

**Chemical Emergency Preparedness Advisory Council**

240 Parsons Avenue

Columbus, OH 43215

**CEPAC Cameo Suite Update**

Prepared April 29, 2010

Proprietary and confidential

**R E Q U E S T F O R P R O P O S A L**

Submittal by : June 1, 2010

## **BACKGROUND**

The Chemical Emergency Preparedness Advisory Council (CEPAC) of Franklin County serves as the official Local Emergency Planning Committee. This council performs the duties outlined in Title III (Emergency Planning and Community Right-to-Know Act) of the Superfund Amendments Reauthorization Act (SARA) (United States Public Law 99-499 and Chapter 3750 of the Ohio Revised Code and as appointed by the State of Ohio.

## **PURPOSE**

Franklin County Emergency Management and Homeland Security (FCEM&HS) and CEPAC are interested in conducting an update to the CAMEO Suite that is utilized by 19 fire departments throughout Franklin County, Ohio which will include:

- Provide line items that summarize the scope of the work required for Computer Aided Management of Emergency Operations (CAMEO). Examples are:
  - Assisting with the installation and/or updating of the Cameo Suite for the 19 Franklin County Fire Departments and Columbus Public Health currently using the program.
  - Transfer and the update of the data used by the programs listed above.
  - Evaluate the knowledge base of current CAMEO users and provide any additional instruction for optimal utilization of the software.

These activities are part of CEPAC's ongoing information management program and are focused on providing the most up to date software and local industry data to first responders in Franklin County.

CEPAC is seeking to identify and select an outside independent organization to perform the activities listed above. The remainder of this document provides additional information that will allow a service provider to understand the scope of the effort and develop a proposal in the format desired by CEPAC.

## **QUALIFICATIONS and CAPABILITIES**

The organization/vendor shall have:

- a minimum of five years CAMEO suite experience.
- completed at a minimum the introductory training program.
- Fire ground experience with the CAMEO, and
- Landview software knowledge is desirable.

The organization/vendor shall have the capability to identify and work within the various wireless networks utilized by Franklin County fire departments. The vendor will supply their own hardware and software to complete the scope of work listed below.

## **SCOPE of WORK**

This project will require the organization/vendor to contact and make personal visits to each of the 19 identified Franklin County fire departments. During the visit the vendor will perform the following activities as required.

- Assisting with the installation and/or updating of the Cameo Suite for the Franklin County Fire Department currently using the program.
- Transfer and update of map and chemical data used by the programs.
- Evaluate the knowledge base of current CAMEO users and provide any additional instruction for optimal utilization of the software.

## **PROPOSAL DELIVERABLES and RESPONSIBILITIES**

At the conclusion of the project, CEPAC requires written documentation of the approach, findings, and recommendations associated with this project. A formal presentation of the findings and recommendations at a CEPAC meeting may also be required.

## **HOURS FEES and EXPENSES**

**Fees** not to exceed \$2400.00

### **SUBMITTAL BY:**

**June 1, 2010** to CEPAC at 240 Parsons Avenue, Columbus, OH 43215

Attention: Jerry Pettit

## **CONTRACT PERFORMANCE REQUIREMENTS and REPORTS**

### **CEPAC CONTACT**

Jerry Pettit – (614) 256-1430 Cell  
CEPAC  
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