

Zachary M. Klein

268 E. 2nd Ave.
Columbus, Ohio 43201

Fri 1/7 @ 9:00am

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Experience

The Office of the Ohio Attorney General Richard Cordray

2010 - Present

Deputy Chief of Legal Services – Columbus, Ohio

- Manage more than \$27 million in legal contracts for the State of Ohio
- Work with general counsels for the State of Ohio's universities and agencies in selecting special counsel
- Negotiate with special counsel on billable rates
- Liaison between special counsel and clients when problems arise regarding quality of work and billing issues

Securities Litigation Team

- Member of six-person securities litigation team
- Review potential multi-million dollar securities fraud cases that could be brought by the State of Ohio pension systems
- Recommend to the Ohio Attorney General whether the State of Ohio should pursue lead plaintiff status
- Recommend to the Ohio Attorney General which law firm(s) should represent the State of Ohio

The Office of the United States Attorney, Southern District of Ohio

2010 - Present

Special Assistant United States Attorney – Columbus, Ohio

- Work with AUSA Brenda Shoemaker and federal agents on white collar criminal cases
- Review background information and potential evidence in preparation of indictments
- Assist with drafting indictments
- Research legal issues in preparation for potential evidentiary problems that may arise post-indictment

The Office of the Vice President of the United States

2009

Deputy Director of Administration – The White House

- Oversaw and managed multi-million dollar fiscal year budget for the Office of the Vice President
- Served as the Chief Financial Officer for the Office of the Vice President
- Assisted the Director of Administration in managing the office's daily operations
- Coordinated with counsel's office in developing office-wide travel policy based on campaign finance law and the federal travel regulations
- Negotiated contracts with other federal agencies to secure money required to fund event-related expenses associated with all vice presidential travel (negotiated approx. \$1 million)

Judicial Clerkships

United States District Court, Southern District of Ohio

2007 - 2008

Honorable John D. Holschuh - Columbus, Ohio

United States District Court, Southern District of Ohio

2005 - 2007

Honorable Terence P. Kemp - Columbus, Ohio

Ohio Third District Court of Appeals

2004 - 2005

Honorable Stephen R. Shaw - Lima, Ohio

Key Clerkship Responsibilities

- Drafted legal opinions and researched legal authority
- Worked closely with Judges editing drafts
- Discussed legal issues with Judges and impact of pending cases on future legal decisions
- Prepared jury verdict forms and jury interrogatories

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<i>Additional Experience</i>	<p>Richard Cordray for Ohio Attorney General Campaign 2008</p> <p><i>Executive Assistant to Richard Cordray</i></p> <ul style="list-style-type: none"> • Assisted candidate with daily campaign operations • Developed political and communication strategies • Aided in debate and speech preparation
<i>Education</i>	<p>Capital University Law School 2004</p> <p><i>Juris Doctor, Magna Cum Laude</i></p> <ul style="list-style-type: none"> • GPA: 3.569/4.00, Class Rank: 13/189 • Order of the Barristers • Presidential Merit Scholar 2001-2004 • 2003 National Moot Court Team – Oralist • CALI Awards for Excellence – Federal Courts <p>The Ohio State University 2001</p> <p><i>Bachelor of Arts in Political Science, Minor in Mathematics</i></p> <ul style="list-style-type: none"> • GPA: 3.40/4.00 • John Glenn Institute Washington, D. C. Fellow
<i>Professional Licensure</i>	<ul style="list-style-type: none"> • Ohio State Bar – Supreme Court Number 0078222 • United States District Court, Southern District of Ohio Bar • Sixth Circuit Court of Appeals Bar <p style="text-align: right;">2004</p>

Service & Activities: Mid-Ohio Regional Planning Commission | Capital University Law School Alumni Board | NCAA Basketball Referee | St. John the Baptist Italian Church Volunteer