION DEBT

GENERAL CITY BONDS AND NOTES

<u>Rate %</u>	<u>Amount</u>
Bonds	
2.750 to 12.375	\$ 1,502,090,000
Mortgage	
Revenue Notes	
6.630	16,344
Total	\$ 1,502,106,344

ASSESSMENT BONDS AND NOTES

<u>Rate %</u>	<u>Amount</u>
Bonds	
4.000 to 6.250	\$ 2,480,879
Notes	
2.290 to 3.880	2,507,000
Total	\$ 4,987,879

NON-ENTERPRISE REVENUE DEBT

<u>Rate %</u>	<u>Amount</u>
Bonds	
6.200	\$ 555,000
Bonds - (TIF)	
Adj. Rate	4,600,000
	\$ 5,155,000

TOTAL GENERAL OBLIGATION DEBT

General	\$ 1,502,106,344
Assessment	4,987,879
Non-Enterprise	
Revenue Bond	5,155,000
Total	\$ 1,512,249,223

Net Sinking Fund

Assets	860,679
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NET GENERAL

OBLIGATION DEBT	\$ 1,511,388,544
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OTHER DEBT (Not Sinking Fund Jurisdiction)

REVENUE DEBT (Administrator-City Auditor)

	<u>Amount</u>
Electricity	\$ 0
Water	33,840,000
Sewer	89,330,000
Total	\$ 123,170,000

NON-ENTERPRISE REVENUE DEBT

(Administrator-City Auditor)	<u>Amount</u>
Easton-TIF	\$ 36,055,000
Polaris-2004	19,890,000
Polaris-2005	5,500,000
Total	\$ 61,445,000

OPWC LOANS (Administrator-City Auditor)

(Included in G.O. Debt)	\$ 4,192,000
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BONDS, NOTES & LOANS ISSUED AND RETIRED DURING 2005

	<u>General Obligation</u>	<u>Assessment</u>	<u>Revenue (Ent & Non-Ent)</u>	<u>Total</u>
ISSUED				
Bonds	\$ 585,260,000	\$ 1,087,358	\$ 5,500,000	\$ 591,847,358
Notes		1,141,000		1,141,000
Loans				0
	<u>\$ 585,260,000</u>	<u>\$ 2,228,358</u>	<u>\$ 5,500,000</u>	<u>\$ 592,988,358</u>
RETIRED				
Bonds	\$ 437,725,000	\$ 391,617	\$ 17,475,000	\$ 455,591,617
Notes		1,964,000		1,964,000
Mortgage Rev Notes	10,847			10,847
Loans	318,000			318,000
	<u>\$ 438,053,847</u>	<u>\$ 2,355,617</u>	<u>\$ 17,475,000</u>	<u>\$ 457,884,464</u>
Increase/ (Decrease) in debt	<u>\$ 147,206,153</u>	<u>\$ (127,259)</u>	<u>\$ (11,975,000)</u>	<u>\$ 135,103,894</u>

Total Debt December 31, 2004	\$ 1,565,952,329
Issued 2005	592,988,358
Retired 2005	<u>457,884,464</u>
Total Debt December 31, 2005	\$ 1,701,056,223

NOTE: All figures reflect obligations RETIRED as opposed to physically REDEEMED.
 The RETIRED totals include all defeased debt which is no longer considered as a City obligation. Any maturities that have not been presented for redemption are encumbered below.

STATEMENT OF CHANGES IN FUND BALANCES
 Year Ended December 31, 2005

	<u>General City</u>	<u>Assessment</u>	<u>Trust Funds</u>	<u>Total</u>
Balance Jan 01	\$ 2,665,111.85	\$ 15,514.01	\$ 442,415.43	\$ 3,123,041.29
Receipts	<u>188,834,840.74</u>	<u>2,112,340.11</u>	<u>14,770.33</u>	<u>190,961,951.18</u>
	\$ 191,499,952.59	\$ 2,127,854.12	\$ 457,185.76	\$ 194,084,992.47
Disbursements	<u>189,144,197.56</u>	<u>2,106,603.05</u>	<u>0.00</u>	<u>191,250,800.61</u>
Balance Dec 31	<u>\$ 2,355,755.03</u>	<u>\$ 21,251.07</u>	<u>\$ 457,185.76</u>	<u>\$ 2,834,191.86</u>
Encumbered	\$ 1,716,264.16	\$ 128.12	\$ 457,185.76	\$ 2,173,578.04
Unencumbered	<u>639,490.87</u>	<u>21,122.95</u>	<u>0.00</u>	<u>660,613.82</u>
	<u>\$ 2,355,755.03</u>	<u>\$ 21,251.07</u>	<u>\$ 457,185.76</u>	<u>\$ 2,834,191.86</u>

STATEMENT OF RECEIPTS AND DISBURSEMENTS

Year Ended December 31, 2005

	<u>General City</u>	<u>Assessment Fund</u>	<u>Trust Funds</u>	<u>Total</u>
RECEIPTS				
Assessment				
Taxes Collected	\$	82,630.81		\$ 82,630.81
Note Principal		1,964,000.00		1,964,000.00
Note Interest		65,709.30		65,709.30
Mortgage Revenue Note				
Debt Service				
Note Principal	10,847.17			10,847.17
Note Interest	1,360.43			1,360.43
Non-Enterprise Rev (TIF)				
Bond Debt Service				
Bond Principal	0.00			0.00
Bond Interest	142,716.25			142,716.25
Division of Income Tax				
Bond Debt Service				
Requirements				
Fixed Rate	115,686,825.35			115,686,825.35
Variable Rate	3,214,324.28			3,214,324.28
Division of Electricity				
Bond Debt Service				
Requirements				
Fixed Rate	4,858,581.20			4,858,581.20
Variable Rate	1,014,390.27			1,014,390.27
Division of Water				
Bond Debt Service				
Requirements				
Fixed Rate	26,940,670.97			26,940,670.97
Variable Rate	3,986,792.56			3,986,792.56
Division of Airports				
Bond Debt Service				
Requirements				
	5,222,493.44			5,222,493.44
Division of Sewers				
Bond Debt Service				
Requirements				
	27,683,265.38			27,683,265.38
Investment Interest	72,573.44		14,770.33	87,343.77
Miscellaneous Income				0.00
Total Receipts	\$ 188,834,840.74	\$ 2,112,340.11	\$ 14,770.33	\$ 190,961,951.18

STATEMENT OF RECEIPTS AND DISBURSEMENTS

Year Ended December 31, 2005 (Continued)

	<u>General City</u>	<u>Assessment Fund</u>	<u>Trust Funds</u>	<u>Total</u>
DISBURSEMENTS				
Division of Income Tax				
Bonds Redeemed				
Limited Tax	\$ 25,686,500.00		\$	\$ 25,686,500.00
Unlimited Tax	52,239,245.00			52,239,245.00
Limited Tax-Income Tax	1,125,000.00			1,125,000.00
Division of Electricity				
Bonds Redeemed				
Limited Tax	845,700.00			845,700.00
Unlimited Tax	3,145,000.00			3,145,000.00
Assessment	239,456.00			239,456.00
Trust Refunds			0.00	0.00
Division of Water				
Bonds Redeemed				
Limited Tax	4,172,800.00			4,172,800.00
Unlimited Tax	16,240,940.00			16,240,940.00
Division of Airports				
Bonds Redeemed				
Limited Tax	3,905,000.00			3,905,000.00
Unlimited Tax	975,000.00			975,000.00
Division of Sewers				
Bonds Redeemed				
Limited Tax	3,465,000.00			3,465,000.00
Unlimited Tax	13,679,815.00			13,679,815.00
Assessment	77,161.00			77,161.00
G.O. Bond Interest				
Fixed Rate	61,480,284.74			61,480,284.74
Variable Rate	1,530,507.11			1,530,507.11
Assessments				
Bonds Redeemed		75,000.00		75,000.00
Bond Interest		1,893.75		1,893.75
Notes Redeemed		1,964,000.00		1,964,000.00
Note Interest		65,709.30		65,709.30
Mortgage Revenue Note				
Principal Paid	10,847.17			10,847.17
Note Interest	1,360.43			1,360.43
Non-Enterprise Rev (TIF) Bond				
Principal Paid	0.00			0.00
Bond Interest	142,716.25			142,716.25
Administrative Expenses				
Personal Services	178,534.20			178,534.20
Materials & Supplies	168.84			168.84
Contractual Services	3,161.82			3,161.82
Capital Outlay	0.00			0.00
Total Disbursements	\$ 189,144,197.56	\$ 2,106,603.05	\$ 0.00	\$ 191,250,800.61
Total Receipts Over/ (Under) Disbursements	\$ (309,356.82)	\$ 5,737.06	\$ 14,770.33	\$ (288,849.43)

FRANKLIN COUNTY MUNICIPAL COURT
CLERK
2005 ANNUAL REPORT

FRANKLIN COUNTY MUNICIPAL COURT CLERK

Michael A. Pirik, Municipal Court Clerk

(January 2004 - November 2005)

Kathleen E. Graham, Pro tem

(November - December 2005)

The Franklin County Municipal Court operates under state law and has county-wide jurisdiction. The Municipal Court Clerk is responsible for the processing, safekeeping of court records, collection and disbursement of court fines and costs. These responsibilities are a constant challenge, especially since the Franklin County Municipal Court is one of the busiest Courts in the State of Ohio. The Clerk's Office serves the Court's fifteen (15) judges, six (6) magistrates and court personnel, including but not limited to Court Probation, Assignment Office, Bailiffs, Prosecutor's Office, Small Claims Court and the Public Defender's Office. Our Courtview database provides valuable information to Federal, State, and local law enforcement, probation, parole and a range of private companies including bonding companies.

The Clerk maintains the records of all civil, criminal, environmental and traffic cases. Some of the daily tasks performed include: processing journals, records, bonds, and legal filings belonging to the court; maintaining records for public inspection; issuing, and signing of writs; processing summons, subpoenas, and various papers of the court; accepting and processing cash, surety, appearance, and recognizance bonds; accepting affidavits, motions, and other legal documents for filing.

The Clerk is responsible for collecting all fines, court costs, fees, bail, and other monies, as well as for issuing receipts and distributing the collected funds. In 2005, the Clerk processed in excess of \$42,877,131.00. These dollars were distributed to the State, County, and various cities and municipalities throughout the County, as well as to the Victims of Crime Fund, the Public Defender and Legal Aid Funds, Law Enforcement and Education (D.U.I.) Funds, Law Library Fund, Child Restraint Law Fund, and the Seat Belt Safety Fund, to name a few.

ADMINISTRATION

The Clerk's Administrative Department oversees and ensures the smooth operation of the seven (7) other departments of the Municipal Court Clerk's Office. This Department is responsible for preparing, submitting, and tracking the Clerk's annual budgets; interviewing, evaluating, and hiring all deputy clerks; providing training and job enrichment opportunities to all levels of personnel; managing personnel matters and maintaining payroll records.

The Clerk's Administrative Department is also responsible for implementing risk management strategies and overseeing legal compliance with applicable statutes, rules and case law; planning, developing and implementing programs and policies to improve

the efficiency of the office and evaluating, investigating and responding to inquires by the public.

ACCOUNTING/FINANCE DEPARTMENT

The Accounting/Finance Department is responsible for the collection and accounting of all fines, court costs, fees, and bail for criminal, environmental, and traffic charges filed in the Franklin County Municipal Court. This department is also responsible for accepting and disbursing all Civil Department funds paid to the Court for costs and fees, as well as judgment and garnishment amounts. The distribution of collected funds involves not only the payment to the appropriate parties, but also release to individuals in satisfaction of judgments, attachments, garnishments and executions. Additionally, the Accounting/Finance Department administers the following

- a. E-pay, or electronic payment, can be made in some criminal and traffic cases. E-pay is a payment alternative that serves as an electronic admission of guilt and waiver of trial in lieu of appearing in court. Cases that have already been adjudicated may also be completed by using this procedure instead of mailing the money to the court or remitting the balance due in person;
- b. Time Payment Program is a program wherein a defendant may be permitted to pay fines and court costs in monthly installments instead of the entire amount at one time;
- c. Trusteeship aids individuals in debt by collecting a percentage of the debtor's wages, then disbursing these funds to consenting creditors; and
- d. Rent Escrow, where a tenant with complaints regarding housing conditions may deposit rent due into an escrow account until the matter is resolved.

The Accounting/Finance Department also prepares receipts for all monies collected; distributes all funds to individual municipalities, political subdivisions and other entities; prepares statistical reports required by law; and keeps a general accounting of all monies received and disbursed by the Clerk's Office.

In 2005, this division received \$ 42,877,131.37 and made disbursements of \$42,941,039.38. A total of \$14,766,030.97 in revenues was remitted to the City of Columbus' General Fund as required by law.

CIVIL DEPARTMENT

The Civil Department of the Municipal Court Clerk's Office is responsible for accepting, docketing, and maintaining all records for every pleading and motion filed in each civil case. The court has monetary jurisdiction in civil disputes where the amount in controversy does not exceed \$15,000.00. The types of cases handled by the Civil

Department includes: actions in contract, accounts, notes, personal injury, property damage, forcible entry and detainer, replevin, attachment and civil environmental requests for injunctive relief. This Court also has jurisdiction over Small Claims Court cases, and appeals from determinations by the Ohio Bureau of Motor Vehicles for twelve point accumulation suspensions, the Columbus Parking Violations Bureau and appeals of administrative decisions.

In 2005, the department processed all attendant paperwork in 54,450 new cases and 406,062 ancillary proceedings.

COLLECTION DEPARTMENT

The Collection Department began as a pilot project in 1999 to assist the Clerk's Office in recovering past due fines and court costs. The Collection Department offers several services to the public. It's primarily objective is to seek payment of monies due to the City of Columbus taxpayers, however it also acts as a reminder to defendants who have missed a court date or forgotten to pay a citation and unknowingly have a Drivers License Suspension, or an active Arrest Warrant.

CRIMINAL/TRAFFIC DEPARTMENT

The court has jurisdiction over criminal misdemeanors and traffic violations of state law and city ordinances committed within Franklin County and the corporation limits of the City of Columbus. This includes minor misdemeanors and traffic citations where a court appearance is not required. The court also holds preliminary hearings on all felony arrests in the County. Arrests in Franklin County by Columbus Police, Ohio State Highway Patrol, Franklin County Sheriff, and other law enforcement agencies are processed through the Criminal/Traffic Department.

The Criminal/Traffic Department is also responsible for processing and accurately reporting all applicable records to the Ohio Bureau of Motor Vehicles and BCI where required.

The Criminal/Traffic Department is open to the public twenty-four (24) hours a day, including weekends and holidays. In 2005, the department processed 257,502 criminal, traffic, and environmental charges.

ENVIRONMENTAL DIVISION

The Environmental Division of the Court began operations in January of 1992. This division has exclusive jurisdiction over criminal and civil actions relating to the enforcement of building, housing, health, or safety codes including smoking ban cases. As in the Court's general division, the Clerk's Office serves this division by performing tasks associated with case management. A deputy clerk is assigned to the arraignment sessions and maintains the arraignment dockets for this unique and vital division.

In 2005, 5,853 new environmental-type cases were filed.

OFFICE OF INFORMATION SERVICES

The Office of Information Services (OIS) is responsible for the management, security, maintenance and enhancement of all computer systems for the Clerk and Court. The Municipal Court operates in a stand-alone client server environment. This includes a LAN, multiple servers and nearly 500 users. Additionally, OIS must support the court's software application, as well as the Internet. The Office of Information Services continues to develop the use of new technology to transform old methods and outdated technology into new and efficient ways of conducting business.

TRAFFIC VIOLATIONS BUREAU

The Traffic Violations Bureau processes and maintains traffic citations issued by the Columbus Division of Police, the Ohio State Highway Patrol, Franklin County Sheriff, the Ohio State University Police, Port Columbus Police as well as eight (8) Franklin County Townships, and other municipal law enforcement agencies when a court appearance by the defendant is not required by law.

FRANKLIN COUNTY MUNICIPAL COURT
JUDGES
2005 ANNUAL REPORT

THE FRANKLIN COUNTY MUNICIPAL COURT

**375 South High Street
Columbus, Ohio 43215
614-645-8214**



2005 ANNUAL REPORT

The Franklin County Municipal Court traces its origin to the creation of the Columbus Municipal Court in 1916. The geographic jurisdiction of the Court is all of Franklin County and those portions of the City of Columbus that extend beyond the boundaries of Franklin County. The Court has fourteen judges in the General Division and one judge in the Environmental Division. Judges serve six-year terms, unless appointed or elected to fill a vacancy. Annually, they elect one of their peers to serve as the Administrative and Presiding Judge.

The judges who served the Franklin County Municipal Court during the year 2005 were: Judge Michael T. Brandt, Administrative and Presiding Judge; Judge Steven B. Hayes (retired January 31, 2005); Judge Teresa L. Liston; Judge Janet A. Grubb; Judge Anne Taylor; Judge W. Dwayne Maynard; Judge James E. Green; Judge Scott D. VanDerKarr; Judge H. William Pollitt, Jr.; Judge Mark S. Froehlich; Judge Harland H. Hale; Judge Ted Barrows; Judge Paul M. Herbert; Judge Julia L. Dorrian; Judge Carrie E. Glaeden; and Judge Amy Salerno (appointed effective February 1, 2005, replacing Judge Hayes).

Judges preside over civil, criminal, and traffic cases and conduct both jury and non-jury trials. In jury trials, judges interpret the law and the jury determines factual matters. In non-jury trials, by far the more common, judges have the dual role of interpreting the law and determining the facts. The judges also conduct criminal arraignments and preliminary hearings on felony cases; set bond on criminal charges; issue search warrants; and impose sentence when a defendant is found guilty of a traffic or criminal charge. The judges hear civil cases where the amount in controversy is \$15,000 or less, and cases that are transferred from the Small Claims Division to the regular docket of the Court.

The Environmental Division has exclusive jurisdiction to enforce local codes and regulations affecting real property, such as fire and building codes. The Environmental Division has injunctive powers, and there is no monetary limit on the cases that fall within the Environmental Division's exclusive jurisdiction.

Each week, a different judge is assigned to the Duty Session to handle a variety of responsibilities, such as applications from law enforcement officers for search warrants, probable cause hearings, and civil wedding ceremonies.

COURT ADMINISTRATION

Court Administration oversees the administrative and operational functions of the Court. It is the vehicle by which the non-judicial policies of the Court are carried out. In addition to providing overall support and direction to the Court's nearly 200 employees, some of the specific functions of

Court Administration are: personnel management; budgeting and fiscal management; purchasing; liaison with other courts, agencies, and entities; public information; appointment of interpreters; appointment of counsel; statistics; security; and special projects.

The Court Administrator, Keith Bartlett, is the chief non-judicial officer. The Court's General Fund Operating Budget for 2005 was \$11,879,067, with an additional \$1.5 million Secure Facilities Fund budget and nearly \$600,000 Computer Fund budget.

Court Investigation

Court Investigation is a two-person unit that helps defendants obtain relief with such matters as an extension of time to pay a fine and court costs; delaying the start of court-ordered incarceration; issuance of or change in limited driving privileges; withdrawal of warrant or order-in that has been issued; assistance with impounded vehicle; assistance with Bureau of Motor Vehicle problems; and continuance of a court date. In 2005, Court Investigation assisted approximately 16,540 individuals.

Court Security Program

The Court Security Program was established to maintain a safe environment in the courthouse for elected officials, Court employees, and all others having business in the courthouse. The staff consists of a Security Director, control room operator and 13 security officers on the 1st shift, plus a control room operator on the second and third shifts. In addition, the Court contracts with a security company that provides evening, weekend, and holiday coverage.

Interpreter Services

In 2005, the Court employed one full-time and one part-time Spanish interpreter and utilized the services of a part-time volunteer interpreter. The Court contracts with a local interpreting service to meet its other needs. The service fulfilled 453 requests for interpreters in 32 languages during 2005, including 195 requests for Somalia interpreters. In addition, the Court fulfilled 138 requests for American Sign Language interpreters. Interpreters are used during courtroom proceedings and for communication between clients and various Court departments.

Vehicle Immobilization Program

State law mandates the immobilization or forfeiture of vehicles operated by defendants who are convicted of the following offenses: repeat OMVI offenses (operating a motor vehicle while under the influence of alcohol or drugs); driving under court-ordered suspension; Financial Responsibility/Accountability (FRA) suspensions; and wrongful use of a vehicle. A steering wheel locking device is used to immobilize vehicles. In 2005, there were 5,791 OMVI cases processed by the Court. Approximately one-half of these cases involved action by the Court to either release the vehicle or to order the immobilization or forfeiture of the vehicle.

Volunteer Services Program

The Volunteer Services Program was developed to augment services to the Court and the community. The Volunteer Coordinator recruits, screens, and places volunteers in appropriate positions by matching their interests, skills, and scheduling requirements. Volunteers serve in a variety of positions, such as in the Department of Probation Services and as mediators in the Small Claims Division. In 2005, eleven volunteers served in various positions throughout the Court, providing a total of 2,383.75 hours of service at an estimated cost savings to the Court of \$40,976.66.

ASSIGNMENT OFFICE

The Assignment Office is responsible for assigning cases to the judges in a random order. Criminal and traffic cases are assigned when a not guilty plea has been entered in an arraignment

courtroom, and civil cases are assigned when an answer or a motion has been filed. The Court employs a single assignment system, which means that when a person is charged with a criminal or traffic offense and already has a pending criminal or traffic case, or the person is on probation to this court, the new charges will be assigned to the judge who presided in the previous case. Once a case is assigned to a judge, the Assignment Office is responsible for the management of the case through the system.

COURTROOM BAILIFFS

Each of the 15 judges has a courtroom bailiff. Bailiffs coordinate activities in the courtrooms, schedule cases, provide docket management, provide information to the public regarding the status of cases, and act as liaison between their assigned judge and attorneys, court personnel, and the general public. There is also an unassigned or floater bailiff who rotates among the judges when an assigned bailiff is absent, four bailiffs to serve the five magistrates, and a Duty Room bailiff.

COURT REPORTERS

Court reporters make a verbatim record of court proceedings, prepare a transcript from the record of court proceedings upon request, and maintain records of exhibits introduced at court proceedings. The Court has an obligation to provide a transcript of all proceedings upon request of a party, and there must be a court record of all pleas and waivers. There are 14 full-time and 2 part-time court reporters.

JURY COMMISSIONER'S OFFICE

It is the duty of the jury commissioner's office to summon and then assign prospective trial jurors to courtrooms when needed, and track voir dire results and trial verdicts. Jury service is limited to two weeks, except in those cases in which additional days are required to reach a verdict. Jurors are paid \$20 per day, which by law is set by the county commissioners, for each day they are in attendance. The number of jurors summoned in 2005 was 4,162 and the number of jurors in attendance was 1,594.

LEGAL RESEARCH

The Court employs a Legal Research Director who, with the assistance of part-time law clerks, researches and prepares memoranda on issues pending before the Court, maintains the law library, reviews new case law to ensure the Court's compliance with the decisions, reviews pending legislation that may affect the Court, advises the judges and employees regarding new legal developments and applications of current law to court procedures, and update local court rules.

MAGISTRATES

The Court employs six full-time magistrates to whom a judge may refer a case to take testimony, make legal rulings, and render a decision, subject to final approval of the decision by a judge. Specific duties of the magistrates include traffic arraignments, landlord-tenant actions, wage garnishments, small claims cases, and parking violation appeals. Magistrates have the authority in misdemeanor cases to accept guilty and no contest pleas, hear non-jury contested cases with the consent of all parties if imprisonment is a possible penalty, and recommend sentences. No consent from either party is required for a magistrate to hear a minor misdemeanor criminal case.

DEPARTMENT OF PROBATION SERVICES
General Supervision Unit

The probation officers assigned to general probation supervision are responsible for supervising all types of cases that are referred by the judges of the court, and for enforcing the court-ordered conditions imposed upon those probationers. Conditions of probation may include: serving time in the county jail; home incarceration in lieu of jail; payment of fines and court costs; completion of a three-day residential Driver Intervention Program for OMVI offenders; attendance at a drunk driving impact panel presentation; completion of an alcohol, drug, or mental health assessment, and, if warranted, a recovery or care program; testing for alcohol or drug use; domestic violence or anger management counseling; attending a Defensive Driving Course or Underage Drinking Program; community service work; and restitution to victims. At the end of 2005, there were 5,362 active regular supervision cases.

Domestic Violence Unit

This unique program offers judges a viable sentencing option in those cases involving domestic violence, where specialized probation supervision can be used instead of incarceration. It also offers the defendant a unique opportunity to secure treatment for his or her behavior and to be held accountable for their actions in a community setting rather than a jail setting. Staff utilizes a variety of community resource agencies that have programs specifically designed to assist this type of offender in changing their behavior, belief system, and, ultimately, their actions. Two victim assistance officers assist victims of domestic violence by helping them complete victim statements; providing crime victim compensation applications; making plans to ensure the safety of the victim; making referrals to support groups, counseling, shelters, and the Prosecutor's Office; offering support at court hearings; and keeping victims informed of court proceedings.

Specialized Probation Supervision Programs

The Court has four specialized probation programs: Chemical Abuse Program (CAP), Multiple O.M.V.I. Offender Program (MOP), Sex Offender Program, and Mental Health Officer. These specialized probation supervision programs offer judges sentencing options in cases involving drug usage or chemical dependency, sexually deviant behavior, or mental health issues. It also offers the probationer a unique opportunity to obtain treatment for these particular problem areas. To enhance public safety, specialized/intensive probation supervision is designed to assist clients in achieving recovery through the fullest possible use of all available treatment resources.

Investigation Services

The Investigation Unit prepares presentence reports and postsentence reports, and conducts sealing of records (expungement) investigations. These reports provide critical information for the court to consider in making an appropriate disposition of the matter based on the particular defendant and facts. In 2005, there were 2,399 investigations ordered.

Supervised Community Service

This sentencing alternative allows for placement of convicted offenders in unpaid positions with nonprofit or governmental agencies, where they perform a specified number of court-ordered community service hours in lieu of costly incarceration. In 2005, offenders completed 35,411 hours of community service.

Restitution Program

The restitution program illustrates the Court's commitment towards victims of crime and the community at large. When a judge orders a defendant to make restitution to a victim, the restitution

officer determines the amount to be paid, then collects and disburses the monies to the victim. In 2005, \$417,188.82 was collected for distribution to victims.

The Provided-No-Convictions Program

PNC is a special conditional sentence where all or part of a sentence may be suspended provided there are no other convictions for a specific period of time, not to exceed five years. At the end of 2005, there were 6,727 PNC active supervision cases.

Support Services

The Support Services Unit includes receptionists, intake assignment coordinators, transcriptionists, support relief officers, and a support/liaison officer who provides support and assistance to both the sex offender probation officer specialist and the mental health probation officer specialist.

SERVICE BAILIFFS

Service bailiffs assist litigants, attorneys, and the Court by delivering court documents to parties and enforcing judgment remedies. Service bailiffs serve complaints, summonses, subpoenas, and garnishments; enforce orders of attachment and seizure of personal property; attach bank accounts; enforce writs of execution and restitution; and supervise the set-out of tenants' property during an eviction. Service bailiffs process or serve more than 51,000 legal documents annually. There are 18 full-time employees in the department: a chief service bailiff, two assistant chief service bailiffs, 14 service bailiffs, and a secretary/receptionist.

SMALL CLAIMS DIVISION

The Small Claims Division assists individuals and businesses pursue claims for money damages up to \$3,000. Small Claims Court offers a more informal and speedier forum for citizens. Representation by an attorney is not required in small claims cases. Individuals, partnerships, corporations, unincorporated associations, and political subdivisions may file cases in the Small Claims Division. A judgment obtained in Small Claims Court may be enforced and appealed in the same manner as any other civil judgment. Once a judgment is obtained, staff provides explanations of and assistance with a variety of collection procedures. The Small Claims Division also supports the Court's Dispute Resolution Department. The Division has five full-time employees and handles more than 11,000 small claims and mediation cases each year.

The Dispute Resolution Department

The Dispute Resolution Department provides mediation services for the Court. Mediation is a process in which a neutral third party, a mediator, meets with disputing parties in an effort to achieve a voluntary settlement of their dispute. Mediation provides positive outcomes for both the Court and citizens: the Court avoids a number of potential trials, the parties solve their differences privately and inexpensively, and the community as a whole benefits from improved relationships among citizens. More than 2,000 mediations were scheduled in 2005. The Mediation Program utilizes highly skilled volunteer mediators from the community and from Capital University Law School and The Ohio State University Moritz College of Law.