

Columbus City Bulletin



**Bulletin #51
December 22, 2007**

Proceedings of City Council

Saturday December 22, 2007



SIGNING OF LEGISLATION

(Note: There was no City Council meeting on Monday, December 17, 2007. Subsequently, there is no passed or defeated legislation included in this edition.)

The City Bulletin Official Publication of the City of Columbus

Published weekly under authority of the City Charter and direction of the City Clerk. The Office of Publication is the City Clerk's Office, 90 W. Broad Street, Columbus, Ohio 43215, 614-645-7380. The City Bulletin contains the official report of the proceedings of Council. The Bulletin also contains all ordinances and resolutions acted upon by council, civil service notices and announcements of examinations, advertisements for bids and requests for professional services, public notices; and details pertaining to official actions of all city departments. If noted within ordinance text, supplemental and support documents are available upon request to the City Clerk's Office.

City RFPs, RFQs, and Bids

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

CITY OF COLUMBUS FORMAL BID OPPORTUNITIES ARE UPDATED INSTANTLY AT:

<http://finance.columbus.gov/AboutUs/Purchasing/VSFB.asp>

Each proposal shall contain the full name and address of every person, firm or corporation interested in the same, and if corporation, the name and address of the President and Secretary.

EQUAL OPPORTUNITY CLAUSE: Each responsive bidder shall submit, with its bid, a contract compliance certification number or a completed application for certification. Compliance with the provisions of Article I, Title 39, is a condition of the contract. Failure to comply with this Article may result in cancellation of the contract.

WITHHOLDING OF INCOME TAX: All bidders are advised that in order for a contract to bind the City, each contract must contain the provisions found in Section 361.34 C.C.C. with regard to income taxes due or payable to the City of Columbus for wages, salaries and commissions paid to the contractor's employees as well as requiring those contractors to ensure that subcontractors withhold in a like manner.

DELINQUENT PERSONAL PROPERTY TAX: All bidders are charged with notice of Section 5719.042 of the Ohio Revised Code and agree that if this contract is awarded to them, the successful bidder, prior to the time the contract is entered into, will submit to the City Auditor the affidavit required by said section of the Ohio Revised Code. Said affidavit, when filed with City Auditor, is thereby incorporated into and made a part of this contract and no payment shall be made with respect to this contract unless such statement has been so incorporated as a part thereof.

LOCAL CREDIT: For all contracts EXCEPT PROFESSIONAL SERVICE CONTRACTS: In determining the lowest bid for purpose of awarding a contract not exceeding \$20,000.00, a local bidder shall receive a credit equal to five percent (5%) of the lowest bid submitted by a non-local bidder. In determining the lowest bid for purposes of awarding a contract in excess of \$20,000.00, a local bidder shall receive a credit equal to one percent (1%) or \$10,000.00, whichever is less, of the lowest bid submitted by a non-local bidder. A local bidder is a person, corporation or business which (a) has listed its principal place of business as being located within the corporation limits of the City of Columbus or the County of Franklin in official documents filed with Secretary of State, State of Ohio, or a valid vendor's license which indicates its place of business is located within the corporation limits of the City of Columbus or County of Franklin.

FOR COPIES OF ANY OF THE FOLLOWING BID PROPOSALS CALL THE LISTED DIVISION

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - December 27, 2007 11:00 am

SA002744 - MEDICAL & OPTOMETRY EQUIPMENT

BID NOTICES - PAGE # 1

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

1.1 Scope: The City of Columbus is seeking bids to purchase Medical and Optometry Equipment to furnish the West Side Family Health Center (WSFHC), to be constructed in the vicinity of 2300 West Broad Street, Columbus, Ohio. The estimated date of completion for the construction of the building is June, 2009.

1.2 Classification: The City is seeking a turn-key installation process for this purchase of new, unused, medical and optometry equipment. Successful bidders will be required to provide inside delivery of equipment. Delivery prior to construction of the building will be to a storage facility of the successful bidder's choice and the contractor will be responsible for insuring the equipment during storage. After the WSFHC building is ready for occupancy, delivery will be made to the WSFHC from the storage location. Once installation dates are approved by the City, the successful bidders will be required to set-up and install the equipment, clean and test the equipment and train City employees to properly use the equipment. This applies to all items in this bid except for optometry dispensary items which will only be required to be outside delivered to the City's dock by the successful bidder.

1.3 Prevailing Wage: The following applies only to equipment that is to be attached to City-owned buildings or structures by the successful bidder. Bidders are advised to review the Provisions of Chapter 4115 of the Ohio Revised Code which require the Contractor to whom the award is made, and all of their subcontractors, to pay not less than the prevailing rates of wages, in the locality where the work is to be performed, for the classes of work called for by this public improvement.

1.4 Specification Questions: Questions regarding this bid must be sent in writing via email to vendorservices@columbus.gov no later than 11:00 a.m. (local time) on Wednesday, December 19, 2007. Responses will be posted as an addendum to this bid on the City's website (vendorservices.columbus.gov) no later than 4:00 p.m. (local time) on Friday, December 21, 2007.
ORIGINAL PUBLISHING DATE: December 13, 2007

SA002735 - RFP FOR GENERAL ENGINEERING BRIDGES 2008

1.1 Scope: The City of Columbus, Public Service Department is receiving proposals until 12:00 P.M., Thursday, December 27, 2007, for professional engineering consulting services for the General Engineering Bridges 2008 project. The scope of the project shall consist of performing engineering and surveying related tasks. Associated services include the design of bridges and culverts, and the plans to repair existing structures..

1.2 Classification: A pre-proposal meeting will be held at 1881 East 25th Avenue on December 10, 2007 at 9 A.M. Interested firms may request a copy of the RFP via e-mail from gmcarr@columbus.gov. Firms wishing to submit a proposal must meet the mandatory requirements stated in the RFP. Each Offeror shall submit with its proposal a City of Columbus Contract Compliance Certification Number, or a completed application for certification.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.
ORIGINAL PUBLISHING DATE: December 14, 2007

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

SA002743 - RFP FOR GENERAL ENGINEERING TRANS 2008

1.1 Scope: The City of Columbus, Public Service Department is receiving proposals until 12:00 P.M., Thursday, December 27, 2007, for professional engineering consulting services for the General Engineering Transportation - 2008 project. The scope of the project shall consist of performing engineering and surveying related tasks. Associated services include the design of bridges and culverts, and the plans to repair existing structures.

Classification: A pre-proposal meeting will be held at 1881 East 25th Avenue on December 12, 2007 at 9:00 AM. Interested firms may request a copy of the RFP via e-mail from gmcarr@columbus.gov. Firms wishing to submit a proposal must meet the mandatory requirements stated in the RFP. Each Offeror shall submit with its proposal a City of Columbus Contract Compliance Certification Number, or a completed application for certification.

1.2 Interested firms may request a copy of the RFP via e-mail from gmcarr@columbus.gov. Firms wishing to submit a proposal must meet the mandatory requirements stated in the RFP. Each Offeror shall submit with its proposal a City of Columbus Contract Compliance Certification Number, or a completed application for certification.

1.3 Contract Completion: This contract will expire on December 31, 2010.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: December 14, 2007

BID OPENING DATE - December 28, 2007 11:00 am

SA002745 - OCM-MOVING SVS FOR JERRY HAMMOND CTR

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

ADVERTISEMENT FOR BIDS

MOVING SERVICES FOR THE JERRY HAMMOND CENTER
AT 1111 EAST BROAD STREET, COLUMBUS, OHIO 43205

1.1 Scope: It is the intent of the City of Columbus, Department of Finance and Management, Office of Construction Management, to obtain formal bids to establish a contract for MOVING SERVICES FOR THE JERRY HAMMOND CENTER AT 1111 EAST BROAD STREET, COLUMBUS, OHIO 43205. Work to be completed within various dates within the month of February 2008 and upon notification of award of contract.

1.2 Classification: Tenant moving from various sites to the Jerry Hammond Center. There will be a pre-bid meeting on Tuesday, December 18, 2007 at 1:00 p.m. at 1111 East Broad Street, Columbus, Ohio in the Lower level Gold Conference Room. Sign in at North Lobby. This is not a prevailing wage project. Bid packages will be available at the pre-bid meeting. All questions and concerns pertaining to the scope shall be directed via email to the Move Coordinator: Steve Lewie at bslewie@columbus.gov prior to December 26, 2007 by 4 P.M. Addendums will be issued accordingly. Bids are due: Friday, December 28, 2007 by 11AM, to the City of Columbus, Office of Construction Management, 90 West Broad Street, Room B-16, Columbus, Ohio 43215, and will be publicly opened in Room B-07. The budget estimate for this project is \$20,000.00

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: December 11, 2007

SA002737 - Syphilis Elimination Effort - ZIPS

Syphilis Elimination Project

Scope: It is the intent of the City of Columbus, Department of Health, to obtain formal bids to establish a Contract Agreement for the provision of "Syphilis Elimination Effort - AAF" Services, for the period of January 1, 2008 through December 31, 2008.

Classification:

- #1 - The Public Health Department of the City of Columbus, Ohio has a need to contract for Syphilis Elimination education, testing (venipuncture) and prevention. The funding period is 1/1/08 - 12/31/08.
- #2 - Per grant requirements the recipient of the contract(s) must be a not-for-profit community-based organization (CBO). The CBO must be located in one of the following zip codes: 43201, 43205, 43206, 43207, 43213, 43215, 43228 or 43229.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: December 01, 2007

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

SA002738 - Syphilis Elimination Effort - MSM

Syphilis Elimination Project

Scope: It is the intent of the City of Columbus, Department of Health, to obtain formal bids to establish a Contract Agreement for the provision of "Syphilis Elimination Effort - AAF" Services, for the period of January 1, 2008 through December 31, 2008.

Classification:

- #1 - The Public Health Department of the City of Columbus, Ohio has a need to contract for Syphilis Elimination education, testing (venipuncture) and prevention. The funding period is 1/1/08 - 12/31/08.
- #2 - Per grant requirements the recipient of the contract(s) must be a not-for-profit community-based organization. The CBO must have current programming in place that exhibits strong ties to the gay community and men who have sex with men (MSM) population.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: December 01, 2007

SA002739 - Syphilis Elimination Effort - AAF

Scope: It is the intent of the City of Columbus, Department of Health, to obtain formal bids to establish a Contract Agreement for the provision of "Syphilis Elimination Effort - AAF" Services, for the period of January 1, 2008 through December 31, 2008.

Classification:

- #1 - The Public Health Department of the City of Columbus, Ohio has a need to contract for Syphilis Elimination education, testing (venipuncture) and prevention. The funding period is 1/1/08 - 12/31/08. The focus of this contract will be African-American Women.
- #2 - Per grant requirements the recipient of the contract(s) must be a not-for-profit community-based organization (CBO). The CBO must have current programming in place that exhibits strong ties to African-American women in Columbus.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: December 01, 2007

BID OPENING DATE - January 3, 2008 11:00 am

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

SA002742 - Fleet-Furnish/Install Parts Shelving

1.1 SCOPE: To contract for the City of Columbus, Fleet Management Division to purchase and install new parts storage shelving at the new Fleet Management Maintenance Facility, located at 4211 Groves Rd., Columbus, Ohio. Specifications detail storage wall units, bulk storage racks, pallet racking with wire decking and drum cradles and pre-engineered record storage racks. A pre-bid conference and walk-through of the building will be held 1:30 pm on Wednesday, December 19, 2007 to view the facility located at 4211 Groves Road maintenance facility. Any interested bidder is strongly urged to attend, as this is the only opportunity to do a walk-through of this secured building. Failure to attend the Pre-Bid Conference will not disqualify a bidder; however, bidders shall comply with and be responsible for the bid specifications and information discussed at the Pre-Bid Conference regardless of whether or not they attend.

1.2 CLASSIFICATION: Services to be provided by the successful bidder, in addition to the purchase itself, include installation, adjustment and any required anchoring of shelving. The attention of the bidder is directed to the Provisions of Chapter 4115 of the Ohio Revised Code which require the Contractor to whom the award is made, and all of his subcontractors, to pay not less than the prevailing rates of wages, in the locality where the work is to be performed, for the classes of work called for by this public improvement.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.
ORIGINAL PUBLISHING DATE: December 08, 2007

BID OPENING DATE - January 4, 2008 4:00 pm

SA002733 - Health - Pharmacist Services for TB

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

NOTICE OF REQUEST FOR PROPOSALS

Pharmacist Services for the Columbus Health Department

The Columbus Health Department has a need to contract for the provision of pharmacist services for patients of the Ben Franklin Tuberculosis Control Program for a three-year period, February 1, 2008 through January 31, 2011. Interested vendors are invited to complete and submit the Request for Proposals (RFP) for "Pharmacist Services for the Columbus Public Health Department".

Pharmacist services are required for five days per week for approximately 32 hours per week at the Ben Franklin Tuberculosis Control Program of Columbus Public Health, 240 Parsons Ave., Columbus, Ohio 43215. These services hours should be a mixture of Pharmacist and Pharmacy Technician hours for maximum efficacy of public funding support.

To receive an RFP for "Pharmacist Services for the Columbus Public Health Department", please contact Pete Denkowski, MS, RN, at (614) 645-6582. Completed proposals should be received by 4:00 p.m., Friday, January 4, 2008, and sent attention to: Pete Denkowski, MS, RN, TB Program-Room 235, 240 Parsons Ave., Columbus, Ohio 43215.

I. Project Description:

The City of Columbus, Ohio is seeking a vendor to provide pharmacist services for the Columbus Public Health Department's Ben Franklin Tuberculosis Control Program for the three-year period February 1, 2008 through January 31, 2011. The Ben Franklin TB Control Program must receive completed proposals by 4:00 p.m., Friday, January 4, 2008. Send proposals to Pete Denkowski, MS, RN, TB Program-Room 235, 240 Parsons Ave., Columbus, Ohio 43215.

II. Pharmacist Services Needs and Requirements:

- A. Pharmacist services are required for five days per week for approximately thirty-two hours per week at the Ben Franklin Tuberculosis Control Program of the Columbus Public Health Department, 240 Parsons Ave., Columbus, Ohio 43215. These services hours should be a mixture of Pharmacist and Pharmacy Technician hours for maximum efficacy of public funding support.
- B. The vendor must show proof of being a licensed provider of pharmacist services with pharmacist-registered services.
- C. The vendor must agree to bill per hours of service, both for the Pharmacist and Pharmacy Technician, and submit monthly invoices.
- D. The Pharmacist, with Technician support, shall package, label, and track medications provided by the TB Program to its patients, consistent with the Ohio State Board of Pharmacy requirements.
- E. The Pharmacist shall oversee the storage of the medication, inventory, and ordering of stock medication.

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- F. The Pharmacist shall review charts and/ or database for patients failing to take prescribed medications, and shall assist in educating these patients on the importance of completing their medication.
- G. The Pharmacist shall assist in educating and managing patients on complex TB medications. An example is an HIV positive or multi-drug resistant patient on TB medication.
- H. The Pharmacist shall assist with training and other clinical services such as: training TB staff on TB medications; assisting the physician in the management of side effects or drug interactions that a patient may be having; working collaboratively with staff on issues related to TB treatment, etc.
- I. The Pharmacist shall update and revise patient education materials on TB medication.
- J. The Pharmacist shall consult, as requested, on the improvement of the process of providing medications to the clinic patients.
- K. The Pharmacy Vendor must have the ability to interface with electronic prescriptions generated from the TB Program's Information System.

III. Evaluation Criteria:

- A. The competence of the vendor to perform the required services as indicated by the experience and credentials of the vendor.
 - B. The quality and feasibility of the vendor's proposal.
- C. The ability of the vendor to perform the services on an on-going weekly basis as indicated by the vendor's workload and availability.
- D. Past performance of the vendor as reflected by evaluations by the Ben Franklin Tuberculosis Control Program and/ or previous clients of the vendor.
 - E. The per-hour cost of service.

IV. Price quotation:

The per-hour fee, for both the Pharmacist and the Pharmacy Technician, must be quoted for each of the following contract periods:

February 1, 2008 through January 31, 2009

February 1, 2009 through January 31, 2010

February 1, 2010 through January 31, 2011

ORIGINAL PUBLISHING DATE: November 30, 2007

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

BID OPENING DATE - January 9, 2008 3:00 pm

SA002712 - DUBLIN RD WATER TREATMENT PILOT PLANT

1.1 SCOPE: Sealed proposals will be received by the Director of Public Utilities of the City of Columbus at the office of the Director of Public Utilities, 910 Dublin Road, Room 4002, Columbus, Ohio 43215 until 3:00 p.m., Local Time on January 9, 2008, and publicly read at that hour and place for the following project: DUBLIN ROAD WATER PLANT TREATMENT CAPACITY INCREASE PILOT PLANT, Contract 1009, Project No. 690428.

The work for which proposals are invited consists of the construction of a 2 MGD multi-process water treatment plant pilot, design and construction of a pre-engineered metal building for which to house the piloting equipment, operational maintenance assistance for the pilot duration of no less than one year, demolition and removal of all equipment and appurtenances associated with the pilot processes upon completion of the piloting period, and other such work as may be necessary to complete the contract in accordance with the plans and specifications. All work shall be completed within 865 days from date of the Notice to Proceed

1.2 CLASSIFICATION: There is a Pre-Bid Conference for this bid. Prevailing wage rates apply. A 10% (ten percent) proposal bond and a 100% (One hundred percent) performance bond are required for this bid.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: November 13, 2007

SA002728 - Specialty Maintenance Services RFP

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

SCOPE: The Director of Public Utilities of the City of Columbus is requesting to receive sealed Proposals from professional general contractors interested in and qualified for furnishing professional construction and demolition services for the Division of Sewerage and Drainage (DOSD). DOSD Treatment Engineering has identified several projects that require professional construction services at the two Wastewater Treatment Plants, Sewer Maintenance Operations Center, Composting Facility and various other facilities such as pumping stations, grit removal stations, etc. located in Franklin County.

The selected professional general contractor shall have experience in the field of construction and demolition services. The Contractor shall furnish all materials, supplies, tools and all labor, engineering and other work necessary for, or incidental to, general construction-type work.

Proposal submittal packages will be available beginning November 20, 2007. Proposals must be submitted by the close of business on January 9, 2008.

CLASSIFICATIONS: Not Applicable.

For additional information concerning this Request for Proposal (RFP), including procedures for obtaining a copy of the RFP document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this RFP number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: November 22, 2007

BID OPENING DATE - January 10, 2008 11:00 am

SA002741 - FLEET MANAGEMENT MOVING SERVICES

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

1.1 Scope: The City of Columbus is seeking proposals for Moving Services for the contents of six (6) existing Fleet Management facilities to the new Division of Fleet Management facility located at 4211 Groves Rd., Columbus, Ohio 43232. The City estimates the move will be conducted incrementally within the first half of 2008. Bidder's proposals will include cost, notification time required, and completion time required.

1.2 Classification: Successful responsible bidder will provide all materials, equipment and services required to move furniture, tool boxes, equipment, miscellaneous automotive and/or truck parts (no storerooms) and cartons from six separate locations to one central location.

1.2.1 Bidder experience: The bidder must submit an outline of its experience and work history in moving services for the past five years.

1.2.2 Performance Bond: Successful vendor shall furnish a bond given in favor of the City of Columbus, Ohio for an amount equal to at least one-hundred (100) percent of the gross total amount of the bid,

1.2.3 Pre-bid Conference: A pre-bid conference will be held on December 10, 2007 at 12:30 p.m. (local time) in the Fleet Management Conference Room, 423 Short Street, Columbus, OH 43215.

1.2.4 Facilities Walk Through: All bidders shall conduct a walk through of the Fleet Management Facilities prior to submitting their bid proposal.

1.2.5 Specification Questions: Questions regarding this bid must be sent by in writing via email to vendorservices@columbus.gov no later than 11:00 a.m. (local time) on December 21, 2008. Responses will be posted as an addendum to this bid on the City's website (vendorservices.columbus.gov) no later than 4:00 p.m. (local time) on December 27, 2008.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: December 01, 2007

SA002692 - Occupational Health & Safety Services

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

1.1 Scope: It is the intent of the City of Columbus, Human Resources Department to obtain formal bids to establish a comprehensive occupational health and safety clinic for the purpose of providing quality management of work-related injuries and illnesses that will reduce the incidence of occupational injuries and diseases and will deliver a variety of services to increase the safety and well being of City of Columbus employees. The employee workforce to receive these services totals approximately 1,850 and is comprised of members of the following employee groups: American Federation of State, County, and Municipal Employees (AFSCME); Columbus Municipal Association of Government Employees (CMAGE); Management Compensation Plan (MCP); Fraternal Order of Police (FOP); Ohio Labor Council (OLC) and International Association of Fire Fighters (IAFF). The contract term will be for one (1) year with the option to renew for two additional one-year periods. The initial contract term shall be from April 1, 2008 to March 31, 2009.

1.2 Classification: 1) All responses shall be submitted being ONE marked original and FIVE marked copies in a sealed package marked with the RFP number. Proposals will be accepted until the time marked on the legal notice of the RFP. Responses shall include but are not limited to a Transmittal Letter which shall be presented on the contractor or contractor's letterhead. A Project Overview will discuss all of the requirements set forth in the Service Requirements section of this RFP (section 2.0). The Offeror's qualifications will include description of the current corporate organizations, services offered, data describing all subcontractors, current corporate organization; a Statement of Affirmation of the City of Columbus? Terms and Conditions; a statement of compliance the Columbus City Codes, Title 39, regarding Affirmative Action; a list of at least three (3) customers as references; and if applicable, all subcontractors shall submit a list of at least three (3) customers as references: where they have provided a similar service as they will provide in the proposed offering. Description of Services, Staffing and Equipment. A Description of the contractor's (and subcontractor's) proposed resources for the service or services requested in this RFP will include the proposed personnel to be assigned, corresponding vitae, copies of licensure or certifications, and listing of experience. A Description of the contractor's (and subcontractor's) current workload, personnel, equipment and facilities to satisfy the requirements of this RFP. A Pricing Proposal will also be part of this structure.

2) The contractor shall assist the City with occupational health and safety services as OSHA mandated medical examinations and other medical treatment; The physician or physicians must hold a current license to practice medicine in the State of Ohio; All nurses designated in the RFP must hold a current license to practice as a Registered Nurse in the State of Ohio; All physicians designated in the RFP are free from licensure action in Ohio, or any other state, The physician or physicians have never been successfully sued for malpractice, the subject of disciplinary action that resulted in a suspension or termination of license and that no physician has been or is currently under any agreement with a licensing authority that conditions the license to medical or psychological treatment or monitoring; One of the testing sites shall be established within a city-owned facility or via a mobile unit with a scheduled rotation to City sites.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.
ORIGINAL PUBLISHING DATE: December 14, 2007

BID OPENING DATE - January 11, 2008 5:00 pm

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

SA002750 - River South Improvements

SCOPE: The City of Columbus is receiving proposals for RIVER SOUTH IMPROVEMENTS. Work to be completed by the Engineer shall include but not be limited to the following: Abandonment of existing water mains within the area; Design of approximately 1000 feet of 20" water line, approximately 1000 feet of 12" water line and approximately 2000 feet of 8" water line including transfer of service and abandon existing water mains wherever possible within the area; Approximately 12 new street lights, including all necessary power; MELP pole relocation; Two way conversion of City streets Front, Rich, Main, and Second Streets along with associated roadway resurfacing, brick or granite sidewalk and curb enhancements, ADA curb ramps, signal/interconnect, signage, striping, street furniture, trees, and green space; Inflow redirection improvements including design of new storm sewer improvements and rehabilitation of existing combined sewers; Perform H&H analyses; Prepare base exhibits with report of proposed improvements; Prepare easement descriptions and exhibits as necessary and authorized; Prepare construction documents of proposed improvements for approval and authorization.

Copies of the RFP CD are on file at the Division of Sewerage and Drainage, Sewer Systems Engineering Section (SSES), 1250 Fairwood Avenue, Room No. 1021, Columbus, Ohio 43206, 614-645-0485. CDs will be available beginning Tuesday, December 18, 2007 and are due by 5:00 p.m. on Friday, January 11, 2008, directed to: James M. Gross II, P.E., SSES Manager, 1250 Fairwood Avenue, Room 1021, Columbus, Ohio 43206. There is no fee for this CD.

Proposals will be evaluated based on the selection criteria as listed in the Columbus City Code, Title 3, Section 329.14. The evaluation criteria for this project shall include, but not be limited to, knowledge of the project site, adequate experience and capability to provide consultant services as defined in the scope, and experience with projects of similar size and complexity.

Any questions regarding this request for proposal shall be directed to John Newsome at jgnewsome@columbus.gov. The City will not respond to any questions unless submitted in writing.
ORIGINAL PUBLISHING DATE: December 19, 2007

BID OPENING DATE - January 14, 2008 11:00 am

SA002723 - Utilities ePayment Lockbox Services

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

1.1 Scope: The Columbus City Treasurer wishes to receive proposals for the establishment of a system that will provide for the receipt of utility payments to the City of Columbus, processed through the Internet, into one system that will consolidate Automated Clearing House (ACH) payments into one daily file that will process the banking payments through the ACH system and process the customers' utility account information to the City of Columbus, Division of Power and Water. Such a process shall be referred to as the "Utilities e-Payment Lockbox." The City of Columbus, City Treasurer's Office intends to establish a contract for the approximately five year period from April 1, 2008 through February 28, 2013 for these services. Processing of e-payment lockbox services is expected to begin on April 1, 2008.

1.2 The provision of e-payment lockbox services will include the following services:

1.2.1.1. A "gateway" system that will be able to receive ACH files containing the utility customers' banking and utility account numbers from various banks and other e-payment processors through file transfer protocol (FTP) using acceptable encryption standards.

1.2.1.2. The provider must facilitate the enrollment of such e-payment processors into this new Utilities e-Payment Lockbox.

1.2.1.3. The daily deposit of funds into an account of the City of Columbus as designated by the Columbus City Treasurer. Such an account shall be an "authorized depository" which, per Chapter 321 of the Columbus City Code, must be in a bank located in Franklin County.

1.2.1.4. The daily transmission of a data file containing utility payment account numbers that balances to the ACH file. The payments shall be separated by type (water or electricity). No other e-payments for other invoices of the City of Columbus will be accepted, such as tax payments. Returned items shall not be netted against payments.

1.2.1.5. The file shall be sent FTP and in the format presented in the Appendices (see ePayment File Transmission Layout).

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: November 16, 2007

BID OPENING DATE - January 15, 2008 3:00 pm

SA002746 - LIMS Development RFP

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

SCOPE: Sealed Request for Proposals (RFP) received by the Director of Public Utilities of the City of Columbus at the office of the Director of Public Utilities, 910 Dublin Road, Room 4002, Columbus, Ohio 43215 until 3:00 p.m., Local Time on Tuesday January 15, 2008, for the following project: Laboratory Information Management System (LIMS).

The work for which proposals are invited consists of replacing the City's existing LIMS (Sample Manager), used by the Division of Sewerage and Drainage and various MS Access and MS Excel solutions by the Division of Power and Water (Water) with a new LIMS.

CLASSIFICATION: Proposal packages will be available beginning Wednesday December 12, 2007 downloadable pdf on the City of Columbus Vendor Services website. There is not a Pre-Bid Conference associated with the RFP.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: December 12, 2007

BID OPENING DATE - January 16, 2008 3:00 pm

SA002747 - OCM-RECAULKING & SPOT TUCK POINTING

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

ADVERTISEMENT FOR BIDS

RE-CAULKING AND SPOT TUCK POINTING OF
VARIOUS DOWNTOWN BUILDINGS

1.1 Scope: It is the intent of the City of Columbus, Department of Finance and Management, Office of Construction Management, to obtain formal bids to establish a contract for re-caulking and spot tuck pointing of various downtown buildings. Work to be completed within 180 days upon notification of award of contract.

1.2 Classification: Re-caulking and spot tuck pointing of three downtown buildings, (50 West Gay Street, 109 N. Front Street and 120 Marconi Blvd.). This project will also include the repair and/or reattachment of a louvered wall in the mechanical room at 120 Marconi. There will be a pre-bid and walk-thru on Tuesday, December 18, 2007 @ 9AM @ 90 West Broad Street, Room B-07, Columbus, Ohio 43215. This is a prevailing wage project requiring a 10% proposal bond, 100% performance bond and insurance. All questions and concerns pertaining to drawings or specs shall be directed in writing to the Architect: Bird-Houk Collaborative, to the attention of Matt Van Wienen via fax (614-764-9814) or email (VANWIENEN@bird-houk.com) prior to Monday, January 14, 2008 by 4 PM. Addendums will be issued accordingly. The budget estimate for this project is \$550,000.00

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.
ORIGINAL PUBLISHING DATE: December 12, 2007

BID OPENING DATE - January 23, 2008 3:00 pm

SA002730 - DISINFECTION CHEMICAL HANDLING FACILITY

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

1.1 SCOPE: Sealed proposals will be received by the Director of Public Utilities of the City of Columbus at the office of the Director of Public Utilities, 910 Dublin Road, Room 4015, Columbus, Ohio 43215 until 3:00 p.m., Local Time on Wednesday January 23, 2008, and publicly read at that hour and place for the following project: CONTRACT J212, JPWWTP DISINFECTION CHEMICAL HANDLING FACILITY IMPROVEMENTS.

The work in general consists of the following areas at the Jackson Pike Wastewater Treatment Plant:

A. Effluent Pump Station: Work shall include installation of two new effluent pumps; modifications to three existing effluent pumps; a new Effluent Pump Control House and maintenance platform to house five new adjustable frequency drives, new motor control centers, area control panel, and other electrical and instrumentation equipment; new HVAC equipment; new jib crane; relocation of existing sluice gate; structural modifications to the existing pump station, and construction of a new Effluent Pumps Diversion Chamber.

B. Flushing Water Pump Station: Work shall include improvements to the existing disinfection chemical handling and flushing water pumping systems located in this building.

1. Disinfection chemical handling improvements shall include new storage tanks for sodium hypochlorite and sodium bisulfite; new sodium hypochlorite and sodium bisulfite feed pumps, sump pumps, piping, valves, and appurtenances; replacement of the chemical vacuum induction units; and supporting electrical and instrumentation work.

2. Flushing water system improvements shall include replacement of the three existing flushing water pumps; addition of a fourth flushing water pump; replacement of the existing flushing water strainers; rework of the flushing water discharge piping; replacement of the seal water system; replacement of the existing adjustable frequency drives (AFDs) with four new AFDs; and other electrical and instrumentation work.

3. General building improvements shall include the addition of two new stairwells and head houses for building egress; new fire sprinkler system; roofing replacement; HVAC equipment replacement; plumbing fixtures replacement; structural modifications; and piping, equipment and other demolition to support building and process improvements.

C. Secondary Effluent Relief Conduit: Work shall include construction of a new 96-inch diameter conduit to convey wet weather Plant flows from the secondary clarifiers to the chlorine contact tanks, including construction of two junction box structures to tie-in the new conduit to the existing process flowstream.

D. Site Work: Work shall include stormwater collection and conveyance, new potable water line, relocation of 20" flushing water pipe; site lighting, and plant roadway improvements.

E. Structural modifications to the Effluent Weir Chamber Inlet to allow increased flows through the Plant.

F. Structural modifications to the Chlorine Mixing Chamber and Effluent Diversion Chamber

All work shall be completed within 865 days from date of the Notice to Proceed

THE CITY BULLETIN
BIDS WANTED - PURCHASING OFFICE AND OTHER DIVISIONS

1.2 CLASSIFICATION: There is a Pre-Bid Conference for this bid. Prevailing wage rates apply. A 10% (ten percent) proposal bond and a 100% (One hundred percent) performance bond are required for this bid.

For additional information concerning this bid, including procedures for obtaining a copy of the bid document(s) and how to submit a proposal, you must go to the City of Columbus Vendor Services web page (<http://vendorservices.columbus.gov>) and view this bid number in the open solicitations listing.

ORIGINAL PUBLISHING DATE: November 29, 2007

BID OPENING DATE - January 24, 2008 11:00 am

SA002748 - HP AND DELL COMPUTERS, MONITORS

1.1 SCOPE

1.1.1 Various City of Columbus agencies will be purchasing desktop computers, laptops, servers, monitors, peripherals and accessories over the next 3 years. During the last three years the City has purchased in excess of seven millions of dollars of the aforementioned items. All indications are that estimates of expenditures over the next three years will be approximately four millions of dollars.

1.2 CLASSIFICATION

1.2.1 This bid specification describes equipment from two major manufacturers; Hewlett-Packard and Dell. The two aforementioned manufacturers are the only manufacturers accepted by the City for this bid.

ORIGINAL PUBLISHING DATE: December 15, 2007

Public Notices

The link to the **Columbus City Health Code** pdf shall constitute publication in the City Bulletin of changes to the Columbus City Health Department's Health Code. To go to the Columbus City Health Code, click [here](#) (pdf).

The Columbus City Code's "**Title 7 -- Health Code**" is separate from the Columbus City Health Code. Changes to "Title 7 -- Health Code" are published in the City Bulletin. To go to the Columbus City Code's "Title 7 -- Health Code," click [here](#) (html).

**City of Columbus
City Bulletin Report**

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Number: PN0001-2008

Drafting Date: 12/20/2007

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Title

Notice/Advertisement Title: Communications 12/22/07

Contact Name: Carol Barber

Contact Telephone Number: 645-7706

Contact Email Address: cabarber@columbus.gov

Body

THE FOLLOWING COMMUNICATIONS WERE RECEIVED IN THE CITY CLERK'S OFFICE AS OF WEDNESDAY, DECEMBER 19, 2007:

Transfer Type: C1, C2, D6

To: WJ3 Inc

DBA Lanes Carryout

2440 E Dublin Granville Rd

Columbus, Ohio 43229

From: Nalini M & J Market LLC

DBA Lanes Carryout

2040 E Dublin Granville Rd

Columbus, Ohio 43229

permit # 9329900

Transfer Type: D2, D2X, D3, D3A, D6

To: Amal and Tims Restaurant LLC

DBA Pomegranate Mediterranean Cuisine

5239 N Hamilton Rd

Columbus, Ohio 43230

From: Landrys Seafood House Ohio Inc

4155 Morse Crossing & Patio

Columbus, Ohio 43229

permit # 01524320005

Transfer Type: D2, D2X, D6

To: Noodle Shop Co Colorado Inc

2124 N High St & Patios

Columbus, Oh 43201

From: Surly Girls Ltd

DBA Surly Girls Saloon

1126 N High St 1st Fl & Bsmt

Columbus, Ohio 43201

permit # 64316440030

Advertise: 12/22/07

Return: 1/2/08

Legislation Number: PN0011-2007

Drafting Date: 01/10/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Brewery District Commission 2007 Meeting Schedule

Contact Name: Brenda Moore

Contact Telephone Number: 614-645-8620

Contact Email Address: bgmoore@columbus.gov

Body

Brewery District Commission 2007 Meeting Schedule

The 2007 regular monthly meetings of the Brewery District Commission will be held on the dates listed below at 6:15 p.m. at 109 N. Front Street, Columbus, Ohio 43215, in the ground floor Community Training Center. Copies of the agenda may be obtained by calling 645-8620 or by e-mail bgmoore@columbus.gov. A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Historic Preservation Office is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 645-8620 or TDD 645-6802.

Application Deadlines	Hearing Dates
January 18, 2007	February 1, 2007
February 15, 2007	March 1, 2007
March 22, 2007	April 5, 2007
April 19, 2007	May 3, 2007
May 24, 2007	June 7, 2007
June 21, 2007	July 5, 2007
July 19, 2007	August 2, 2007
August 23, 2007	September 6, 2007
September 20, 2007	October 4, 2007
October 18, 2007	November 1, 2007
November 21, 2007*	December 6, 2007
December 20, 2007	January 3, 2007
January 24, 2007	February 7, 2007

Legislation Number: PN0012-2007

Drafting Date: 01/10/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Victorian Village Commission 2007 Meeting Schedule

Contact Name: Brenda Moore

Contact Telephone Number: 614-645-8620

Contact Email Address: bgmoore@columbus.gov

Body

Victorian Village Commission 2007 Meeting Schedule

The 2007 regular monthly meetings of the Victorian Village Commission will be held on the dates listed below at 6:15 p.m. at 109 N. Front Street, Columbus, Ohio 43215, in the ground floor Community Training Center. Copies of the agenda may be obtained by calling 645-8620 or by e-mail bgmoore@columbus.gov. A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Historic Preservation

Office is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 645-8620 or TDD 645-6802.

Application Deadline	Hearing Dates
January 25, 2007	February 8, 2007
February 22, 2007	March 8, 2007
March 29, 2007	April 12, 2007
April 26, 2007	May 10, 2007
May 31, 2007	June 14, 2007
June 28, 2007	July 12, 2007
July 26, 2007	August 9, 2007
August 30, 2007	September 13, 2007
September 27, 2007	October 11, 2007
October 25, 2007	November 8, 2007
November 29, 2007	December 13, 2007
December 27, 2007	January 10, 2008
January 31, 2008	February 14, 2008

Legislation Number: PN0013-2007

Drafting Date: 01/10/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Historic Resources Commission 2007 Meeting Schedule

Contact Name: Brenda Moore

Contact Telephone Number: 614-645-8620

Contact Email Address: bgmoore@columbus.gov

Body

Historic Resources Commission 2007 Meeting Schedule

The 2007 regular monthly meetings of the Historic Resources Commission will be held on the dates listed below at 6:15 p.m. at 109 N. Front Street, Columbus, Ohio 43215, in the ground floor Community Training Center. Copies of the agenda may be obtained by calling 645-8620 or by e-mail bgmoore@columbus.gov. A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Historic Preservation Office is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 645-8620 or TDD 645-6802.

Application Deadlines	Hearing Dates
January 4, 2007	January 18, 2007
February 1, 2007	February 15, 2007
March 1, 2007	March 15, 2007
April 5, 2007	April 19, 2007
May 3, 2007	May 17, 2007
June 7, 2007	June 21, 2007
July 5, 2007	July 19, 2007
August 2, 2007	August 16, 2007
September 6, 2007	September 20, 2007
October 4, 2007	October 18, 2007
November 1, 2007	November 15, 2007
December 6, 2007	December 20, 2007
January 3, 2008	January 17, 2008

Legislation Number: PN0014-2007

Drafting Date: 01/10/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Italian Village Commission 2007 Meeting Schedule

Contact Name: Brenda Moore

Contact Telephone Number: 614-645-8620

Contact Email Address: bgmoore@columbus.gov

Body

Italian Village Commission 2007 Meeting Schedule

The 2007 regular monthly meetings of the Italian Village Commission will be held on the dates listed below at 6:15 p.m. at 109 N. Front Street, Columbus, Ohio 43215, in the ground floor Community Training Center. Copies of the agenda may be obtained by calling 645-8620 or by e-mail bgmoore@columbus.gov. A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Historic Preservation Office is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 645-8620 or TDD 645-6802.

Application Deadlines	Hearing Dates
January 2, 2007	January 16, 2007
February 6, 2007	February 20, 2007
March 6, 2007	March 20, 2007
April 3, 2007	April 17, 2007
May 1, 2007	May 15, 2007
June 5, 2007	June 19, 2007
July 3, 2007	July 17, 2007
August 7, 2007	August 21, 2007
September 4, 2007	September 18, 2007
October 2, 2007	October 16, 2007
November 6, 2007	November 20, 2007
December 4, 2007	December 18, 2007
December 31, 2007*	January 15, 2008

Legislation Number: PN0015-2007

Drafting Date: 01/10/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: German Village Commission 2007 Meeting Schedule

Contact Name: Brenda Moore

Contact Telephone Number: 614-645-8620

Contact Email Address: bgmoore@columbus.gov

Body

German Village Commission 2007 Meeting Schedule

The 2007 regular monthly meetings of the German Village Commission will be held on the dates listed below at 4:00 p.m. at the German Village Meeting Haus, 588 S. Third Street, Columbus, Ohio 43215. Copies of the agenda may be obtained by calling 645-8620 or by e-mail. A Sign Language Interpreter, to “Sign” this meeting , will be made available for anyone with a need for this service, provided the Historic Preservation Office is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 645-8620 or TDD 645-6802.

Application Deadlines	Hearing Dates
December 19, 2006	January 9, 2007
January 23, 2006	February 6, 2007
February 20, 2007	March 6, 2007
March 20, 2007	April 3, 2007
April 17, 2007	May 1, 2007
May 22, 2007	June 5, 2007
June 19, 2007	July 10, 2007*
July 24, 2007	August 7, 2007
August 21, 2007	September 11, 2007*
September 18, 2007	October 2, 2007
October 23, 2007	November 13, 2007*
November 20, 2007	December 4, 2007
December 18, 2007	January 8, 2008*
January 22, 2008	February 5, 2008

Legislation Number: PN0016-2007

Drafting Date: 01/10/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Historic Resources Commission 2007 Business Meeting Schedule

Contact Name: Brenda Moore

Contact Telephone Number: 614-645-8620

Contact Email Address: bgmoore@columbus.gov

Body

Historic Resources Commission 2007 Business Meeting Schedule

The 2007 regular monthly business meetings of the Historic Resources Commission will be held on the dates listed below at 12:00 noon. at 109 N. Front Street, Columbus, Ohio 43215, in the 1st Floor Conference Room. Copies of the agenda may be obtained by calling 645-8620 or by e-mail bgmoore@columbus.gov <<mailto:bgmoore@columbus.gov>>. A Sign Language Interpreter, to “Sign” this meeting , will be made available for anyone with a need for this service, provided the Historic Preservation Office is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 645-8620 or TDD 645-6802.

Business Meeting Dates

- January 11, 2007
- February 8, 2007
- March 8, 2007
- April 12, 2007
- May 10, 2007
- June 14, 2007
- July 12, 2007

August 9, 2007
September 13, 2007
October 11, 2007
November 8, 2007
December 13, 2007

Legislation Number: PN0017-2007

Drafting Date: 01/10/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Italian Village Commission 2007 Business Meeting Schedule

Contact Name: Brenda Moore

Contact Telephone Number: 614-645-8620

Contact Email Address: bgmoore@columbus.gov

Body

Italian Village Commission 2007 Business Meeting Schedule

The 2007 regular monthly business meetings of the Italian Village Commission will be held on the dates listed below at 12:00 noon. at 109 N. Front Street, Columbus, Ohio 43215, in the 1st Floor Conference Room. Copies of the agenda may be obtained by calling 645-8620 or by e-mail bgmoore@columbus.gov <<mailto:bgmoore@columbus.gov>>. A Sign Language Interpreter, to "Sign" this meeting, will be made available for anyone with a need for this service, provided the Historic Preservation Office is made aware of this need and given a reasonable notice of at least forty-eight (48) hours prior to the scheduled meeting time. To schedule an interpreter, please call 645-8620 or TDD 645-6802.

Business Meeting Dates

January 9, 2007
February 13, 2007
March 13, 2007
April 10, 2007
May 8, 2007
June 12, 2007
July 10, 2007
August 14, 2007
September 11, 2007
October 9, 2007
November 13, 2007
December 11, 2007

Legislation Number: PN0037-2007

Drafting Date: 02/02/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Public Service Department - Transportation and Pedestrian Commission - 2007 Meeting Schedule

Contact Name: Patricia R. Grove

Contact Telephone Number: (614) 645-7881

Contact Email Address: pgrrove@columbus.gov

Body

PUBLIC SERVICE DEPARTMENT
columbus Transportation and Pedestrian Commission
2007 Meeting Schedule

January 11
February 8 - Special
March 8
April 12 - Tentative
May 10
June 14 - Tentative
July 12
August 9 - Tentative
September 13
October 11 - Tentative
November 8
December 13 - Tentative

All meetings are held at 3:30 p.m., 109 North Front Street, ground floor conference room, room 100. Meetings may be rescheduled if there is not a quorum available on the meeting date. For further information or verification of tentative meetings, you may contact the Transportation Division at 614-645-7881.

Legislation Number: PN0060-2005

Drafting Date: 02/23/2005

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Published Columbus City Health Code

Contact Name: Richard Hicks

Contact Telephone Number: 654-6189

Contact Email Address: rickh@columbus.gov

Body"The Columbus City Health Code is updated and maintained by the Columbus Health Department.

To view the most current City Health Code, please visit:

<http://www.publichealth.columbus.gov/>

Legislation Number: PN0085-2007

Drafting Date: 04/11/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Monthly Recreation and Park Committee Meetings

Contact Name: Carl Williams

Contact Telephone Number: (614) 645-2933

Contact Email Address: CGWilliams@columbus.gov

Body

Council Member Priscilla R. Tyson will host a Recreation and Parks Committee Meeting on the dates listed below. Unless

otherwise noted, meetings will begin at 5:30 P.M. in City Council Chambers, located on the second floor of City Hall, 90 West Broad Street, Columbus, Ohio.

A valid picture ID is needed to enter City Hall. Members of the general public wishing to address the meeting must fill out a speaker slip. These speaker forms will be made available from 5:30 until 6:00 P.M. on the day of the meeting.

Thursday, May 31, 2007

Thursday, June 28, 2007

Thursday, July 26, 2007

Thursday, September 27, 2007

Location: Gillie 50+ Center
4625 Morse Center Road

Thursday, October 25, 2007

Thursday, November 29, 2007

Legislation Number: PN0235-2007

Drafting Date: 09/26/2007

Current Status: Clerk's Office for Bulletin

Version: 3

Matter Type: Public Notice

Title

Notice/Advertisement Title: 2008 Meeting Schedule - City of Columbus Records Commission

Contact Name: City of Columbus Records Commission Coordinator

Contact Telephone Number: 645-7380

Contact Email Address:

Body

**CITY BULLETIN NOTICE
MEETING SCHEDULE
CITY OF COLUMBUS RECORDS COMMISSION**

The regular meetings of the City of Columbus Records Commission for the calendar year 2008 are scheduled as follows:

Monday, February 4, 2008

Monday, May 5, 2008

Monday, September 22, 2008

These meetings will take place at: City Hall, 90 West Broad Street, 2nd Floor, in the City Council Conference Room (226). They will begin promptly at 10:00 am.

Every effort will be made to adhere to the above schedule, but the City of Columbus Records

Commission reserves the right to change the date, time or location of any meeting; or to hold additional meetings. To confirm the meeting date, time and locations or to obtain agenda information, contact the Office of the City of Columbus Records Commission Coordinator at (614) 645-7380.

Legislation Number: PN0251-2006

Drafting Date: 12/13/2006

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title OFFICIAL NOTICE - CIVIL SERVICE COMMISSION

Notice/Advertisement Title: COMPETITIVE EXAMINATION ANNOUNCEMENTS

Contact Name: Lois Washnock

Contact Telephone Number: 614.645.7531

Contact Email Address: Lwashnock1@columbus.gov

Body

APPLY ON-LINE 24 HOURS A DAY, 7 DAYS A WEEK OR APPLY IN PERSON 9:00 A.M. to 4:00 P.M. MONDAY, WEDNESDAY or THURSDAY.

The Civil Service Commission continuously administers competitive examinations. Information regarding examinations, for which the Civil Service Commission is currently accepting applications, is located on our website at www.csc.columbus.gov <<http://www.csc.columbus.gov>> and is also posted at the Commission offices located at 50 West Gay Street, 6th Floor, Columbus, Ohio. Please note that all visitors to the Beacon Building are required to produce a picture ID, authenticating their identity, in order to visit the applications area. Applicants interested in City jobs should check our website or visit the Commission offices.

Legislation Number: PN0293-2007

Drafting Date: 11/20/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: Budget Hearing Schedule for Proposed 2008 Budget

Contact Name: Kym Nelson

Contact Telephone Number: 645-0851

Contact Email Address: kjnelson@columbus.gov

Body

BUDGET 2008 SCHEDULE

November 15, 2007	Mayor's 2008 Proposed Budget Roll Out
November 16, 2007	Ordinances filed in City Clerk's office
November 19, 2007	Mayor's Proposed Budget Ordinances appear on Council Agenda (<i>and tabled indefinitely pending public hearings</i>)
November 24, 2007	Mayor's proposed Budget Ordinances appear in City Bulletin for the First Time

(Public Notice Section)

December 1, 2007 Mayor's proposed Budget Ordinances
Appear in City Bulletin for 2nd Time

December 6, 2007 Budget Briefing - Presentation by Mayors Administration
5:00 pm, Council Chambers

December 11, 2007 Health, Housing & Human Services Budget Briefing
5:00, Council Chambers

December 13, 2007 Budget Briefing - Presentation by Mayors Administration (if needed)
5:00 pm, Council Chambers

December 13, 2007 Safety Budget Briefing
5:30 pm, Council Chambers

January 9, 2008 Health, Housing & Human Services Budget
5:30 pm, Council Chambers

January 10, 2008 Public Comment Hearing
5:30 pm, Council Chambers

January 17, 2008 City Council Budget Retreat
8:30 a.m. -4:30 p.m.

January 21, 2008 No Council Meeting - MLK Day

January 24, 2008 Budget Roll-Out, All Council Members
(Date may change) 10:00 am, Council Chambers

January 28, 2008 Council Meeting - Budget Ordinances on the agenda for 2nd reading, to be Amended and
Tabled to 2/11/08

February 2, 2008 First publication of ordinances as amended in Public Notice section of City Bulletin

February 9, 2008 2nd publication of ordinances as
amended in Public Notice Section of City Bulletin

February 11, 2008 Anticipated passage date of the budget ordinances as amended

February 16, 2008 Ordinances published in the City
Bulletin (Ordinance section) as amended (must be published within 20 days of
passage per City Charter)

**All dates subject to change*

Legislation Number: PN0309-2007

Drafting Date: 12/06/2007

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

TITLEDEPOSITORY COMMISSION MEETING
THURSDAY, DECEMBER 27, 2007 AT 10:00 A.M.
CITY AUDITOR'S OFFICE
CITY HALL
90 W. BROAD STREET, ROOM 109
COLUMBUS, OH 43215

Legislation Number: PN0310-2007

Drafting Date: 12/07/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: North Central Area Commission 2007 Amended Bylaws

Contact Name: Wil Preston

Contact Telephone Number: 645-7563

Contact Email Address: wnpreston@columbus.gov

Body

Please see "North Central Area Commission 2007 Amended Bylaws"

Legislation Number: PN0312-2007

Drafting Date: 12/11/2007

Current Status: Clerk's Office for Bulletin

Version: 1

Matter Type: Public Notice

Title

Notice/Advertisement Title: 2008 Recreation and Parks Committee/Administration Committee Meeting Notice

Contact Name: Carl Williams

Contact Telephone Number: (614) 645-2933

Contact Email Address: CGWilliams@columbus.gov

Body

Council Member Priscilla R. Tyson will host a committee meeting on the dates listed below. Unless otherwise noted, the meetings will begin at 5:30 P.M. in City Council Chambers, located on the second floor of City Hall, 90 West Broad Street, Columbus, Ohio.

A valid picture ID is needed to enter City Hall. Members of the general public wishing to address the meeting must fill out a speaker slip. These speaker forms will be made available in Council Chambers from 5:30 until 6:00 P.M. on the day of the meeting.

Prior to the scheduled meeting, agendas and specific hearing related information can be found at:

http://www.columbuscitycouncil.org/tyson/committee_meetings

Thursday, January 24, 2008

Thursday, February 28, 2008

Thursday, March 27, 2008

Thursday, April 24, 2008

Thursday, May 29, 2008

Thursday, June 26, 2008

Thursday, July 31, 2008

Thursday, September 25, 2008

Thursday, October 30, 2008
Thursday, November 20, 2008

Meeting dates and times subject to change

Legislation Number: PN0314-2007

Drafting Date: 12/17/2007

Version: 1

Current Status: Clerk's Office for Bulletin

Matter Type: Public Notice

Title

CIVIL SERVICE COMMISSION

Notice/Advertisement Title:

Civil Service Commission

Contact Name:

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Body

During its regular meeting held on Monday, December 17, 2007, the Civil Service Commission passed a motion to revise the specification for the classification Criminalist I, retitle it to read Forensic Scientist I, and amend Rule XI accordingly (Class Code 1911).

During its regular meeting held on Monday, December 17, 2007, the Civil Service Commission passed a motion to revise the specification for the classification Criminalist II, retitle it to read Forensic Scientist II, and amend Rule XI accordingly (Class Code 1912).

During its regular meeting held on Monday, December 17, 2007, the Civil Service Commission passed a motion to revise the specification for the classification Criminalist III, retitle it to read Forensic Scientist III, and amend Rule XI accordingly (Class Code 1913).

During its regular meeting held on Monday, December 17, 2007, the Civil Service Commission passed a motion to revise Rule VIII(C)(1) to read as follows:

REVISED RULE VIII

ELIGIBLE LISTS

A. Creation by Competitive Examination

1. Open Examinations. After the completion of each open competitive examination, a preferred eligible list shall be prepared including the names of
 - a. all provisional employees serving in the tested class who attained a final passing grade;
 - and
 - b. those employees eligible for reallocation pursuant to Rule X(G)(1) who attained a final passing

grade.

An open eligible list shall be prepared for all other applicants who attained a final passing grade. The names of eligibles on preferred or open eligible lists shall be arranged in the order of the final ranking based on test grades earned. No preferred eligible list shall be created for any of the uniformed ranks.

2. Promotional Examinations.

- a. Except as otherwise provided by the Commission, seniority points shall be added to the passing scores as provided in Rule VII.
- b. On promotional exams in the nonuniformed ranks, an applicant may earn up to ten seniority points for continuous service which accrued as of the last date of the test filing period in any eligible class. One-half point shall be awarded for each six months of such full-time service. One half-point shall be awarded for each twelve months of such part-time service.
- c. In the uniformed ranks, seniority points shall be given for all half years of accredited service which have been accrued as of the test date. Accredited service shall mean all time elapsed from the date of appointment to a position in the lowest ranking uniformed classification in the appropriate division as reflected in the division's Official Seniority Roster in effect at the close of the filing period.
- d. On promotional examinations for Police Sergeant and Fire Lieutenant, an applicant may earn up to ten seniority points. Points shall be computed as follows:
 - (1) One point shall be awarded for each of the first four years of accredited service in the division.
 - (2) Six-tenths of a point shall be awarded for each of the next ten years of accredited service in the division.
- e. On promotional examinations for ranks above Police Sergeant and Fire Lieutenant, (d) above shall apply, and in addition, an applicant shall be awarded one point for each of the first five years of accredited service in the class or classes which makes the applicant eligible for the examination.

B. Creation by Noncompetitive Examination

After the completion of each noncompetitive examination for which there is no qualifying test, a certification list shall be prepared including the names of all applicants, placed in alphabetical order, who met the minimum requirements for the examination. After the completion of each noncompetitive examination which has a qualifying test, an eligible list shall be prepared including the names of all applicants, placed in alphabetical order, who met the minimum requirements for the examination and passed all tests.

C. Addition by Reinstatement

1 Upon written request, the name of an individual may be placed at the top of an eligible list for any classification in which the employee served or for any lower class in the same class series, if all of the following apply:

- a. the individual previously received an original, promotional, or noncompetitive appointment to a position in the class or held permanent status in a higher class in the same series,
- b. for individuals who have left City employment, the request is made within three years from the date of separation; and
- c. any separation of the individual from service and/or the position was without fault and in good standing.

If a question arises as to whether the individual separated from the service in good standing or was reduced in rank without fault, the Executive Secretary shall investigate the cause and circumstances surrounding the

separation or reduction and determine eligibility for reinstatement. An individual who resigned in lieu of disciplinary action shall be deemed not to have resigned in good standing. At the request of the Public Safety Director, the limitation identified in subsection (C)(1)(a) above may be waived for a former police officer who resigned in good standing if the officer was continuously employed full time as a sworn officer in a governmental law enforcement agency during the interim.

2. Following a layoff. The name of an employee who is reduced in rank or separated from employment as a result of a layoff shall automatically be reinstated in accordance with Rule XII(C)(4) to the eligible list for the classification from which the layoff occurred:

- a. if the employee has permanent status in the class; or
- b. if the employee had received an original appointment to the class and was serving a probationary period at the time of the layoff.

3. Following a probationary termination. Upon written request, the name of an employee removed by an appointing authority during or at the end of a probationary period may be restored to the eligible list from which the name was certified, provided that:

- a. the Commission determines that the employee would be suitable for appointment to another position in the class; and
- b. the request for reinstatement is submitted to the Civil Service Commission within one year from the effective date of the probationary termination.

4. Following a disability retirement in the uniformed ranks. When a former member of the Police Division or Fire Division meets the requirements as set forth in Columbus City Codes Sections 1905.08, 1905.09, 1927.07 and 1927.08, as applicable, upon written request, the name of the individual shall be reinstated to the appropriate eligible list.

5. A name reinstated to an eligible list, unless removed in accordance with these Rules, shall remain on the list for a period of two years, provided that the name of a former employee so reinstated may remain on the list up to three years; but in no event shall the name continue to remain on the list past the three year anniversary date of the employee's separation from City.

6. Names shall be reinstated to the top of an eligible list pursuant to Sections 1, 2 and 4 of this Rule only with the approval of the Executive Secretary. If more than one such name appears on an eligible list, the reinstated names shall be ordered based on seniority in the class, with the name having the greatest amount of seniority being placed highest on the list. Except as otherwise provided in Rule XII as pertains to layoffs, in filling vacancies the appointing authority may consider the names so reinstated for appointment; however, such a name reinstated to the competitive eligible list shall not be counted in calculating the number of names to be certified according to Rule IX.

7. Individuals who are not reinstated pursuant to their request shall be notified in writing. [See Rule XIII(G) Applicant Appeals]

D. Processing of Eligible Lists

1. In the event a test is given on both a promotional and open basis, the promotional eligible list shall be established first and shall be used until exhausted. In the event a preferred eligible list is created pursuant to Rule VIII(A)(1), it shall be established and certifications made therefrom prior to the open list.

2. In the event that an eligible list already exists at the time new test results are released, the Executive Secretary will determine whether a new list will be created to replace the old list in its entirety or whether the new results will be merged into the existing list according to test score.

3. All eligible lists shall automatically terminate when exhausted or when replaced by a new list.

4. Except as otherwise provided by Commission action, no name shall remain on any eligible list for more than two years, unless pursuant to the retesting provisions of Rule VII(B)(7)(a) or pursuant to subsection C(5).

E. Applicant Withdrawal from an Eligible List

1. An applicant whose name appears on an eligible list may request, in writing, one (1) temporary withdrawal from the selection process.

2. No temporary withdrawal shall remain in effect beyond the expiration or replacement of the eligible list from which the temporary withdrawal was requested or, in cases where a conditional offer of employment had been made prior to the requested temporary withdrawal, beyond the expiration of the conditional offer of employment.

An applicant may request, in writing, that his/her name be reinstated to the selection process at any time prior to the expiration or replacement of the eligible list or the expiration of a conditional offer of employment.

4. Applicants reinstated to an eligible list pursuant to this rule shall re-enter the selection process in accordance with Commission policy.

5. Applicants no longer interested in participating in the selection process may request, in writing, that their name be permanently withdrawn from further consideration. Names permanently withdrawn from an eligible list shall not be restored to that list.

NORTH CENTRAL AREA COMMISSION BYLAWS

ARTICLE 1 – NAME

SECTION 1.1. The name of this organization shall be the North Central Area Commission, hereafter called the Commission. (Boundary included)

ARTICLE 2 – PURPOSE

SECTION 2.1. The commission shall be an advisory body established to participate in decision making and to promote the general welfare of the Commission area, including:

- 2.1.A. To provide in the interest of local planning for local needs and study of the problems and requirements of the Commission area;
- 2.1.B. To aid and promote communications within the Commission area and between it and the rest of the city, including public forums and surveys to provide opportunity for area residents, businesses and organizations to state their problems and concerns; also solicit active participation of all segments of the Commission area organizations, associations, institutions, businesses, and government;
- 2.1.C. To initiate, review and recommend criteria and programs for preservation, development, and enhancement of the Commission area, including but not limited to parks, recreational areas, sidewalks, streets, and traffic, be they commercial or residential;
- 2.1.D. To recommend priorities for review of government services and the operation of various government departments in the Commission area;
- 2.1.E. To recommend persons for appointment to other boards and Commissions.

ARTICLE 3 – ORGANIZATIONAL STRUCTURE

SECTION 3.1. The bylaws set forth the rules and procedures governing the operation of the Commission pursuant to charter 3109 & 3111 of the Columbus City Code.

ARTICLE 4 – MEMBERSHIP

SECTION 4.1. The North Central Area Commission shall consist of one member from each area, one member appointed by the mayor of Columbus, and four members-at-large. These members shall serve without compensation. The members shall be selected in accordance with charter 3109 & 3111 of the Columbus City Code and the North Central Area Commission procedures. (Article 10.)

4.1.A. Ten members shall be selected from the ten districts of the Commission area. One from each of the following districts:

DISTRICT	BOUNDARIES			
	ALL BOUNDARIES REFER TO CENTER LINE			
	NORTH	EAST	WEST	SOUTH
AMERCREST	Seventeenth Ave	Woodland Ave	Conrail	Fifth Ave
ARGYLE PARK	Hudson / Parkwood / Mock	Woodland Ave	Conrail/25 th Ave / Joyce Ave	Seventeenth Ave
BRETNELL	Argyle Drive	Alum Creek	Brentnell Ave.	Holt Ave.
BRITTANY HILLS	Mock Road	Alum Creek	Brentnell Ave.	Argyle Drive
DEVON TRIANGLE	Fifth Avenue	N-W Railway	Conrail/St. Clair	I-670
ORIOLE HEIGHTS	Holt Avenue	Somersworth Ct	Woodland Ave.	Woodward Ave.
SHEPARD	Fifth Avenue	Alum Creek	N-W Railway	I-670
ST. MARY'S	Woodward Ave.	Alum Creek	Woodland Ave.	Fifth Avenue
TEAKWOOD HEIGHTS	Holt Avenue	Alum Creek	Somersworth Ct.	Woodward Ave.
WOODLAND-HOLT	Mock Road	Brentnell Ave.	Woodland Ave.	Holt Ave.

Comment: District boundaries are included with this article. Boundaries have not changed.

4.1.B. Four members shall be selected at-large from any of the ten districts in the Commission area.

4.1.C. One member shall be appointed by the mayor of Columbus from recommendations by the Commission.

4.1.D. These members shall serve without compensation. All new commissioners will be properly orientated and receive the proper documents to carry out their position successfully. Each shall be a resident in the Commission Area. The Mayor shall appoint all members with the concurrence of Council as specified in Chapters 3109.07 and 3109.08, Columbus City Code.

ARTICLE 5 – TERM OF OFFICE

SECTION 5.1. A full term of office shall be two years. In order to establish proper membership rotation and stagger terms, the following system shall be utilized in selecting the Commissioners. **In case of a late appointment, such new member will serve for the balance of the term.**

5.1.A. The commissioners from the districts of ARGYLE PARK, DEVON TRIANGLE, SHEPARD, TEAKWOOD HEIGHTS, and WOODLAND HOLT shall be selected in even numbered years.

Comment: Alphabetical list of districts, no change in content

5.1.B. The commissioners from the districts of AMER CREST, BRETNELL, BRITTANY HILLS, ORIOLE HEIGHTS, and ST. MARY'S shall be elected in odd numbered years.

Comment: Alphabetical list of districts, no change in content

5.1.C. At-Large Commissioners shall be divided into two groups of two. One group will be designated to be selected in the even numbered years and the other

group to be selected in the odd numbered years. Selection – will be according to election procedures.

5.1.D. ~~No Commissioner shall serve more than six terms in succession.~~
Commissioners shall have no limit to the number of terms they may serve.

5.1.E. Representation. No commission member shall represent the Commission in its official actions before any other public body or official, except as specifically authorized in writing by a majority vote of the commission at a regular meeting. This shall not be construed as a restriction upon the right of individual members to represent their own views before public or private bodies, whether in agreement or disagreement with the official action of the Commission.

5.1.F. Disqualification. Members shall maintain their residence in the Commission Area from which they were selected and appointed. Failure of a member to comply shall be considered a resignation. The Corresponding Secretary shall notify the Mayor, City Clerk and the Department of Development of any such action.

5.1.G. Attendance. A member's absence without written or verbal notification to the Chair, Vice Chair or Secretary from four (4) consecutive regular meetings or from a total of five (5) regular meetings in any year shall be considered a resignation from the Commission. The Corresponding Secretary shall provide written notification to the member in violation of this provision after his or her third consecutive absence or fourth in a year. When such notification has taken place, the member may appeal to the Commission within thirty days. Unless a majority vote by the commission determine that extenuating circumstances justify that member continuing to hold his or her position, a report of all actions and decisions regarding resignations and grievances will be forwarded to the Mayor's office, the president of City Council and Department of Development.

5.1.H. Vacancy. The Commission shall select the candidate by majority vote of the commission to fill a vacancy caused by death, resignation, disqualification or other means for the remainder of the unexpired term. Notification of the newly selected commissioner will be forwarded to the Mayor pursuant to Chapter 3109.10, Columbus City Code.

ARTICLE 6 – OFFICERS

SELECTION 6.1. The officers shall be elected by the Commission for a term of one year at first regular Commission meeting following the initial appointment of the Commissioners. Offices shall consist of the following positions:

CHAIRMAN
VICE-CHAIRMAN
SECRETARY
CORRESPONDING SECRETARY
PARLIAMENTARIAN

The duties of the officers shall consist of the following:

CHAIRPERSON

- Presides at all regular and special called meetings (see ARTICLE 7).
- Ensures that all agendas and other prepared forms are ready and available for commission meetings and other organizations.
- Appoints members to standing and special committees in consultation with commission members.
- Serves as ex-officio member of all committees.
- Ensures that areas within the commission are represented.
- Ensures that all grievances and protests are posted and presented to the commission in a timely and orderly manner.
- **Sign all official correspondence.**

VICE-CHAIRPERSON

- Performs the duties of the chairperson in the absence of the chairperson and other such duties as assigned by the commission.
- ~~Presides over all sub-committees dealing with matters concerning the sub-areas and groups.~~

SECRETARY

- Call the roll at each meeting.
- Record and maintain accurate minutes of the proceedings of all regular and special meetings of the bylaws.
- Maintain permanent files, minutes, and records of action taken by the commission **for two years.**

CORRESPONDING SECRETARY

- **Handle Maintain** all official correspondence of the commission.
- The corresponding secretary shall maintain a permanent file of all correspondence of the commission.
- Maintain a permanent record of name, address, telephone number, and term of office of each commission member and member of committees.

PARLIAMENTARIAN

The parliamentarian shall ensure that all regular meeting and special call meetings are conducted in accordance with Robert’s Rules of Order Revised.

ARTICLE 7 – MEETINGS

SECTION 7.1. The regular meeting of the Commission shall be held on the ~~fourth~~ **first Thursday** of each month at 6:30 p.m. at a public site located within the boundaries of the Commission area unless otherwise specified by a vote of the majority of the Commission members. **All meetings shall be public, in accordance with the “Sunshine Law”.** Unless specially called, the Commission will adjourn the summer months to coincide with the

City Council adjournment and reconvene the ~~fourth~~ first Thursday following the City Council's return.

7.1.A. ~~Special meetings may be called by the Chairperson or by a majority of the members in a regular or special meeting at least ten (10) days prior to the meeting. The meeting's agenda, purpose, date, time and location shall be stated in the call and notice. No business will be considered at a special meeting unless it was included in the call and notice. Except in cases of emergency, three (3) days notice shall be given for a special meeting. Special meetings shall be held at a public site located within the boundaries of the Commission Area.~~

7.1.B. ~~All meetings shall be open to the public, and notice shall be published, when possible, at least seven days in advance in a newspaper of general circulation in the Commission Area, by email notification to Civic Association presidents, or on the Commission's Web Page.~~

7.1.C. Quorum: ~~A simple majority of the commission shall constitute a quorum for conducting official Commission Area business. A quorum for Committee meetings shall be a minimum of 3 Commissioners (and may include non-Commissioner residents) in accordance with Roberts Rules of Order, Revised.~~

7.1.D. Voting: ~~A majority of commission members present and voting shall be required to approve any action. A tie vote is disapproval.~~

7.1.E. The order of business of a regular meeting shall be:

- Call to order
- ~~Invocation~~
- Roll call
- Approval of minutes of previous meeting
- Reading of correspondence
- Commissioner reports
- Committee reports
- ~~Unfinished Old~~ business
- New business
- ~~Comments from the community~~ Community Forum
- Adjournment

7.1.F. The chairperson shall recognize members of the public who wish to address the Commission concerning issues. ~~The Chairperson may uniformly limit debate to an equal amount of time for each side of an issue. When appropriate, the issue may be referred by the Chairperson to the proper Committee for action and report at the next Commission meeting.~~ Summary of presentations shall be attached to the minutes.

7.1.G. Dissenting or non-concurring reports may be filed with the secretary by any commissioner ~~and shall be attached to the majority report.~~

7.1.H. All parliamentary procedures not provided for in these bylaws shall be governed by the provisions of Robert's Rules of Order, Revised.

ARTICLE 8 – QUORUM FOR BUSINESS

SECTION 8.1. A quorum for transacting business shall be a simple majority of the Commissioners.

ARTICLE 9 – COMMITTEES

Comment: Committees are now aligned with City Council Committees.

SECTION 9.1. The chairman may appoint Commission members and non-Commission members to serve on a committee. The standing committees shall consist of the following:

- A) PLANNING & DEVELOPMENT COMMITTEE
- B) ZONING, BUILDING AND HOUSING COMMITTEE
- C) PUBLIC SERVICE COMMITTEE
- D) RECREATION & PARKS COMMITTEE
- E) HEALTH & HUMAN SERVICES COMMITTEE
- F) ECONOMIC DEVELOPMENT COMMITTEE
- G) PUBLIC RELATIONS COMMITTEE
- H) ELECTION COMMITTEE
- I) SPECIAL COMMITTEES

9.1.A. The PLANNING & DEVELOPMENT COMMITTEE shall review existing area plans and recommend guidelines for comprehensive short and long range planning of the Commission area, including the social, economic, and physical aspects; monitor federal, state and local funding programs that affect the Commission area; and develop means for citizen participation in planning which affects the Commission area.

9.1.B. The ZONING BUILDING AND HOUSING COMMITTEE shall monitor, review, and make recommendations on all applications for rezoning variances, special permits, and zoning adjustment appeals regarding properties located within the boundaries of the Commission area. (Zoning Policy, Appendix A.)

9.1.C. The PUBLIC SERVICE COMMITTEE shall monitor the adequacy and appropriateness of services provided by the city and other public agencies in the Commission area, such as, but not limited to natural resources, ~~recreation~~, safety, sanitation, and traffic and make recommendations for improvement in existing services. This committee will also support environmental projects initiated by the city.

9.1.D. The RECREATION & PARKS COMMITTEE shall monitor the adequacy and operation of parks and recreational services provided by the City and other public agencies and recommend priorities and improvements of same.

9.1.E. The HEALTH & HUMAN SERVICES COMMITTEE shall monitor, review and make recommendations regarding the city's health and human services agencies, and make recommendations to those agencies.

9.1.F. The ECONOMIC DEVELOPMENT COMMITTEE shall work with city agencies on projects to improve the economic development in the Commission area.

9.1.G. The PUBLIC RELATIONS COMMITTEE shall promote the active cooperation of all segments of the Commission area, including residents, organizations, associations, businesses, and institutions. Shall conduct public relations activities including but not limited to: establishing media contacts, advertising the existence of the Commission to the area, coordinate news releases, newsletters and correspondence. In addition, this committee shall recommend community-wide events such as parades or special events to aid in the development of community identity.

9.1.H. The ELECTION COMMITTEE shall receive nominations for placement on the ballot to select nominees to be submitted to the Mayor for appointment pursuant to Charter 3109.08, Columbus City Code, and the Selection Procedure. Candidates for selection shall not be members of the Election Committee or polling staffs in the year in which their names appear on the ballot. (Election Procedures, Appendix B.)

Comment: Moved to Standing Committee with modifications

9.1.I. The SPECIAL COMMITTEES may be appointed by the chairman as needed by the Commission.

SECTION 9.2. The Committee Chairperson may appoint non-members from recommendations by Commission members subject to approval by a majority vote of the Commission. Non-member appointees shall have full voting privileges in all proceedings of the committee to which they are appointed. The number of non-members on any committee shall not exceed the number of Commission members.

SECTION 9.3. All committee member appointments shall expire at the next annual meeting.

SECTION 9.4. All commission committees will serve the entire Commission Area. All resource persons will be under the direction of the commission body and will be approved by the Commission body before any programs are initiated or executed.

SECTION 9.5. Each committee shall have a Secretary to record meetings. These minutes and reports will be presented to the Commission each month when the committee is an active capacity.

ARTICLE 10 – ELECTIONS

SECTION 10.1. The chairperson shall appoint an Election Committee Chairperson with the approval by majority vote of the Commission at its regular meeting in June. The Election Committee will consist of ten members, one member chosen from each of the ten districts of the North Central Area Commission. Candidates for that year may not serve on the Election Committee or at the election polls. The Elections will be conducted according to the Election Procedures (Appendix B) of the North Central Area Commission.

SECTION 10.2. The Election Committee (Article 9.1.H.) shall have all necessary authority to conduct the election.

- The committee shall appoint members, when necessary.
- Determine location and number of polling places and the hours of operation.
- Devise the forms such as, but not limited to, petitions, number and type of ballots and arrange for the reproduction of and distribution of petitions of candidacy for Commissioner.
- Receive and certify the adequacy of circulated petitions submitted by qualified candidates.
- Make a public announcement of the upcoming election and another public announcement with the names and districts of the certified candidates.
- Tally the votes immediately following the conclusion of all voting.
- Certify by posting the result at the headquarters within 24 hours after the election as well as to the commission at the next scheduled meeting.

SECTION 10.3. Candidate:

- Must be eighteen years of age or older, and a registered voter with the Franklin County Board of Elections in the district he or she seeks to represent.
- Must sign for his/her petition form and file a nominating petition completed following the requirements set forth for candidacy with the election committee at least two weeks before the election.
- Must have a petition containing signatures, residence addresses and date by at least fifty persons eighteen years of age or older who reside in the Commission area.
- Shall be given a copy of the Bylaws and Election Procedures.
- Will not be nominated without the completed petition

SECTION 10.4. Election Date: The Election shall be the third Saturday in September. Elections shall be by secret ballot and determined by the greatest number of votes cast. A register must be kept of all residents who have voted in their respective polling places. A register must reflect name, address and district of those who cast ballots.

SECTION 10.5. Election Procedures: The Election Committee shall adopt Election Procedure for governing the elections by majority vote of its members provided such procedure shall conform to these Bylaws and the Election Procedure (Appendix B). Such procedures shall not be changed during the ninety- (90) days before an election or the thirty- (30) days after an election. If there are any changes in the elections procedures, they shall be presented to the Commission at the beginning of a regular meeting. Should the Commission not disapprove of them prior to adjournment, such Procedures shall take effect. The Commission may amend the Election Procedures without action by the Elections Committee by a majority vote of the commission.

ARTICLE 11 – METHOD OF AMENDMENT

SECTION 11.1. These Bylaws may be amended by a majority vote at any regular meeting of the Commission, provided such proposed amendment have been submitted in writing and read publicly at two regular meetings. The Corresponding Secretary shall file any approved amendment immediately after its adoption with the City Clerk for publication in the City Bulletin. Such amendment shall take effect ten (10) days after such publication per Chapter 121.05, Columbus City Code.

APPENDIX A
ZONING COMMITTEE PROCEDURES

Zoning Committee: _____

Application: _____

Address of Subject Property: _____

Area Commission Meeting Date: _____ Time: _____

Current Property Development: _____

Proposed Use: _____

Existing Zoning: _____

Proposed Zoning: _____

Zoning Committee Recommendation:

Commissioner's Vote Date: _____

Quorum of _____ Members Present

Roll Call	Commissioner Name	Yes	No	Abstain	Absent
Amer Crest					
Argyle Park					
Brentnell					
Brittany Hills					
Devon Triangle					
Oriole Heights					
Shepard					
St. Mary's					
Teakwood Heights					
Woodland-Holt					
At-Large					
Mayoral Appointee					

Area Commission's Approval _____ Yes _____ No

Area Commission's Disapproval _____ Yes _____ No

With/Condition:

I, _____, Chairperson of said Commission, Acknowledge and witness a Quorum of Commission Members in the above action of the applicant's request.

_____, Chairperson North Central Area Commission
(signature)

APPENDIX B

NORTH CENTRAL AREA COMMISSION ELECTION PROCEDURES

The Election Committee shall adopt Election Procedures for governing the elections.

1. NOMINATIONS:

- The candidates will come from each of the ten districts by written petition.
- The Nominating Petition for Area Commissioners shall be signed by 50 residents of the district for which the Candidate seeks to represent.
- The Nominating Petition for At-Large Commissioners shall be signed by 50 residents of any district within the North Central Area.
- The location, date and time will be provided for submitting nominations.

2. BALLOT:

- The election committee shall record the total number of ballots printed and distributed to each area.
- Each ballot shall carry a heading “vote for one, two or three”, with a box preceding each candidate’s name.
- The order of listing the candidate’s names on the ballot shall be in alphabetical order.
- Ballot numbers, if used, will be recorded in the registration signature book for the voter’s district.
- A register must be kept of all residents who have voted in their respective polling places. The register must reflect name, address and district of those who cast ballots.

3. ABSENTEE VOTING:

- Absentee ballots for shut-in or absent voters shall be provided when requested.
- The voter requesting an absentee ballot must call the election committee chairperson who will document the ballot and mail the ballot (along with a pre-addressed envelope) to the requester.
- Votes cast by Absentee Ballots must be mailed (Postmarked) to the designated Post Office Box (in the designated pre-addressed envelope) no later than 7 days prior to the election.
- Absentee ballots will be picked up at the post office the morning of the election by no less than two members of the election committee plus the city designee who will place the envelopes into one large envelope. The envelope will be sealed and signed by the three witnesses.

- Absentee ballots (in the sealed envelope) will be placed into the Ballot Box before the polls open.
- Absentee ballots will be counted after the election and after the walk-in ballots have been counted.

4. SECURITY OF BALLOTS:

- All voters will deposit their ballot into a sealed ballot box.
- Ballot boxes shall remain sealed until counting begins.
- All election material for each district shall be placed into a sealed container after counting has been completed.
- All ballots, including used, unused, challenged ballots, envelopes used for absentee, tally sheets and related election documents, must be kept for 30 days, at which time the ballots may be destroyed by the election chairperson.

5. VOTER QUALIFICATION:

- Each voter must be a resident in the district and eighteen years of age or older.
- Each voter shall vote on the ballot pertaining to the election of a candidate in the district in which the voter resides.
- When necessary, each voter must present evidence of identification and place of residence to an election worker.

6. PROTESTING ELECTION:

- Any candidate may file a written protest within 10 days after the election to the chairperson of the election committee. The protest must include violations of the election provisions of North Central Area Commission Bylaws and Election Procedures. The Election Committee must hear the protest within 5 days and make a decision within 10 days.